

IMPORTANT Information from Government Printing Works

Dear Valued Customers,

Government Printing Works has implemented rules for completing and submitting the electronic Adobe Forms when you, the customer, submits your notice request.

Please take note of these guidelines when completing your form.

GPW Business Rules

1. No hand written notices will be accepted for processing, this includes Adobe forms which have been completed by hand.



- Notices can only be submitted in Adobe electronic form format to the email submission address <u>submit.egazette@gpw.gov.za</u>. This means that any notice submissions not on an Adobe electronic form that are submitted to this mailbox will be <u>rejected</u>. National or Provincial gazette notices, where the Z95 or Z95Prov must be an Adobe form but the notice content (body) will be an attachment.
- 3. Notices brought into GPW by "walk-in" customers on electronic media can only be submitted in Adobe electronic form format. This means that any notice submissions not on an Adobe electronic form that are submitted by the customer on electronic media will be <u>rejected</u>. National or Provincial gazette notices, where the Z95 or Z95Prov must be an Adobe form but the notice content (body) will be an attachment.
- 4. All customers who walk in to GPW that wish to submit a notice that is not on an electronic Adobe form will be routed to the Contact Centre where the customer will be taken through the completion of the form by a GPW representative. Where a customer walks into GPW with a stack of hard copy notices delivered by a messenger on behalf of a newspaper the messenger must be referred back to the sender as the submission does not adhere to the submission rules.
- 5. All notice submissions that do not comply with point 2 will be charged full price for the notice submission.
- 6. The current cut-off of all Gazette's remains unchanged for all channels. (Refer to the GPW website for submission deadlines <u>www.gpwonline.co.za</u>)
- 7. Incorrectly completed forms and notices submitted in the wrong format will be rejected to the customer to be corrected and resubmitted. Assistance will be available through the Contact Centre should help be required when completing the forms. (012-748 6200 or email <u>info.egazette@gpw.gov.za</u>)
- 8. All re-submissions by customers will be subject to the above cut-off times.
- 9. All submissions and re-submissions that miss the cut-off will be rejected to the customer to be submitted with a new publication date.
- 10. Information on forms will be taken as the primary source of the notice to be published. Any instructions that are on the email body or covering letter that contradicts the notice form content will be ignored.

You are therefore advised that effective from **Monday, 18 May 2015** should you not comply with our new rules of engagement, all notice requests will be rejected by our new system.

Furthermore, the fax number **012- 748 6030** will also be <u>discontinued</u> from this date and customers will only be able to submit notice requests through the email address <u>submit.egazette@gpw.gov.za.</u>



government printing Department: Government Printing Works REPUBLIC OF SOUTH AFRICA







DO use the new Adobe Forms for your notice request.

These new forms can be found on our website: www.gpwonline.co.za under the Gazette Services page.

DO attach documents separately in your email to GPW. (In other words, your email should have an Adobe Form plus proof of payment – 2 separate attachments - where notice content is applicable, it should also be a 3rd separate attachment)

DO specify your requested publication date.

DO send us the electronic Adobe form. (There is no need to print and scan it).

DON'TS

DON'T submit request as a single PDF containing all other documents, i.e. form, proof of payment & notice content, it will be FAILED by our new system.

DON'T print and scan the electronic Adobe form.

DON'T send queries or RFQ's to the submit.egazette mailbox.

DON'T send bad quality documents to GPW. (Check that documents are clear and can be read)

Form Completion Rules	Form	Comp	letion	Rules
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5	Form	Completion Rules	rtant!
	No.	Rule Description	Explanation/example
	1.	All forms must be completed in the chosen language.	GPW does not take responsibility for translation of notice content.
	2.	All forms must be completed in sentence case, i.e. No fields should be completed in all uppercase.	e.g. "The company is called XYZ Production Works"
	3.	No single line text fields should end with any punctuation, unless the last word is an abbreviation.	e.g. "Pty Ltd.", e.g. Do not end an address field, company name, etc. with a period (.) comma (,) etc.
	4.	Multi line fields should not have additional hard returns at the end of lines or the field itself.	 This causes unwanted line breaks in the final output, e.g. <u>Do not</u> type as: 43 Bloubokrand Street Putsonderwater 1923 Text should be entered as: 43 Bloubokrand Street, Putsonderwater, 1923
	5.	Grid fields (Used for dates, ID Numbers, Telephone No., etc.)	 Date fields are verified against format CCYY-MM-DD Time fields are verified against format HH:MM Telephone/Fax Numbers are not verified and allow for any of the following formats limited to 13 characters: including brackets, hyphens, and spaces 0123679089 (012) 3679089 (012)367-9089
	6.	Copy/Paste from other documents/text editors into the text blocks on forms.	 Avoid using this option as it carries the original formatting, i.e. font type, size, line spacing, etc. Do not include company letterheads, logos, headers, footers, etc. in text block fields.



