

N.B. The Government Printing Works will not be held responsible for the quality of "Hard Copies" or "Electronic Files" submitted for publication purposes



IMPORTANT Information from Government Printing Works

Dear Valued Customers,

Government Printing Works has implemented rules for completing and submitting the electronic Adobe Forms when you, the customer, submits your notice request.

Please take note of these guidelines when completing your form.

GPW Business Rules

1. No hand written notices will be accepted for processing, this includes Adobe forms which have been completed by hand.



- Notices can only be submitted in Adobe electronic form format to the email submission address <u>submit.egazette@gpw.gov.za</u>. This means that any notice submissions not on an Adobe electronic form that are submitted to this mailbox will be <u>rejected</u>. National or Provincial gazette notices, where the Z95 or Z95Prov must be an Adobe form but the notice content (body) will be an attachment.
- 3. Notices brought into GPW by "walk-in" customers on electronic media can only be submitted in Adobe electronic form format. This means that any notice submissions not on an Adobe electronic form that are submitted by the customer on electronic media will be <u>rejected</u>. National or Provincial gazette notices, where the Z95 or Z95Prov must be an Adobe form but the notice content (body) will be an attachment.
- 4. All customers who walk in to GPW that wish to submit a notice that is not on an electronic Adobe form will be routed to the Contact Centre where the customer will be taken through the completion of the form by a GPW representative. Where a customer walks into GPW with a stack of hard copy notices delivered by a messenger on behalf of a newspaper the messenger must be referred back to the sender as the submission does not adhere to the submission rules.
- 5. All notice submissions that do not comply with point 2 will be charged full price for the notice submission.
- 6. The current cut-off of all Gazette's remains unchanged for all channels. (Refer to the GPW website for submission deadlines <u>www.gpwonline.co.za</u>)
- 7. Incorrectly completed forms and notices submitted in the wrong format will be rejected to the customer to be corrected and resubmitted. Assistance will be available through the Contact Centre should help be required when completing the forms. (012-748 6200 or email <u>info.egazette@gpw.gov.za</u>)
- 8. All re-submissions by customers will be subject to the above cut-off times.
- 9. All submissions and re-submissions that miss the cut-off will be rejected to the customer to be submitted with a new publication date.
- 10. Information on forms will be taken as the primary source of the notice to be published. Any instructions that are on the email body or covering letter that contradicts the notice form content will be ignored.

You are therefore advised that effective from **Monday**, **18 May 2015** should you not comply with our new rules of engagement, all notice requests will be rejected by our new system.

Furthermore, the fax number **012- 748 6030** will also be <u>discontinued</u> from this date and customers will only be able to submit notice requests through the email address <u>submit.egazette@gpw.gov.za</u>.



Sovernment Drinting Peparlment: Sovernment Printing Works REPUBLIC OF SOUTH AFRICA







DO use the new Adobe Forms for your notice request.

These new forms can be found on our website: www.gpwonline.co.za under the Gazette Services page.

DO attach documents separately in your email to GPW. (In other words, your email should have an Adobe Form plus proof of payment – 2 separate attachments - where notice content is applicable, it should also be a 3rd separate attachment)

DO specify your requested publication date.

DO send us the electronic Adobe form. (There is no need to print and scan it).



DON'T submit request as a single PDF containing all other documents, i.e. form, proof of payment & notice content, it will be FAILED by our new system.

DON'T print and scan the electronic Adobe form.

DON'T send queries or RFQ's to the submit.egazette mailbox.

