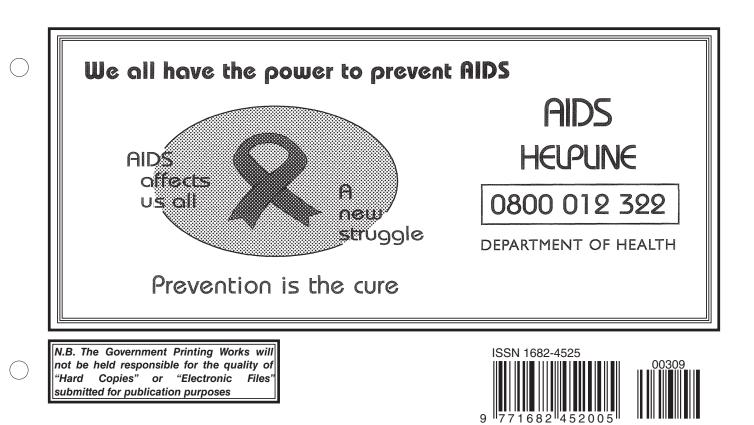
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		<b>Provincial Gazette</b> <b>Provinsiale Koerant</b> <i>EXTRAORDINARY</i> • BUITENGEWOON	
$\bigcirc$		SellingPrice • Verkoopsprys: <b>R2.50</b> Other Countries • Buiteland: <b>R3.25</b>	
	Vol. 21	<b>PRETORIA</b> , 16 JULY 2015	No. 309



452005

# IMPORTANT Information from Government Printing Works

Dear Valued Customers,

Government Printing Works has implemented rules for completing and submitting the electronic Adobe Forms when you, the customer, submits your notice request.

Please take note of these guidelines when completing your form.

### **GPW Business Rules**

1. No hand written notices will be accepted for processing, this includes Adobe forms which have been completed by hand.



- Notices can only be submitted in Adobe electronic form format to the email submission address <u>submit.egazette@gpw.gov.za</u>. This means that any notice submissions not on an Adobe electronic form that are submitted to this mailbox will be <u>rejected</u>. National or Provincial gazette notices, where the Z95 or Z95Prov must be an Adobe form but the notice content (body) will be an attachment.
- 3. Notices brought into GPW by "walk-in" customers on electronic media can only be submitted in Adobe electronic form format. This means that any notice submissions not on an Adobe electronic form that are submitted by the customer on electronic media will be <u>rejected</u>. National or Provincial gazette notices, where the Z95 or Z95Prov must be an Adobe form but the notice content (body) will be an attachment.
- 4. All customers who walk in to GPW that wish to submit a notice that is not on an electronic Adobe form will be routed to the Contact Centre where the customer will be taken through the completion of the form by a GPW representative. Where a customer walks into GPW with a stack of hard copy notices delivered by a messenger on behalf of a newspaper the messenger must be referred back to the sender as the submission does not adhere to the submission rules.
- 5. All notice submissions that do not comply with point 2 will be charged full price for the notice submission.
- 6. The current cut-off of all Gazette's remains unchanged for all channels. (Refer to the GPW website for submission deadlines <u>www.gpwonline.co.za</u>)
- 7. Incorrectly completed forms and notices submitted in the wrong format will be rejected to the customer to be corrected and resubmitted. Assistance will be available through the Contact Centre should help be required when completing the forms. (012-748 6200 or email <u>info.egazette@gpw.gov.za</u>)
- 8. All re-submissions by customers will be subject to the above cut-off times.
- 9. All submissions and re-submissions that miss the cut-off will be rejected to the customer to be submitted with a new publication date.
- 10. Information on forms will be taken as the primary source of the notice to be published. Any instructions that are on the email body or covering letter that contradicts the notice form content will be ignored.

You are therefore advised that effective from **Monday**, **18 May 2015** should you not comply with our new rules of engagement, all notice requests will be rejected by our new system.

Furthermore, the fax number **012-748 6030** will also be <u>discontinued</u> from this date and customers will only be able to submit notice requests through the email address <u>submit.egazette@gpw.gov.za</u>.



government printing Department: Government Printing Works REPUBLIC OF SOUTH AFRICA





# DISCLAIMER:

Government Printing Works reserves the right to apply the 25% discount to all Legal and Liquor notices that comply with the business rules for notice submissions for publication in gazettes.

National, Provincial, Road Carrier Permits and Tender notices will pay the price as published in the Government Gazettes.

For any information, please contact the eGazette Contact Centre on 012-748 6200 or email *info.egazette@gpw.gov.za* 

# **Table of Contents**

		Gazette	Page
No.		No.	No.
	LOCAL AUTHORITY NOTICES • PLAASLIKE OWERHEIDS KENNISGEWINGS		
1241	Section 75A Of Municipal Systems Act, 32 Of 2000: Sedibeng District Municipality: Amendment: Determinati	on	

 1241
 Section 75A Of Municipal Systems Act, 32 Of 2000: Sedibeng District Municipality: Amendment: Determination of charges payable in terms of the By-laws relating to the hire of City Hall and Banquet Hall
 309
 4

# LOCAL AUTHORITY NOTICES • PLAASLIKE OWERHEIDS KENNISGEWINGS

# LOCAL AUTHORITY NOTICE 1241 OF 2015

Annexure "F"

# SEBIDENG DISTRICT MUNICIPALITY

DETERMINATION OF CHARGES PAYABLE IN TERMS OF THE BY-LAWS RELATING TO THE HIRE OF CITY HALL AND BANQUET HALL: AMENDMENT

It is hereby notified in terms of section 75A of Municipal Systems Act, 32 of 2000, as amended that the Sedibeng District Council has, by special resolution dated amended the following Tariffs with effect from **01 July 2015.** 

#### SCHEDULE

The determination of charges payable in terms of the by-laws relating to the hire of the Municipal Facilities, as published on .are hereby substituted by the following:

#### TARIFF OF CHARGES

### CITY HALL AND BANQUET HALL

PART 1

		MONDAY TO THURSDAY			FRIDAY & SATURDAY		
		Current Rate	New Rate	% Increase	Current Rate	New Rate	% Increase
1.	Balls and Dances:						
1.1	During the day	R1 866.00	R2 146.00	15%	R2 615.00	R3 007.00	15%
1.2	During the evening until 24:00	R2 615.00	R3 007.00	15%	R3 444.00	R3 961.00	15%
1.3	During the evening until 01:00	R2 972.00	R3 418.00	15%	R3 899.00	R4 484.00	15%
1.4	For every hour after 01:00	R587.00	R634.00	8%	R587.00	R634.00	8%
1.5	For every hour after 18:00 and 24:00	R587.00	R634.00	8%	R587.00	R634.00	8%
2.	Dramatic performances, concerts, folks	dancing and plays:					
2.1	Professional Groups	R2 446.00	R2 813.00	15%	R3 444.00	R3 961.00	15%
2.2	Local Amateur Groups	R1 582.00	R1 819.00	15%	R1 829.00	R2 103.00	15%
2.3	Deposit to cover possible damages	R2 500.00	R2 500.00	0%	R2 500.00	R2 500.00	0%
3.	Weddings and other receptions, parties,	family gatherings, B	anquets, dinn	ers and bru	nches:	_	
3.1	During the day	R1 865.00	R2 145.00	15%	R2 615.00	R3 007.00	15%
3.2	During the evening until 24:00	R2 615.00	R3 007.00	15%	R3 444.00	R3 961.00	15%
3.3	During the evening until 01:00	R2 972.00	R3 418.00	15%	R3 899.00	R4 484.00	15%
3.4	For every hour after 01:00	R587.00	R675.00	15%	R587.00	R675.00	15%
3.5 01:0	For every hour after 18:00, 24:00 and	R587.00	R634.00	8%	R587.00	R634.00	8%
4.	Political and Union meetings:	R5 269.00	R6 059.00	15%			
5.	Functions and other entertainment not ified elsewhere	R2 615.00	R3 007.00	15%	R3 444.00	R3 961.00	15%
6.	Deposit to cover possible damage:						
	Political, Union and public meetings with						
an at	ttendance of more than 200 people	R18 466.00	R20 313.00	10%	R18 466.00	R20 313.00	10%
7.	Refund of deposits on cancellation:	Refunds of deposits wi administrative levy wil				nt hall is re-let	and a 15%
8.	CROCKERY:	HIRIN	G TARIFF		RE	PLACEMEN	Т
8.	CROCKERI	(R)	EACH		TA	RIFF (R) EAG	СН
8.1	BOWLS:						
1	Dessert	R1.60	R1.73	8%	R37.00	R39.96	8%
	Sugar	R1.60	R1.73	8%	R93.00	R100.44	8%
8.2	JUGS:						
	Water	R3.30	R3.56	8%	R93.00	R100.44	8%
8.3	PLATES:						
Dinr	ner	R1.60	R1.73	8%	R83.40	R90.07	8%
Fish	L	R1.60	R1.73	8%	R50.80	R54.86	8%
Soup	)	R1.60	R1.73	8%	R50.80	R54.86	8%
Bre	ad/Side	R1.60	R1.73	8%	R35.40	R38.23	8%
8.4	TEA CUPS & SAUCERS	R1.40	R1.51	8%	R47.40	R51.19	8%
8.5	COFFEE CUPS & SAUCERS	R1.40	R1.51	8%	R41.80	R45.14	8%

