

**THE PROVINCE OF
GAUTENG**



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No. 315

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DEPARTMENT OF HEALTH

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IMPORTANT

Information

from Government Printing Works

Dear Valued Customers,

Government Printing Works has implemented rules for completing and submitting the electronic Adobe Forms when you, the customer, submits your notice request.

Please take note of these guidelines when completing your form.



GPW Business Rules

1. No hand written notices will be accepted for processing, this includes Adobe forms which have been completed by hand.
2. Notices can only be submitted in Adobe electronic form format to the email submission address submit.egazette@gpw.gov.za. This means that any notice submissions not on an Adobe electronic form that are submitted to this mailbox will be **rejected**. National or Provincial gazette notices, where the Z95 or Z95Prov must be an Adobe form but the notice content (body) will be an attachment.
3. Notices brought into GPW by "walk-in" customers on electronic media can only be submitted in Adobe electronic form format. This means that any notice submissions not on an Adobe electronic form that are submitted by the customer on electronic media will be **rejected**. National or Provincial gazette notices, where the Z95 or Z95Prov must be an Adobe form but the notice content (body) will be an attachment.
4. All customers who walk in to GPW that wish to submit a notice that is not on an electronic Adobe form will be routed to the Contact Centre where the customer will be taken through the completion of the form by a GPW representative. Where a customer walks into GPW with a stack of hard copy notices delivered by a messenger on behalf of a newspaper the messenger must be referred back to the sender as the submission does not adhere to the submission rules.
5. All notice submissions that do not comply with point 2 will be charged full price for the notice submission.
6. The current cut-off of all Gazette's remains unchanged for all channels. (Refer to the GPW website for submission deadlines – www.gpwonline.co.za)
7. Incorrectly completed forms and notices submitted in the wrong format will be rejected to the customer to be corrected and resubmitted. Assistance will be available through the Contact Centre should help be required when completing the forms. (012-748 6200 or email info.egazette@gpw.gov.za)
8. All re-submissions by customers will be subject to the above cut-off times.
9. All submissions and re-submissions that miss the cut-off will be rejected to the customer to be submitted with a new publication date.
10. Information on forms will be taken as the primary source of the notice to be published. Any instructions that are on the email body or covering letter that contradicts the notice form content will be ignored.

You are therefore advised that effective from **Monday, 18 May 2015** should you not comply with our new rules of engagement, all notice requests will be rejected by our new system.

Furthermore, the fax number **012- 748 6030** will also be **discontinued** from this date and customers will only be able to submit notice requests through the email address submit.egazette@gpw.gov.za.

DISCLAIMER:

Government Printing Works reserves the right to apply the 25% discount to all Legal and Liquor notices that comply with the business rules for notice submissions for publication in gazettes.

National, Provincial, Road Carrier Permits and Tender notices will pay the price as published in the Government Gazettes.

For any information, please contact the eGazette Contact Centre on 012-748 6200 or email info.egazette@gpw.gov.za

Table of Contents

<i>No.</i>		<i>Gazette No.</i>	<i>Page No.</i>
LOCAL AUTHORITY NOTICES • PLAASLIKE OWERHEIDS KENNISGEWINGS			
1244	Local Government: Municipal Systems Act (32/2000): Sedibeng District Municipality: Health By-Laws for the operation and management of initiation schools	315	4

LOCAL AUTHORITY NOTICES • PLAASLIKE OWERHEIDS KENNISGEWINGS

LOCAL AUTHORITY NOTICE 1244 OF 2015



SEDIBENG DISTRICT MUNICIPALITY

**HEALTH BY-LAWS FOR THE
OPERATION AND MANAGEMENT OF
INITIATION SCHOOLS**

APPROVED BY THE SEDIBENG DISTRICT COUNCIL ON 24 June 2015 PER RESOLUTION A1434

SEDIBENG DISTRICT MUNICIPALITY**PROMULGATION OF HEALTH BY-LAWS FOR THE OPERATION AND MANAGEMENT OF
INITIATION SCHOOLS**

The Municipal Manager of the Sedibeng District Municipality, hereby publishes in terms Section 13 of the Local Government: Municipal Systems Act, 2000 (Act 32 of 2000), read with Section 162 of the Constitution of the Republic of South Africa, 1996 the Health By-Laws for the Operation and Management of Initiation Schools which shall come into operation on date of publication hereof.