DON'T send bad quality documents to GPW. (Check that documents are clear and can be read)

Form Completion Rules						
No.	Rule Description	Explanation/example				
1.	All forms must be completed in the chosen language.	GPW does not take responsibility for translation of notice content.				
2.	All forms must be completed in sentence case, i.e. No fields should be completed in all uppercase.	e.g. "The company is called XYZ Production Works"				
3.	No single line text fields should end with any punctuation, unless the last word is an abbreviation.	e.g. "Pty Ltd.", e.g. Do not end an address field, company name, etc. with a period (.) comma (,) etc.				
4.	Multi line fields should not have additional hard returns at the end of lines or the field itself.	 This causes unwanted line breaks in the final output, e.g. <u>Do not</u> type as: 43 Bloubokrand Street Putsonderwater 1923 Text should be entered as: 43 Bloubokrand Street, Putsonderwater, 1923 				
5.	Grid fields (Used for dates, ID Numbers, Telephone No., etc.)	 Date fields are verified against format CCYY-MM-DD Time fields are verified against format HH:MM Telephone/Fax Numbers are not verified and allow for any of the following formats limited to 13 characters: including brackets, hyphens, and spaces 0123679089 (012) 3679089 (012)367-9089 				
6.	Copy/Paste from other documents/text editors into the text blocks on forms.	 Avoid using this option as it carries the original formatting, i.e. font type, size, line spacing, etc. Do not include company letterheads, logos, headers, footers, etc. in text block fields. 				



vernment inting nting W





No.	Rule Description	Explanation/example
7.	Rich text fields (fields that allow for text formatting)	 Font type should remain as Arial Font size should remain unchanged at 9pt Line spacing should remain at the default of 1.0 The following formatting is allowed: Bold Italic Underline Superscript Subscript Do not use tabs and bullets, or repeated spaces in lieu of tabs and indents Text justification is allowed: Left Right Center Full Do not use additional hard or soft returns at the end of line/paragraphs. The paragraph breaks are automatically applied by the output software Allow the text to wrap automatically to the next line only use single hard return to indicate the next paragraph Numbered lists are allowed, but no special formatting is applied. It maintain the standard paragraph styling of the gazette, i.e. first line is indented.
	The quick brown fox jumps over the lazy riv	lazy river. The quick brown fox jumps over the lazy river.



You can find the **new electronic** Adobe Forms on the website www.gpwonline.co.za under the Gazette Services page.

For any queries or quotations, please contact the eGazette Contact Centre on 012-748 6200 or email

Disclaimer

ent Printing Works

Government Printing Works does not accept responsibility for notice requests submitted through the discontinued channels as well as for the quality and accuracy of information, or incorrectly captured information and will not amend information supplied.

GPW will not be held responsible for notices not published due to non-compliance and/or late submission.







The Government Printing Works will not be held responsible for faxed documents not received due to errors on the fax machine or faxes received which are unclear or incomplete. Please be advised that an "OK" slip, received from a fax machine, will not be accepted as proof that documents were received by the GPW for printing. If documents are faxed to the GPW it will be the sender's responsibility to phone and confirm that the documents were received in good order.

Furthermore the Government Printing Works will also not be held responsible for cancellations and amendments which have not been done on original documents received from clients.

CONTENTS • INHOUD

No.		Page No.	Gazette No.
	GENERAL NOTICES		
67	Municipal Ordinance (20/1974): Portion of Lujizi Street, East London	6	3391
67	Munisipale Ordonnansie (20/1974): Gedeelte van Lujizi Straat, Oos-Londen	. 7	3391
68	Municipal Ordinance (20/1974): Erven 1733 and 1728, Mdantsane Zone 17	6	3391
68	Munisipale Ordonnansie (20/1974): Erwe 1733 en 1728, Mdantsane Sone 17	. 7	3391
69	Municipal Ordinance (20/1974): Erven 9842 and 29064, East London	8	3391
69	Munisipale Ordonnansie (20/1974): Erwe 9842 en 29064, Oos-Londen	8	3391
70	Removal of Restrictions Act (84/1967): Erf 825, Algoa Bay	9	3391
71	do.: Erf 70, Despatch	9	3391
72	do.: Erf 561, Uitenhage	9	3391
73	do.: Erf 4, Cotswold	10	3391
74	do.: Erf 1661, Despatch	10	3391
75	do.: Portion 46 of farm Draaifontein	10	3391
76	do.: Erf 1666, Despatch	11	3391
77	do.: Erf 780, Summerstrand	11	3391
78	do.: Erf 4, Cotswold	11	3391
79	do.: Erf 1661, Cotswold	12	3391
80	do.: Erf 146, Paradys, Strand	12	3391
81	do.: Erf 139, Summerstrand	12	3391
82	do.: Erf 1797, Port Alfred	13	3391
83	do.: Erf 371, Newton Park	14	3391
83	Wet op Opheffing van Beperkings (84/1967): Erf 371, Newtonpark	14	3391
84	Municipal Ordinance (20/1974): Erf 815, Queenstown	15	3391
85	do.: Erf 7601, Queenstown	15	3391
86	do.: Portion of Erf 6440 adjoining Erf 10793, Queenstown	16	3391
87	do.: Erf 1531, Queenstown	16	3391
88	Removal of Restrictions Act (84/1967): Erf 222, Despatch	17	3391
89	do.: Erf 70, Despatch	17	3391

