

***THE PROVINCE OF  
GAUTENG***

***DIE PROVINSIE  
GAUTENG***

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**No. 280**

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## GENERAL NOTICES

### NOTICE 3219 OF 2011

#### GAUTENG PROVINCIAL GOVERNMENT

#### DEPARTMENT OF ROADS AND TRANSPORT

#### NATIONAL LAND TRANSPORT ACT, 2009

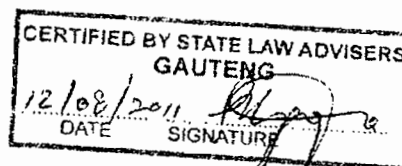
#### (ACT No. 5 OF 2009)

### CALL FOR COMMENTS ON THE PROPOSED REGULATIONS ON PROCEDURES TO BE FOLLOWED IN PROMOTING PUBLIC PARTICIPATION IN TRANSPORT PLANNING PROCESS.

I, Ismail Vadi, Member of the Executive Council responsible for Roads and Transport, under section 10 (1) (g) of the National Land Transport Act, 2009 (Act No. 5 of 2009), intend to make Regulations on procedures to be followed in promoting public participation in transport planning process as set out in the Schedule.

Interested persons or organizations are hereby invited to submit written comments on the draft regulations within 30 days after the date of publication.

Comments must be forwarded to **Mr. Mohlomphegi Thulare**; Chief Director: Governance by:



**(a) Post to:**

The Department of Roads and Transport  
Private Bag X83,  
MARSHALLTOWN  
2107;

**(b) Hand to:**

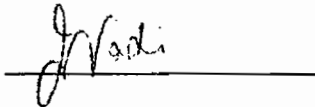
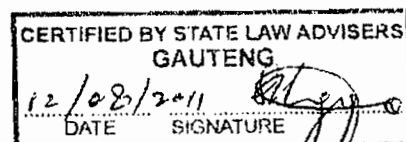
The Department of Roads and Transport  
Chief Directorate: Governance  
5 Floor South Towers  
Sage life Building  
41 Simmonds Street  
JOHANNESBURG  
2001;

**(c) Fax to:**

(011) 355 7018

**(d) Email to:**

Mohlomphegi.Thulare@gauteng.gov.za

**I. VADI****MEC FOR ROADS AND TRANSPORT****GAUTENG PROVINCIAL GOVERNMENT****DATE:** 29/09/2011

**SCHEDULE****DEPARTMENT OF ROADS AND TRANSPORT****NATIONAL LAND TRANSPORT ACT, 2009  
(Act No. 5 of 2009)****REGULATIONS ON PROCEDURES TO BE FOLLOWED IN PROMOTING  
PUBLIC PARTICIPATION IN TRANSPORT PLANNING PROCESS**

The Member of the Executive Council responsible for public transport in the Province has, in terms of sections 10(1) (g) of the National Land Transport Act, 2009 (Act No.5 of 2009), made the Regulations in the Schedule.

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## **Definitions**

1. In these regulations, unless the context indicates otherwise, a word or expression that is defined in the Act has the same meaning in these regulations,

**“the Act”** means the National Land Transport Act (Act No. 5 of 2009);

**“Council”** means a Municipal Council as defined in the Constitution and in the Municipal Structures Act, 1998, Act 117 of 1998;

**“Planning Authority”** means a Municipality or a Provincial Department of Transport that prepares a PLTF;

**“Stakeholders”** means public transport operators and other affected parties and includes organised bodies of persons, juristic persons having interest in transport planning and other government bodies having interest or affected by or affecting transport planning in the province; and

**“Transport plan,”** means Provincial Land Transport Framework and an Integrated Transport Plan.

## **Scope of application**

2. These regulations only apply to transport planning process in the Province.

## **Notice of intention to start transport planning process**

3. (1) Municipalities in their capacity as planning authorities must develop Integrated Transport Plans for their areas of Planning Authority as contemplated in section 36 of the Act;

(2) Before municipalities can commence with the development of such integrated transport plans, members of the public and other interested parties must be invited to make written submissions on matters to be included and considered in the transport plans taking into account the immediate transport needs and challenges of the public in that area of Planning Authority;

(3) The notice referred to in sub-regulation (2) must be published in at least two newspapers circulating in the area of the planning authority; one of which must be in English; and

(4) The same notice referred to in sub-regulation (2) must be placed in Public Notice Boards at all offices of the planning authority throughout the Province.

