

*THE PROVINCE OF  
GAUTENG*

*DIE PROVINSIE  
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**Provincial Gazette Extraordinary  
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**No. 125**

**IMPORTANT NOTICE**

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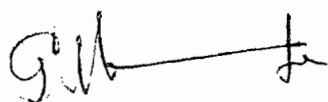
## GENERAL NOTICE

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### NOTICE 1707 OF 2011

#### GAUTENG DEPARTMENT OF FINANCE

In accordance with Section 35(c, d), and 36(2) of Municipal Finance Management Act (Act no 56 of 2003), I hereby give notice of the erratum to gazette no 207 dated the 25<sup>th</sup> of November 2010 for the financial year 2010/2011. These allocations will be transferred to the municipalities according to the transfer mechanism as per attached schedule and for the purposes and conditions set out therein.



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**Mandla Nkomfe**  
**MEC for Finance**

**Date: 05/05/2011**

<ul style="list-style-type: none"> <li><b>CONDITIONAL GRANT FRAMEWORK : RECAPITALISATION OF COMMUNITY LIBRARY SERVICE GRANT*</b></li> </ul>	
<b>Transferring department</b>	<ul style="list-style-type: none"> <li>Department of Sport, Arts, Culture and Recreation (DSACR)</li> </ul>
<b>Purpose</b>	<ul style="list-style-type: none"> <li>To have transformed urban and rural community library infrastructure, facilities and services (primarily targeting previously disadvantaged communities) through a recapitalised programme at provincial and local government level.</li> </ul>
<b>Measurable outputs</b>	<ul style="list-style-type: none"> <li>Community library governance structures developed in the province.</li> <li>Signed agreements between national, provincial and local government for implementation of the library projects.</li> <li>New library structures built</li> <li>Existing library structure upgraded and maintained</li> <li>Library materials (books, periodicals, toys) purchased</li> <li>Electronic library system implemented or upgraded.</li> <li>Improved library ICT infrastructure and systems in libraries</li> <li>Services for the visually impaired at libraries</li> <li>Security systems (including book security systems) upgraded</li> <li>Reading programmes implemented at libraries</li> <li>Additional library staff appointed</li> <li>Monitoring and evaluation systems are in place and used.</li> </ul>
<b>Conditions of Transfer</b>	<ul style="list-style-type: none"> <li>Business plans must be submitted by municipalities and approved by DSACR.</li> <li>Business plans must indicate detail of projects to be undertaken, timelines for implementation, cash flow projections and responsible officials.</li> <li>Municipalities must submit specimen signatures to DSACR prior to transfer of funds</li> <li>Service Level Agreement (SLA) entered into between DSACR and Municipalities for period 2010/11 until 31 March 2013. This SLA regulates the working relationship and responsibilities of both parties. The business plans of municipalities must be an addendum to this SLA.</li> <li>Municipalities must acknowledge receipt of the funds in writing.</li> <li>Certified copies of proof of expenditure must be submitted by municipalities to DSACR in line with prescripts of the SLA.</li> </ul>
<b>Allocation criteria</b>	<ul style="list-style-type: none"> <li>Number of municipal libraries</li> <li>Distinguish between metropolitan and local municipality.</li> </ul>

<b>Monitoring system</b>	<ul style="list-style-type: none"> <li>• Quarterly steering committee meetings</li> <li>• Monthly progress and expenditure reports submitted by municipalities</li> <li>• Physical monitoring visits by provincial monitoring librarians.</li> </ul>
<b>Budget on which transfer is shown</b>	<ul style="list-style-type: none"> <li>• Recapitalisation of Community Library Service Grant *</li> </ul>
<b>Past performance</b>	<ul style="list-style-type: none"> <li>• R31,305,000 transferred in 2008/09 financial year; R45,500,000 transferred in 2009/10 financial year.</li> </ul>
<b>MTEF allocation</b>	<ul style="list-style-type: none"> <li>• 2010/11 = R49,603; 2011/12 =R52,216; 2012/13 = R55,000 to be transferred to municipalities in the respective financial years.</li> </ul>
<b>Projected life</b>	<ul style="list-style-type: none"> <li>• Financial year as per GPG (April – March).</li> <li>• For payment of staff appointed and paid by grant - until June 2013.</li> </ul>
<b>Responsibilities of the Provincial Department and Municipalities</b>	<p><b>Responsibilities of the provincial department</b></p> <ul style="list-style-type: none"> <li>• Transfer funds</li> <li>• Identify risks and challenges</li> <li>• Evaluate reports for submission to Department of Arts and Culture</li> <li>• Submit monthly and quarterly performance reports to Department of Arts and Culture</li> </ul> <p><b>Responsibilities of municipalities</b></p> <ul style="list-style-type: none"> <li>• Implement library projects on municipal level</li> <li>• Submit monthly narrative performance reports, as well as expenditure and project implementation reports.</li> </ul>
<b>Payment schedule</b>	<ul style="list-style-type: none"> <li>• To be transferred as per conditions of signed SLA</li> <li>• Advance payments in accord with cashflow and progress in achieving agreed milestones.</li> </ul>
<b>Process for approval of business plans</b>	<ul style="list-style-type: none"> <li>• Draft business plans submitted to DSACR by middle September each year</li> <li>• Final business plans submitted to DSACR by end December each year</li> <li>• Final Provincial Business Plans submitted to Department of Arts and Culture by January</li> </ul>

\*Gazette 207, Vol. 16 erroneously reflected as Library Services Grant

**Name of the Transferring Department: Department of Sport, Arts, Culture and Recreation**

Name of the Grant	Name of the municipality	The amount to be transferred (R'000)	Date of the transfer
1. Community Library Services Grant	Emfuleni Local Municipality	R 500	20/12/2011
<b>Total</b>		<b>R500</b>	
2. Mass Sport and Recreation Participation Program	Metsweding District Municipality	R500	13/07/2010
	Sedibeng District Municipality	R500	13/07/2010
	West Rand District Municipality	R500	13/07/2010
	Ekurhuleni	R500	04/02/2011
<b>Total</b>		<b>R2,500</b>	

