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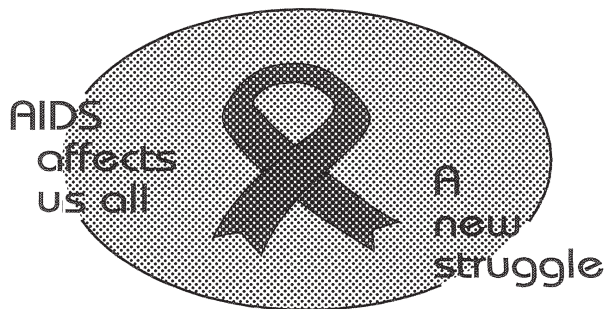
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We all have the power to prevent AIDS



**AIDS
HELPLINE**

0800 012 322

DEPARTMENT OF HEALTH

Prevention is the cure

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IMPORTANT

Information

from Government Printing Works

Dear Valued Customers,

Government Printing Works has implemented rules for completing and submitting the electronic Adobe Forms when you, the customer, submits your notice request.

Please take note of these guidelines when completing your form.



GPW Business Rules

1. No hand written notices will be accepted for processing, this includes Adobe forms which have been completed by hand.
2. Notices can only be submitted in Adobe electronic form format to the email submission address submit.egazette@gpw.gov.za. This means that any notice submissions not on an Adobe electronic form that are submitted to this mailbox will be **rejected**. National or Provincial gazette notices, where the Z95 or Z95Prov must be an Adobe form but the notice content (body) will be an attachment.
3. Notices brought into GPW by "walk-in" customers on electronic media can only be submitted in Adobe electronic form format. This means that any notice submissions not on an Adobe electronic form that are submitted by the customer on electronic media will be **rejected**. National or Provincial gazette notices, where the Z95 or Z95Prov must be an Adobe form but the notice content (body) will be an attachment.
4. All customers who walk in to GPW that wish to submit a notice that is not on an electronic Adobe form will be routed to the Contact Centre where the customer will be taken through the completion of the form by a GPW representative. Where a customer walks into GPW with a stack of hard copy notices delivered by a messenger on behalf of a newspaper the messenger must be referred back to the sender as the submission does not adhere to the submission rules.
5. All notice submissions that do not comply with point 2 will be charged full price for the notice submission.
6. The current cut-off of all Gazette's remains unchanged for all channels. (Refer to the GPW website for submission deadlines – www.gpwonline.co.za)
7. Incorrectly completed forms and notices submitted in the wrong format will be rejected to the customer to be corrected and resubmitted. Assistance will be available through the Contact Centre should help be required when completing the forms. (012-748 6200 or email info.egazette@gpw.gov.za)
8. All re-submissions by customers will be subject to the above cut-off times.
9. All submissions and re-submissions that miss the cut-off will be rejected to the customer to be submitted with a new publication date.
10. Information on forms will be taken as the primary source of the notice to be published. Any instructions that are on the email body or covering letter that contradicts the notice form content will be ignored.

You are therefore advised that effective from **Monday, 18 May 2015** should you not comply with our new rules of engagement, all notice requests will be rejected by our new system.

Furthermore, the fax number **012- 748 6030** will also be **discontinued** from this date and customers will only be able to submit notice requests through the email address submit.egazette@gpw.gov.za.

DISCLAIMER:

Government Printing Works reserves the right to apply the 25% discount to all Legal and Liquor notices that comply with the business rules for notice submissions for publication in gazettes.

National, Provincial, Road Carrier Permits and Tender notices will pay the price as published in the Government Gazettes.

For any information, please contact the eGazette Contact Centre on 012-748 6200 or email info.egazette@gpw.gov.za

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PROVINCIAL NOTICES • PROVINSIALE KENNISGEWINGS

PROVINCIAL NOTICE 108 OF 2015**ELECTORAL COMMISSION****ELECTION TIMETABLE**

The Electoral Commission hereby gives notice that it has in terms of section 11 of the Local Government: Municipal Electoral Act, 2000, compiled the election timetable set out below to apply to the municipal by-elections to be held on 30 September 2015 in respect of Ward 15 of the Elundini [EC141] Municipality and Ward 12 of the Matatiele [EC441] Municipality and Ward 26 of the Mbizana [EC443] Municipality as proclaimed by Provincial Notice number 98 of 2015 as published in the Provincial Gazette Extraordinary No 3485 of the Eastern Cape Province respectively, dated 28 August 2015. A reference to "section" in this election timetable is a reference to that section in the Local Government: Municipal Electoral Act, 2000 (Act No. 27 of 2000).

Cut-off time for act to be performed

- 1 An act required in terms of this Act to be performed by not later than a date in the election timetable must be performed before 17:00 on that date, unless otherwise specified.

Certification of the voters' roll

- 2 By 3 September 2015 the chief electoral officer must certify the segments of the voters' roll for the voting districts to be used in the by-elections in terms of section 6(2)(a).

Notice that lists of addresses of voting stations are available for inspection

- 3 By 3 September 2015 the chief electoral officer must give notice that copies of a list of voting stations and their addresses will be available for inspection at the office of the Commission's local representative in terms of section 19(5).

Notice of route of mobile voting stations

- 4 If the Commission decides to use mobile voting stations in the by-elections, the Commission must by 3 September 2015 give notice of the route, including the locations and estimated times of stopping of each mobile voting station in terms of section 22(1).

Cut-off date for nomination of ward candidates to contest an election

- 5 By no later than 7 September 2015 at 17h00, the nomination of a person to contest the by-election in a municipality as a ward candidate must be submitted to the Commission's local representative on a prescribed form and in the prescribed manner in terms of section 17(1).

Cut-off date for compilation and certification of ward candidate lists

- 6 By 14 September 2015 the Commission must compile for each ward a list of ward candidates, certify those lists for that by-election, and keep copies of the lists available at the office of the Commission's local representative in terms of section 18 (1).

Cut-off date for issuing certificates

- 7 By 14 September 2015 the Commission must issue to each ward candidate contesting the by-election, a prescribed certificate in terms of section 18(1)(d).

Application for special vote

- 8 10(1) By no later than 18 September 2015 a voter may apply in terms of Regulation 28B (1) to cast special vote within the voting district where she or he is registered. [Applications for special votes will only be received from 14 September 2015]

(2) On 29 September 2015 voters who had successfully applied to cast their special votes at the voting station, may visit the voting station between 08h00 and 17h00 to cast their special votes.

(3) On 29 September 2015 voting officers must visit voters who had successfully applied to cast their special votes at their places of residence, to afford them the opportunity to cast their votes there.

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