### **Stakeholder engagement**

**4.** (1) On completion of the first draft integrated transport plan, notice must be issued of the completion and availability of the first draft integrated transport plan, through newspapers circulating in the area of the planning authority and also in the Public Notice Boards in the Municipal Offices and reception areas of Multi-Purpose Community Centres;

(2) A planning authority must begin to engage members of the public and stakeholders at the planning authority level by, inviting them to comment on the first draft integrated transport plan following all the consultative mechanisms as contemplated in section 19(3) of the Municipal Structures Act 117 of 1998;

(3) The transport plan so contemplated in sub regulation (1) must be made available to members of the public and all interested stakeholders by placing copies of the transport plans in the Municipal Offices and Multi-Purpose Community Centres in the area of the planning authority and these copies must also be made available through the downloadable Website of the planning authority concerned;

(4) Written comments and submissions must be addressed to the planning authority within a time period as determined by the planning authority concerned; and

(5) Where appropriate, the planning authority may invite stakeholders and members of the public to a meeting to deliberate on some of the comments made and to further clarify some of the complex issues that may arise during the period of commenting.

### **Submission of integrated transport plan to MEC**

**5.** (1) After the public participation process, the planning authority, having followed its internal processes, including the consideration and adoption of the integrated transport plan by the Council, must submit the plan to the MEC for approval in terms of section 36 of the Act.

(2) In submitting the integrated transport plan for approval, the planning authority must include a report regarding the public participation process indicating compliance with the provisions of these regulations.

**Invitation to the public**

**6.** (1) In terms of section 35 of the Act, every MEC must prepare a five year Provincial Land Transport Framework in accordance with the requirements prescribed by the Minister after consultation with other MECs;

(2) Once the first draft of the PLTF has been completed, the MEC must publish a notice in the Provincial Gazette and in at least two newspapers circulating in the Province notifying the public of the completion and availability of the first draft PLTF;

(3) The notice must invite the public to access the draft PLTF at the offices of the Department of Roads and Transport throughout the province and also through the downloadable Website of the Department; and

(4) The notice must include a date not less than 30 days by which the public may submit written comments and inputs at least on the salient features of the PLTF to the Department for consideration.

**Meeting with Planning Authorities and other Government Departments**

**7.** (1) The MEC must invite Planning Authorities and other relevant Government Departments to discuss comments and inputs as received from the public as contemplated in regulation 6 of these regulations;

(2) Depending on the comments and inputs received from other Government Departments and Planning Authorities, the first draft PLTF may be revised and a second draft produced for further consultation with the broader community; and

(3) All reasonable steps should be taken by the Department to ensure that the PLTF as a transport planning tool finds expression in the development of the Integrated Development Plans as developed by the Department of Local Government and also by Municipalities in their respective areas of Planning Authority.

**Public Participation Process**

**8.** (1) After considering the inputs and comments made in the meeting referred to in regulation 7, the MEC must conduct public hearings on the revised draft of the PLTF with stakeholders broadly.



(2) The stakeholders must be given access to the latest draft of the PLTF to be discussed at the public hearings at least 30 days before such public hearings.

(3) At the public hearings, the stakeholders and members of the public must be allowed sufficient time for oral submissions and also to bring their written submissions that must be handed over to the Department for consideration as part of the finalisation of the PLTF.

### **Submission of PLTF to the Minister**

**9.** (1) The MEC must submit the PLTF to the Minister for approval in terms of section 35 of the Act, attaching record of the public participation process followed to prepare the PLTF; and

(2) Must be accompanied by the copies of all agreements regarding interprovincial transport concluded between the Province and other Provinces.

### **Short title**

**10.** These regulations are called Regulations on Procedures to be followed in Promoting Public Participation in Transport Planning Process, 2011.

**NOTICE 3220 OF 2011****GAUTENG PROVINCIAL GOVERNMENT****DEPARTMENT OF ROADS AND TRANSPORT****NATIONAL LAND TRANSPORT ACT, 2009 (ACT NO. 5 OF 2009)****GAUTENG PUBLIC TRANSPORT REGULATORY ENTITY  
REGULATIONS, 2011**

The member of the Executive Council responsible for public transport in the Province has, in terms of section 10 (1) and (2) and section 23 of the National Land Transport Act, 2009 (Act No.5 of 2009), made the Regulations in the Schedule.