MUNICIPAL MANAGER

.....

HEALTH BY-LAWS FOR THE OPERATION AND MANAGEMENT OF INITIATION SCHOOLS**1. DEFINITIONS AND ACRONYMS**

In these by-laws, unless the context otherwise indicates –

"Abduction" or "Kidnap"	shall mean the taking of a person by force without his or her consent or, in the case of a minor, without the consent or permission of his or her parent or guardian; and "abduct" and "kidnap" have a corresponding meaning;
"Advisory Committee"	shall mean a group of nominated people comprising representatives from different sectors and community structures whose role is to advise the municipality on the operations of initiation schools in the district;
"By-Law Unit"	shall mean the Unit that is responsible for the enforcement of Municipal By-Laws;
"Circumcision"	shall mean the surgical removal of the foreskin by a traditional surgeon as part of a cultural initiation process, and "circumcise" shall have a corresponding meaning;
"CONTRALESA"	shall mean Congress of Traditional Leaders of South Africa which is an organisation representing the traditional leadership in South Africa;
"Culture"	shall mean the traditions and customs of a particular group and includes their habits, norms, mores, ethics and values, and "cultural" shall have a corresponding meaning;

“Environmental Health Practitioner”	shall mean the Environmental Health Practitioner appointed by the Municipality in terms of National Health Act No 61 of 2003, as amended and the acronym “EHP” shall have a corresponding meaning;
“Executive Mayor”	shall mean the Executive Mayor of the Municipality;
“Health officer”	shall mean a person in the employment of the Municipality who holds qualifications that entitle him or her to be registered as a medical practitioner, an environmental health practitioner or a nurse, and who is appointed to enforce these by-laws;
“Hospital”	shall mean a district, regional or private hospital;
“Initiate”	shall mean a person who is 18 years and above who has been admitted to an initiation school;
“Initiation”	shall mean a cultural practice whereby young people are taught cultural values, morals and cultural behaviour to become responsible citizens;
“Initiation school”	shall mean a cultural institution or place registered in terms of this by-law where the initiation of initiates takes place;
“Initiator”	shall mean a person who opens and operate initiation school;
“Kgotla”	shall mean temporary accommodation where the pre-initiates are kept prior to being taken to their places of initiation.
“Minimum requirements”	shall mean a list of conditions to be met by the initiator before a registration certificate/permit can be issued, including but not limited to water, shelter and sanitation;
“MEC”	shall mean Member of Executive Committee responsible for health at the Gauteng Provincial Government;
“MMC”	shall mean a Member of the Mayoral Committee of the District or Local Municipality who is responsible for health within the municipality;
“Monitoring committee”	shall mean a group of elected people from the community as well as from the municipalities and South African Police Service whose function shall be to monitor the operations of the initiation schools;
“Municipality”	shall mean the Sedibeng District Municipality or any of the Local Municipalities in the District, established in terms of the Local Government: Municipal Structures Act, Act No. 117 of 1998;
“Shelter”	shall mean the accommodation provided for initiates to accommodate them during the initiation school process;

- “Police Officer”** shall mean any person appointed as a member of the South African Police Service or appointed in terms of the law by the South African Police Service or the Municipality;
- “Psychiatric Disorder or Mental Instability”** shall mean any pattern of psychological or behavioral symptoms that cause an individual significant distress, impair their ability to function in life or significantly increase their risk of death, pain, disability, loss of freedom and that can also pose a behavior that can endanger that person and other people;
- “Teacher”** shall mean a person who teaches initiates social values, folklore and general socially responsible behaviour, and instructor shall have a corresponding meaning;
- “Traditional Surgeon”** shall mean a person who is 40 years or above, who has been appointed by a statutorily recognised traditional leader and has been duly trained according to initiation school requirements to perform circumcisions; and
- “Dangerous Weapons”** shall mean any dangerous instrument that is not reasonably required for ceremonial, traditional and housekeeping purposes and shall include but not be limited to firearms, hunting knives etc.

