

***THE PROVINCE OF
GAUTENG***

***DIE PROVINSIE
GAUTENG***

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IMPORTANT NOTICE

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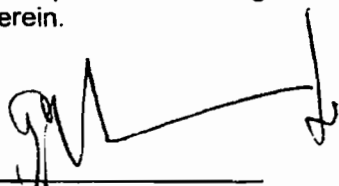
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GENERAL NOTICE

NOTICE 3183 OF 2011

GAUTENG DEPARTMENT OF FINANCE

In accordance with section 35(c), (d) and 36(2) of the Municipal Finance Management Act no. 56 of 2003, I hereby give notice of the additional allocations for the financial year 2011/2012 as set out in the attached schedule. These allocations will be transferred to the municipalities according to the transfer mechanism for the purposes and conditions set out therein.



Mandla Nkomfe
MEC for Finance
Date: 11/11/2011

• CONDITIONAL GRANT FRAMEWORK : COMMUNITY LIBRARY SERVICES	
Transferring department	<ul style="list-style-type: none"> Department of Sport, Arts, Culture and Recreation (DSACR)
Purpose	<ul style="list-style-type: none"> -To have transformed urban and rural community library infrastructure, facilities and services (primarily targeting previously disadvantaged communities) through a recapitalised programme at provincial and local government level.
Measurable outputs	<ul style="list-style-type: none"> Community library governance structures developed in the province Signed agreements between national, provincial and local government for implementation of the library projects. New library structures built Existing library structure upgraded and maintained Library materials (books, periodicals, toys) purchased Electronic library system implemented or upgraded. Improved library ICT infrastructure and systems in libraries Services for the visually impaired at libraries Security systems (including book security systems) upgraded Reading programmes implemented at libraries Additional library staff appointed Monitoring and evaluation systems are in place and used.
Conditions of Transfer	<ul style="list-style-type: none"> Business plans must be submitted by municipalities and approved by DSACR. Business plans must indicate detail of projects to be undertaken, timelines for implementation, cash flow projections and responsible officials. Municipalities must submit specimen signatures to DSACR prior to transfer of funds Service Level Agreement (SLA) entered into between DSACR and Municipalities for period 2010/11 until 31 March 2013. This SLA regulates the working relationship and responsibilities of both parties. The business plans of municipalities must be an addendum to this SLA. Municipalities must acknowledge receipt of the funds in writing. Certified copies of proof of expenditure must be submitted by municipalities to DSACR in line with prescripts of the SLA.
Allocation criteria	<ul style="list-style-type: none"> Number of municipal libraries Distinguish between metropolitan and local municipality.
Monitoring system	<ul style="list-style-type: none"> Quarterly steering committee meetings Monthly progress and expenditure reports submitted by municipalities Physical monitoring visits by provincial monitoring librarians.
Budget on which transfer is shown	<ul style="list-style-type: none"> Programme 3: Libraries and Information Services
Past performance	<ul style="list-style-type: none"> R31,305,000 transferred in 2008/09 financial year; R45,500,000 transferred in 2009/10 financial year, R49,603,000 transferred in 2010/11 financial year.
MTEF allocation	<ul style="list-style-type: none"> 2011/12 : R52,216,2012/13 : R55,000
Projected life	<ul style="list-style-type: none"> Financial year as per GPG (April – March). For payment of staff appointed and paid by grant - until June 2013.
Responsibilities of the Provincial Department and Municipalities	<p>Responsibilities of the provincial department</p> <ul style="list-style-type: none"> Transfer funds Identify risks and challenges Evaluate reports for submission to Department of Arts and Culture Submit monthly and quarterly performance reports to Department of Arts and Culture <p>Responsibilities of municipalities</p> <ul style="list-style-type: none"> Implement library projects on municipal level Submit monthly narrative performance reports, as well as expenditure and project implementation reports.
Payment schedule	<ul style="list-style-type: none"> To be transferred as per conditions of signed SLA Advance payments.
Process for approval of business plans	<ul style="list-style-type: none"> Draft business plans submitted to DSACR by middle September each year Final business plans submitted to DSACR by end December each year
	<ul style="list-style-type: none"> Final Provincial Business Plans submitted to Department of Arts and Culture by January

