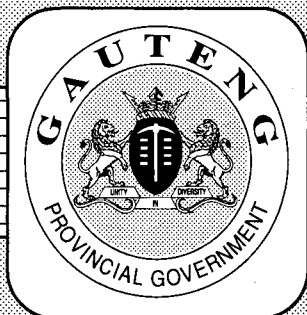


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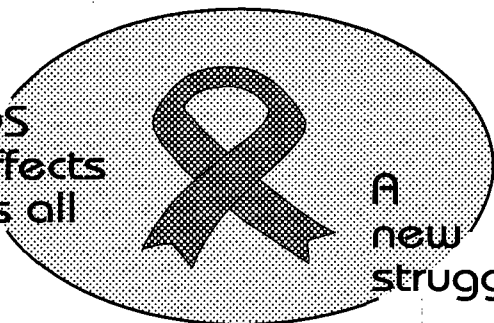
Vol. 8

PRETORIA, 21 JUNE 2002
JUNIE

No. 186

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GENERAL NOTICE

NOTICE 1610 OF 2002

PROVINCIAL GAZETTE EXTRAORDINARY

ADMISSION OF LEARNERS TO PUBLIC SCHOOLS

DRAFT AMENDMENTS TO REGULATIONS FOR PUBLIC COMMENT

I, Ignatius Jacobs, Member of the Executive Council responsible for Education in Gauteng, hereby publish these draft amendments to the *Admission of Learners to Public Schools (General Notice 4138 of 2001)* in order to provide the public with the opportunity to comment on the draft.

Members of the public are invited to send their comments on these draft amendments on or before 16 July 2002 to:

Sally Rowney
Room 904, 9th Floor
Gauteng Department of Education
111 Commissioner Street
JOHANNESBURG
2001

DRAFT AMENDMENTS TO THE REGULATIONS RELATING TO THE ADMISSION OF LEARNERS TO PUBLIC SCHOOLS (NOTICE 4138 OF 2001) AS ACCORDING TO THE SCHOOL EDUCATION ACT, 1995 (ACT NO. 6 OF 1995)

GENERAL EXPLANATORY NOTE:

Words in bold type square brackets indicate omissions from existing regulations

Words underlined with a solid line indicate insertions in existing regulations

1. Amendment and addition: Regulation 1 is hereby amended to include:

“total school programme” means that when a learner is admitted to a school, s/he is admitted to all curricular and programmes and activities that are offered under the name of the school. The school may not charge or request additional monies over and above the school fees (if school fees are levied). The key principle is one of access to all programmes and activities offered by the school under the name of the school. The school must include all such activities and programmes in the budget presented to parents annually for adoption. This must also include, but not limited to Learner Support Material (LSM) and textbook costs, stationery costs, sporting costs, excursion and tour costs.

2. Amend: Regulation 4 (2) is hereby amended to:

The parent of a learner who intends to enrol the learner at a school for the first time at the beginning of any given school year, must register the learner at that school between July **[August]** and the end of September of the year preceding the school year in which the learner seeks admission, but late registration will be allowed in special circumstances and late registrations must close not later than the tenth school day of the given school year, unless the permission of the Head of Department is obtained.

3. Amend: Regulation 4 (3) is hereby amended to:

A learner who seeks admission to a school for a reason not referred to in sub-regulations (1), or (2), must register at that school from July **[August]** to the end of September of the year preceding the school year in which the learner seeks admission, but late registration will be allowed in special circumstances.

4. Amendment and addition: Regulation 7(2) is hereby amended to:

If a feeder zone is created –

- (a) preference must be given to a learner who lives in the feeder zone of a school, or whose parents work address is in the feeder zone, or who was

registered as a learner in a feeder primary school in the year preceding his/her entry into particular secondary school at the stage of schooling;

(d) the preference order of admission is: -

(i) learners whose parents live in the feeder zones; **then**

(ii) learners whose parents work address is in the feeder zone; then

(iii) learners from the feeder schools (to be determined through a circular);

and

(iv) other learners: first come first served.

5. Amendment and addition: Regulation 14 (1) is hereby amended to:

A parent or learner who is dissatisfied with the decision referred to in regulation 13 (1) may appeal in writing on the Form C to the Member of the Executive Council (MEC) against the decision of the Head of Department within 15 days after receipt of the notification of the refusal of admission.

6 Amendment and addition: Form A is hereby amended to be identified as:

Form A: GDE ADMISS. 01

7. Amendment and addition: Form B (Covering letter for admissions form) is hereby amended to be identified as:

Form B1: GDE ADMISS. 02

AND:

4. Receive a number in writing when you hand in the form. The number will advise you of your position on:

- Waiting list A if you live in the feeder zone
- Waiting list B if you work in the feeder zone
- Waiting list C if you are from a feeder primary school, demarcated by the Head of Department, for the secondary school
- Waiting list D for other (do not comply with list A, or B or C)

AND:

Number on Waiting List A _____

Number on Waiting List B _____

Number on Waiting List C _____

Number on Waiting List D _____

8. Amendment and addition: Form B (Admission form) is hereby amended to be identified as:

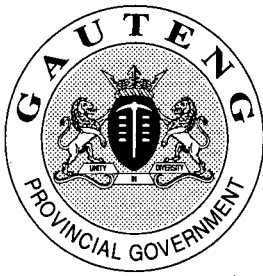
Form B2: GDE ADMISS. 03

9. Amendment and addition: Form B (to be known as Form B2: GDE ADMISS. 03) is hereby amended to include:

ADMISSION TO GRADE: _____

SIGNATURE: _____

8. Amendment and addition: Form C1: GDE ADMISS. 04 is hereby added.



Form C1: GDE ADMISS.04

GAUTENG DEPARTMENT OF EDUCATION

APPEAL TO THE MEMBER OF THE EXECUTIVE COUNCIL

Appeal against the decision of the Head of Department to confirm the decision of a school principal to refuse admission of a learner to a public school.

