

LIMPOPO PROVINCE
LIMPOPO PROVINSIE
XIFUNDZANKULU XA LIMPOPO
PROFENSE YA LIMPOPO
VUNDU LA LIMPOPO
IPHROVINSI YELIMPOPO

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Extraordinary

**Ku katsa na Tigazete to
Hlawuleka hinkwato**

No. 1793

Buitengewoon

**Hu tshi katelwa na
Gazethe dza Nyingo**

IMPORTANT NOTICE

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LOCAL AUTHORITY NOTICES

LOCAL AUTHORITY NOTICE 118

BA-PHALABORWA MUNICIPALITY TARIFF BOOK 2010/ 2011



Notice is hereby given in terms of section 75A of the Local Government Municipal System Act 32 of 2000 that Ba-Phalaborwa Municipality by Council resolution, amended charges as hereunder with effect from 1st July 2010 to 30th June 2011.

All tariffs in this Tariff Book are quoted exclusive of VAT.

A. WATER SUPPLY

The owner of any erf or piece of land, with or without improvements, which is, or in the opinion of the Council can be, connected to the water network, shall monthly pay to the Council the basic charge for water.

1. DOMESTIC SUPPLY

- 1.1. For the supply of water to an erf, stand, premises or other area, that is being served by a separate meter, for consumption since the previous monthly meter reading:

Table 1: Water Tariffs (Domestic)

Consumption Bands	2009/10 Tariff	2010/11 Approved Tariff per kl
From 0-6 kl	0	R4.10
From 7 - 20kl	R4.89	R5.10
From 21 - 40kl	R5.34	R5.80
From 41 and above	R6.87	R8.00
Basic charge (2000 sqm)	New	R68.00
Basic charge per additional 1000 sqm per erf	New	+R9. 85

- 1.2. Where water is supplied to more than one consumer per erf, stand, premises or other area that is served by a communal meter, the following charges shall be levied, for consumption since the previous monthly meter reading:

Table 2: Water tariffs (Domestic – bulk: townhouses/ flats/ multiple dwellings per erf)

Consumption Bands	2009/10 Tariff	2010/11 Approved Tariff per kl
From 0-6 kl:	R4.89	R4.10
From 7 - 20kl	R4.89	R5.10
From 21 - 40kl	R5.87	R5.80
From 41 and above	R7.63	R8.00
Basic charge (2000 sqm)	New	R68.00
Basic charge per additional 1000 sqm per erf	New	+R9. 85

1.3 For the supply of water to consumers from water tanker:

Table 3: Water Tariffs (Supply by a water tanker)

Consumption Bands	2009/10 Tariff	2010/11 Approved Tariff per kl
Supply of water from a water tanker, per kl	New	R4.10

2. BUSINESS & INDUSTRIALLY ZONED ERVEN AND GOVERNMENT INSTITUTIONS

2.1 For the supply of water to an erf, stand, premises or other area, by a separate meter, for consumption since the previous monthly meter reading:

Table 4: Water Tariff Business & Industrial Erven and Government institutions

Consumption Bands	2009/10 Tariff	2010/11 Approved Tariffs per kl
Supply of water per kl	New	R8.50
Basic charge up to 20000 sqm	New	R300.00
Basic charge per additional 10 000 sqm per erf	New	+R20.00

3. GENERAL CHARGES

The following charges and conditions shall apply in respect of general services rendered by Council

3.1 RECONNECTION CHARGES

3.1.1 The charge for disconnection as a result of non-payment of account or for noncompliance with any of the regulations or by laws of the Council shall be as follows:

Table 5: Water Reconnection Charges

Time of Reconnection	2009/10 Tariff	2010/11 Approved Tariffs
During working hours: normal reconnection	R1500.00	R400.00
During working hours: request for urgent Reconnection	New	Additional R650.00
After working hours: request for reconnection	R1710.00	R650.00

3.1.2 Charge for temporary disconnection at the request of any consumer:

Table 6: Charge for Temporary Disconnection

Time of Temporary Disconnection	2009/ 10 Tariff	2010/ 11 Approved Tariffs
During working hours	New	R290.00
After working hours: request for disconnection	New	R450.00

3.1.3 Change of consumers details:

For every application for rendering the service, irrespective of whether the service has been discontinued or not:

Table 7: Change of Consumer details

Type of Consumer	2009/ 10 Tariff	2010/ 11 Approved Tariffs
Domestic users	New	R15.00
Business users	New	R30.00

4. GENERAL SERVICES

Any service rendered upon request by a consumer and not provided for in this tariff book shall be charged for at the estimated cost to the council, plus 10 % administration costs.

5. SPECIAL METER READINGS

	2009/ 10 Tariff	2010/ 11 Approved Tariff
The charge for the special reading of a meter at the request of a consumer shall be:	New	R79.00

6. TESTING OF METERS

	2009/ 10 Tariff	2010/ 11 Approved Tariff
The charge for testing a meter at the request of a consumer shall be:	R152.96	R220.00

7. WATER LEAKAGE

When Council is called upon to rectify a water leakage and such leakage is found to be on private property:

Table 8: Tariffs for Water Leakage

	2009/ 10 Tariff	2010/ 11 Approved Tariff
Call –out	New	R130.00
Repair in private properties (Council material)	New	Additional cost of material and labour
Repair in private properties (owners material)	New	Additional cost of labour

NB: Labour cost will be determined by Technical Services depending on number of hours and personnel involved

8. DEPOSIT FOR NEW CONNECTIONS/ ACCOUNTS

Table 9: Tariffs for New Connections/ Accounts

	2009/10 Tariff	2010/ 11 Approved Tariff
Quotation fee for new connection	New	R100.00
The minimum deposit payable:		
Domestic users	R500.00	R400.00
Business users	R1000.00	R1800

NB: Quotation fee is either subtracted from minimum deposit when connection is made or forfeited when connection is not made. This shall not apply on new accounts

7. REMINDER SERVICE

	2009/ 10 Tariff	2010/ 11 Approved Tariff
For every notice in respect of an unpaid consumer account after the final payment date of the month:	R10.83	R20.00

B. SEWERAGE SERVICES

The owner of any erf or piece of land, with or without improvements, which is, or in the opinion of the Council can be, connected to the sewer network, shall monthly pay to the Council, in terms of the following charges

1. SEWERAGE CHARGES

Table 10: Sewerage Charges

Size of Erven	2009/10 Tariff	2010/11 Approved Tariff
For the first 500m ² or part thereof, of surface area of the erf	R49.03	R39.00
Above 500m ² up to 2 000m ² of the surface area of the erf:	New	R51.00
2 000m ² and above, of the surface area of the erf	New	R60.00
Additional charge per unimproved erf:	New	Cost per applicable erf size plus R11.00
Maximum charge (887 000m ²):	New	R7 500

2. ADDITIONAL CHARGES

Table 11: Charges payable in addition to Sewerage Charges in B1

	2009/ 10 Tariffs	2010/11 Approved Tariff
1 Dwelling-houses, churches, church halls as well as buildings used exclusively by and registered as non-profit organisations:		
For the first dwelling-house, church, church hall or other building mentioned in 1 above erected on any erf or piece of land	New	R15.20
For the second or subsequent dwelling house, church, church hall or other building mentioned in 1 above, per building	New	R45.00
2 Flats – per flat	New	R45.00
3 State supported schools, technicons, colleges, universities and related amenities, excluding hostels, per 35 personnel and pupils or part thereof:	New	R70.00
4 Amenities for lodging which include:		
(i) Hostels and related amenities for educational institutions.		
(ii) Old age homes as well as youth centres/ homes	New	R70.00