GENERAL NOTICES

No. 67

BUFFALO CITY METROPOLITAN MUNICIPALITY

CLOSING OF A PORTION OF LUJIZI STREET EAST LONDON

Notice is hereby given of Section 137(1) of the Municipal Ordinance No 20 of 1974, that a Portion of Lujizi Street, East London is closed.

(S/Gompo town v1 p)

(No. 2179)

No. 68

CLOSING OF A PORTION OF ROADWAY ADJOINING ERVEN 1733 AND 1728 MDANTSANE ZONE 17

Notice is hereby given of Section 137(1) of the Municipal Ordinance No 20 of 1974, that a portion of roadway adjoining erven 1733 and 1728 Mdantsane Zone 17 is closed.

(6/1/6-5.S v1 p61)

(No. 2180)

A FANI <u>CITY MANAGER</u>

No. 3391 7

No. 67

BUFFALOSTAD METROPOLITAANSE MUNISIPALITEIT

SLUITING VAN GEDEELTE VAN LUJIZI STRAAT OOS-LONDEN

Kennis geskied hiermee kragtens Artikel 137(1) van die Munisipale Ordonnansie Nr. 20 van 1974 dat Gedeelte van Lujizi Straat, Oos-Londen, gesluit is.

(Nr. 2179)

(S/Gompo town v1 p))

No. 68

SLUITING VAN GEDEELTE VAN DIE PAD AANGRENSEND ERWE 1733 EN 1728 MDANTSANE SONE 17

Kennis geskied hiermee kragtens Artikel 137(1) van die Munisipale Ordonnansie Nr. 20 van 1974 dat gedeelte van die pad aangrensend Erwe 1733 en 1728 Mdantsane Sone 17, gesluit is.

(6/1/6-5.S v1 p61)

(No. 2180)

A. FANI CITY MANAGER

This gazette is also available free online at www.gpwonline.co.za

BUFFALO CITY METROPOLITAN MUNICIPALITY

CLOSING OF A PORTION OF FLAMINGO ROAD ADJOINING ERVEN 9842 AND 29064 EAST LONDON

Notice is hereby given of Section 137(1) of the Municipal Ordinance No 20 of 1974, that a Portion of Flamingo Road adjoining Erven 9842 and 29064 East London will be closed.

(S/2785/106 v3)

No. 2173

A FANI <u>CITY MANAGER</u>

BUFFALOSTAD METROPOLITAANSE MUNISIPALITEIT

SLUITING VAN GEDEELTE VAN FLAMINGO STRAAT AANGRENSEND ERWE 9842 EN 29064 OOS-LONDEN

Kennis geskied hiermee kragtens Artikel 137(1) van die Munisipale Ordonnansie Nr. 20 van 1974 dat Gedeelte van Flamingo Straat aangrensend Erwe 9842 en 29064 Oos-Londen, gesluit is.

(S/2785/106 v3)

No. 2173

A. FANI <u>CITY MANAGER</u>

EASTERN CAPE PROVINCE

DEPARTMENT OF LOCAL GOVERNMENT AND TRADITIONAL AFFAIRS

NELSON MANDELA BAY MUNICIPALITY

REMOVAL OF RESTRICTIONS ACT, 1967

ERF 825 ALGOA BAY, PORT ELIZABETH

Under section 2(1) of the Removal of Restrictions Act, 1967 (Act 84 of 1967) as amended, and on application by the owner of Erf 825 Algoa Park: Port Elizabeth, Condition C. 5. (d) in Deed of Transfer No. T67639/2001 is hereby removed.