government printing ent Printing Works





4 No. 3425

Explanation/example ow for text • Font type should remain as Arial • Font size should remain unchanged at 9pt • Line spacing should remain at the default of 1.0
 The following formatting is allowed: Bold Italic Underline Superscript Subscript Do not use tabs and bullets, or repeated spaces in lieu of tabs and indents Text justification is allowed: Left Right Center Full Do not use additional hard or soft returns at the end of line/paragraphs. The paragraph breaks are automatically applied by the output software Allow the text to wrap automatically to the next line only use single hard return to indicate the next paragraph Numbered lists are allowed, but no special formatting is applied. It maintains the standard paragraph styling of the gazette, i.e. first line is indented.
umps over the lazy river. The quick brown fox jumps over the lazy river. ver the lazy river.
-



You can find the **new electronic** Adobe Forms on the website <u>www.gpwonline.co.za</u> under the Gazette Services page.

For any **queries** or **quotations**, please contact the **eGazette Contact Centre** on 012-748 6200 or email <u>info.egazette@gpw.gov.za</u>

Disclaimer

government

vernment Printing Works PUBLIC OF SOUTH AFRICA

printing Department:

Government Printing Works does not accept responsibility for notice requests submitted through the discontinued channels as well as for the quality and accuracy of information, or incorrectly captured information and will not amend information supplied.

GPW will not be held responsible for notices not published due to non-compliance and/or late submission.







DISCLAIMER:

Government Printing Works reserves the right to apply the 25% discount to all Legal and Liquor notices that comply with the business rules for notice submissions for publication in gazettes.

National, Provincial, Road Carrier Permits and Tender notices will pay the price as published in the Government Gazettes.

For any information, please contact the eGazette Contact Centre on 012-748 6200 or email *info.egazette@gpw.gov.za*

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NOTICE—CHANGE OF CONTACT DETAILS: GOVERNMENT PRINTING WORKS

As the mandated government security printer, providing world class security products and services, Government Printing Works has adopted some of the highly innovative technologies to best serve its customers and stakeholders. In line with this task, Government Printing Works has implemented a new telephony system to ensure most effective communication and accessibility. As a result of this development, our telephone numbers will change with effect from 3 February 2014, starting with the Pretoria offices.

The new numbers are as follows:

•	GPW Switchboard:	012 748 6001/6002
•	Gazette Contact Centre: (for quotations and enquiries)	012 748 6200. Fax 012 748 6025. info.egazette@gpw.gov.za
•	Gazette Submissions (for notice requests and proof of payments)	Fax: 012-748 6030. submit.egazette@gpw.gov.za
•	Publications Enquiries:	012/748 6053/6058 GeneralEnquiries@gpw.gov.za
		012 748 6061/6065 BookShop@gpw.gov.za
	Debtors:	012 748 6060/6056/6064 PublicationsDebtors@gpw.gov.za
	Subscription:	012 748 6066/6060/6058
•	SCM:	012 748 6380/6373/6218
•	Debtors	012 748 6236/6242
•	Creditors:	012 748 6246/6274

Please consult our website at www.gpwonline.co.za for more contact details.

The numbers for our provincial offices in Polokwane, East London and Mmabatho will not change at this stage.