**SCHEDULE****Definitions**

1. In these regulations, unless the context otherwise indicates, any expression or word to which a meaning has been assigned in the Act, has the same or corresponding meaning and in addition:-

**"Department"** means Gauteng Department of Roads and Transport;

**"GPPE"** means the Gauteng Public Transport Regulatory Entity;

**"Head of Department"** means head of the Gauteng Department of Roads and Transport;



“**member**” means a member of the GPRE; and

“**the Act**” means the National Land Transport Act, 2009 (Act No.5 of 2009).

### **Establishment of the Gauteng Public Transport Regulatory Entity**

2. The GPRE as contemplated in section 23 of the Act is hereby established.

### **Composition of the Gauteng Public Transport Regulatory Entity**

3. (1) The GPRE must consist of 7 members appointed from within the Department as determined by the MEC from time to time.

(2) Each member holds office for the period he or she remains employed by the Department or as determined by the MEC from time to time.

(3) The MEC must designate one member of the GPRE as Chairperson and another member as Deputy Chairperson.

(4) Members viewed collectively must be appointed by virtue of their specialized knowledge, training or experience of public transport or related matters.

(5) The MEC must ensure that the GPRE represents a broad spectrum of the population of Gauteng, with special attention to race, gender and disability.

(6) The Chairperson has supervision over and direction of work of the GPRE including:

- (a) the allocation of work among the members;
- (b) the assignment of members to preside at hearings of the GPRE; and
- (c) the performance of the functions and duties of the GPRE.



**Disqualification**

4. A person may not be appointed as a member if that person-
- (a) is convicted, whether in the Republic or elsewhere of any offence for which such person is sentenced to imprisonment without the option of a fine;
  - (b) has been convicted-
    - (i) in the Republic of theft, perjury or any offence in terms of the Corruption Act, 1992 (Act No. 94 of 1992);
    - (ii) elsewhere, of any offence corresponding materially with any offence referred to in paragraph (i); or
    - (iii) whether in the Republic or elsewhere, of any offence involving dishonesty; or
  - (b) is an unrehabilitated insolvent.

**Vacating of office**

5. (1) A member must vacate his or her office if -
- (a) leaves the employ of the Department;
  - (b) his or her term of office has been terminated by the MEC in terms of sub regulation (3); or
  - (c) he or she becomes disqualified as contemplated in section 13 of the Act.

(2) If the office of a member becomes vacant before the expiry of that member's term of office, the MEC must fill the vacancy.

(3) The MEC may remove a member from office prior to the expiry of that member's term of office-

- (a) if he or she is incapable of carrying out his or her duties;  
or
- (b) if there is good reason for doing so after due enquiry.

CERTIFIED BY STATE LAW ADVISERS	
GAUTENG	
28/06/2011	
DATE	SIGNATURE

**Meetings of GPRE**

6. (1) The GPRE must meet as frequently as necessary to discharge its functions, at such time and place as the Chairperson may from time to time determine.

(2) The Chairperson in consultation with members must determine a fair and reasonable procedure to be followed at meetings; subject to directions of the MEC.

(3) Where the Chairperson is not present the Deputy-Chairperson presides.

(4) Where both the Chairperson and Deputy Chairperson are not present, the members present must appoint from those present a member to preside.

(5) At a meeting, a majority of the members present constitutes the quorum.

(6) The decision of the majority of members present at a duly constituted meeting constitutes a decision of the GPRE.

(7) In the event of an equality of votes the person presiding at the meeting has a casting vote in addition to his or her deliberative vote, unless the Chairperson is of the opinion that the aims and objectives of the Act may be better served by referring the issue in question to the next meeting for fresh deliberation and voting.

(8) Minutes of the proceedings of the GPRE must be kept and retained at the GPRE offices.



**Conflict of interest**

7. (1) As contemplated in section 13 of the Act, a member must on his or her appointment disclose in writing to the MEC and the GPRE any of his or her personal or material interest which may constitute a conflict of interest in respect of his or her duties as a member.

(2) If, at any time, it appears to a member that a matter before the GPRE concerns an interest of that member, the member must-

- (a) immediately and fully disclose the nature of that interest to the Chairperson before the matter is considered; and
- (b) withdraw from the meeting to allow the remaining members to discuss the matter.

**Powers and duties of the GPRE**

8. (1) In addition to the powers conferred by the Act, the GPRE must hear a complaint related to public transport regulated matters and make such a ruling as it may consider just and fair in the circumstances, based on the provisions of the Act, facts of the case and relevant law and regulations.