	4.					
	1					
8.6 GLASSES:						
Hors-d'oeuvre	R1.10	R1.19	8%	R38.10	R41.15	8%
Champagne	R1.10	R1.19	8%	R27.90		8%
White wine	R1.10	R1.19	8%	R23.20	R25.06	8%
Red wine	R1.10	R1.19	8%	R23.20	R25.06	8%
Brandy	R1.10 R1.10	R1.19	8%	R11.70	R12.64	8%
-			8%			
Beer	R1.10	R1.19		R12.80	R13.82	8%
Hi-Ball Zombie	R1.10	R1.19	8%	R11.80	R12.74	8%
	R1.10	R1.19	8%	R14.80	R15.98	8%
CUTLERY						
8.7 SPOONS:						
Soup	R0.90	R0.97	8%	R12.40	R13.39	8%
Dessert	R0.90	R0.97	8%	R14.30	R15.44	8%
	R0.90	R0.97	8%	R8.30	R8.96	8%
Tea	K0.90	K0.97	070	K0.30	K0.90	070
8.8 KNIVES:						
C MODELE STREAM STREAM STREAM	B0.00	D0.07	00/	D25 50	D 27 64	8%
Table	R0.90		8%	R25.50	R27.54	10000
Fish	R0.90	R0.97	8%	R21.70	R23.44	8%
8.9 FORKS:						
Dinner	R0.90	R0.97	8%	R12.40		8%
Fish	R0.90	R0.97	8%	R13.40	R14.47	8%
Dessert	R0.90	R0.97	8%	R11.80	R12.74	8%
Cake	R0.90	R0.97	8%	R86.60	R93.53	8%
8.10 SERVING ITEM:						2
Meat Platter	R6.20	R6.70	8%	R264.10	R285.23	8%
8.11 OTHER: *						
Table cloths Square	R24.30	R26.24	8%	R336.90	R363.85	8%
Round table cloths	R24.30	R26.24	8%	R361.30	R390.20	8%
8.12 ASH TRAYS	R1.30	R1.40	8%	R17.90	R19.33	8%
8.12 ASH TRAYS 8.13 BAIN MARIE & LID	R1.30 R8.20		8% 8%			8%
8.13 BAIN MARIE & LID	R8.20	R8.86		R17.90 R481.10	R19.33 R519.59	
	R8.20	R8.86				8%
8.13 BAIN MARIE & LID 814 Replacement deposit on cutlery, croc	R8.20 kery and serving items	R8.86	8%	R481.10	R519.59	8% 8%
8.13 BAIN MARIE & LID 814 Replacement deposit on cutlery, croc	R8.20 kery and serving items	R8.86	8%	R481.10 R1 700.00 <b>Current</b>	R519.59	8% 8%
8.13         BAIN MARIE & LID           814         Replacement deposit on cutlery, croc           Maximum deposit	R8.20 kery and serving items. R1 700.00	R8.86 R1 700.00	8% 0%	R481.10 R1 700.00	R519.59 R1 700.00	8% 8% 0%
8.13       BAIN MARIE & LID         814       Replacement deposit on cutlery, croc         Maximum deposit	R8.20 kery and serving items. R1 700.00	R8.86 R1 700.00	8% 0%	R481.10 R1 700.00 <b>Current</b>	R519.59 R1 700.00	8% 8% 0%
8.13       BAIN MARIE & LID         814       Replacement deposit on cutlery, croc         Maximum deposit         815         SERVICES RENDERED BY	R8.20 kery and serving items. R1 700.00	R8.86 R1 700.00	8% 0%	R481.10 R1 700.00 <b>Current</b>	R519.59 R1 700.00	8% 8% 0%
8.13       BAIN MARIE & LID         814       Replacement deposit on cutlery, croc         Maximum deposit         815         SERVICES RENDERED BY         MUNICIPAL OFFICIALS	R8.20 kery and serving items. R1 700.00	R8.86 R1 700.00	8% 0%	R481.10 R1 700.00 <b>Current</b>	R519.59 R1 700.00	8% 8% 0%
8.13       BAIN MARIE & LID         814       Replacement deposit on cutlery, croc         Maximum deposit         815       SERVICES RENDERED BY         MUNICIPAL OFFICIALS         Week days 08:00 - 17:00	R8.20 kery and serving items. R1 700.00	R8.86 R1 700.00	8% 0%	R481.10 R1 700.00 <b>Current</b>	R519.59 R1 700.00	8% 8% 0%
8.13       BAIN MARIE & LID         814       Replacement deposit on cutlery, croc         Maximum deposit       Maximum deposit         815       SERVICES RENDERED BY         MUNICIPAL OFFICIALS       Week days 08:00 - 17:00         Rate per hour       Duty manager (PL4)	R8.20 kery and serving items. R1 700.00 Current Rate	R8.86 R1 700.00 New Rate	8% 0% % Increase	R481.10 R1 700.00 <b>Current</b>	R519.59 R1 700.00	8% 8% 0%
8.13       BAIN MARIE & LID         814       Replacement deposit on cutlery, croc         Maximum deposit       Maximum deposit         815       SERVICES RENDERED BY         MUNICIPAL OFFICIALS       Week days 08:00 - 17:00         Rate per hour       Duty manager (PL4)         Technician (PL6)       Year	R8.20 kery and serving items. R1 700.00 Current Rate R186.00 R147.00	R8.86 R1 700.00 New Rate R199.02 R157.29	8% 0% % Increase 7% 7%	R481.10 R1 700.00 <b>Current</b>	R519.59 R1 700.00	8% 8% 0%
8.13       BAIN MARIE & LID         814       Replacement deposit on cutlery, croc         Maximum deposit       Maximum deposit         815       SERVICES RENDERED BY         MUNICIPAL OFFICIALS       Week days 08:00 - 17:00         Rate per hour       Duty manager (PL4)         Technician (PL6)       Operator (PL7)	R8.20 kery and serving items. R1 700.00 Current Rate R186.00	R8.86 R1 700.00 New Rate R199.02	8% 0% % Increase 7%	R481.10 R1 700.00 <b>Current</b>	R519.59 R1 700.00	8% 8% 0%
8.13       BAIN MARIE & LID         814       Replacement deposit on cutlery, croc         Maximum deposit       Maximum deposit         815       SERVICES RENDERED BY         MUNICIPAL OFFICIALS       Week days 08:00 - 17:00         Rate per hour       Duty manager (PL4)         Technician (PL6)       Technician (PL6)	R8.20 kery and serving items. R1 700.00 Current Rate R186.00 R147.00 R130.00	R8.86 R1 700.00 New Rate R199.02 R157.29 R139.10	8% 0% % Increase 7% 7% 7% 7%	R481.10 R1 700.00 <b>Current</b>	R519.59 R1 700.00	8% 8% 0%
8.13       BAIN MARIE & LID         814       Replacement deposit on cutlery, croc         Maximum deposit       Maximum deposit         815       SERVICES RENDERED BY         MUNICIPAL OFFICIALS       Week days 08:00 - 17:00         Rate per hour       Duty manager (PL4)         Technician (PL6)       Operator (PL7)	R8.20 kery and serving items. R1 700.00 Current Rate R186.00 R147.00 R130.00	R8.86 R1 700.00 New Rate R199.02 R157.29 R139.10	8% 0% % Increase 7% 7% 7% 7%	R481.10 R1 700.00 <b>Current</b>	R519.59 R1 700.00	8% 8% 0%
8.13       BAIN MARIE & LID         814       Replacement deposit on cutlery, croc         Maximum deposit       Maximum deposit         815       SERVICES RENDERED BY         MUNICIPAL OFFICIALS       Week days 08:00 - 17:00         Rate per hour       Duty manager (PL4)         Technician (PL6)       Operator (PL7)         General Worker (PL13)       Head State (PL13)	R8.20 kery and serving items. R1 700.00 Current Rate R186.00 R147.00 R130.00	R8.86 R1 700.00 New Rate R199.02 R157.29 R139.10	8% 0% % Increase 7% 7% 7% 7%	R481.10 R1 700.00 <b>Current</b>	R519.59 R1 700.00	8% 8% 0%
8.13       BAIN MARIE & LID         814       Replacement deposit on cutlery, croc         Maximum deposit       Maximum deposit         815       SERVICES RENDERED BY         MUNICIPAL OFFICIALS       Week days 08:00 - 17:00         Rate per hour       Duty manager (PL4)         Technician (PL6)       Operator (PL7)         General Worker (PL13)       Week days after 17:00 and Saturdays	R8.20 kery and serving items. R1 700.00 Current Rate R186.00 R147.00 R130.00	R8.86 R1 700.00 New Rate R199.02 R157.29 R139.10	8% 0% % Increase 7% 7% 7% 7%	R481.10 R1 700.00 <b>Current</b>	R519.59 R1 700.00	8% 8% 0%
8.13       BAIN MARIE & LID         814       Replacement deposit on cutlery, croc Maximum deposit         815       SERVICES RENDERED BY         MUNICIPAL OFFICIALS         Week days 08:00 - 17:00         Rate per hour         Duty manager (PL4)         Technician (PL6)         Operator (PL7)         General Worker (PL13)         Week days after 17:00 and Saturdays         Rate per hour         Duty manager (PL4)	R8.20 kery and serving items. R1 700.00 Current Rate R186.00 R147.00 R130.00 R60.00	R8.86 R1 700.00 New Rate R199.02 R157.29 R139.10 R64.20	8% 0% % Increase 7% 7% 7% 7%	R481.10 R1 700.00 <b>Current</b>	R519.59 R1 700.00	8% 8% 0%