2. SCOPE AND PURPOSE

These by-laws are applicable to initiation schools that cater for both males and females, and are being promulgated for regulating the processes and practices of initiation, in order to prevent death, mutilation or any harm to the initiates.

3. APPLICATION FOR OPERATION AND REGISTRATION OF INITIATION SCHOOLS

- 3.1 Any person who intends to open and operate an initiation school (the applicant) must:
- 3.1.1 be a qualified person who shall be 40 (forty) years or older;
 - 3.1.2 be reputable and possess the credentials and expertise to operate an initiation school;
 - 3.1.3 be in possession of a valid South African identity document;
 - 3.1.4 not have a criminal record or history of casualties or deaths in his/her previous operation of initiation schools;
 - 3.1.5 provide written proof from the Provincial House of Traditional Leaders or CONTRALESA in support of the application to operate and manage an initiation school;
 - 3.1.6 be a father, uncle, close relative or legal guardian of the initiates;
 - 3.1.7 be physically and mentally fit and capable of operating the initiation school himself/herself.
- 3.2 No person shall be granted a permit to operate an initiation school for two or more consecutive years unless such person proves to the satisfaction of the Advisory Committee that the subsequent application relates to members of the family.
- 3.3 Any person who wishes to open an initiation school must:

- 3.3.1 Submit to the Municipality documentary proof from the owner of the land identified for the initiation school that the land owner agrees that the school should be located on his/her land;
- 3.3.1 Submit to the Municipality a copy of his/her ID document and proof of residence. The applicant must also avail the initiates to enable the Municipality to verify that the persons whose pictures appear on the copies of ID documents submitted are indeed those of the initiates;
- 3.3.1 Obtain from the Municipality forms to be completed by the owner of the land and the local law enforcement agencies; Submit to the Municipality written confirmation from the initiators association that the applicant is known to such association.
- 3.4 The applicant must submit an application in the form prescribed by the Municipality, for the issuing of a permit and registration of the initiation school, which shall be accompanied by:
 - 3.4.1 A certified copy of the applicant's ID document;
 - 3.4.2 A certified copy of the ID documents of the initiates;
 - 3.4.3 A certificate of fitness of the initiator obtained from a medical practitioner who is registered with the Health Professions Council of South Africa or a properly registered nurse;
 - 3.4.4 Certificates of fitness of the other people who will be actively involved in the initiation process, to be issued by a medical practitioner who is registered with the Health Professions Council of South Africa or a properly registered nurse;
 - 3.4.5 Adequate proof that the applicant has the capacity to provide for the basic needs of the initiates, which shall include but not be limited to:
 - 3.4.5.1 Transportation of sick initiates;
 - 3.4.5.2 Adequate facilities to contact EMS;
 - 3.4.5.3 Adequate food and water;
 - 3.4.5.4 Basic ablution facilities.
 - 3.4.5.5 Adequate toilet facilities, in line with the environmental health pre-requisites.
- 3.5 The application for operation of an initial school with supporting documents shall be submitted to the municipality which has jurisdiction over the area.
- 3.6 The relevant department within the municipality shall then screen the application by:
 - 3.6.1 Referring the initiator and his team to the SAPS for vetting;
 - 3.6.2 Communicating with Home Affairs in relation to the validity of the documents submitted in support of the application;
 - 3.6.3 Communicating with the Department of Health or any medical practitioner involved in relation to the validity of the medical records submitted.
- 3.7 If, pursuant to the screening referred to in 3.6 above:
 - 3.7.1 The initiator is found by the SAPS to have a criminal record, the application shall fall away. If the initiator is found to have no previous convictions but a member of his/her team does have a criminal record, the initiator shall be afforded an opportunity to replace the affected member and to re-submit the application;
 - 3.7.2 The referral of documents to the Department of Home Affairs yields the result that the documents are fraudulent, the matter shall be reported by the Municipality to the police for criminal investigation and prosecution;
 - 3.7.3 The Department of Health or any medical practitioner involved indicates that certificates of fitness/medical certificates that have been submitted are invalid, the matter shall be reported to the SAPS for investigation and prosecution.
- 3.8 Once the municipality has obtained all the results from the screening process, the application together with supporting documentation shall be submitted to the Advisory Committee for consideration and determination.