No. 71

EASTERN CAPE PROVINCE

DEPARTMENT OF LOCAL GOVERNMENT AND TRADITIONAL AFFAIRS

NELSON MANDELA BAY MUNICIPALITY

REMOVAL OF RESTRICTIONS ACT, 1967

REM ERF 70 DESPATCH

Under section 2(1) of the Removal of Restrictions Act, 1967 (Act 84 of 1967) as amended, and on application by the owner of Erf 825 Algoa Park: Port Elizabeth, Conditions C (i), C 1(ii), C 1 (iii), C 1(iv), 2 and D in Deed of Transfer No. T29586/2010 are hereby removed.

No. 72

EASTERN CAPE PROVINCE

DEPARTMENT OF LOCAL GOVERNMENT AND TRADITIONAL AFFAIRS

NELSON MANDELA BAY MUNICIPALITY

REMOVAL OF RESTRICTIONS ACT, 1967

ERF 561 UITENHAGE

Under section 2(1) of the Removal of Restrictions Act, 1967 (Act 84 of 1967) as amended, and on application by the owner of Erf 561 Uitenhage, Conditions B (2), (3) and (4) in Deed of Transfer No. T28581/2010 are hereby removed.

EASTERN CAPE PROVINCE

DEPARTMENT OF LOCAL GOVERNMENT AND TRADITIONAL AFFAIRS

NELSON MANDELA BAY MUNICIPALITY

REMOVAL OF RESTRICTIONS ACT, 1967

ERF 4 COTSWOLD, PORT ELIZABETH

Under section 2(1) of the Removal of Restrictions Act, 1967 (Act 84 of 1967) as amended, and on application by the owner of Erf 4 Cotswold: Port Elizabeth, Conditions A. A, (a), (c), (d), B (a) and D (j) in Deed of Transfer No. T 57690/2007 are hereby removed.

No. 74

EASTERN CAPE PROVINCE

DEPARTMENT OF LOCAL GOVERNMENT AND TRADITIONAL AFFAIRS

NELSON MANDELA BAY MUNICIPALITY

REMOVAL OF RESTRICTIONS ACT, 1967

ERF 1661DESPATCH

Under section 2(1) of the Removal of Restrictions Act, 1967 (Act 84 of 1967) as amended, and on application by the owner of Erf 1661 Despatch, Conditions C (b), (c), (d), (g), D (3), (5) and (10) in Deed of Transfer No. T30526/ 2000 are hereby removed.

No. 75

EASTERN CAPE PROVINCE

DEPARTMENT OF LOCAL GOVERNMENT AND TRADITIONAL AFFAIRS

NELSON MANDELA BAY MUNICIPALITY

REMOVAL OF RESTRICTIONS ACT, 1967:

PORTION 46 OF FARM DRAAIFONTEIN NO.

407, PORT ELIZABETH

Under section 2(1) of the Removal of Restrictions Act, 1967 (Act 84 of 1967) as amended, and on application by the owner of Portion 46 of Farm Draaifontein No. 47: Port Elizabeth, Conditions C2, C3, and C4 in Deed of Transfer No. T14417/1998 are hereby removed.

EASTERN CAPE PROVINCE

DEPARTMENT OF LOCAL GOVERNMENT AND TRADITIONAL AFFAIRS

NELSON MANDELA BAY MUNICIPALITY

REMOVAL OF RESTRICTIONS ACT, 1967

ERF 1666 DESPATCH

Under section 2(1) of the Removal of Restrictions Act, 1967 (Act 84 of 1967) as amended, and on application by the owner of Erf 1666 Despatch , Conditions C (d) in Deed of Transfer No. T47264/2005 are hereby removed.