GENERAL NOTICES • ALGEMENE KENNISGEWINGS

NOTICE 147 OF 2015

UMASIPALA OMBAXA WEBUFFALO CITY

ISICELO SOMHLABA

ISINDULULO, SOKUTHENGISWA KWESIZA U454 EZONE 13, EMDANTSANE NGENJONGO ZOKUHLALA

IKansile iceba ukuthengisa iSiza u454 eZone 13, eMdantsane ngenjongo zokuhlala esimalunga ne300sqm ubukhulu ngesivumelwano sabucala ku N.N. Velebhayi ngexabiso leWaka elinamakhulu amahlanu eRandi (R1 500, 00) ngaphandle kwemali eyongezelelweyo yeRhafu.

linkcukacha zesisindululo esingentla zingahlolwa kwigumbi u424, kuMgangatho wesine , kwisakhiwo iOld Mutual, iSitrato iOxford, eMonti, Nawuphina umntu ongenakubhala angeza ngamaxesha omsebenzi kule ndawo ichazwe ngasentla ukusukela ku (08h00 ukuya ku 13h00) no 13h30 ukuya ku 16h30)ukuze ancedwe ngumsebenzi ukubhala izimvo okanye inkcazelo yakhe. Inkcaso kwesi sindululo mayifakwe ngokubhalela INTLOKO YESEBE LWEZOCWANGCISO NOPHUHLISO LWEZITHUBA, P.O. Box 81, East London ngaphambi komhla we 7 kweyeThupha 2015.

(2146)

A FANI CITY MANAGER

NOTICE 147 OF 2015

BUFFALO CITY METROPOLITAN MUNICIPALITY

LAND APPLICATION

PROPOSED SALE OF ERF 454, ZONE 13 MDANTSANE FOR RESIDENTIAL PURPOSES

Council proposes to sell Erf 454, Zone 13, Mdantsane, measuring 300sqm in extent by private treaty to N.N. Velebhayi at a price of R1 500, 00 excluding VAT.

(2146)

The proposal may be inspected at Room 424, 4th Floor, Old Mutual Building, Oxford Street, East London, Any person who cannot write may come on week days during normal business hours (08h00 to 13h00) and 13h30 to 16h30) to the above office where staff member will assist to transcribe that person's comments or representations. Written objections to the proposal must be lodged with the **HOD: SPATIAL PLANNING AND DEVELOPMENT**, P.O. Box 81, East London not later than **7 August 2015**.

A FANI CITY MANAGER

PROVINCIAL NOTICES • PROVINSIALE KENNISGEWINGS

PROVINCIAL NOTICE 40 OF 2015

EASTERN CAPE PROVINCE

DEPARTMENT OF COOPERATIVE GOVERNANCE AND TRADITIONAL AFFAIRS

NELSON MANDELA BAY MUNICIPALITY

REMOVAL OF RESTRICTIONS ACT, 1967:

ERF 4521 KABEGA, PORT ELIZABETH

Under section 2(1) of the Removal of Restrictions Act, 1967 (Act 84 of 1967) as amended, and on application by the owner of Erf 4521 Kabega: Port Elizabeth, Conditions C 6 (b) in Deed of Transfer No. T01197/11 is hereby removed.

PROVINCIAL NOTICE 41 OF 2015

EASTERN CAPE PROVINCE

DEPARTMENT OF COOPERATIVE GOVERNANCE AND TRADITIONAL AFFAIRS

NELSON MANDELA BAY MUNICIPALITY

REMOVAL OF RESTRICTIONS ACT, 1967:

ERF 680 SUMMERSTRAND, PORT ELIZABETH

Under section 2(1) of the Removal of Restrictions Act, 1967 (Act 84 of 1967) as amended, and on application by the owner of Erf 680 Summerstrand: Port Elizabeth, Conditions C 5 (b), (c) and (d) in Deed of Transfer No. T4269/2008 are hereby removed.

PROVINCIAL NOTICE 42 OF 2015

EASTERN CAPE PROVINCE

DEPARTMENT OF COOPERATIVE GOVERNANCE AND TRADITIONAL AFFAIRS

NELSON MANDELA BAY MUNICIPALITY

REMOVAL OF RESTRICTIONS ACT, 1967:

PORTION 117(PORTION OF PORTION 33) OF FARM CHELSEA NO. 25:

PORT ELIZABETH

Under section 2(1) of the Removal of Restrictions Act, 1967 (Act 84 of 1967) as amended, and on application by the owner of Portion 117 (Portion of Portion 33) of Farm Chelsea No. 25: Port Elizabeth, Conditions B.2 and C.2 in Deed of Transfer No. T32207/2005 are hereby removed

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Printed by and obtainable from the Government Printer, Bosman Street, Private Bag X85, Pretoria, 0001. Contact Centre Tel: 012-748 6200. eMail: info.egazette@gpw.gov.za Also available at the Legal Advisory Services, **Province of the Eastern Cape**, Private Bag X0047, Bisho, 5605. Tel. (040) 635-0052.