Please note that such an appeal must be lodged with the Member of the Executive Council within 15 days of being notified by the Head of Department that he or she has confirmed the decision of a school principal to refuse admission of a learner to a public school.

I. DETAILS OF LEARNER WHO HAS BEEN REFUSED ADMISSION

NAME:

AGE IN YEARS:

DATE OF BIRTH:

IDENTITY NO.

ADDRESS:

(if not living with the person lodging the appeal)

.....

POSTAL CODE:

II. DETAILS OF PERSON LODGING THE APPEAL

NAME:

RELATION TO LEARNER (e.g. father, mother, guardian, custodian or person responsible for the education of the learner)

.....

ADDRESS:

.....

.....

POSTAL CODE:

III. DETAILS OF SCHOOL WHERE ADMISSION WAS REFUSED

NAME:

ADDRESS:

.....

.....

POSTAL CODE:

TELEPHONE:

NAME OF PRINCIPAL:

IV. DETAILS OF APPLICATION FOR ADMISSION

DATE OF APPLICATION FOR ADMISSION:

GRADE FOR WHICH ADMISSION WAS SOUGHT:

V. REQUIRED DOCUMENTATION

When you applied for admission to the school, did you

- 1. Complete all of the documents handed to you by the school? (Answer Yes or No)
.....

2. Submit the following? (Answer Yes, No or Not Applicable in each case):
 - 2.1 a certified copy of the official birth certificate of the learner
 - 2.2 proof that the learner has been immunised against polio, measles, tuberculosis, diphtheria, tetanus, and hepatitis B
 - 2.3 the transfer card of the learner, if he or she was enrolled at another school
 - 2.4 the most recent school report of the learner, if he or she was enrolled at another school
3. If you were not able to supply the documentation referred to in (2), did the principal advise you where to obtain the necessary documentation? (Answer Yes, No or Not Applicable in each case)
4. If the learner has entered the country on a study permit, was the study permit presented to the school when admission was sought? (Answer Yes, No or Not Applicable in each case)
5. If you were not able to supply the documentation referred to in (4), did the principal advise you where to obtain the necessary documentation? (Answer Yes, No or Not Applicable in each case)

VI. DETAILS OF REFUSAL OF ADMISSION

When the learner was refused admission to the school, did you

1. Receive, in writing from the school principal, reasons for the refusal of admission? (Answer Yes or No)
2. Receive, from the school principal, a copy of the *Regulations Relating to the Admission of Learners to Public Schools*? (Answer Yes or No)
3. Receive, from the school principal, the address of the Member of the Executive Council for Education in Gauteng? (Answer Yes or No)

Please state briefly, in the spaces below, what the reasons for the refusal of admission were.

.....

.....

.....

Have you received, from the Head of the Gauteng Department of Education, written confirmation of the decision of the principal to refuse admission? (Answer Yes or No)

Are you satisfied with the reasons for the refusal of admission, as given by the principal? (Answer Yes or No)

Please state briefly, in the spaces below, what your reasons for dissatisfaction are.

.....
.....
.....
.....
.....

Are you satisfied with the written confirmation of the decision of the principal to refuse admission, as supplied by the Head of the Gauteng Department of Education? (Answer Yes or No)

Please state briefly, in the spaces below, what your reasons for dissatisfaction are.

.....
.....
.....
.....
.....

VII. ADDITIONAL INFORMATION

Please give any additional information with regard to this Appeal in the spaces provided below.

.....
.....
.....
.....

.....
.....

VIII. DOCUMENTATION TO BE SUBMITTED

Certified copies of all the documentation and correspondence relevant to the refusal of admission must be submitted with this Appeal.

IX. DECLARATION

I declare that all the information supplied in this document is true and accurate.

.....
Signature

.....
Date

IMPORTANT NOTICE

The
Gauteng Provincial Gazette Function
will be transferred to the
Government Printer in Pretoria
as from 2nd January 2002

NEW PARTICULARS ARE AS FOLLOWS:

Physical address:

Government Printing Works
149 Bosman Street
Pretoria

Postal address:

Private Bag X85
Pretoria
0001

New contact persons: Awie van Zyl Tel.: (012) 334-4523
Mrs H. Wolmarans Tel.: (012) 334-4591

Fax number: (012) 323-8805

E-mail address: awvanzyl@print.pwv.gov.za

Contact persons for subscribers:

Mrs S. M. Milanzi Tel.: (012) 334-4734
Mrs J. Wehmeyer Tel.: (012) 334-4753
Fax.: (012) 323-9574

This phase-in period is to commence from **November 2001** (suggest date of advert) and notice comes into operation as from **2 January 2002**.

Subscribers and all other stakeholders are advised to send their advertisements directly to the **Government Printing Works**, two weeks before the 2nd January 2002.

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before being published in the Gazette.*

HENNIE MALAN

Director: Financial Management
Office of the Premier (Gauteng)

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