- 3.9 The Advisory Committee shall in considering and determining the application:
- 3.9.1 inspect and interrogate all the documents placed before it;
 - 3.9.2 call for further documentation or information that may reasonably be required; or
 - 3.9.3 call for the initiator or any other person to appear before it for clarification.
- 3.10 The Advisory Committee shall have the power to either:
- 3.10.1 grant the application;
 - 3.10.2 reject the application; or
 - 3.10.3 refer the application back for the initiator to provide whatever information/documentation that may be outstanding.
- 3.11 In the event that the Advisory Committee rejects the application, the aggrieved person shall have the right to lodge a written appeal with the MMC within a period of 10 (ten) days from the date of rejection.
- 3.12 The MMC or his/her appointee shall consider and determine the appeal within a period of a further 10 (ten) days. The decision of the MMC shall be final and binding.
- 3.13 In the event that the Advisory Committee approves the initiator's application, a permit shall be issued to the initiator with a copy of the Standard Operating Procedures as a guide on how to run the initiation school.
- 3.14 No initiator shall be allowed to operate an initiation school for initiates of the opposite sex.
- 3.15 The Municipality shall determine and decide on the number of initiation school permits that shall operate per season in order to ensure the safety and well-being of initiates. The municipality shall further decide upon the number of initiates admitted in a particular initiation school for each season.
- 3.16 Copies of all documentation including the application with supporting documents, the environmental inspection report and the permit granted to the initiator shall be provided to the SAPS, the By-Law Unit and the initiation schools monitoring team. The initiator shall at all times material to the existence of the initiation school keep a file of all documents, which shall be produced upon request by the relevant authorities.
- 3.17 The initiator shall at all times be fully responsible and accountable for all the operations and management of the initiation school in respect of which he/she has been granted a permit.

4. ADMISSION TO AN INITIATION SCHOOL

- 4.1 Any male or female person who is 18 years or above may be admitted to an initiation school.
- 4.2 The contact details of the initiate's next of kin shall be availed to the Municipality, and shall be kept in all the files relating to the initiation.
- 4.3 All initiators shall register the pre-initiate at least two months prior to the commencement of the initiation season and shall provide temporary accommodation (*kgotla*) for all approved initiators for this purpose.
- 4.4 Any person under the age of 18 years who admits himself/herself to an initiation school without the permission of that person's parent or guardian shall not be initiated but shall be kept temporarily at the *kgotla*, until the local police officer in charge and the responsible municipal official have been notified.
- 4.5 Any person 18 years and above who wishes to be enrolled at an initiation school, shall first be required to undergo medical examination by a registered medical practitioner or nursing practitioner who shall thereafter complete the prescribed form (Schedule 4).
- 4.6 All persons who are to be enrolled as initiates should be in possession of a valid South African identity document or card.