No. 77

EASTERN CAPE PROVINCE

DEPARTMENT OF COOPERATIVE GOVERNANCE AND TRADITIONAL AFFAIRS

NELSON MANDELA BAY MUNICIPALITY

REMOVAL OF RESTRICTIONS ACT, 1967:

ERF 780 SUMMERSTRAND, PORT ELIZABETH

Under section 2(1) of the Removal of Restrictions Act, 1967 (Act 84 of 1967) as amended, and on application by the owner of Erf 780 Summerstrand: Port Elizabeth, Condition C5 (d) in Deed of Transfer No. T58219/99 is hereby removed.

No. 78

EASTERN CAPE PROVINCE

DEPARTMENT OF COOPERATIVE GOVERNANCE AND TRADITIONAL AFFAIRS

NELSON MANDELA BAY MUNICIPALITY

REMOVAL OF RESTRICTIONS ACT, 1967

ERF 4 COTSWOLD, PORT ELIZABETH

Under section 2(1) of the Removal of Restrictions Act, 1967 (Act 84 of 1967) as amended, and on application by the owner of Erf 4 Cotswold: Port Elizabeth, Conditions A. A, (a), (c), (d), B (a) and D (j) in Deed of Transfer No. T 57690/2007 are hereby removed.

EASTERN CAPE PROVINCE

DEPARTMENT OF COOPERATIVE GOVERNANCE AND TRADITIONAL AFFAIRS

NELSON MANDELA BAY MUNICIPALITY

REMOVAL OF RESTRICTIONS ACT, 1967

ERF 1661DESPATCH

Under section 2(1) of the Removal of Restrictions Act, 1967 (Act 84 of 1967) as amended, and on application by the owner of Erf 1661 Despatch, Conditions C (b), (c), (d), (g), D (3), (5) and (10) in Deed of Transfer No. T30526/ 2000 are hereby removed.

No. 80

EASTERN CAPE PROVINCE

DEPARTMENT OF COOPERATIVE GOVERNANCE AND TRADITIONAL AFFAIRS

NELSON MANDELA BAY MUNICIPALITY

REMOVAL OF RESTRICTIONS ACT, 1967:

ERF 146 PARADYS STRAND

Under section 2(1) of the Removal of Restrictions Act, 1967 (Act 84 of 1967) as amended, and on application by the owner of Erf 146 Paradys strand, Conditions B (f) and (g) (i), (ii) and (iii) in Deed of Transfer No. T58014/2002 are hereby removed.

No. 81

EASTERN CAPE PROVINCE

DEPARTMENT OF COOPERATIVE GOVERNANCE AND TRADITIONAL AFFAIRS

NELSON MANDELA BAY MUNICIPALITY

REMOVAL OF RESTRICTIONS ACT, 1967:

ERF 139 SUMMERSTRAND, PORT ELIZABETH

Under section 2(1) of the Removal of Restrictions Act, 1967 (Act 84 of 1967) as amended, and on application by the owner of Erf 139 Summerstrand: Port Elizabeth, Conditions D 3(a), (b), (c) and (d) in Deed of Transfer No. T65102/08 are hereby removed.

EASTERN CAPE PROVINCE

DEPARTMENT OF COOPERATIVE GOVERNANCE AND TRADITIONAL AFFAIRS

NELSON MANDELA BAY MUNICIPALITY

REMOVAL OF RESTRICTIONS ACT, 1967

ERF 1797 PORT ALFRED

Under section 2(1) of the Removal of Restrictions Act, 1967 (Act 84 of 1967) as amended, and on application by the owner of Erf 1797 Port Alfred, Condition III. A .7 in Deed of Transfer No. T12624/2013 are hereby removed.

NELSON MANDELA BAY MUNICIPALITY

REMOVAL OF RESTRICTIONS ACT, 1967 (ACT 84 OF 1967) ERF 371, NEWTON PARK (64 MANGOLD STREET) (CF17/00371) (LM) (Ref. 64)

Notice is given in terms of Section 3(6) of the above Act that the undermentioned application has been received and is open to inspection at room 4178, fourth floor, Office for Housing and Local Government : Eastern Cape, Tyamzashe Building, Civic Square, Bhisho, and at the offices of the Nelson Mandela Bay Municipality, second floor, Lillian Diedericks building, Govan Mbeki Avenue, Port Elizabeth. Any objections, with full reasons therefor, should be lodged in writing with the Municipal Manager, P O Box 116, Port Elizabeth 6000 within 21 days of the appearance of this notice in the Provincial Gazette (Eastern Cape Gazette), quoting the above act and the objector's erf number.