		2009/ 10 Tariffs	2010/11 Approved Tariff
	whereof the body corporate is registered as a welfare organisation in terms of the applicable National Welfare Acts -Per 12 residents, personnel and pupils/ students, or part thereof		
	(iii) Homes, crèches or other similar amenities mainly used for the full time care and/or education of the aged, crippled, mentally/ intellectually handicapped where the body corporate is registered as a welfare organisation in terms of the applicable National Welfare Acts -Per 8 residents and personnel or part thereof	New	R70.00
	(iv) Hotels licensed in terms of the Liquor Act, as amended: For each 100m ² or part thereof of the total floor area on each storey, including the basement and outbuildings available for hotel purposes	new	R140.00
5	Non-residential buildings on industrially/ commercially zoned stands:		
	(i) For each bath (plunge bath and shower bath included) water closet, urinal pan or compartment, slop hopper, washing trough	New	R70.00
	(ii) For each trough or channel used for, or destined to be used for urinal or water closet purposes, for each 650mm or part thereof	New	R70.00
5.1	For each grease trap:		
	(i) Not in excess of 150mm in diameter	New	R70.00
	(ii) In excess of 150mm up to and including 200mm in diameter	New	R96.00
	(iii) In excess of 200mm up to and including 300mm in diameter	New	R140.00
	(iv) In excess of 300mm in diameter	New	R185.00
6	Any other building or improvement:		
	(i) For each bath (plunge and shower bath (included) water closet, urinal pan or compartment, or slop hopper, or washing trough	New	R70.00
	(ii) For each trough or channel used for or destined to be used for urinal or water closet purposes, for each 650mm or part thereof	New	R70.00
	(iii) For each grease trap:		
6.1	Not in excess of 150mm in diameter	New	R70.00
	In excess of 150mm up to and including 200mm in diameter	New	R96.00
	In excess of 200mm up to and including 300mm in diameter	New	R140.00
	In excess of 300mm in diameter	New	R185.00

3. CONSERVANCY/ SEPTIC TANKS

	2009/ 10 Tariff	2010/ Approved Tariff
Erven that cannot be connected to the main sewer and where a conservancy tank is installed:		
Per month, regardless of the number of removals	New	R55.00

4. CONNECTION FEES

For every sewer connection, the estimated cost plus 10 % shall be payable in advance together with the application fees as set out in the Building Tariff.

5. CHARGES FOR INDUSTRIAL EFFLUENT

The monthly charge for the discharge of industrial effluent into the municipal drain, in terms of section 78 of the By Laws, is calculated according to the following formula:

	2009/10 Tariff	2010/11 Approved Tariff
Industries & Dept of Public Works (Old Air Force Base)		
Cost per month, regardless of the number of deposit	New	R350.00

C. ELECTRICITY TARIFFS

1. TARIFF A: DOMESTIC & BUSINESS SUPPLY

	2009/2010 Tariff	2010/11 Approved Tariff	
<p>This tariff is available for single phase 230V (Capacity not exceeding 16KVA) and three phase (Capacity not exceeding 75KVA) Basic charge 16kva single phase (80A) 25kva three phase (45A) 50kva three phase (80A) 75kva three phase (100A)</p> <p>Plus Supply per KWH consumed</p> <p>Plus additional charge per KWH for every unit consumed above 1500 units for single phase and 3000 units for three phase</p>	R47.30	Domestic	Business
		R112.00	R310.00
		R224.00	R392.00
		R336.00	R616.00
		R448.00	R672.00
R0,6532	R1.018	R1.018	
		Single phase	Three phase
		R0.0476	R0.0476

2. TARIFF B: INDUSTRIAL SUPPLY

	2009/2010 Tariff	2010/11 Approved Tariff
<p>This tariff is available for three phase supply at the available standard voltage with a minimum of 100 KVA. This capacity will suit high consuming customers.</p>		
<p>Basic Charge</p> <p>If the demand meter is switched on all the time</p> <p>If the demand meter is switched off from 20:00 to 06:00 on weekdays, from 20:00 on Fridays to 06:00 on Mondays and Public holidays.</p>	R52.28	R326.93
Business Supply per KWH consumption	R0,558	R1,018
Business demand charge per KVA	R90. 32	R138.65

3. TARIFF C: BULK SUPPLY

	2009/2010 Tariff	2010/11 Approved Tariff

This tariff is available for three phase bulk supplies at any voltage and with a minimum capacity of 100 KVA. This tariff will suit mostly large load customers who can shift load out of the BPM peak hour period.		
Basic charge	R66.53	R90.35
Service charge	R357.68	R482.98
Maximum demand per KVA	R90.32	R121.932
Consumption per KWH	R0,340	R0.859
Maximum demand per KVA (Off peak)	R26.86	R36.261
Consumption per KWH (Off peak)	R0.4246	R0.973

4. PREPAID METERING

	2009/2010 Tariff	2010/11 Approved Tariff
Domestic-Single and three phase	R0.715	R1.018
Business-Three phase	R0.756	R1.018
Call-out – After hours	R306.58	R336.238

5. TESTING OF METER

	2009/2010 Tariff	2010/11 Approved Tariff
Testing of meter	R204.39	R245.27

6. RECONNECTION OF INSTALLATION

	2009/2010 Tariff	2010/11 Approved Tariff
During office hours	R1,500.00	R700.00
After hours	R1,500.00	R900.00

7. NO POWER COMPLAINTS

	2009/2010 Tariff	2010/11 Approved Tariff
During office hours	R183.94	NEW
After hours	R386.68	NEW

8. ADDITIONAL CAPACITY

Additional single phase connection cost	2009/2010 Tariff	2010/11 Approved Tariff
16Kva	NEW	R 3 299.89

9. UPGRADING

Upgrading of Connections	2009/2010 Tariff	2010/11 Approved Tariff
16kva - 25kva	NEW	R 3010.60
16kva - 50kva	NEW	R 19 571.16

Upgrading of Connections	2009/2010 Tariff	2010/11 Approved Tariff
16kva - 75kva	NEW	R 29 597.00
16kva -100kva	NEW	R 43 488.94
16kva - 200kva	NEW	R 91 329.27
16kva - 315kva	NEW	R 169 253.22
16kva - 500kva	NEW	R 250 653.22
25kva – 50kva	NEW	R 17 361.56
25kva – 75kva	NEW	R 27 387.40
25kva – 100kva	NEW	R 41 279.34
25kva – 200kva	NEW	R 89 119.67
25kva – 315kva	NEW	R 167 043.62
25kva – 500kva	NEW	R 248 443.62
50kva – 75kva	NEW	R 10 025.84
50kva – 100kva	NEW	R 23 917.78
50kva – 200kva	NEW	R 71 758.11
50kva – 315kva	NEW	R 149 682.06
50kva – 500kva	NEW	R 231 082.06
75kva – 100kva	NEW	R 13 891.94
75kva – 200kva	NEW	R 61 732.27
75kva – 315kva	NEW	R 139 656.22
75kva – 500kva	NEW	R 221 056.22
100kva – 200kva	NEW	R 47 840.33
100kva – 315kva	NEW	R 125 764.28
100kva – 500kva	NEW	R 207 164.28
200kva – 315kva	NEW	R 77 923.95
200kva – 500kva	NEW	R 159 323.95
315kva – 500kva	NEW	R 81 400.00