8.13       BAIN MARIE & LID         814       Replacement deposit on cutlery, croc Maximum deposit         815       SERVICES RENDERED BY         816       SERVICES RENDERED BY         MUNICIPAL OFFICIALS         Week days 08:00 - 17:00         Rate per hour         Duty manager (PL4)         Technician (PL6)         Operator (PL7)         General Worker (PL13)         Week days after 17.00 and Saturdays         Rate per hour         Duty manager (PL4)         Technician (PL6)	R8.20 kery and serving items. R1 700.00 Current Rate R186.00 R147.00 R130.00 R60.00 R280.00	R8.86 R1 700.00 New Rate R199.02 R157.29 R139.10 R64.20 R299.60	8% 0% % Increase 7% 7% 7% 7%	R481.10 R1 700.00 <b>Current</b>	R519.59 R1 700.00	8% 8% 0%
8.13       BAIN MARIE & LID         814       Replacement deposit on cutlery, croc         Maximum deposit       Maximum deposit         815       SERVICES RENDERED BY         MUNICIPAL OFFICIALS       Week days 08:00 - 17:00         Rate per hour       Duty manager (PL4)         Technician (PL6)       Operator (PL7)         General Worker (PL13)       Week days after 17:00 and Saturdays         Rate per hour       Duty manager (PL4)         Technician (PL6)       Saturdays         Rate per hour       Duty manager (PL4)	R8.20 kery and serving items. R1 700.00 Current Rate R186.00 R147.00 R130.00 R60.00 R220.00	R8.86 R1 700.00 New Rate R199.02 R157.29 R139.10 R64.20 R299.60 R235.40	8% 0% % Increase 7% 7% 7% 7% 7% 7%	R481.10 R1 700.00 <b>Current</b>	R519.59 R1 700.00	8% 8% 0%
8.13       BAIN MARIE & LID         814       Replacement deposit on cutlery, croc         Maximum deposit       Maximum deposit         815       SERVICES RENDERED BY         MUNICIPAL OFFICIALS       Week days 08:00 - 17:00         Rate per hour       Duty manager (PL4)         Technician (PL6)       Operator (PL7)         General Worker (PL13)       Week days after 17:00 and Saturdays         Rate per hour       Duty manager (PL4)         Technician (PL6)       Operator (PL7)         General Worker (PL13)       Week days after 17:00 and Saturdays         Rate per hour       Duty manager (PL4)         Technician (PL6)       Operator (PL7)         General Worker (PL13)       Mean Maximum Agenetic (PL4)	R8.20 kery and serving items. R1 700.00 Current Rate R186.00 R147.00 R130.00 R60.00 R220.00 R220.00 R195.00	R8.86 R1 700.00 New Rate R199.02 R157.29 R139.10 R64.20 R299.60 R235.40 R208.65	8% 0% % Increase 7% 7% 7% 7% 7% 7% 7% 7%	R481.10 R1 700.00 <b>Current</b>	R519.59 R1 700.00	8% 8% 0%
8.13       BAIN MARIE & LID         814       Replacement deposit on cutlery, croc         Maximum deposit       municipation         815       SERVICES RENDERED BY         MUNICIPAL OFFICIALS         Week days 08:00 - 17:00         Rate per hour         Duty manager (PL4)         Technician (PL6)         Operator (PL7)         General Worker (PL13)         Week days after 17:00 and Saturdays         Rate per hour         Duty manager (PL4)         Technician (PL6)         Operator (PL7)         General Worker (PL13)         Week days after 17:00 and Saturdays         Rate per hour         Duty manager (PL4)         Technician (PL6)         Operator (PL7)         General Worker (PL13)         Sundays and Pubic Holidays	R8.20 kery and serving items. R1 700.00 Current Rate R186.00 R147.00 R130.00 R60.00 R220.00 R220.00 R195.00	R8.86 R1 700.00 New Rate R199.02 R157.29 R139.10 R64.20 R299.60 R235.40 R208.65	8% 0% % Increase 7% 7% 7% 7% 7% 7% 7% 7%	R481.10 R1 700.00 <b>Current</b>	R519.59 R1 700.00	8% 8% 0%
8.13       BAIN MARIE & LID         814       Replacement deposit on cutlery, croc         Maximum deposit       maximum deposit         815       SERVICES RENDERED BY         MUNICIPAL OFFICIALS         Week days 08:00 - 17:00         Rate per hour         Duty manager (PL4)         Technician (PL6)         Operator (PL7)         General Worker (PL13)         Week days after 17.00 and Saturdays         Rate per hour         Duty manager (PL4)         Technician (PL6)         Operator (PL7)         General Worker (PL13)         Sundays and Pubic Holidays         Rate per hour	R8.20 kery and serving items. R1 700.00 Current Rate R186.00 R147.00 R130.00 R60.00 R220.00 R220.00 R195.00	R8.86 R1 700.00 New Rate R199.02 R157.29 R139.10 R64.20 R299.60 R235.40 R208.65	8% 0% % Increase 7% 7% 7% 7% 7% 7% 7% 7%	R481.10 R1 700.00 Current Rate	R519.59 R1 700.00 New Rate	8% 8% 0% % Increase
8.13       BAIN MARIE & LID         814       Replacement deposit on cutlery, croc Maximum deposit         815       SERVICES RENDERED BY         WUNICIPAL OFFICIALS         Week days 08:00 - 17:00         Rate per hour         Duty manager (PL4)         Technician (PL6)         Operator (PL7)         General Worker (PL13)         Week days after 17.00 and Saturdays         Rate per hour         Duty manager (PL4)         Technician (PL6)         Operator (PL7)         General Worker (PL13)         Sundays and Pubic Holidays         Rate per hour         Duty manager (PL4)         Technician (PL6)         Operator (PL7)         General Worker (PL13)	R8.20 kery and serving items. R1 700.00 Current Rate R186.00 R147.00 R130.00 R60.00 R220.00 R220.00 R195.00	R8.86 R1 700.00 New Rate R199.02 R157.29 R139.10 R64.20 R299.60 R235.40 R208.65	8% 0% % Increase 7% 7% 7% 7% 7% 7% 7% 7%	R481.10 R1 700.00 Current Rate R373.00	R519.59 R1 700.00 New Rate R399.11	8% 8% 0% % Increase
8.13       BAIN MARIE & LID         814       Replacement deposit on cutlery, croc         Maximum deposit       Maximum deposit         815       SERVICES RENDERED BY         MUNICIPAL OFFICIALS       Week days 08:00 - 17:00         Rate per hour       Duty manager (PL4)         Technician (PL6)       Operator (PL7)         General Worker (PL13)       Week days after 17:00 and Saturdays         Rate per hour       Duty manager (PL4)         Technician (PL6)       Operator (PL7)         General Worker (PL13)       Week days after 17:00 and Saturdays         Rate per hour       Duty manager (PL4)         Technician (PL6)       Operator (PL7)         General Worker (PL13)       Mean Maximum Agenetic (PL4)	R8.20 kery and serving items. R1 700.00 Current Rate R186.00 R147.00 R130.00 R60.00 R220.00 R220.00 R195.00	R8.86 R1 700.00 New Rate R199.02 R157.29 R139.10 R64.20 R299.60 R235.40 R208.65	8% 0% % Increase 7% 7% 7% 7% 7% 7% 7% 7%	R481.10 R1 700.00 Current Rate	R519.59 R1 700.00 New Rate	8% 8% 0% % Increase
8.13       BAIN MARIE & LID         814       Replacement deposit on cutlery, croc Maximum deposit         815       SERVICES RENDERED BY         WUNICIPAL OFFICIALS         Week days 08:00 - 17:00         Rate per hour         Duty manager (PL4)         Technician (PL6)         Operator (PL7)         General Worker (PL13)         Week days after 17.00 and Saturdays         Rate per hour         Duty manager (PL4)         Technician (PL6)         Operator (PL7)         General Worker (PL13)         Sundays and Pubic Holidays         Rate per hour         Duty manager (PL4)         Technician (PL6)         Operator (PL7)         General Worker (PL13)	R8.20 kery and serving items. R1 700.00 Current Rate R186.00 R147.00 R130.00 R60.00 R220.00 R220.00 R195.00	R8.86 R1 700.00 New Rate R199.02 R157.29 R139.10 R64.20 R299.60 R235.40 R208.65	8% 0% % Increase 7% 7% 7% 7% 7% 7% 7% 7%	R481.10 R1 700.00 Current Rate R373.00	R519.59 R1 700.00 New Rate R399.11	8% 8% 0%

