

LIMPOPO PROVINCE
LIMPOPO PROVINSIE
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PROFENSE YA LIMPOPO
VUNDU LA LIMPOPO
IPHROVINSI YELIMPOPO

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Gazethe dza Nyingo**

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GENERAL NOTICE

NOTICE 134 OF 2010

THE LIMPOPO GAMBLING BOARD

INVITATION BY THE LIMPOPO GAMBLING BOARD FOR COMMENTS ON THE DRAFT AMENDMENTS TO THE LIMPOPO GAMBLING BOARD RULES (GAZETTE NO. 404, 19 FEBRUARY 1999).

The Limpopo Gambling Board has produced draft amendments to its Rules in terms of section 77 of the Limpopo Gambling Act, No. 7 of 2006 (as amended), which is open for general information and comment.

Interested persons are invited to submit any comments thereon or any presentations which they wish to make in regard thereto, to the CHIEF EXECUTIVE OFFICER:

Private Bag X9520
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Limpopo

Tel. No: +27 (15) 295 5581

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NOTE: All comments must reach the office of the CEO within 30 days from the date of this notice. Subject to comments received, the amendments to the Rules will come into effect on 1 July 2010.

AMENDMENT OF THE LIMPOPO CASINO AND GAMBLING BOARD RULES, 1999**GENERAL EXPLANATORY NOTES**

[] Words in bold type in square brackets indicate omissions from existing rules.

_____ Words underlined with a solid line indicate insertions in existing rules.

AMENDMENT OF RULE 5 OF THE LIMPOPO CASINO AND GAMBLING BOARD RULES

1. RULE 5 OF THE LIMPOPO CASINO AND GAMBLING BOARD RULES IS HEREBY AMENDED-

(a) by the substitution for rule 5.100 of the following Rule:

“Each licensee shall immediately notify the Board’s Compliance Division [**by facsimile**] in writing of the discovery of any cheating violation of the Act and of any violation or suspected violation of any gaming law. Actions taken or being taken as a result of the above must be [**detailed on the facsimile**] indicated.”

(b) by the deletion of Rule 5.140

(c) by the deletion of Rule 5.150

(d) by the substitution for Sub-Rule 5.183(1) and 5.183(9) of the following Sub-Rules:

“Every licensee shall install, maintain and operate at all times a surveillance system [**comprised of**] comprising cameras, monitors, titlers, matrix, video loss detector, control unit, digital video [**tape**] recorders and a video printer that provides the coverage required by this Rule.

1. The surveillance system must include a titler that superimposes the date, time and a title on each digital video [tape] recording. The displayed information must not obstruct the recorded view.
9. The licensee must have the capability of creating first generation copies of video surveillance [tapes that are standard VHS format or other] recordings on a non-writable cd or dvd in a format approved by the Board. A digital video recorder shall have the capability to be selected and controlled from the control unit in the surveillance room.”

(e) by the substitution for Rule 5.189 of the following Rule:

- “1. In addition to any other digital video[tape] recording requirements that are or may be imposed by this Rule every licensee shall record all views, activities, and locations as the Board may from time to time require.
2. Every licensee shall [videotape] digitally record and maintain a written log of all activities observed by casino surveillance personnel that appear unusual or irregular, or that violate or appear to violate any law of the Republic, the Act, the Regulations or Rules promulgated thereunder, and notify the Board immediately.
 3. All [videotape] digital recordings produced by a surveillance system must present a clear and unobstructed view of the scene depicted thereon.
 4. Every licensee must retain all [videotape] digital video recordings for at least [seven (7)] thirty (30) days after the recording is produced, unless a longer time period is required by another section of this Rule, or by order of the Board.
 5. The procedures used for labeling, storing and record keeping of digital video recordings must be submitted in writing to the Board for approval, one calendar month prior to operation or one calendar month prior to amendment to the existing approved method.
 6. All digital video[tape] recordings must be made in real time and not in a time lapse recording mode.”

(f) (i) by the substitution for Sub-Rule 5.196(5) of the following Sub-Rule:

- “5. [The procedures with regards to] All monies and prizes won by a minor or excluded person; or monies or prizes won by any other persons and is

unclaimed for a period of 60 days, must be submitted to the Board for [approval] investigation."