(2) For the purpose of dealing with any matter before it, the GPRE may, allow a person affected by or interested in the matter or a duly authorized representative of that person, to appear before it and-

- (a) summon any person to give evidence or make oral representations relevant to the matter;
- (b) summon witnesses and lead evidence on a question relevant to the matter; or
- (c) question a person who testified as a witness in the matter;
- (d) by written notice require a person to appear before it to give evidence or to hand over a book, plan or other document or article in his or her possession or under his or her control;



- (e) question a person appearing before it as a witness; and
- (f) call upon and administer an oath to, or accept an affirmation from, any person present at the hearing or who has been summoned.

(3) The GPRE must notify parties of the date, time and place of the hearing at least ten days prior to the hearing date.

(4) The hearings of the GPRE must be recorded and verbatim transcript thereof must, upon request by any interested person, be made available to such a person at a reasonable time upon payment to the department of actual costs of preparation and production of such transcripts.

(5) The GPRE must collect, make copies, take custody and store in chronological or numerical order all information, proceedings and hearings, including recordings of hearings and transcript.

(6) The GPRE must issue summons in a form similar to the one in Annexure A to a person required for the hearing.

#### **Administration of the GPRE**

**9.** (1) The staff required for the proper performance of the GPRE's functions and administration of the Act must be appointed or seconded by the Head of Department subject to the laws governing the Public Service.

(2) Any person appointed or seconded in terms of sub regulation (1) must be provided with a certificate of appointment signed by or on behalf of the Head of Department.

#### **Reporting on activities of GPRE**

**10.** (1) The Chairperson must prepare and submit quarterly reports to the Head of Department on the activities of the GPRE.

(2) The MEC may require the GPRE to submit additional reports to him or her as the MEC may require from time to time.



**Offences and penalties****11.** Any person who-

- (a) has been duly summonsed under regulation 8 and who fails, without sufficient cause to-
  - (i) attend at a time and place specified in the summons;  
or
  - (ii) remain in attendance until excused by the GPRE from further attendance;
- (b) has been called upon, in term of regulation 8(2)(f) and who refuses to be sworn or to make an affirmation as witness;
- (c) fails, with sufficient cause to-
  - (i) answer fully and satisfactorily any question lawfully put to any such person in person in terms of regulation 8(2)(c);
  - (ii) produce any book, document or object in any such person's possession or custody or under any such person's control which any such person was required to produce in terms of regulation 8(2)(d);
- (d) with intent to deceive the GPRE, produces before the GPRE any false, untrue, fabricated or falsified book or document;
- (e) willfully furnishes the GPRE with information or makes a statement before the GPRE which is false or misleading;  
and
- (f) fails to comply with any ruling of the GPRE in terms of regulation 8(1);

will be guilty of an offence and on conviction liable to imprisonment not exceeding three months or to a fine.

**Short title**

**12.** These regulations are called the Gauteng Public Transport Regulatory Entity Regulations, 2011.





**Annexure "A"**

<b>SUMMONS TO ATTEND A HEARING OF GAUTENG PUBLIC TRANSPORT REGULATORY ENTITY</b>			
<b>Name:</b>			
<b>Address:</b>			
<b>Gender:</b>			
<b>Telephone:</b>			
<b>Fax:</b>			
<b>Email:</b>			
<b>Case No:</b>	<b>Place of Hearing:</b>	<b>Date:</b>	<b>Time:</b>
<b>Complainant:</b>		<b>Respondent:</b>	
<b>Dispute:</b>			


You are required to appear before the GPRE in person on the date specified in these summons and to remain in attendance until excused by the GPRE from further attendance.

For the purpose of the hearing, you may bring with you any witnesses and produce any books, papers or documents required as evidence.

**NOTE:** Non compliance with these summons is an offence and if convicted you will be liable to a fine or to imprisonment not exceeding three months.

DATED AT \_\_\_\_\_ ON THIS \_\_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_\_\_\_

\_\_\_\_\_  
**GPRE MEMBER**

CERTIFIED BY STATE LAW ADVISERS GAUTENG	
22/06/2011	
DATE	SIGNATURE

**NOTICE 3221 OF 2011**  
**DEPARTMENT OF ROADS AND TRANSPORT**  
**NATIONAL LAND TRANSPORT ACT, 2009**  
**(Act No. 5 of 2009)**

**CALL FOR COMMENTS ON THE REGULATIONS ON INFORMATION TO  
BE RECORDED AND PROVIDED TO LICENSING AUTHORITIES, 2011**

I, Ismail Vadi, member of the Executive Council responsible for roads and transport in the Province, intend, in terms of section 53(2) of the National Land Transport Act, 2009 (Act No.5 of 2009), to make the Regulations in the Schedule.