- 4.7 In the event that the medical practitioner or nurse observes an indication of psychiatric or mental instability, the medical practitioner or nurse shall include his/her observation in Schedule 4, and further refer the examined person (pre- initiate) to a practitioner who is an expert in psychiatric illnesses.
- 4.8 No persons with medically confirmed psychiatric or mental disturbances shall be enrolled or admitted to an initiation school;
- 4.9 No person may abduct or coerce or kidnap any other person and take him/her to an Initiation school. Failure to comply will contravene provisions of the Prevention and Combating of Trafficking in Persons Act 7 of 2013.

5. CLOSURE OF INITIATION SCHOOLS

- 5.1 In consultation with the Advisory Committee, the Municipality in conjunction with SAPS may close any initiation school that is operating without being registered with the Municipality, in contravention to any of the stipulations contained in these bylaws.
- 5.2 In the event that an initiation school is closed in terms of section 5.1, the initiates must be removed from such school and be taken to a medical facility as recommended by the advisory committee for examination or treatment, where necessary.
- 5.3 The parents or guardians of the initiates removed from a closed illegal initiation school shall be contacted and allowed to make decisions regarding the relocation of the initiates for purposes of completing the initiation.
- 5.4 The Advisory Committee shall submit a report to the Municipality on the closure of illegal initiation schools.

6. ESTABLISHMENT OF INITIATION SCHOOLS ADVISORY COMMITTEE

- 6.1 The Municipality must establish an initiation schools Advisory Committee within its area of jurisdiction to deal with matters relating to the operation and management of initiation schools and other matters relating thereto.
- 6.2 The members of the initiation schools Advisory Committee referred to in section 6.1 must consist of at least:
- 6.2.1 One representative from the Health, Environmental Health, Education, Home Affairs, Justice, Emergency Medical Services, Land Use Management, Community Safety and South African Police Service departments and sectors;
- 6.2.2 Two members of the traditional Initiation Association Fraternal and Healers Association;
- 6.2.3 Two members from School Governing bodies;
- 6.2.4 One member from each hospital; and
- 6.2.5 Five members from the community.

7. CIRCUMCISIONS BY TRADITIONAL SURGEONS AT INITIATION SCHOOLS FOR MALES

- 7.1 Prior to an initiate's circumcision, the traditional surgeon must obtain a medical certificate as set out in Schedule 4 of the pre- initiate to satisfy himself of the health of the pre- initiate, (which certificate must state clearly that the initiate is fit to be circumcised and has no medical condition that may cause unnecessary complications during or after the circumcision).
- 7.2 A traditional surgeon shall perform a circumcision in or at an initiation school if:
- 7.2.1 He is 40 years or above;
- 7.2.2 He himself has in the past undergone a similar cultural initiation process;
- 7.2.3 He has undergone training under the mentorship of for such a procedure for not less 3 years;

- 7.2.4 He is authorised in writing by the appropriate and recognised traditional body (CONTRALESA) to perform a circumcision as part of a cultural initiation process and;
- 7.2.5 He has been fully trained on HIV&AIDS, TB, Sexually Transmitted Infections and other chronic illnesses and has obtained a certificate on the subject;
- 7.2.6 He is fully competent and skilful with circumcision procedures, and take full responsibility for the results.
- 7.3 A traditional surgeon shall take precautionary measures to ensure:
 - 7.3.1 the speedy recovery of initiates after a circumcision;
 - 7.3.2 that the health standards at the initiation school are maintained at all times in respect of any circumcision;
 - 7.3.3 that the bodily parts removed from the initiates are disposed of by incineration as shall be approved by a Health and/or Environmental Health Practitioner;
 - 7.3.4 that any instrument used for circumcising is properly sterilised and is not re-used on another initiate.
 - 7.3.5 that a sterilized razor blade or clamp is always used when performing circumcisions.