10. NEW CONNECTIONS

New connections	2009/2010 Tariff	2010/11 Approved Tariff
16Kva	NEW	R 4 921.77
25Kva	NEW	R 7 131.37
50Kva	NEW	R 24 492.93
75Kva	NEW	R 34 518.77
100Kva	NEW	R 48 410.71
200Kva	NEW	R 96 251.05
315Kva	NEW	R 174 175.00
500Kva	NEW	R 255 575.00

D. BUILDING TARIFF

TYPE OF STRUCTURE	APPLICABLE TARIFF
1. New house, Granny flats, church and church hall	Minimum rate applicable of R7.0/m ²
2. New flats, Hotels, Hostels, Towns, Houses, Business, Factories and Offices	Minimum rate applicable of R12.0/m ²
3. Additions (New house, Granny flats, church and church hall)	All additions to existing building and outbuildings should cost R8.0/m ² .

4. Additions (New flats, Hotels, Hostels, Towns, Houses, Business, Factories and Offices)	All additions to existing building and outbuildings should cost R13.50/m ² .
5. Alterations	All alterations and small buildings works to existing buildings and out buildings (Alterations = change to buildings without increasing the existing area) should cost R 250.00
6. Swimming pool	Rate R3000.00
7. Sewerage for 1 above	Minimum fee applicable up to 120m ² is R 350.00, thereafter R20.00 for every 10m ² , or portion thereof Vat excluded.
8. Sewerage for 2 above	Minimum fee applicable up to 500m ² is R 750.00, thereafter R35.00 for every 10m ² , or portion thereof Vat exclude.
9. Sewerage for 3 & 4 above	Fees for all additions alteration or small buildings work to existing buildings and out buildings (VAT excluded) where applicable should cost R200.00

E. DEVELOPMENT AND PLANNING TARIFFS

Table 12: Charges payable in terms of provisions of the Town Planning and Townships Ordinance, No. 15 of 1986

	2009/ 10 TARIFF	2010/11 APPROVED TARIFF
Application for consent		R880.00
Application for amendment of interim scheme		R970.00
Application for amendment of Town planning scheme		R1900.00
Application for establishment of a township or land development area (DFA		R3500.00
Application for removal of restrictive conditions in the Title Deeds		R1900.00
Application for extension of boundaries of an approved township		R1900.00
Application for subdivision for property in 5 or less portions (Section 92 (1) (a) of Ordinance 15 of 1986 Regulation 293 and Regulation 188		R1100.00
Application for subdivision for property in 5 or less portions (Section 92 (1) (a) of Ordinance 15 of 1986 Regulation 293 and Regulation 188		R1100.00 for the first 5 portions plus R110 in respect of each further portion
Consolidation		R440.00
Comment on Resolution taken by Council		R370.00
Notice of application in Provincial Gazette and Newspapers		R2000.00
Inspection and hearing regarding any application		R880.00
Property transfer fee		R250.00

Advertising signs		R200.00/sign
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F. PUBLIC SAFETY TARIFFS

1. POUNDING TARIFF

	2009/10 TARIFF	2010/ 11 APPROVED TARIFF
Pound Fee a day (Big Stock)	R25.00	R25
Pound Fee a day (Small Stock)	R10.00	R10
Tending Fee (Feeding) (Big Stock)	R50.00	R50
Tending Fee (Feeding) (Small Stock)	R15.00	R15
Transport (Chasing Fee) per km	R3.00	R3
Spraying and Dipping per Head	R2.00	R2
Treatment, Inoculation and Dressing	Per VET Bill	Per VET Bill
Cost of advertisement in connection with the auction	Market elated	Market Related

2. STREET SAFETY

	2009/ 10 TARIFF	2010/ 11 APPROVED TARIFF
Marathons, fun walks, Marches	R1000.00	R1000
Abnormal load escort per km	R1000.00	R1000

3. LICENSING TARIFFS

	2009/ 10 TARIFF	2010/ 11 TARIFF
Taxi Rank Fees: Busses	R100,00	R100,00
Taxi Rank Fees: Taxi's	R80.00	R80.00
Weighbridge		
Light Motor Vehicles	R10,00	R15.00
Heavy Motor Vehicles	R15.00	R20.00
Trailers	R10.00	R15.00

G. PUBLIC HEALTH TARIFF

1. REFUSE REMOVAL

	2009/10 TARIFF	2010/ 11 TARIFF
Private dwelling	R44,98	R49,48
Business, Hotel, Flats 5 X per week	R135,11	R148,62

Business, Hotel, Flats 1 X per week	R45,82	R50,48
7 SAI (including Group 13)	R1 402,71	R1 542,98
Schiettocht (including 5 Signal)	R293,67	R323,04
Garden refuse (per 3m ³ load or part thereof)	R175,36	R192,90
Building Rubble (per 3m ³ load or part thereof)	R322,27	R354,50
Bulk Refuge Container	R175,36	R200,00
Compost (bulk)		R300.00 per m ³

2. CEMETRIES

	2009/10 TARIFF	2010/ 11 APPROVED TARIFF
Grave bookings	R80,00	R200,00

H. LIBRARY TARIFFS

	2009/10 TARIFF	2010/ 11 APPROVED TARIFF
Membership	R15,00	R20,00
Membership (Duplicate card)	R15,00	R20,00
Double Membership	R30,00	R40,00
School/Teacher	R40,00	R50,00
External/Temporary Membership	R120,00	R150,00
Photocopies	R0,50 (A4 page)	R0,50
	R1,00	R1,00 (A3 page)
Book reservation	R5,00	R5,00
Internet Use for 1½ hour	R12,00	R12,00
Internet prints (From Printer)	R1,20	R1,50
Fines (Per item per week or part of Week, one-day grace period)	R4,00	R5,00

I. HIRING OF MUNICIPAL VENUES AND FACILITIES

Lease of venues and facilities is done in accordance with section 74 (2) of Municipal Systems (Act No. 32 of 2000), the purpose of the tariff is to recover part of the cost for the maintenance of the said facility;

1. The charge may be rental payable per day and night or part thereof between 08h00-24h00.
2. (a) Day use – from 6h00-18h00.
(b) Night use – 18h00-24h00.