Interested persons are hereby invited to submit comments on the draft Regulations within the period of 30 days from publication of these Regulations. Written comments must be forwarded to Mr. Mohlompengi Thulare by:

- (a) **post to:**  
Department of Roads and Transport  
Private Bag x83  
Marshalltown  
2107



(b) **hand to:**

Department of Roads and Transport  
 41 Simmonds Street  
 Sage Life Building  
 Johannesburg

(c) **fax to:**

011 355 7007

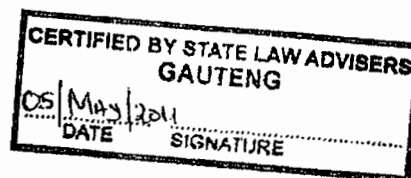
(d) **email to:**

Mohlompeni.Thulare@gauteng.gov.za

*I. Vadi*  
 \_\_\_\_\_  
**I. VADI**

**MEC FOR ROADS AND TRANSPORT  
 GAUTENG PROVINCIAL GOVERNMENT**

**DATE:** 21/07/2011



## SCHEDULE

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#### **Definitions**

1. In these regulations, unless the context indicates otherwise, a word or expression that is defined in the Act has the same meaning in these regulations, and

“**The Act**” means the National Land Transport Act (Act No. 5 of 2009);

**“Licensing authority”** means National Public Transport Regulator, Provincial Regulatory Entity and the municipality to which the operating licence function has been assigned; and

**“Other persons”** means juristic persons or institutions regarding conveyance in terms of service contemplated in section 53(1) of the Act.

### **Services required to record or provide information**

2. The following services are required to record information in order to provide such information to licensing authorities as defined in these regulations:

- (a) Ambulance.
- (b) Courtesy service.
- (c) Lift club.
- (d) Farmer.
- (e) Municipality.
- (f) Business.
- (g) School.
- (h) Tertiary institution.

### **Ambulance**

3. A hospital or any health care facility operating an ambulance service for purposes of carrying patients to places where they will receive medical attention must record and provide the following information:

- (a) Vehicle particulars namely-
  - i) make;
  - ii) registration number;
  - iii) patient carrying capacity;

- iv) ownership details as defined in the National Road Traffic Act, 1996;
  - v) engine number;
  - vi) vin number;
  - vii) year of first registration; and
  - viii) modifications done and the certificate by each institution that effected such modification.
- (b) Where the ambulance is based.
  - (c) The area, including hospitals being serviced by the ambulance service.

### **Courtesy service**

**4.** Courtesy service where the operator operates less than the prescribed number of vehicles must record and provide the following information:

- (a) Vehicle particulars namely-
  - i) make;
  - ii) registration number;
  - iii) passenger carrying capacity;
  - iv) ownership details as defined in the National Road Traffic Act, 1996;
  - v) engine number;
  - vi) vin number;
  - vii) year of first registration; and
  - viii) modifications done and the certificate by each institution that effected such modifications.
- (b) Who gets conveyed.
- (c) Where does the trip start and the destination.

- (d) What the conditions of conveyance are.
- (e) Where the service is operated by a third party.
- (f) A copy of the current roadworthy certificate for the vehicle.
- (g) Whether vehicle is registered to convey passengers for reward in terms of traffic legislation (proof of such registration must be provided).
- (h) Whether vehicle is branded and detail of such branding.
- (i) Number of vehicles (particulars of which must be provided as per regulation 4 (a).
- (j) Whether insurance cover include passengers conveyed.
- (k) Proof of cover and a copy of the policy.

### **Lift Club**

**5.** The owner of a vehicle who participates in a lift club must record and or provide the following information:

- (a) Vehicle particulars namely-
  - i) make;
  - ii) registration number;
  - iii) passenger carrying capacity;
  - iv) ownership details as defined in the National Road Traffic Act, 1996;
  - v) engine number;
  - vi) vin number;
  - vii) year of first registration; and
  - viii) modifications done and the certificate by each institution that effected such modifications.
- (b) Details of financial contribution by each person conveyed in an event people conveyed don't have their own vehicle and how is that contribution paid.

- (c) Route used to and from work.
- (d) Name and the physical address of the employer of each person forming part of the lift club.
- (e) Physical address of each person conveyed per trip.
- (f) List of passengers conveyed each day of the week.
- (g) Number of days per week lift club operates.
- (h) Whether names and addresses of passengers, their next of kin and their contact details are kept in the vehicle.