#### PART II

#### SPECIAL TARIFF

# 1 Free use of special facilities and services:

The use of the halls and the disposal of the special facilities and services as defined in these by-laws, for

(a) Any purpose whatsoever by the Council;

(b) Mayoral receptions;

(c) Elections and referendums;

		C urrent rate	New rate	% increased	
2	Bar rights When alcoholic liquor is sold during the duration				
Ĩ	· · · ·	1.100.00	1 2 4 1 00	1.50/	
PROFESSION OF	of any function	1 166.00	1 341.00	15%	
3	Piano: Baby grand, per occasion	1 430.00	1 645.00	15%	
4	Public Address System:				
41	Per occasion	1 239.00 790.00	1	1	
42 43	Deposit to cover possible damage Public Address Per Hour	233.00	1	1	
4.5	Tuble Address Fer Hour	235.00	200.00	1370	
5	Use of the halls on Sundays and public holidays until 00:00				
51	Weddings	4 100.00	4 715.00	15%	
	Church and Memorial Services	3 445.00		1	
53	For every hour thereafter	587.00	675.00	15%	
	<b>T</b> 1 0 0000	505.00	(75.00	1.50/	
54	For every hour after 00:00	587.00	675.00	15% Increase by	
6	Vestibule (Small Room)	709.00	815.00		
61	Vestibule: If separately hired	Per Hour	Per Hour		
7	HIRE OF TABLES: Round tables with 10 chairs per table	58.00	50.00		-13%
72	Other tables (Square Tables) with 8 chairs per table	37.00	1		-1370
12	onior abres (square racies) with o enants per abre	51.00	55.00		5,0
8	HIRE OF CHAIRS:				
81	From 01 to 50 chairs	1	free		
82	From 50 or up to 450/600 or more chairs	3.50	3.50	0%	
9	A 25 % Rebate of charges may be granted by the Municipal Manager on request to the following institutions:				
	Educational religious and registered welfore prominations				
91 92	Educational, religious and registered welfare organizations Churches				
93	Local amateur groups				
mancorubit					
10	Refund of deposits on cancellation:				
	D. C. d. C. den este will each be used a in some where the enhanced			15%	
	Refund of deposits will only be made in cases where the relevant			15%	
	Hall is re-let and a 15% administrative levy will be charged with the				
and and a second second	Rehiring of the hall			T. C D	
11.	Deposit on City Hall and Banquet Hall:			To Cover Possible Damages	
1	Depose on Chy Hun and Danques Mans				
	Refundable if hall is left in a good condition	2 500.00	2 500.00	0%	
12.	Preparations of the Town/Banquet Halls:				
	From 08h00 until 18h00 (Weekdays)	690.00	793.50	15%	
	From 08h00 until 18h00 (Public holidays and weekends)		1 190.00	new	
	After 18h00		1 900.00	new	
		Increased	Increased		
13.	Car Parking on Municipal Facilities	05.00	00.00	(9)	
	<ul><li>13.1 Municipal Staff Per Month.</li><li>13.2 Casual Parkers</li></ul>	85.00 10.00		1	
12 2		170.00		0% 6%	
13.3	Public Per Month	170.00	180.00	0%	

# VEREENIGING CIVIC THEATRE TARIFFS

AMENDMENTS OF VEREENIGING CIVIC THEATRE TARIFFS					
15% increase	Current MONDAY TO THURSDAY	Current FRIDAY TO SUNDAY	Proposed % Increase	Proposed MONDAY TO THURSDAY	Proposed FRIDAY TO SUNDAY
Amateurs Production					
During the day	R2 961.00	R3 715.00	7.00%	R3 168.00	R3 975.00
	R2 901.00 R3 551.00	R3 713.00 R4 267.00	7.00%	R3 108.00 R3 800.00	
During the evening	K3 551.00	R4 207.00	7.00%	R3 800.00	R4 566.00
Professional Production	50.000.00	511.051.00	<b>5</b> .000/	<b>DIA 550 00</b>	510.146.00
During the day	R9 868.00	1	1		
During the evening	R9 868.00	R11 351.00	7.00%	R10 559.00	R12 146.00
Beauty Pageants and Competitions by					
Schools	R2 960.00	R3 715.00	7.00%	R3 167.00	R3 975.00
During the day					
During the evening	R3 551.00	R4 267.00	7.00%	R3 800.00	R4 566.00
Churches and School Concerts					
During the day	R2 960.00				
During the evening	R3 551.00	R4 267.00	7.00%	R3 800.00	R4 566.00
Green Room					
For Functions/meeting and Presentations					
	R394.00	R463.00	7.00%	R422.00	R495.00
Orchestra Room					
For Functions/meetings and presentations	R354.00	R463.00	7.00%	R379.00	R495.00
Conferences/Seminars and Congresses					
During the day	R2 960.00	R3 715.00	7.00%	R3 167.00	R3 975.00
During the evening until 23:00	R3 551.00	R4 267.00	7.00%	R3 800.00	R4 566.00
20% discount to local municipalities,					
government sectors and political parties					
Foyer					
Art Exhibitions	R400.00	R928.00	7.00%	R428.00	R993.00
Rehearsals					
With or without stage setting but including					
lighting and sound					
Professional groups, bodies or persons	R493.00	R557.00	7.00%	R528.00	R596.00
Amateurs, educational, Religious or welfare	R435.00	R463.00	7.00%	R465.00	R495.00
societies or persons					
Foyer	R493.00	R557.00	7.00%	R528.00	R596.00
Meetings and or presentations /Jazz sessions	R789.00	R928.00	7.00%	R844.00	R993.00
productions					
Reception Room:					
Meetings and or presentations	R493.00		7.00%	R528.00	R596.00
Bringing Lights and Sounds System	R650.00	R928.00	7.00%	R696.00	R993.00
Refund of deposits on cancellation:					
Cancellation of the booking must be 3 weeks before the date and 15% of the Rental fee must					
be taken					
Deposit for Vereeniging Civic Theatre A deposit must be paid to secure the Booking and will be refundable in case there is no damage	R1 700.00	In case deposit does not cover damage, extra cost will be demanded	0.00%	R1 700.00	In case deposit does not cover damage, extra cost will be demanded