1. FUNCTIONS

Table 13: Functions Tariffs

	2009/ 10 Tariff	2010/ 11 Approved Tariff
1. Types of Meetings:		
1.1 Elections, political purposes and conferences.	R550.00 per day	R550.00 per day

	(non-refundable)	(non-refundable)
1.2 Religious, charitable, welfare, first aid, cultural, educational agricultural, horticultural or similar organizations or associations of a non-profitable nature.	R550.00 per day (non-refundable)	R550.00 per day (non-refundable)
1.3 Candidates for parliamentary or municipal elections/sector Departments	R550.00 per day (non-refundable)	R550.00 per day (non-refundable)
2.1 Wedding celebrations, receptions, cocktail parties, luncheons, fetes, social and Christmas parties, anniversary, conference and graduation (Halls)	R2500.00 per day (non-refundable)	R2500.00 per day (non-refundable)
2.2 Wedding celebrations, receptions, cocktail parties, luncheons, fetes, social and Christmas parties, anniversary, conference and graduation (Stadium)	R5000.00 per day (non-refundable)	R5000.00 per day (non-refundable)
3. Dances	R1500.00 per day (non-refundable)	R1500.00 per day (non-refundable)
4. <u>Lectures</u> : Dancing, ballet, music, singing and similar lectures		
4.1 Professional groups	R550.00 per day (non-refundable)	R550.00 per day (non-refundable)
4.2 Other groups (community)	R550.00 per day (non-refundable)	R550.00 per day (non-refundable)
5. Exhibitions, shows, fashion parades and demonstrations (for community)	R5000.00 per day (non-refundable)	R5000.00 per day (non-refundable)
6. Corporate organization	R10 000 (non-refundable)	R10 000 (non-refundable)
7. <u>Sport Clubs</u>		
7.1 Sport functions and club meetings / not longer than 2 hours at night.	Longer than 2 hours at night R150.00	Longer than 2 hours at night R150.00
7.2 Practice (PSL Clubs)	R1500.00 per week or part thereof (non-refundable)	R1500.00 per week or part thereof (non-refundable)
7.3 <u>Tournaments or matches</u>	Free of charge	Free of charge

(a) If there is no gate takings (small teams)		
(b) If gate takings is collected		
<ul style="list-style-type: none"> • Big teams R10 000.00 per day / R15 000.00 per night 	Plus 20% total gate takings	Plus 20% total gate takings
<ul style="list-style-type: none"> • Festivals – R10 000.00 per day / R15 000.00 per night 	Plus 20% total gate takings	Plus 20% total gate takings
8. Municipal purposes	Free	Free

2. CIVIC or MUNICIPAL ACTIVITIES

	2009/10 Tariff (per period of 24 hours or part thereof)	2010/ 11 Approved Tariff (per period of 24 hours or part thereof)
In aid of churches, associations or organizations: A satisfactory certificate of approval in support thereof may be required from such organization or association.	R1500.00 per day (non-refundable)	R1500.00 per day (non-refundable)
<u>Civic, CPF and municipal purposes</u> For the use of the Lapa and all facilities for civic functions and meetings called by the Mayor, miscellaneous municipal purposes and by the Municipal Labour unions and the Municipal Employers' Association.	<p><u>Municipal</u> Free of charge</p> <p><u>Civic Organisations</u></p> <p>(i) 2X per month (Free of charge)</p> <p>(ii) More than 2X per month (R250.00 per day plus additional R150.00 per night)</p>	<p><u>Municipal</u> Free of charge</p> <p><u>Civic Organisations</u></p> <p>(iii) 2X per month (Free of charge)</p> <p>(iv) More than 2X per month (R250.00 per day plus additional R150.00 per night)</p>

3. HIRING OF STAGE BLOCKS, TABLES, CHAIRS AND FLOWERS

	2009/10 Tariff	2010/ 11 Approved Tariff
STAGEBLOCKS	R120.00 PER BLOCK	R120.00 PER BLOCK
TABLES	R50.00 PER TABLE	R50.00 PER TABLE

CHAIRS	R10.00 PER CHAIR	R10.00 PER CHAIR
PODIUM	R100.00	R100.00
FLOWERS (medium each)	R10.00	R10.00
FLOWERS (BIG EACH)	R30.00	R30.00

NB: Damages or losses: Cost price of items plus 11% in respect of administration and transport.

4. USE OF ACTIVITY HALL

	2009/10 Tariff	2010/ 11 Approved Tariff
1. Use for purposes by the Library for programmes of the Library NB: Library Annual programmes must be submitted in advance failure the booking will be levied.	Free	Free
2. Cultural Affairs such as musical Performances	R550.00 per day (non-refundable)	R550.00 per day (non-refundable)
3. Concerts, exhibits, music petitions, meetings, courses seminars, Olympiads etc	R1500.00 per day (non-refundable)	R1500.00 per day (non-refundable)
4. Musical examinations, Eisteddfod and practicing for such affairs	R550.00 per day	R550.00 per day

J. PROPERTY RATES AND REBATES

GENERAL PROPERTY RATES AND REBATE

RATES TARIFFS	CENT IN THE RAND	
	CURRENT	PROPOSED
Categories of properties in terms of the policy		
Agricultural Properties		
Tariff on market value	0.20c	0.21c
Rebate on Agriculture is applicable on application		

Business ,Commercial and industries		
Tariff on market value	0.80c	0.85c
Rebate	20%	20%
Institutional Properties		
Tariff on market value	0.80c	0.85c
Rebate	20%	20%
Multi-Purpose Properties		
Tariff on market value	0.80c	0.85c
Rebate	20%	20%
Municipal Properties		
Tariff on market value	0.00c	0.00c
Privately Owned Estate		
Tariff on market value	0.80c	0.85c
Rebate	30%	30%
Public Benefit Organization Properties		
Tariff on market value	0.00c	0.21c
Rebate on application		100%
Public Infrastructure Properties		
Tariff on market value	0.20c	0.21c
Rebate	20%	20%
Properties for Religious Use		
Tariff on market value	0.00c	0.00c
Residential Properties		
Tariff on market value	0.80c	0.85c

Rebate	20%	20%
Special Properties		
Tariff on market value	0.80c	0.85c
Rebate		20%
State-Owned Properties		
Tariff on market value	0.80c	0.85c
		20%
Retired And Disable Person		
Tariff on market value	0.80c	0.85c
Rebate	20%	20%
Additional Rebate	30%	30%

- ❖ That the other impermissible rates (residential impermissible rates of R15 000 sections 17 MPRA) be considered as required by the Act.
- ❖ That the exemptions, reductions and rebates be granted in terms of the Approved Property Rates Policy of Council.
- ❖ That the rates be paid in a single amount before 31 August or in twelve (12) equal monthly instalments.
- ❖ That the interest rate on overdue amount on property rates be charged at (18%) percent in terms of the Municipal Property Rates Act, 2004.
- ❖ Ratepayers who do not receive accounts for the above mentioned rates are not exempted from liability for payment and should make enquiries at the Chief Financial Officer of amounts due.

K. OTHER SUNDRY TARIFFS

R/D Cheques Admin Fee

R150.00

Condition: If cheques are Referred Back on three occassion consumer to settle account cash or bank guaranteed cheques

Unpaid debit orders – Admin fee R150.00

Condition: If cheques are Referred Back on three occassion consumer to settle account cash or bank guaranteed cheques

Supply of information (faxes) R5.00 per page

Supply of Duplicate statements R3.00 per page

Furnishing of Clearance Certificate R150.00

(CONDITION: full settlement of the account plust three months advance payment based on three months consumption as detemined by the Chief Financial Officer)

Furnishing of Valuation Certificate R150.00per
certificate

Condition: if account is on arrears, full settlement of account before issuing certificate

Furnishing of Duplicate Clearance Certificate R100.00

Final meter reading levy R120.00

Credit Control and Debt Collection fee

Friendly Reminder Fee R30.00 per reminder

Registered letter fee R36.00 per letter

Copy of the Valuation Roll per town (Manual) R500.00 a copy per town

Copy of the Valuation Roll per town (Electronic) R350.00 a copy per town

L. INDIGENT HOUSEHOLD TARIFFS

Water 6KL	Free (Above 6KL Normal tariff will apply)
Electricity 50kwh	Free (Above 50kwh normal tariff will apply)
Refuse Removal	100% REBATE
Sanitation	100% REBATE
Assessment Rates	100% REBATE

M. PENALTIES

Violation of Water By-Law (See water tariffs)

Violation Of Electricity By- Law (see electricity tariffs)

Vandalism Of Municipal Property (see water or electricity tariffs)

LOCAL AUTHORITY NOTICE 119**BA-PHALABORWA MUNICIPALITY**

The Municipal Manager of Ba-Phalaborwa Municipality hereby, in terms of section 13 of the Local Government Municipal Systems Act, 2000 Act No 32 of 2000 as amended publishes the Tariff By-Law for the Ba-Phalaborwa Municipality, as approved by its Council.