LIBRARIES PLAN 2011/12

Transferring department	<ul style="list-style-type: none"> • Department of Sport, Arts, Culture and Recreation (DSACR) 																										
Purpose	<ul style="list-style-type: none"> • The purpose of the transfers to municipal libraries is to financially support municipal library services in the administration of libraries in order to render efficient, effective and economic library and information services to communities 																										
Measurable outputs	<ul style="list-style-type: none"> • New information resources purchased or subscribed to • Information and Communication Technology infrastructure improved or maintained • ICT networks maintained and ICT licence fees paid • Library building infrastructure upgraded or maintained • Employees trained or skilled • Conferences or workshops attended • Reading programmes implemented • Employees appointed 																										
Conditions of Transfer	<ul style="list-style-type: none"> • DSACR to provide a template to municipalities for completion of their business plans. • Business plans and payment schedules must be submitted by municipalities and approved by DSACR. • Business plans must indicate detail of projects to be undertaken, timelines for implementation, cash flow projections and responsible officials. • Service Level Agreement (SLA) entered into between DSACR and Municipalities. This SLA regulates the working relationship and responsibilities of both parties. The business plans and payment schedules of municipalities must be an addendum to this SLA. • Municipalities must acknowledge receipt of the funds in writing. • DSACR will on a continuous basis monitor implementation of the projects and expenditure of the funds. • Municipalities will submit monthly reports on progress and expenditure to DSACR. • Certified copies of proof of expenditure must be submitted by municipalities to DSACR in line with prescripts of the SLA. • Services in the 20 priority townships and the 50 poorest wards in Gauteng must be prioritised. 																										
Allocation criteria	<ul style="list-style-type: none"> • Number of municipal libraries • Nature of services to be provided <p>Libraries Transfer for 2010/11</p> <table border="1"> <thead> <tr> <th>Name of Metro/Local Council</th> <th>Allocated amount</th> </tr> </thead> <tbody> <tr> <td>Ekurhuleni</td> <td>R1,120m</td> </tr> <tr> <td>City of JHB</td> <td>R1,800m</td> </tr> <tr> <td>City of Tshwane</td> <td>R1,120m</td> </tr> <tr> <td>Nokeng tsa Taemane</td> <td>R300k</td> </tr> <tr> <td>Kungwini</td> <td>R300k</td> </tr> <tr> <td>Emfuleni</td> <td>R950k</td> </tr> <tr> <td>Midvaal</td> <td>R300k</td> </tr> <tr> <td>Lesedi</td> <td>R820k</td> </tr> <tr> <td>Mogale City</td> <td>R800k</td> </tr> <tr> <td>Randfontein</td> <td>R400k</td> </tr> <tr> <td>Westonaria</td> <td>R316k</td> </tr> <tr> <td></td> <td>R8,826m</td> </tr> </tbody> </table>	Name of Metro/Local Council	Allocated amount	Ekurhuleni	R1,120m	City of JHB	R1,800m	City of Tshwane	R1,120m	Nokeng tsa Taemane	R300k	Kungwini	R300k	Emfuleni	R950k	Midvaal	R300k	Lesedi	R820k	Mogale City	R800k	Randfontein	R400k	Westonaria	R316k		R8,826m
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Monitoring system	<ul style="list-style-type: none"> • Quarterly steering committee meetings • Monthly progress and expenditure reports submitted by municipalities • Physical monitoring visits by provincial monitoring librarians. 																										
Budget on which transfer is shown	<ul style="list-style-type: none"> • Programme 3: Libraries and Information Services 																										
Past performance	<ul style="list-style-type: none"> • R18,968,000 transferred in the past 3 years 																										
Projected life	<ul style="list-style-type: none"> • Financial year as per GPG (April 2011 – March 2012) 																										
Capacity and Preparedness of the transferring department	<ul style="list-style-type: none"> • Structure review in 2010/11 to address capacity with regard to monitoring of libraries 																										
Payment schedule	<ul style="list-style-type: none"> • To be transferred as per conditions of signed SLA 																										