Applicant: Metroplan on behalf of AR Gutsche **Nature of application:** Removal of title conditions applicable to Erf 371, Newton Park, to permit the property to be rezoned to Business 1 purposes.

Vote 02130135

MPILO SAKILE MBAMBISA CITY MANAGER

NELSON MANDELABAAI MUNISIPALITEIT

WET OP OPHEFFING VAN BEPERKINGS, 1967 (WET 84 VAN 1967) ERF 371, NEWTONPARK (MANGOLDSTRAAT 64) (CF17/00371) (LM) (Verw. 64)

Kennis word kragtens Artikel 3(6) van die Wet op Opheffing van Beperkings, 1967 (Wet 84 van 1967) gegee dat onderstaande aansoek ontvang is en ter insae lê by kamer 4178, vierde verdieping, Kantoor vir Behuising en Plaaslike Regering : Oos-Kaap, Tyamzashe-gebou, Civic Square, Bhisho en in die kantore van die Nelson Mandelabaai Munisipaliteit, tweede verdieping, Lillian Diedericks-gebou, Govan Mbekilaan, Port Elizabeth. Enige besware, volledig gemotiveer, **moet binne 21 dae van die verskyning van hierdie Kennisgewing in die Provinsiale Koerant** (**Oos-Kaap**) skriftelik by die Stadsbestuurder, Posbus 116, Port Elizabeth 6000 ingedien word, met vermelding van bogenoemde wet en die beswaarmaker se erfnommer.

Aansoeker: Metroplan namens AR Gutsche

Aard van aansoek: Die opheffing van die titelvoorwaardes van toepassing op Erf 371, Newtonpark ten einde die eiendom tot Besigheidsdoeleindes 1 te hersoneer.

Pos 02130135

MPILO SAKILE MBAMBISA STADSBESTUURDER

CLOSING OF A PORTION OF BATCHELOR STREET AND FROST STREET ADJOINING ERF 815 QUEENSTOWN

(Surveyor General Ref. No S/8898/154 v1 p82)

Notice is hereby given in terms of Section 137(1) of the Municipal Ordinance No 20 of 1974 that a portion of Batchelor street and Frost street adjoining Erf 815 Queenstown to be permanently closed.

ACTING MUNICIPAL MANAGER Mr. M NOFEMELA

No. 85

CLOSING OF A PORTION OF WAINWRIGHT STREET ADJOINING ERF 7601 QUEENSTOWN

(Surveyor General Ref. No S/8898/78 v1 p151)

Notice is hereby given in terms of Section 137(1) of the Municipal Ordinance No 20 of 1974 that a portion of Wainwright street adjoining Erf 7601 Queenstown to be permanently closed.

ACTING MUNICIPAL MANAGER Mr. M NOFEMELA

CLOSING OF A PORTION OF ERF 6440 ADJOINING ERF 10793 QUEENSTOWN

(Surveyor General Ref. No S/8898/38 v1 p63)

Notice is hereby given in terms of Section 137(1) of the Municipal Ordinance No 20 of 1974 that a portion of Erf 6440 adjoining Erf 10793 Queenstown to be permanently closed.

ACTING MUNICIPAL MANAGER Mr. M NOFEMELA

No. 87

CLOSING OF A PORTION OF BERRY AND WAINWRIGHT STREET ADJOINING ERF 1531 QUEENSTOWN

(Surveyor General Ref. No S/8898/120 v1 p65)

Notice is hereby given in terms of Section 137(1) of the Municipal Ordinance No 20 of 1974 that a portion of Berry and Wainwright street adjoining Erf 1531 Queenstown to be permanently closed.