TARIFFS BY-LAW FOR THE BA-PHALABORWA LOCAL MUNICIPALITY

Schedule

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Definitions

1. Definitions

For the purpose of these tariffs by-laws, any word or expressions to which a meaning has been assigned reference should be made to relevant Ba-Phalaborwa Municipal By-Laws.

PART 1: GENERAL INTRODUCTION AND OBJECTIVE

- 1.1 A tariff policy must be compiled, adopted and implemented in terms of Section 74 of the Local Government: Municipal Systems Act 2000, such policy to cover, among other things, the levying of fees for municipal services provided by the municipality itself or by way of service delivery agreements.
- 1.2 The tariffs policy has been compiled taking into account, where applicable, the guidelines set out in Section 74 (see part 9 of this policy).

In setting its annual tariffs the council shall at all times take due cognisance of the tariffs applicable elsewhere in the economic region, and of the impact which its own tariffs may have on local economic development.

PART 2: GENERAL PRINCIPLES

Service tariffs imposed by the local municipality shall be viewed as user charges and shall not be viewed as taxes, and therefore the ability of the relevant consumer or user of the services to which such tariffs relate, shall not be considered as a relevant criterion (except in the case of the indigency relief measures approved by the municipality from time to time).

- 2.1 The municipality shall ensure that its tariffs are uniformly and fairly applied throughout the municipal jurisdiction.
- 2.2 Tariffs for the four major services rendered by the municipality, namely:
- (a) electricity
 - (b) water
 - (c) sewerage (waterborne waste)

(d) refuse removal (solid waste),

2.3 The Municipality shall as far as possible recover the expenses associated with the rendering of each service concerned. The tariff which a particular consumer or user pays shall therefore be directly related to the standard of service received and the quantity of the particular service used or consumed.

2.4 The municipality shall, as far as circumstances reasonably permit, ensure that the tariffs levied in respect of the foregoing services further generate an operating surplus for the financial year of 6% or such lesser percentage as the council of the municipality may determine at the time that the annual operating budget is approved. Such surpluses shall be applied in relief of property rates and for the partial financing of general services or for the future capital expansion of the service concerned, or both. The modesty of such surplus shall prevent the service tariffs concerned from being viewed as concealed taxes.

The municipality shall develop, approve and at least annually review an indigency support programme for the municipal area. This programme shall set out clearly the municipality's cost recovery policy in respect of the tariffs which it levies on registered indigents, and the implications of such policy for the tariffs which it imposes on other users and consumers in the municipal region.

2.5 In line with the principles embodied in the Constitution and in other legislation pertaining to local government, the municipality may differentiate between different categories of users and consumers in regard to the tariffs which it levies. Such differentiation shall, however, at all times be reasonable, and shall be fully disclosed in each annual budget.

2.6 The municipality's tariff policy shall be transparent, and the extent to which there is cross-subsidisation between categories of consumers or users shall be evident to all consumers or users of the service in question.

2.7 The municipality further undertakes to ensure that its tariffs shall be easily explainable and understood by all consumers and users affected by the tariff policy concerned.

The municipality also undertakes to render its services cost effectively in order to ensure the best possible cost of service delivery.

2.8 In the case of directly measurable services, namely electricity and water, the consumption of such services shall be properly metered by the municipality, and meters shall be read, wherever circumstances reasonably permit, on a monthly basis. The charges levied on consumers shall be proportionate to the quantity of the service which they consume.

2.9 In addition, the municipality shall levy monthly availability charges for the services concerned, and these charges shall be fixed for each type of property as determined in accordance with the detailed policies set out below. Generally, consumers of water and electricity shall therefore pay two charges: one, relatively minor, which is unrelated to the volume of consumption and is levied because of the availability of the service concerned; and another directly related to the consumption of the service in question.

In considering the costing of its water, electricity and sewerage services, the municipality shall take due cognisance of the high capital cost of establishing and expanding such services, and of the resultant high fixed costs, as opposed to variable costs of operating these services. The municipality therefore undertakes to plan the management and expansion of the services carefully in order to ensure that both current and reasonably expected future demands are adequately catered for, and that demand levels which fluctuate significantly over shorter periods are also met. This may mean that the services operate at less than full capacity at various periods, and the costs of such surplus capacity must also be covered in the tariffs which are annually levied.

2.10 In adopting what is fundamentally a two-part tariff structure, namely a fixed availability charge coupled with a charge based on consumption, the municipality believes that it is properly attending to the demands which both future expansion and variable demand cycles and other fluctuations will make on service delivery.

2.11 It is therefore accepted that part of the municipality's tariff policy for electricity services will be to ensure that those consumers who are mainly responsible for peak demand, and therefore for the incurring by the municipality of the associated demand charges from Eskom, will have to bear the costs associated with these charges. To this end the municipality shall therefore install demand meters to measure the maximum demand of such consumers during certain periods. Such consumers shall therefore pay the relevant demand charge as well as a service charge directly related to their actual consumption of electricity during the relevant metering period.

PART 3: CALCULATION OF TARIFFS FOR MAJOR SERVICES

3.1 In order to determine the tariffs which must be charged for the supply of the four major services, the municipality shall identify all the costs of operation of the undertakings concerned, including specifically the following:

- (a) Cost of bulk purchases in the case of water and electricity.
- (b) Distribution costs.
- (c) Distribution losses in the case of electricity and water.
- (d) Depreciation expenses.
- (e) Maintenance of infrastructure and other fixed assets.
- (f) Administration and service costs, including:
 - i. service charges levied by other departments such as finance, human resources and legal services;
 - ii. reasonable general overheads, such as the costs associated with the office of the municipal manager;
 - iii. adequate contributions to the provisions for bad debts and obsolescence of stock;
 - iv. all other ordinary operating expenses associated with the service concerned including, in the case of the electricity service, the cost of providing street lighting in the municipal area (note: the costs of the democratic process in the municipality – that is, all expenses associated with the political structures of the municipality – shall form part of the expenses to be financed from property rates and general revenues, and shall not be included in the costing of the major services of the municipality).
- (g) The intended surplus to be generated for the financial year, such surplus to be applied:
 - i. as an appropriation to capital reserves; and/or
 - ii. generally in relief of rates and general services.
- (h) The cost of approved indigency relief measures.

The municipality shall provide the first 50kWh of electricity per month and the first 6 kl of water per month free of charge to consumers who have registered as indigents in terms of the municipality's indigency relief programme. The municipality shall further consider relief in respect of the tariffs for sewerage and refuse removal for such registered indigents to the extent that the council deems such relief affordable in terms of each annual budget. Property rates shall be free for indigent household consumers as per policy.