8. FEES AND DURATION OF INITIATION SCHOOLS

- 8.1 All fees that are charged for the initiation shall be regulated by the Gauteng House of Traditional Leaders or COGTA.
- 8.2 Initiates shall undergo initiation schooling for a period of not less than six weeks and not more than three months.
- 8.3 The opening and closing dates for the initiation schools shall be determined by the Municipality and the initiation schools Advisory Committee, such dates to be made public by the municipality in advance of each season.
- 8.4 The initiation of males shall be in winter, while the initiation of females shall take place in summer.
- 8.5 No initiation schools shall enroll initiates that attend formal educational institutions (schools);

9. CODE OF CONDUCT FOR INITIATION SCHOOLS OWNERS, TEACHERS AND TRADITIONAL HEALTH PRACTITIONERS REGARDING TREATMENT OF INITIATES

- 9.1 No initiate shall be subjected to any corporal punishment or unnecessary/undue physical suffering and punishment.
- 9.2 No dangerous weapon and/or illegal substances shall be used or carried during the initiation schools period.
- 9.3 Initiation school teachers, initiators and traditional health practitioners, or any other person of at least forty years (40) years or older shall perform normal initiation schools secret practices without intimidation or abuse.
- 9.4 No initiate shall be refused any water and/or food to the extent that such refusal results in dehydration, starvation and/or death.
- 9.5 A balanced diet shall be made available to all initiates for the entire duration of the initiation period.
- 9.6 Initiates shall be protected against extreme temperatures, especially cold temperatures during winter.
- 9.7 An initiation school shall identify at least one medical practitioner, a nurse and a traditional health practitioner of its choice to assist it in referring emergency cases to hospitals and other medical services;
- 9.8 An adult of 40 years or above shall at all times be on site at the initiation schools to take care of the initiates.
- 9.9 Any initiator or anyone acting on his/her behalf who attempts to unduly influence an official of the municipality, a police officer or any person who is tasked by this by-law to carry out any of its provisions, shall be committing an offence.

10. CULTURAL ETHICS AND INSPECTION OF INITIATION SCHOOLS

- 10.1 The Municipality or its By-Law Unit and the SAPS shall identify one or more people to pay regular visits to initiation schools. Such person or people shall be familiar with the proceedings and protocols of initiation schools;

- 10.2 All visits to initiation schools shall be made to assess:
- 10.2.1 the general environmental hygiene and conditions of the initiation schools camp, and;
 - 10.2.2 the general health of the initiates.
- 10.3 Any serious matter or problem identified during a visit contemplated in Section 10.2 shall be referred to the relevant authority or body for further action.

11. OFFENCES

- 11.1 A person is guilty of an offence under these by-laws if he/she:
- 11.1.1 Denies a duly designated municipal official and/or any police officer entry to the initiation school or causes or permits any other person to deny the official or police officer entry;
 - 11.1.2 Obstructs or hinders a duly designated municipal official and/or any police officer in the performance of the official's duties or causes or permits any other person to so obstruct or hinder the official or police officer;
 - 11.1.3 Fails or refuses to give a duly designated municipal official and/or any police officer information that he/she is lawfully required to give or causes or permits any other person to refuse to give the official or police officer such information;
 - 11.1.4 Knowingly gives a duly designated municipal official and/or any police officer false or misleading information or causes or permits any other person to give the official such information;
 - 11.1.5 Admits children under the age of 18 to his/her initiation school;
 - 11.1.6 Admits a person with a mental disability to his/her initiation school;
 - 11.1.7 Fails to report to relevant authorities any need for hospitalisation, disappearance or death of any initiate;
 - 11.1.8 Fails to seek medical help for any initiate who requires the same;
 - 11.1.9 Administers any medication, substance or conducts a procedure that may cause or lead to ill health, injury or death of an initiate;
 - 11.1.10 Fails to report within 6 hours casualties, disappearance and/absconding of any initiate to the SAPS, delegated municipal official and recognised appointed initiation schools committee members.
- 11.2 A person is guilty of a criminal offence and will be charged by a police officer if such person:
- 11.2.1 Abducts or kidnaps another person and takes him/her for admission to an initiation school against his/her permission/consent;
 - 11.2.2 Keeps in custody any initiates (below eighteen (18) years) without parental or guardian consent, or has in custody initiate that has not a valid pre-initiation medical examination report;
 - 11.2.3 Allows or permits illegal substances such as drugs, sniff glue and drugs at initiation school site;
 - 11.2.4 Permits the use of carrying at initiation school dangerous weapons, contravening the Dangerous Weapons Act of 2012 and failure to seek SAPS assistance if such violation occurs;
 - 11.2.4 Knowingly harbours a criminal or fugitive from justice at an initiation school to evade lawful arrest or conviction;
 - 11.2.5 Falsely submits an application on behalf of another person and acts as a proxy;
 - 11.2.6 Fails or refuses to comply with any provision of these by-laws or any requirement imposed by the Advisory Committee.
 - 11.2.7 Contravenes the provisions of Act No.7 of 2013: Prevention and Combating of Trafficking in Persons Act, 2013 and other relevant applicable legislations;
 - 11.2.8 Attempts to unduly influence any of the officials of the Municipality or the SAPS to obtain a certain benefit.