(ii) by the insertion of the following sub-rule after sub-rule 5.196(5):

"6. The Board must investigate the circumstances of the relevant gambling activity, and either-

- i. deliver the winnings to the person who won them, if the Board is satisfied that the gambling activity was lawful, and the winner was not a minor or excluded person at the time of the activity; or
- ii. declare the winnings forfeit to the Board."

AMENDMENT OF RULE 6 OF THE LIMPOPO CASINO AND GAMBLING BOARD RULES

2. RULE 6 OF THE LIMPOPO CASINO AND GAMBLING BOARD RULES IS HEREBY AMENDED-

(a) by the substitution for Sub-Rule 6.070(1) of the following Sub-Rule:

"1. Each licensee, in such manner and using such forms as the chief executive officer may approve or require, shall prepare a financial statement covering all financial activities of the licensee's establishment for each fiscal year. If the licensee or a person controlling, controlled by, or under common control with the licensee owns or operates room, food, or beverage facilities at the establishment, the financial statement must cover those operations as well as gaming operation. Licensees shall submit the financial statements to the Board not later than **[sixty (60)] one hundred and twenty (120)** days following the end of the fiscal year covered by the statement.

Each financial statement must be signed by a licensee who thereby attests to the completeness and accuracy of the statement. In the event of a licence termination, change in the business entity, or a change in the percentage of ownership of more than 20 %, the licensee or former licensee shall, not later than 75 days after the event, submit to the Board a financial statement

covering the period since the period covered by the previous standard financial statement.”

AMENDMENT OF RULE 10 OF THE LIMPOPO CASINO AND GAMBLING BOARD RULES

3. RULE 10 OF THE LIMPOPO CASINO AND GAMBLING BOARD RULES IS HEREBY AMENDED-

(a) by the substitution for Sub-Rule 10.140(2) of the following Sub-Rule:

“2. Each deck may be cardboard or plastic coated and shall be composed of four suits namely diamonds, spades, clubs and hearts.”

(b) by the substitution for Sub-Rule 10.150(2) of the following Sub-Rule:

“2. All secondary storage areas shall have two separate locks. The casino department shall maintain one key and the casino surveillance department shall maintain the other key; provided, however, that no person employed by the casino department below the level of **[Assistant Casino Manager]** Casino Shift Manager shall have access to the casino department key for the secondary storage area. Cards stored in the primary storage area shall be secured by a lock, the key to which shall be maintained by the casino’s surveillance department.”

(c) by the substitution for Sub-Rule 10.150(7) of the following Sub-Rule:

“7. All **[cards]** cardboard decks which have been opened and placed on a gaming table shall be changed at least every 24(twenty four) hours, and all plastic coated decks shall be changed every 12 months.”

AMENDMENT OF RULE 11 OF THE LIMPOPO GAMBLING BOARD RULES

4. RULE 11 OF THE LIMPOPO CASINO AND GAMBLING BOARD RULES IS HEREBY AMENDED-

(a) by the substitution for Rule 11.210 of the following Rule:

“1. A licensed manufacturer or supplier shall apply to the Board for permission to submit the equipment to the SABS for certification.

2. The application shall be in **[the prescribed form and may be by way of facsimile]** writing or copied to an electronic media such as a CD, DVD or flash disk and shall be forwarded to the Board via:
 - i. fax;
 - ii. e-mail;
 - iii. post; or
 - iv. hand delivery.
3. **[The Board will confirm the approval for submission by way of facsimile.]**
4. The Board will also inform the SABS of the submission.
5. No equipment, which is intended for use in the Limpopo Province, may be accepted by the SABS without the prior consent of the Board.”

AMENDMENT OF RULE 15 OF THE LIMPOPO CASINO AND GAMBLING BOARD RULES

5. RULE 15 OF THE LIMPOPO CASINO AND GAMBLING BOARD RULES IS HEREBY AMENDED-

- (a) by the substitution for Sub-Rule 15.022(3) of the following Sub-Rule:

“3. **[An electronic data processing (*EDP*)]** Information Technology (IT) department supervised by a person referred to herein as an [EDP] IT department manager. The [EDP] IT department shall be responsible for the quality, reliability and accuracy of all computer systems used by the casino licensee in the conduct of casino operations including, without limitation, specifications of appropriate computer software, hardware, and procedures for security, physical integrity, audit, and maintenance of:

- a. access codes and other data-related security controls used to ensure appropriately limited access to computers and the system-wide reliability of data;
- b. computer tapes, disks, or other electronic storage media containing data relevant to casino operations; and
- c. computer hardware, communications equipment and software used in the conduct of casino operations.”