AMENDMENT OF MPHATLALATSANE THEATRE TARIFFS	Current	Current	Proposed	Proposed	Proposed
HEATRE TARIFFS	MONDAY TO	FRIDAY TO SUNDAY	% Increase	MONDAY TO	FRIDAY TO SUNDAY
50/	THURSDAY	FRIDAT TO SUNDAT	% Increase	THURSDAY	FRIDAT TO SUNDAY
5% increase 1. Amateurs Production					
1. Amateurs Froduction					
1.1 During the day	R2 102.00	R2 427.00	7.00%	R2 249.00	R2 597.0
1.2 During the evening until 24:00	R2 313.00	R2 651.00	7.00%	R2 475.00	R2 837.0
2. Professional Production:					
2.1 During the day	R2 960.00	R3 715.00	7.00%	R3 167.00	R3 975.0
2.2 During the evening until 24:00	R3 551.00	R4 267.00	7.00%	R3 800.00	R4 566.0
3. Beauty Pageants and Competition					
2.1. During the day	R2 110.00	R2 425.00	7.00%	R2 258.00	R2 595.0
<ul><li>3.1 During the day</li><li>3.2 During the evening</li></ul>	R2 110.00 R2 320.00	R2 425.00 R2 670.00	7.00%	R2 482.00	R2 393.0 R2 857.0
4. Churches and school concerts	12 520.00	12 070.00	7.0070	R2 402.00	112 037.0
4.1 During the day	R1 618.00		7.00%	R1 731.00	R1 990.0
4.2 During the evening until 24:00	R1 778.00	R2 053.00	7.00%	R1 902.00	R2 197.0
5. Funeral Services	R737.00	R780.00	7.00% 7.00%	R789.00	R835.0
	R0.00 R552.00	R0.00 R587.00	7.00%	R0.00 R591.00	R0.0 R628.0
6. Memorial Services	R0.00	R0.00	7.00%	R0.00	R0.0
7. Conferences/ Seminars/					
Congresses					
7.1 During the day	R1 212.00	R1 389.00	7.00%	R1 297.00	R1 486.0
7.2 During the evening until 24:00	R1 334.00	R1 536.00	7.00%	R1 427.00	R1 644.0
7.3 20% Discount on Local, Government Sectors and Political Parties	R971.00	R1 112.00	7.00%	R1 039.00	R1 190.0
and Follical Failles	R1 067.00	R1 229.00	7.00%	R1 142.00	R1 315.0
8. Weddings					
8.1 During the day	R3 233.00	R3 767.00	7.00%	R3 459.00	R4 031.0
8.2 During the evening (Reception)	R3 559.00	R4 091.00	7.00%	R3 808.00	R4 051.0
9. Rehearsals					
9.1 Professional groups, bodies or					
persons	No rehearsals	No rehearsals		No rehearsals	No rehearsals
9.2 Amateurs, educational, religious or welfare societies or persons					
10. Foyer					
10.1 Jazz session (Foyer) from 15: 00 until 22:00	R890.00	R943.00	7.00%	R952.00	R1 009.0
11. Kitchen	R550.00	R582.00	7.00%	R589.00	R623.0
	R0.00	R0.00	7.00%	R0.00	R0.0
12. Refund of deposits on cancellation:	Refund of deposits will be r of the hall	nade in cases where the rele	evant Hall is re-let and a 15%	% administrative levy will be	charged with the rehiring
13. Deposit on Mphatlalatsane					*********************
Theatre: Refunded if nail is left in a good	R1 200.00	R1 200.00	0.00%	R1 200.00	R1 200.0

SHARPEVILLE HALL NEW TARRIFS	Current MONDAY TO	Current FRIDAY TO SUNDAY		Proposed MONDAY TO	Current FRIDAY TO SUNDAY
15% increase	THURSDAY			THURSDAY	
2. Amateurs Production					
13.1 During the day 13.2 During the evening until 24:00	R2 381.00 R2 605.00		7.00% 7.00%	R2 548.00 R2 787.00	R2 577.00 R2 953.00
14. Professional Production:					
14.1 During the day 14.2 During the evening until 24:00	R3 646.00 R4 192.00		7.00% 7.00%	R3 901.00 R4 485.00	R4 134.00 R4 756.00
15. Beauty Pageants and Competition					
15.1 During the day 15.2 During the evening	R2 737.00 R3 013.00	R2 898.00 R3 203.00	7.00% 7.00%	R2 929.00 R3 224.00	R3 101.00 R3 427.00
16. Churches and school concerts					
16.1 During the day 16.2 During the evening until 24:00	R1 585.00 R1 750.00	R1 680.00 R1 856.00	7.00% 7.00%	R1 696.00 R1 873.00	R1 798.00 R1 986.00
17. Funeral Services	R625.00	R667.00	7.00%	R669.00	R714.00
18. Memorial Services	R470.00	R500.00	7.00%	R503.00	R535.00
19. Conferences/ Seminars/ Congresses					n linda na la cur de la como na de la como na cum mana man
19.1 During the day 19.2 During the evening until 24:00 20% Discount on Local, Government Sectors and Political Parties on 19.1 20% Discount on Local, Government Sectors and Political Parties on 19.2	R1 363.00 R1 507.00 R1 090.00 R1 205.00	R1 596.00 R1 155.00	7.00% 7.00% 7.00% 7.00%	R1 458.00 R1 612.00 R1 166.00 R1 289.00	R1 545.00 R1 708.00 R1 236.00 R1 366.00
20. Weddings	KI 203.00	R1277.00	7.0076	R1209.00	KI 500.00
20.1 During the day 20.2 During the evening (Reception) 21. Rehearsals	R3 697.00 R4 014.00	R3 919.00 R4 258.00	7.00%	R3 956.00 R4 295.00	R4 193.00 R4 556.00
21.1 Protestional groups, boates or 21.2 Amateurs, educational, religious or welfare societies or persons 22. Foyer	No rehearsals	No rehearsals		No rehearsals	No rehearsals
·					
10.1 Jazz session (Foyer) from 15: 00 until 22:00 23. Kitchen	R874.00 R538.00	R926.00 R569.00	7.00%	R935.00 R576.00	R991.00 R609.00
23. Kitchen 24. Refund of deposits on cancellation:	R0.00 Refund of deposits will be r of the hall	R0.00	7.00% evant Hall is re-let and a 159	R0.00 % administrative levy will be	R0.00 e charged with the rehiring
25. Deposit on Mphatlalatsane Theatre:			98365967646299699997878699969969999999999999999999	1944-1944-1946-1946-1946-1946-1946-1946-	
Kerunded it hall is left in a good	R1 200.00	R1 200.00	0%	R1 200.00	R1 200.00