3.2 Because water is a scarce national resource, and this municipality is committed to the prudent conservation of such resources, the tariff levied for domestic consumption of water shall escalate according to the volume of water consumed. The tariff for domestic and non domestic will be determined by council before the start of the new financial year.

PART 4: ELECTRICITY

4.1 The various categories of electricity consumers, as set out below, shall be charged at the applicable tariffs, as approved by the council in each annual budget.

4.2 Tariff adjustments shall be effective from 1 July each year or as soon as possible thereafter.

4.3 Categories of consumption and charges shall be as follows:

- (a) With the single exception of registered indigents, all electricity consumers shall be billed for their electricity consumption at the tariff applicable to the category in which the particular consumer falls.
- (b) The tariff for domestic consumption of electricity shall not exceed 75% per kWh of the tariff applicable to other consumers.
- (c) The tariff for businesses, industries and institutional consumers shall be revised annually by Council and revised tariffs shall be effective from 1 July of each year
- (d) All domestic electricity consumers of the municipality who are registered as indigents with the municipality shall receive free the first 50kWh (fifty) of electricity consumed per month.
- (e) All domestic electricity consumers other than registered indigents and consumers using prepaid meters per month shall additionally be billed a basic charge per meter installed.
- (f) All commercial, industrial and other non-domestic properties shall additionally be billed a monthly basic charge per meter installed and, where applicable, a demand charge appropriate to their respective levels of consumption.
- (g) The local municipality's departmental electricity consumption shall be charged at cost.

PART 5: WATER

5.1 The categories of water consumers as set out below shall be charged at the applicable tariffs, as approved by the council in each annual budget.

5.2 Tariff adjustments shall be effective from 1 July each year.

5.3 Categories of consumption and charges shall be:

- (a) All domestic water consumers registered as indigents with the municipality shall receive free the first 6 (six) kl of water consumed per month. Thereafter a stepped tariff per kl as determined by the council from time to time shall be applicable on metered water consumption, as set out in Part 3 of this policy.
- (b) All other domestic consumers shall be charged for actual water consumption at a stepped tariff per kl as determined by the council from time to time, and as set out in Part 3 of this policy.
- (c) The tariff applicable to domestic consumption of water shall not exceed 75% per kl of the tariff applicable to other consumers.
- (d) All other consumers, including businesses, industries and institutional consumers shall have their tariffs revised annually by Council and the revised tariffs shall be effective from 1 July each year.
- (e) A basic charge per water meter, as determined by the council from time to time, shall be charged on all water consumers, except registered indigents and consumers using prepaid meters.
- (f) The local municipality's departmental water consumption shall be charged at cost.

PART 6: REFUSE REMOVAL

- 6.1 The categories of refuse removal users as set out below shall be charged at the applicable tariffs, as approved by the council in each annual budget.
- 6.2 Tariff adjustments shall be effective from 1 July each year.
- 6.3 A separate fixed monthly refuse removal charge shall apply to each of the following categories of users, based on the costs of the service concerned:
 - (a) Domestic and other users (once weekly removal)
 - (b) Business and other users (town daily removal)
 - (c) Business and other users (other areas weekly removal)
 - (d) Business and other (bulk consumers).
- 6.4 Registered indigents may receive such discount on this charge as the council deems affordable when approving each annual budget, but on the understanding that such discount shall not be less than 50% of the monthly amount billed as a refuse removal charge.
- 6.5 A fixed monthly charge shall be charged to the local municipality's departments equal to the lowest (domestic) tariff.

PART 7: SEWERAGE

7.1 The categories of sewerage users as set out below shall be charged per month at the applicable tariff as approved by the council in each annual budget.

7.2 Tariff adjustments will be effective from 1 July each year.

7.3 Categories of usage and charges shall be:

- (a) A basic (availability) charge per month shall be charged for undeveloped erven, irrespective of their permitted or intended use.
- (b) Registered indigents may receive such discount on this charge as the council deems affordable when approving each annual budget, but on the understanding that such discount shall not be less than 50% of the monthly amount billed for this service.
- (c) A fixed monthly charge based on the costs of the service shall be charged for domestic users. Registered indigents may receive such discount on this charge as the council deems affordable when approving each annual budget, but on the understanding that such discount shall not be less than 50% of the monthly amount billed for this service.
- (d) A fixed monthly charge based on the costs of the service per sewer point/toilet shall be charged to all businesses, industries and institutional users.
- (e) A fixed monthly charge per sewer point/toilet shall be charged to the local municipality's departments equal to the lowest (domestic) tariff.
- (f) An effluent fee shall further be payable by factories and other industrial users where the wastewater emanating from such users requires special purification measures by the municipality. Such fees shall be based on the toxic content of the wastewater concerned and the costs of the purification.
- (g) A septic tank fee shall be payable by domestic households where the toxic emanating from such septic tank requires draining by the municipality. Such a fee shall be based on the toxic content of the septic tank concerned and the costs of the drainage.
- (h) A pit toilet fee shall be payable by domestic households where the toxic emanating from such pit toilet requires draining by the municipality. Such a fee shall be based on the toxic content of the pit toilet concerned and the costs of the drainage.

PART 8: MINOR TARIFFS

All minor tariffs shall be standardised within the municipal area.
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8.1 All minor tariffs shall be approved by the council in each annual budget, and shall, when deemed appropriate by the council, be subsidised by property rates and general revenues,

particularly when the tariffs will prove uneconomical when charged to cover the cost of the service concerned, or when the cost cannot accurately be determined, or when the tariff is designed purely to regulate rather than finance the use of the particular service or amenity.

All minor tariffs over which the municipality has full control, and which are not directly related to the cost of a particular service, shall annually be adjusted at least in line with the prevailing consumer price index, unless there are compelling reasons why such adjustment should not be effected.

8.2 The following services shall be considered as subsidised services, and the tariffs levied shall cover 50% or as near as possible to 50% of the annual operating expenses budgeted for the service concerned:

- (a) burials and cemeteries (burial site charge)
- (b) maintenance of graves and garden of remembrance (cremations) (maintenance charge)
- (c) municipal swimming pool (entrance fees)
- (d) municipal museum and art gallery (entrance fees)
- (e) municipal reference library (membership fees)
- (f) municipal botanical garden, (entrance fees).

8.3 The following services shall be considered as community services, and no tariffs shall be levied for their use:

- (a) disposal of garden refuse at the municipal tip site
- (b) parks and open spaces

8.4 The following services shall be considered as economic services, and the tariffs levied shall cover 100% or as near as possible to 100% of the budgeted annual operating expenses of the service concerned:

- (a) rentals for the use of municipal sports facilities subject to policy
- (b) housing rentals subject to policy
- (c) rentals for the use of municipal halls and other premises subject to the Policy
- (d) building plan fees
- (e) cleaning of stands
- (f) electricity, water, sewerage: new connection fees
- (g) electricity, water, sewerage: re-connection fees
- (h) sale of livestock and plants
- (i) Photostat copies and fees

- (j) clearance certificates
- (k) weigh bridge

8.5 The following charges and tariffs shall be considered as regulatory or punitive, and shall be determined as appropriate in each annual budget:

- (a) fines for lost or overdue library books
- (b) advertising sign fees
- (c) pound fees
- (d) electricity, water: disconnection and reconnection fees
- (e) penalty and other charges imposed in terms of the approved policy on credit control and debt collection
- (f) penalty charges for the submission of dishonoured, stale, post-dated or otherwise unacceptable cheques

8.6 Market-related rentals shall be levied for the lease of municipal properties.

8.7 In the case of rentals for the use of municipal halls and premises, if the municipal manager is satisfied that the halls or premises are required for non-profit making purposes and for the provision of a service to the community, the municipal manager may waive 50% of the applicable rental.