12. PENALTIES

Any person who is found guilty of an offence under these by-laws shall be subject to the following sentences:

- 12.1 A fine not exceeding the amount of R20 000.00 (twenty thousand rand) a portion of which may be suspended;
- 12.2 Imprisonment for a period not exceeding one year, a part of which may be suspended;
- 12.3 Community service; or
- 12.4 Such sentence as the court may deem fit.

13. SHORT TITLE

These by-laws are called the Health By-laws for the Operation and Management of Initiation Schools.

SCHEDULE 1

CONSENT BY PARENT OR GUARDIAN

1.1. I the undersigned (Full names of parent/guardian)
 (ID No) (Full physical address)
, do hereby give consent for and permit (Full name
 of an initiator), (ID no)
 (Physical address)..... years of age, to initiate my son/daughter (Full names)
 aged..... (ID no)

Signature: _____ Date: _____

1.2. I confirm that I have been fully advised of the prescribed duration of the initiation school and other matters relating thereto.

Signature: _____ Date: _____

SCHEDULE 2**CONSENT BY APPLICANT**

I, ID No, being years of age, hereby voluntarily consent to attend the initiation school for the prescribed duration of the initiation school. My date of birth is

I declare that I reside at the following address:

.....

Signature: _____

Date: _____

SCHEDULE 3**MINIMUM REQUIREMENTS WHICH INITIATION SCHOOLS MUST MEET**

- (1) An affidavit by parent or guardian allowing specific initiator to initiate the son or daughter;
- (2) A suitable shelter must be provided for initiates. The shelter must be constructed in such a manner that initiates are protected from extreme temperatures, especially during cold weather condition;
- (3) Safe water for drinking and cooking purpose must be provided;
- (4) Suitable sanitary facilities in the form of well-constructed pit latrines or portable chemical toilets must be provided for use by the initiates;
- (5) All body parts removed during circumcision must be disposed of in a hygienic manner;
- (6) Refuse removal, including the disposal of used surgical instruments, must be carried out as may be prescribed by the Environmental Health Practitioner;
- (7) Food must be prepared hygienically and be kept separate from any area used for sleeping purposes;
- (8) Initiates must be given sufficient food at least twice a day and be allowed to drink water when necessary;
- (9) Initiates must be allowed to wear warm clothing, especially in cold weather;
- (10) Instruments such as razor blades used in the circumcision procedure must be used once only, and many other instruments must be sterilized after the circumcision of each initiate;
- (11) The owner of an initiation school must identify at least one person from the medical profession to assist in the event of an emergency and for referral purposes;