#### TARIFFS FOR THE VAAL TEKNORAMA MUSEUM FACILITIES:

	R41 821.00	% INCREASE	01-Jul-15
Auditorium			
Office Hours	R653.00	7.00%	R699.00
After Hours Weekends, Public Holidays	R828.00	7.00%	R886.00
Conference Room			
Office Hours	R322.00	7.00%	R345.00
After Hours Weekends, Public Holidays	R503.00	7.00%	R538.00
Gazebo			
Office Hours	R322.00	7.00%	R345.00
After Hours Weekends, Public Holidays	R503.00	7.00%	R538.00
Museum Entrance (Public)			
Adults	R6.00	0.00%	R6.00
Children	R5.00	0.00%	R5.00
Museum Entrance Schools and Groups			
Educators	R5.00	0.00%	R5.00
Learners	R3.00	0.00%	R3.00

#### SPECIAL CONDITIONS AND TARIFFS:

#### Free use of special facilities and services:

1. The use of the Sharpeville Hall and the disposal of the special facilities and services as defined in the by-laws, for

- Any purpose whatsoever by the Sedibeng District Municipality;
- . Mayoral receptions, meetings and commemorative events;
- Elections and referendums;

2. A 25 % Rebate on charges may be granted by the Executive Director: CSS & SRAC & H on written request to the following institutions:

- Educational, religious and registered welfare organizations
- 9.2 Churches
  9.3 Local amateur groups

3. Local Municipalities may be granted a 10 % Rebate on charges by the Executive Director: CSS & SRAC & H on written request by the municipality.

4. Political Parties and Unions may be granted a 10 % Rebate on charges by the Executive Director: CSS & SRAC & H on written request by the party or union.

## AMENDMENT: DETERMINATION OF MARKET TARIFFS Current (2014/2015) Proposed (2015/2016)

% Increment

In terms of section 80(B) of the local Government Ordinance, 2003, notice is hereby given that the Sedibeng District Municipality has, by special resolution date, amended the undermentioned tariffs with effect from 1 July 2015.

#### SCHEDULE

The market tariffs at Vereeniging National Fresh Produce Market, as determined by Sedibeng District Municipality on ., are substituted by the following:

1. Market commission	5%	5%	
2. Rentals			
2.1. Offices rental safes and kitchens, per m <sup>2</sup> per	Per m²	Per m²	
2.1 Offices rental, safes and kitchens, per m <sup>2</sup> per month	R31.00	R31.00	0%
2.2 Storage space:	R23.20	R25.10	8%
	R14.40	R15.60	8%
2.3 Car-ports, per car-port, per month	R52.40	R56.60	8%
2.4 Cloak-rooms, per month: Provided that, where			
each agent shall pay a proportional share of the rental, calculated at the hand of the number of			
employees each agent employs.	R22.90	R24.70	8%
3. Tariffs for administrative services			
5. Tarms for auministrative services			
3.1 Administration of accounts of			
buyers on credit, per account, per annum or part thereof	R118.10	R127.50	8%
			0,0
3.2 Copies of accounts statements, per copy	R2.70	R2.90	8%
3.3 Interest on accounts in arrears	As amended from time to time in	As amended from time to time in	
	by Sedibeng District Municipality	by Sedibeng District Municipality	
	in respect of Council's rentals / lease at 19 %	in respect of Council's rentals / lease at 19 %	
	at 19 70	at 17 /0	
3.4 Computer services, per	R0.20	R0.20	8%
transaction		10.20	0,0
3.5 Administration fee in respect	R47.60	R51.40	8%
of agents cash handling, per month			
3.5.1 Cash handling fee	As amended from time to time by the Bank	As amended from time to time by the Bank	
3.5.2 Cheque costs	As amended from time to time by the Bank	As amended from time to time by the Bank	

		Current (2014/2015)	Proposed (2015/2016)	% Increment
3.6 I Keybo Termi		R28.20 R28.20	R30.50 R30.50	8% 8%
2	Tariffs for handling facilities	Vat Included	Vat Included	
4.1	Leasing of market trolleys, per porter per week	R62.60	R67.60	8%
4.2.1	Lease of market trolleys, per buyer, per day	R13.00	R14.00	8%
4.2.2	Jacks, per buyer per day market jack	R19.50	R21.10	8%
4.2.3	Per week or part thereof	R27.30	R29.50	8%
	Fork lifter: On – and off –loading of produce, llet:			
	Agents	R4.40	R4.80	8%
	Non Agents .	Double normal tariff	Double normal tariff	
4.3.2	Transporting in and out of cold rooms	Free of charge	Free of charge	
4.4	Porters:			
4.41	Per week or part hereof	R30.10	R32.50	8%
5	Tariffs for ripening and refrigeration			
5.1	Ripening rooms: (per week or part thereof)			
5.1.1	Ripening of avocados, pawpaws and mangoes, per container	per box R0.50		8%
5.1.2	Ripening of bananas, per container	R1.40	R1.50	8%
5.1.3	Refrigeration and storage of ripened bananas, per container	R0.50	R0.50	8%
5.1.4	Produce not purchased or sold on the market	Double normal tariff	Double normal tariff	

# AMENDMENT: DETERMINATION OF MARKET TARIFFS

# AMENDMENT: DETERMINATION OF MARKET TARIFFS

ers, per week or part thereof: R0.20 R0.30 R0.40 R0.40 R0.50 R1.20 R4.20 R5.00 R0.30 R0.40 R0.30 R0.40 R0.40 R0.40 R0.40	R0.30 R0.40 R0.40 R0.50 R1.30 R4.50 R5.40 R0.30	8% 8% 8% 8% 8%
R0.20 R0.30 R0.40 R0.40 R0.50 R1.20 R4.20 R5.00 R0.40 R0.40 R0.40 R0.60	R0.30 R0.40 R0.40 R0.50 R1.30 R4.50 R5.40 R0.30	8% 8% 8% 8% 8%
R0.30 R0.40 R0.40 R0.50 R1.20 R4.20 R5.00 R0.30 R0.40 R0.40 R0.60	R0.30 R0.40 R0.40 R0.50 R1.30 R4.50 R5.40 R0.30	8% 8% 8% 8% 8%
R0.40 R0.40 R0.50 R1.20 R4.20 R5.00 R0.30 R0.40 R0.60	R0.30 R0.40 R0.40 R0.50 R1.30 R4.50 R5.40 R0.30	8% 8% 8% 8% 8%
R0.40 R0.50 R1.20 R4.20 R5.00 R0.30 R0.40 R0.40	R0.40 R0.50 R1.30 R4.50 R5.40 R0.30	8% 8% 8% 8%
R0.50 R1.20 R4.20 R5.00 R0.30 R0.40 R0.60	R0.50 R1.30 R4.50 R5.40 R0.30	8% 8% 8%
R1.20 R4.20 R5.00 R0.30 R0.40 R0.60	R1.30 R4.50 R5.40 R0.30	8% 8%
R4.20 R5.00 R0.30 R0.40 R0.60	R4.50 R5.40 R0.30	8%
R5.00 R0.30 R0.40 R0.60	R5.40 R0.30	
R0.30 R0.40 R0.60	R0.30	8%
R0.40 R0.60		
R0.40 R0.60		
R0.60	R0.40	8%
		8%
R0.70	R0.60	8%
	R0.80	8%
R1.50	R1.60	8%
num consignment per week	Minimum consignment per week	
R8.40	R9.10	8%
R0.20	R0.20	8%
R0.30	R0.30	8%
R0.30	R0.30	8%
R0.30	R0.30	8%
R0.40	R0.40	8%
R0.50	R0.50	8%
R4.20	R4.50	8%
) /m	R 2683.90 /m	
R5.00	R5.40	8%
R0.20	R0.20	8%
R196.90	R212.70	8%
	R308.20	8%
R285.40		
R285.40		
R285.40		1
)	R5.00 R0.20 R196.90	R5.00 R5.40 R0.20 R196.90 R212.70