8.8 The municipal manager shall determine whether an indemnity or guarantee must in each instance be lodged for the rental of municipal halls, premises and sports fields, and in so determining shall be guided by the likelihood of the municipality's sustaining damages as a result of the use of the facilities concerned.

PART 9: LEGAL REQUIREMENTS

PROVISIONS OF THE WATER SERVICES ACT (WSA) NO. 108 of 1997

Section 10 of the WSA (Norms and standards for tariffs)

9.1 A municipality, in its capacity as a water services institution, must apply a tariff for water services which is not substantially different from any norms and standards which the Minister of Water Affairs and Forestry, with the concurrence of the Minister of Finance, has prescribed in terms of the present Act.

Section 21 of the WSA (By-laws)

9.2 A municipality, in its capacity as water services provider, must make by-laws which contain conditions for the provision of water services, and which provide for at least the following (inter-alia):

- (a) the standard of the services;
- (b) the technical conditions of supply, including quality standards, units or standards of measurement, the verification of meters, acceptable limits of error and procedures for the arbitration of disputes relating to the measurement of water services provided;
- (c) the determination and structure of tariffs in accordance with Section 10 of the present Act.

9.3 For purposes of application of the water tariff as per this Policy, the water services by-laws as promulgated by the Mopani District Municipality, in its capacity as a water service authority, shall apply.

9.4 If the municipality, in its capacity as water services authority, has imposed conditions under which water services are provided, such conditions must be accessible to consumers and potential consumers.

9.5 If the municipality, in its capacity as water services authority, provides water for industrial use, or controls a system through which industrial effluent is disposed of, it must make by-laws providing for at least the following:

- (a) the standards of the service;
- (b) the technical conditions of provision and disposal;
- (c) the determination and structure of tariffs.

PROVISIONS OF THE LOCAL GOVERNMENT: MUNICIPAL SYSTEMS ACT (MSA) NO. 32 of 2000

Section 73 of the MSA (General Duty)

9.6 The municipality must give effect to the provisions of the Constitution, and in doing so give priority to the basic needs of the local community, promote the development of the local community, and ensure that all members of the local community have access to at least the minimum level of basic municipal services.

9.7 The services provided by the municipality must be: equitable and accessible; provided in a manner conducive to the prudent, economic, efficient and effective use of available resources, and the improvement of standards of quality over time; financially sustainable; environmentally sustainable; and regularly reviewed with a view to upgrading, extension and improvement.

Section 74 (Tariff Policy)

9.8 The council of a municipality must adopt and implement a tariff policy on the levying of fees for the services provided by the municipality itself or by way of service delivery agreements.

9.9 Such policy must comply with the provisions of the present Act and any other applicable legislation.

9.10 Such tariff policy must reflect at least the following principles:

- (a) that users of municipal services must be treated equitably in the application of the municipality's tariffs;
- (b) that the amount individual users pay for services must generally be in proportion to the use of such services;
- (c) that poor households must have access to at least basic services through tariffs which cover only operating and maintenance costs, special tariffs or lifeline tariffs for low levels of use or consumption of services or for basic levels of services, or any other direct or indirect method of subsidisation of tariffs for poor households;
- (d) that tariffs must reflect the costs reasonably associated with rendering the service, including capital, operating, maintenance, administration and replacement costs, and interest charges;
- (e) that tariffs must be set at levels that facilitate the financial sustainability of the service, taking into account subsidisation from sources other than the service concerned;
- (f) that provision may be made in appropriate circumstances for a surcharge on the tariff for a service;
- (g) that provision may be made for the promotion of local economic development through special tariffs for categories of commercial and industrial users;
- (h) that the economic, efficient and effective use of resources, the recycling of waste, and other appropriate environmental objectives must be encouraged;
- (i) that the extent of subsidisation of tariffs for poor households and other categories of users must be fully disclosed.

9.11 The tariff policy may differentiate in respect of services, service standards, service providers and other matters between different categories of users, debtors or geographical areas.

9.12 If the policy entails such differentiation, the municipality must ensure that this does not amount to unfair discrimination.

Section 75 of the MSA (By-laws to give effect to the Policy)

9.13 The council of the municipality must adopt by-laws to give effect to the implementation and enforcement of its tariff policy.

9.14 Such by-laws may differentiate in respect of services, service standards, service providers and other matters between different categories of users, debtors or geographical areas, but in a manner which does not amount to unfair discrimination.

PART 10: GENERAL PROVISIONS

10.1 General principles of tariff determination for the major municipal services (electricity, water, refuse removal, sewerage)

(a) tariffs not to be used as concealed taxes

(b) ability to pay of consumer not to be used as criterion (except for indigents)

(c) tariffs to be uniformly and fairly applied

(d) tariffs shall recover expenses associated with rendering of each service (unless policy indicates why and the extent to which such cost recovery is not feasible in the case of one or more services)

(e) tariffs paid by consumers or users directly related to standard of service provided and quantity of service consumed or used

(f) Tariffs may be determined in each annual budget to generate annual operating surplus equal to targeted percentage of operating expenses: such surpluses will be applied in relief of property rates and/or future capital expansion of service concerned.

(g) tariffs for services provided to indigents to be (annually) determined in accordance with the municipality's indigence relief programme

(h) reasonable differentiation between the tariffs charged to different categories of consumers and users to be applied

(i) the tariff policy to be transparently applied, and all forms of cross-subsidization between categories of consumers and users to be fully disclosed (at least) in each annual budget

(j) tariffs to be determined in a manner which makes them easy to understand by all consumers and users

(k) the services to which the tariffs apply to be rendered cost-effectively

(l) directly measurable service consumption to be adequately metered, and meters read monthly (if possible – if not, the policy must indicate when meters are to be read)

(m) charges levied to be proportionate to the measured quantity consumed

(n) charges to be levied in cases of group (collective) metering of consumption

(o) in addition to metered consumption, municipalities may levy an availability charge for the services concerned: the policy must indicate whether and why such a charge is to be levied, and what purpose it is meant to serve – availability charges sometimes apply to

properties as yet unconnected to the system, but where connections are already available from the municipality's side

(p) fixed charges may also be levied, usually for connected consumers, in order to cover the basic administrative expenses of the service (billing, meter reading, revenue collection)

(q) if fixed charges are levied, do they apply also to indigents

(r) tariffs for electricity, water and sewerage must cover both variable (direct) costs of service delivery, as well as the fixed costs associated with present surplus capacity

(s) in the case of electricity, the tariffs should also cater (where applicable) for demand charges based on peak consumption.

Calculation of tariffs for major services

10.2 Before determining the applicable tariffs for each service, the municipality must accurately determine each of the following cost components:

(a) cost of bulk purchases (electricity, water)

(b) distribution costs

(c) distribution losses (electricity, water)

(d) depreciation expenses

(e) finance charges

(f) repairs and maintenance expenses

(g) administration and service costs, including appropriate overheads, departmental service charges, contributions to provisions, and all other operating expenses associated with the service concerned

(h) targeted surplus for the financial year

(i) cost of indigency relief in the form of free basic electricity and water consumption, and indicated relief in respect of refuse removal and sewerage usage

(j) Street lighting (in the case of electricity), if the municipality decides to cover this cost through its electricity tariffs.