- (12) Prescribed medication to stop bleeding and prevent unnecessary bleeding must be readily available at the initiation school;
- (13) A temporary accommodation area called “kgotla” must be available at the initiation school for temporary keeping of persons who have come to present themselves for initiation without the consent of their parents or guardians, and if parental consent is obtained the initiate must first be sent for pre-initiation medical examination before being enrolled;
- (14) An accurate updated initiate’s register, initiates ID copies, signed consent forms with ID/passport size photo, and pre-initiation medical certificates must be kept in the initiation school, and copies thereof must be provided to the advisory committee prior to the commencement of the initiation. This register must be made available to monitoring officials and initiation schools fraternity committee members;
- (15) An initiate register must be updated (at initiation school, police and municipality records) should any new initiate being enrolled;
- (16) A first-aid kit that includes antiseptics and medicines for treating minor ailments must be available at the initiation school.

SCHEDULE 4

STANDARD PRE – INITIATION SCHOOL MEDICAL EXAMINATION

CLIENT’S PARTICULARS

Name: _____

Surname: _____

ID: _____

Residential address: _____

Signature: _____

Date: _____

PARENTAL / GUARDIAN

Name: _____

Surname: _____

Address: _____

Contacts: _____

ID: _____

Signature: _____

Date: _____

MEDICAL EXAMINATION

History taking and physical examination

General and any allergies: _____

Any bleeding tendencies: _____

Anaemia: _____

Jaundice: _____

Lymphadenopathy: _____

Heart: _____

Lungs: _____

Abdomen: _____

Psychiatric Disorders: _____

Uro-genital: _____

Urine Test: _____

OTHER

HGT: _____

Refer for HCT: _____

Being a Registered Medical Practitioner / Clinical Nurse Health Practitioner certify that is fit to attend initiation school.

Date: _____

Signature: _____

Qualifications: _____

PRACTICE NUMBER: _____

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1. No hand written notices will be accepted for processing, this includes Adobe forms which have been completed by hand.
2. Notices can only be submitted in Adobe electronic form format to the email submission address submit.egazette@gpw.gov.za. This means that any notice submissions not on an Adobe electronic form that are submitted to this mailbox will be **rejected**. National or Provincial gazette notices, where the Z95 or Z95Prov must be an Adobe form but the notice content (body) will be an attachment.
3. Notices brought into GPW by "walk-in" customers on electronic media can only be submitted in Adobe electronic form format. This means that any notice submissions not on an Adobe electronic form that are submitted by the customer on electronic media will be **rejected**. National or Provincial gazette notices, where the Z95 or Z95Prov must be an Adobe form but the notice content (body) will be an attachment.
4. All customers who walk in to GPW that wish to submit a notice that is not on an electronic Adobe form will be routed to the Contact Centre where the customer will be taken through the completion of the form by a GPW representative. Where a customer walks into GPW with a stack of hard copy notices delivered by a messenger on behalf of a newspaper the messenger must be referred back to the sender as the submission does not adhere to the submission rules.
5. All notice submissions that do not comply with point 2 will be charged full price for the notice submission.
6. The current cut-off of all Gazette's remains unchanged for all channels. (Refer to the GPW website for submission deadlines – www.gpwonline.co.za)
7. Incorrectly completed forms and notices submitted in the wrong format will be rejected to the customer to be corrected and resubmitted. Assistance will be available through the Contact Centre should help be required when completing the forms. (012-748 6200 or email info.egazette@gpw.gov.za)
8. All re-submissions by customers will be subject to the above cut-off times.
9. All submissions and re-submissions that miss the cut-off will be rejected to the customer to be submitted with a new publication date.
10. Information on forms will be taken as the primary source of the notice to be published. Any instructions that are on the email body or covering letter that contradicts the notice form content will be ignored.

You are therefore advised that effective from **Monday, 18 May 2015** should you not comply with our new rules of engagement, all notice requests will be rejected by our new system.

Furthermore, the fax number **012- 748 6030** will also be **discontinued** from this date and customers will only be able to submit notice requests through the email address submit.egazette@gpw.gov.za.



eGazette



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