ACTING MUNICIPAL MANAGER Mr. M NOFEMELA

EASTERN CAPE PROVINCE

DEPARTMENT OF COOPERATIVE GOVERNANCE AND TRADITIONAL AFFAIRS

NELSON MANDELA BAY MUNICIPALITY

REMOVAL OF RESTRICTIONS ACT, 1967

ERF 222 DESPATCH

Under section 2(1) of the Removal of Restrictions Act, 1967 (Act 84 of 1967) as amended, and on application by the owner of Erf 222 Despatch, Conditions B3 (a), B3 (b) and B3 (e) in Deed of Transfer No. T17088/1974 are hereby removed.

No. 89

EASTERN CAPE PROVINCE

DEPARTMENT OF LOCAL GOVERNMENT AND TRADITIONAL AFFAIRS

NELSON MANDELA BAY MUNICIPALITY

REMOVAL OF RESTRICTIONS ACT, 1967

REM ERF 70 DESPATCH

Under section 2(1) of the Removal of Restrictions Act, 1967 (Act 84 of 1967) as amended, and on application by the owner of Erf 70 Despatch, Conditions C 1(i), C 1(ii), C 1(ii), C 1(iv), C 2 and D in Deed of Transfer No. T29586/2010 are hereby removed.

This gazette is also available free online at www.gpwonline.co.za

IMPORTANT Information

from Government Printing Works

Dear Valued Customers,

Government Printing Works has implemented rules for completing and submitting the electronic Adobe Forms when you, the customer, submits your notice request.

Please take note of these guidelines when completing your form.

GPW Business Rules

- 1. No hand written notices will be accepted for processing, this includes Adobe forms which have been completed by hand.
- RULES
- Notices can only be submitted in Adobe electronic form format to the email submission address <u>submit.egazette@gpw.gov.za</u>. This means that any notice submissions not on an Adobe electronic form that are submitted to this mailbox will be <u>rejected</u>. National or Provincial gazette notices, where the Z95 or Z95Prov must be an Adobe form but the notice content (body) will be an attachment.
- 3. Notices brought into GPW by "walk-in" customers on electronic media can only be submitted in Adobe electronic form format. This means that any notice submissions not on an Adobe electronic form that are submitted by the customer on electronic media will be **rejected**. National or Provincial gazette notices, where the Z95 or Z95Prov must be an Adobe form but the notice content (body) will be an attachment.
- 4. All customers who walk in to GPW that wish to submit a notice that is not on an electronic Adobe form will be routed to the Contact Centre where the customer will be taken through the completion of the form by a GPW representative. Where a customer walks into GPW with a stack of hard copy notices delivered by a messenger on behalf of a newspaper the messenger must be referred back to the sender as the submission does not adhere to the submission rules.
- 5. All notice submissions that do not comply with point 2 will be charged full price for the notice submission.
- 6. The current cut-off of all Gazette's remains unchanged for all channels. (Refer to the GPW website for submission deadlines <u>www.gpwonline.co.za</u>)
- 7. Incorrectly completed forms and notices submitted in the wrong format will be rejected to the customer to be corrected and resubmitted. Assistance will be available through the Contact Centre should help be required when completing the forms. (012-748 6200 or email <u>info.egazette@gpw.gov.za</u>)
- 8. All re-submissions by customers will be subject to the above cut-off times.
- 9. All submissions and re-submissions that miss the cut-off will be rejected to the customer to be submitted with a new publication date.
- 10. Information on forms will be taken as the primary source of the notice to be published. Any instructions that are on the email body or covering letter that contradicts the notice form content will be ignored.

You are therefore advised that effective from **Monday**, **18 May 2015** should you not comply with our new rules of engagement, all notice requests will be rejected by our new system.

Furthermore, the fax number **012- 748 6030** will also be <u>discontinued</u> from this date and customers will only be able to submit notice requests through the email address <u>submit.egazette@gpw.gov.za</u>.







Printed by and obtainable from the Government Printer, Bosman Street, Private Bag X85, Pretoria, 0001. Tel: (012) 748 6052, 748 6053, 748 6058 Also available at the Legal Advisory Services, **Province of the Eastern Cape**, Private Bag X0047, Bisho, 5605. Tel. (040) 635-0052