### **Farmers, Municipalities and businesses conveying own workers**

**6.** Farmers carrying their own workers in vehicles of which they are the sole owners, municipalities carrying their own workers in vehicles owned by them and industry, trade or business conveying its own employees in their own vehicles from a place where they perform work in the course of that industry, trade or business to another place where they are to perform such work must record and or provide the following information:

- (a) Vehicle particulars namely:
  - i) make;
  - ii) registration number;
  - iii) passenger carrying capacity;
  - iv) ownership details as defined in the National Road Traffic Act, 1996;
  - v) engine number;
  - vi) vin number;
  - vii) year of first registration;
  - viii) modifications done and the certificate by each institution that effected such modifications;



- ix) type; and
- x) passenger safety features in the vehicle.
- (b) Who gets conveyed.
- (c) Where does trip start and the destination.
- (d) What the conditions of conveyance are.
- (e) Where the service is operated by a third party.
- (f) Whether vehicle is registered to convey passengers for reward in terms of road traffic legislation (proof of such registration must be provided).
- (g) Whether vehicle is branded and detail of such branding.
- (h) Number of vehicles (particulars of which must be provided as per regulation 6 (a)).
- (i) Whether insurance cover include passengers conveyed.
- (j) Proof of cover and a copy of the policy.

### **Learner and teacher transport service**

**7.** Where the learners and teachers are conveyed for the purposes of sport or recreation or holiday, sightseeing or educational tours, by means of a vehicle of which the relevant school is the sole owner or which, in terms of an agreement, is set apart for the use of that school for these purposes, the school must record and or provide the following:

- (a) Vehicle particulars including-
  - ix) make;
  - x) registration number;
  - xi) passenger carrying capacity;
  - xii) ownership details as defined in the National Road Traffic Act, 1996;

- xiii) engine number;
  - xiv) vin number;
  - xv) year of first registration;
  - xvi) modifications done and the certificate by each institution that effected such modifications; and
  - xvii) type.
- (b) Who gets conveyed.
  - (c) Where does the trip start and the destination.
  - (d) What the conditions of conveyance are (a copy of conditions must be attached).
  - (e) Where the service is operated by a third party (appointment letter with the agreement must be attached).
  - (f) A copy of the current roadworthy certificate for the vehicle.
  - (g) Whether vehicle is registered to convey passengers for reward in terms of road traffic legislation (proof of such registration must be provided).
  - (h) Whether vehicle is branded and detail of such branding.
  - (i) Whether insurance cover include passengers conveyed.
  - (j) Proof of cover and a copy of the policy.
  - (k) Particulars of the driver per each trip including copies of his driving licence, professional driving permit and identity document.
  - (l) List of students conveyed and student numbers (if any).
  - (m) List of teachers conveyed and their employment numbers (if any).

### **Tertiary institutions**

**8.** Where a university, teacher's training college or similar educational institution convey its own students and staff for educational, cultural or sports purposes by means of a motor vehicle of which that educational institution is the owner, or by means of a motor vehicle which, in terms of an agreement, is set apart for the use of that educational institution for these purposes, the institution must record and or provide the information similar to that required in regulation 7.

### **Medium of recording and providing information**

**9.** The information required from the organisations, institutions or persons under these regulations may be provided in an electronic or paper format.

### **Frequency of providing information**

**10.** The information must be recorded at every trip but will be provided to the licensing authorities as and when requested in writing at the discretion of the institutions referred to in section 53(2) of the Act.

### **Conditions of use of the information by licensing authorities**

**11.** The information or record obtained in terms of these regulations may only be used for the official or business purposes of the institution concerned.

**Retention of record by licensing authorities**

**12.** Information or records obtained in terms of these regulations are public record and must be kept and retained in accordance with the laws governing the keeping and retention of public records.

**Retention of record by other persons required to record information**

**13.** All the persons mentioned in regulation 2(a) to (h) must retain their records for the purposes of these regulations for a period of five years from the date of the coming into existence of such records.

**Penalties**

**14.** Failure to comply with the requirements of these regulations constitute an offence, where a person is convicted , a term of imprisonment not exceeding three months or an option of a fine not exceeding R10 000 may be imposed.

**Short title**

**15.** These regulations are called Regulations on Information to be Recorded and Provided to Licensing Authorities, 2011.

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