<u>AMENDMENT: D</u>	ETERMINATION OF MAE Current (2014/2015)	<u>Proposed (2015/2016)</u>	% Increment
6. General tariffs			
6.1 Issuing of duplicate buyer's card to buyers of fresh produce when original card is lost or damaged, per card	R2	1.50	R23.20 <b>8%</b>
6.2 Issuing and replacement of lost or damaged ID cards in respect of staff and porters, per card	R	9.00	R9.70 <b>8%</b>
6.3 Handling of amendment note, per note	R	0.80	R0.90 <b>8%</b>
6.4 Levy on specific amendments arising from sales errors on the market floor	R	0.80	R0.90 8%
6.5 Levy on removal of unsold produce supplied by speculators, per ton or part thereof	R7	8.70	R85.00 8%
6.6 Levy on spilling of fuel or oil on the market floor and parking areas	R19	6.80	R212.50 8%
6.7 Replacement of lost or damaged sales dockets, per docket	R	0.60	R0.60 8%
6.8 Washing of floors of market hall, per block	RI	6.10	R17.40 8%
6.9 Lease of photocopier, per copy	R	0.90	R1.00 8%
6.10 Breaking of fire extinguisher and fire extinguisher seals	R9	8.40	R106.30 8%
6.11 Fax facility, per fax	Tariff per fax determined by Telkor	m Tariff per fax determine by Tel	lkom
	from time to time	from time to time	
6.12 Rental of refuse containers, per	The tariff per month as determined by Sedibeng District Municipality from time to time in terms of Local Government Ordinance, 2003 for refuse removal.	The tariff per month as determ in accordance to the outsourced service provider as arbitrated b the Sedibeng District Municipa from time to time for refuse ref	d y ality
All market tariffs excludes Vat except w	here indicated otherwise with	the evolution of interest whi	ah ia

# AMENDMENT: DETERMINATION OF MARKET TARIFFS

All market tariffs excludes Vat, except where indicated otherwise with the exclusion of interest which is exempted from Vat.

# **TARIFFS WEIGHBRIDGE FEES**

Toilet usage

	Current Propose	ed	% Increment			
Vehicles not exceeding 5 000kg	45.80	R50.00	9%			
Vehicles exceeding 5 000kg	74.40	R80.00	8%			
TARIFFS FOR TENDER SALE						
Capex	500.00	R540.00	8%			
Consultancy	250.00	R270.00	8%			
Other	250.00	R270.00	8%			
Request for Quotation	100.00	R100.00	0%			
VEREENIGING AIRPORT TARIFFS FOR FACILITIES USAGE						
For Once-off Use / usage For 6 Months use For 12 Months	60.00 600.00 1 200.00	R66.00 R648.00 R1 296.00	10% 8% 8%			
This should not be construed as substitution for landing fee as this will be re- introduced once the Council is able to respond to all the requirements						
Fuel Tariff The Council will include <b>15%</b> surcharge on top of the selling price of the fuel in order to contribute towards maintenance of the facility.						
COPY PAYSLIPS	20.00	R20.00	0%			
TAXI RANKS						

R0.00	R2.00	100%

# **ATMOSPHERIC EMISSION LICENCE FEES.**

The fees for Atmospheric Emission Licensing as set out in the National Environmental Management Air Quality Act , 2004(Act No. 39 of 2004) will be applicable in the jurisdiction area of Sedibeng District Municipality.

Municipal Offices P.O.Box 471 VEREENIGING 1930 Y. CHAMDA MUNICIPAL MANAGER

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# IMPORTANT Information from Government Printing Works

Dear Valued Customers,

Government Printing Works has implemented rules for completing and submitting the electronic Adobe Forms when you, the customer, submits your notice request.

Please take note of these guidelines when completing your form.

#### **GPW Business Rules**

1. No hand written notices will be accepted for processing, this includes Adobe forms which have been completed by hand.



- Notices can only be submitted in Adobe electronic form format to the email submission address <u>submit.egazette@gpw.gov.za</u>. This means that any notice submissions not on an Adobe electronic form that are submitted to this mailbox will be <u>rejected</u>. National or Provincial gazette notices, where the Z95 or Z95Prov must be an Adobe form but the notice content (body) will be an attachment.
- 3. Notices brought into GPW by "walk-in" customers on electronic media can only be submitted in Adobe electronic form format. This means that any notice submissions not on an Adobe electronic form that are submitted by the customer on electronic media will be <u>rejected</u>. National or Provincial gazette notices, where the Z95 or Z95Prov must be an Adobe form but the notice content (body) will be an attachment.
- 4. All customers who walk in to GPW that wish to submit a notice that is not on an electronic Adobe form will be routed to the Contact Centre where the customer will be taken through the completion of the form by a GPW representative. Where a customer walks into GPW with a stack of hard copy notices delivered by a messenger on behalf of a newspaper the messenger must be referred back to the sender as the submission does not adhere to the submission rules.
- 5. All notice submissions that do not comply with point 2 will be charged full price for the notice submission.
- The current cut-off of all Gazette's remains unchanged for all channels. (Refer to the GPW website for submission deadlines – <u>www.gpwonline.co.za</u>)
- Incorrectly completed forms and notices submitted in the wrong format will be rejected to the customer to be corrected and resubmitted. Assistance will be available through the Contact Centre should help be required when completing the forms. (012-748 6200 or email <u>info.egazette@gpw.gov.za</u>)
- 8. All re-submissions by customers will be subject to the above cut-off times.
- 9. All submissions and re-submissions that miss the cut-off will be rejected to the customer to be submitted with a new publication date.
- 10. Information on forms will be taken as the primary source of the notice to be published. Any instructions that are on the email body or covering letter that contradicts the notice form content will be ignored.

You are therefore advised that effective from Monday, 18 May 2015 should you not comply with our new rules of engagement, all notice requests will be rejected by our new system.

Furthermore, the fax number **012-748 6030** will also be <u>discontinued</u> from this date and customers will only be able to submit notice requests through the email address <u>submit.egazette@gpw.gov.za</u>.







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