- (b) by the deletion of Sub-Rule 15.022(6).
- (c) by the deletion of Sub-Rule 15.022(7).
- (d) by the substitution for Sub-Rule 15.022(10) of the following:
“The cashiers cage, which shall be supervised by a person, referred to herein as a **[cage manager] cashiering manager**. The **[cage manager] cashiering manager** shall report to the controller and shall be responsible for the control and supervision of **[cage and slot] cashiers [change persons and casino pit clerks]**. The cashier's cage must be independent of the count of table games and slot machine revenues. The cashier's cage shall be responsible for, without limitation, the following:
- a. the custody of currency , coin, patron credit instruments, gaming chips, tokens and plaques, and documents and records normally associated with the operation of a cashiers' cage;
 - b. ~~the~~ approval, exchange, redemption, and consolidation of patron credit instruments;
 - c. the receipt, distribution, and redemption of gaming chips, tokens and plaques; and
 - d. such other functions normally associated with the operation of cashiers' cage and cashier booths.
 - e. the verification of patron credit references;
 - f. the performance of credit related procedures required by the Regulations and Rules of the Board.
 - g. the performance of all duties and responsibilities in accordance with the internal control procedures approved by the Board.
 - h. maintenance of detailed records of all outstanding credit instruments and of all collection efforts performed.
 - i. receive collections and forward to cage.
 - j. preparation of routine reports to management of collection status of all outstanding instruments.”
- (e) by the substitution for Sub-Rule 15.040 (2)(a) of the following Sub-Rule:

- “2. The following personnel shall be used to operate the table games in an establishment in accordance with the approved system of internal controls:
- a. **[pit clerk shall be the person]** A Pit Boss or Inspector shall be located at a desk in the pit to prepare documentation, or enter appropriate information into the computer system, required for the operation of table games including, without limitation, Requests for Fills, Requests for Credits, and Credit Instruments. This function may be performed by pit personnel in certain circumstances if the licensee can demonstrate to the Board that there are no incompatible functions.”
- (f) by the substitution for Sub-Rule 15.050(3)(a) of the following Sub-Rule:
“3(a) **[a physical description of the patron which shall include, but not be limited to, the following:**
- i. **date of birth;**
- ii. **height;**
- iii. **weight;**
- iv. **hair colour; and**
- v. **eye colour.]** the patron’s date of birth.”
- (g) by the deletion of Sub-Rules 15.050(4)(b) and 15.050(4)(c).
- (h) by the deletion of Sub-Rule 15.050(7)(b).
- (i) by the substitution for Sub-Rule 15.050(7)(c) of the following Sub-Rule:
“7(c) verify the patron’s **[outstanding indebtedness and]** personal Chequing information as required of a new account pursuant to this section, unless such verification has been performed within the previous twelve months;”
- (j) by the substitution for Sub-Rule 15.051(4) of the following Sub-Rule:

“4. The completed original cage marker shall contain at least the following information:

- a. marker number;
- b. patron’s appropriate banking information;
- c. patron’s name and signature;
- d. amount of credit issued and in the case of manual markers to include [() both alpha and numeric()].”

(k) by the substitution for Sub-Rule 15.056(1) of the following Sub-Rule:

“1. Each casino shall file a report of each transaction in currency, involving either cash in or cash out of more than **[R10 000]** R25 000.”

(l) by the substitution for Sub-Rule 15.065(1)(e) of the following Sub-Rule:

“(e) the door will have a spy hole (or any other appropriate means of identification approved by the Board) fitted and will be locked or bolted from the inside while the count is taking place.”

(m) by the substitution for Sub-Rule 15.065(1)(m)(ii) of the following Sub-Rule:

“ii. **[there will be a device on the inside to detect any movement within the room, as well as the door being alarmed, all to be operative]** the door must be fitted with a security alarm and armed once the boxes have been locked into the room.”

(n) by the substitution for Sub-Rule 15.067(3)(b) of the following Sub-Rule:

“(b) controls shall be implemented that provide for the surveillance department to be **[automatically]** immediately notified each time the drop box contents keys are accessed. Surveillance personnel shall verify that persons obtaining the keys are authorised to do so and that at least three people from different departments are present. In cases of unscheduled access to drop box contents keys referred to in (c) below, the surveillance department shall observe and record the movement of such keys for the entire time they are unsecured.”

- (o) by the substitution for Sub-Rule 15.086(1)(c), 15.086(2) and 15.086(4)(c) of the following Sub-Rules:

"1(c) Rand amount of cash payout and in the case of manual payout to include [(both alpha and numeric)] or the description of personal property awarded.

2. For computer generated forms, a copy of the document must be available on the computer system for at least **[an eighteen]** a thirty six month period.

4(c) rand amount of payout and in the case of manual payout to include [(both alpha and numeric)]."

3. by the substitution of Rule 15.089 for the following Rule:

"**[EPROM]** Gambling Device Control

1. The receipt of **[EPROM]** Gambling Device from the manufacturer the following will be adhered to:

a. The master program number, par percentage and pay table are to be verified, either manually or by use of a device approved by the Board, to the manufacturer's specification sheet and Gaming **[Board]** licence number.

b. This is to be performed by qualified technical personnel **[the technical manager (supervisor), security supervisor and Gaming Board official]**.

c. On completion of this test, the master **[EPROM]** Gambling Device register will be signed by all parties present.

2. Registered copies of all percentage, game or personality **[EPROM]** Gambling Device must be kept under dual control. Where the **[EPROM]** Gambling Device is for a game type that is for a wide area progressive or has a potential jackpot value in excess of R50 000, then the dual control over such **[EPROM's]** Gambling Device must include the security department.

3. A register for all master **[EPROM's]** Gambling Device must be kept and include at a minimum the following information:

a. **[EPROM]** Gambling Device programme number

b. **[gaming]** Gambling Board licence number and LOC ZT number

c. manufacturer

d. date of **[par]** verification and signatures of all persons present

e. reason for removal from secured area and signatures

f. date of destruction, reasons and signatures of those involved

g. the **[kobertron]** Gambling Device signature number.

4. Procedures for copying of **[EPROM]** Gambling Device and the sealing of **[EPROM's]** the Gambling Device into the machines will be documented in the licensee's internal controls as approved by the Board.
 5. Procedures for the controlling of competition and promotional Gambling Devices will be documented in the licensee's internal controls as approved by the Board.
4. by the substitution for Rule 15.102 of the following Rule:
- "If a separate **[EDP]** IT department is maintained or if there are in-house developed systems, Standards 7 through 10 are applicable.
1. The **[EDP]** IT department shall be independent of all **[gaming]** gambling areas (i.e., cage, pit, count rooms, etc.).
 2. **[EDP]** IT department personnel shall be precluded from unauthorised access to:
 - a. computers and terminals located in **[gaming]** gambling areas.
 - b. source documents.
 - c. live data files (not test data).
 3. Program changes for in-house developed systems shall be documented as follows:
 - a. Requests for new programs or program changes shall be reviewed by the **[EDP]** IT supervisor. Approvals to begin work on the program shall be documented and retained.
 - b. A written plan of implementation for new and modified programs shall be maintained and include, at a minimum, the date the program is to be placed into service, the nature of the change (if applicable), a description of procedures required in order to bring the new or modified program into service (conversion or input of data, installation procedures, etc.), and an indication of who is to perform all such procedures.
 - c. Testing of new and modified programs shall be performed and documented prior to implementation.
 - d. A record of the final program or program changes, including evidence of user acceptance, date in service, programmer, and reason for changes, shall be documented and maintained.

4. Computer security logs, if generated by the system, shall be reviewed by [EDP] IT supervisory personnel for evidence of:

- a. Multiple attempts to log-on. Alternatively, the system shall deny user access after three attempts to log-on.
- b. Changes to live data files.
- c. Any other unusual transactions.”

6. **GENERAL**

The Rules are amended by the substitution for the word “gaming” of the word “gambling” wherever it appears.