10.3 The policy must indicate whether a stepped tariff is to be applied in respect of a scarce natural resource, such as water, and, if so, how the different steps are determined.

10.4 The policy must also indicate the general basis on which tariffs for pre-paid meters (if any) are to be determined.

10.5 Finally, the policy must determine whether the costs of the democratic process are to be recovered solely from property rates and intergovernmental transfers, or are also to be apportioned to the major services, and – if so – on what basis.

Electricity

10.6 The Tariff book for the applicable year must/will identify the categories of consumers to which the different tariffs will apply (domestic, business and industrial, institutional, and so forth).

Water

10.7 The Tariff book for the applicable year must/will identify the categories of consumers to which the different tariffs will apply.

Refuse removal

10.8 The Tariff book for the applicable year must/will identify the categories of users to which the different tariffs apply.

Sewerage

10.9 The Tariff book for the applicable year must/will identify the categories of users to which the different tariffs apply.

Minor tariffs

10.10 All minor tariffs shall be standardised within the municipal area

10.11 All minor tariffs must be adjusted in each annual budget, preferably at least in line with the prevailing rate of inflation.

10.12 The Tariff book for the applicable year must/will indicate which services are to be viewed as:

- (a) subsidised services, that is, the tariffs levied will cover a (specified) part of the budgeted operating expenses of the service concerned, and the balance will be subsidised by property rates and intergovernmental transfers
- (b) community services, that is, no charges will be levied for the use of the service, and the associated expenses will be fully subsidised by property rates and intergovernmental transfers
- (c) Economic services, that is, the tariffs levied will cover all or substantially all of the budgeted operating expenses of the services concerned.

10.13 The Tariff book for the applicable year may also indicate that the tariffs levied for certain services will be purely regulatory, that is, unrelated to the costs of the service concerned

and imposed purely for purposes of regulating or controlling the use of the service (for example, library fines for overdue books).

Legal requirements

10.14 The applicable legal requirements within which the municipality must formulate and implement its tariff must be indicated.

Other Services

10.15 Nothing in this by-law shall prohibit the council from determining tariffs on municipal services or part thereof or incidental thereto, not mentioned in these by-laws.

10.16 The council must when determining tariffs for services meant in subsection (1) have regard to the principles in section 74(2) of Municipal System Act 2000 as amended.

PART 11: CONTRAVENTION

Any person who contravenes any provision in these by-laws shall be guilty of an offence.

PART 12: OFFENCES AND PENALTIES

1. any person who fails to comply with provisions of this by-law or any notice issued in terms of this by-laws or lawful instructions given in terms of this by-law or conditions imposed by council or obstruct or hinders any authorized official in execution of his duties shall be guilty of an offence
2. such person shall be liable to an imprisonment not exceeding six months or fine determinable by court.

PART 13: REPEAL OF BY-LAW

Any by-law relating to tariff by-law adopted by municipality or any municipality now comprising an administrative unit of the municipality is repealed from the date of promulgation of these by-laws

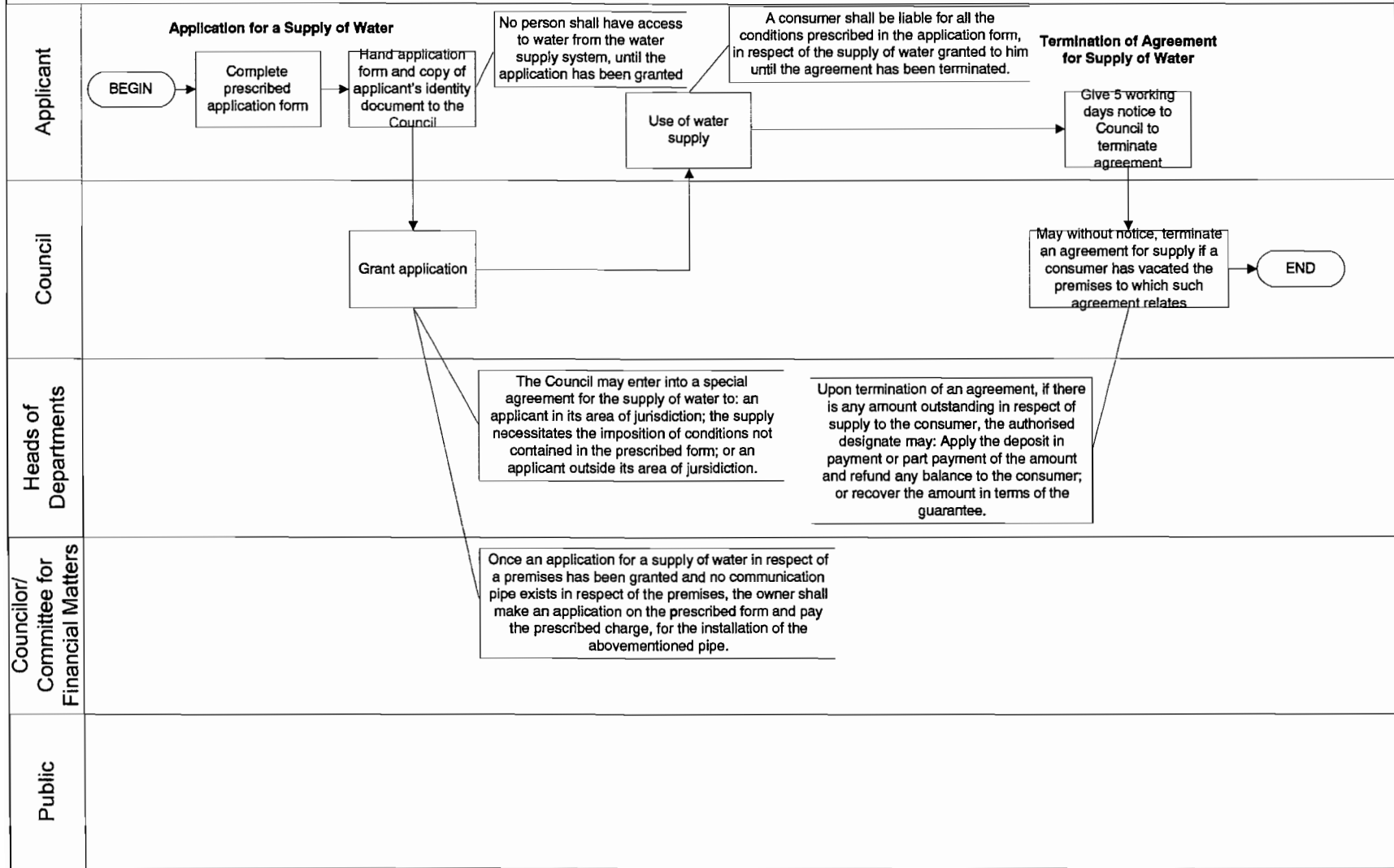
PART 14: SHORT TITLE

These by-laws are called the Ba-Phalaborwa Municipal Tariffs by-laws.

SCHEDULE

Financial Best Practice Manual

Tariffs/Rates/Regional Levies: Water Procedures Flowchart - Page 1



PART 11: WATER PROCEDURES

NO.	PROCEDURE	FREQUENCY	RESPONSIBILITY	KPI.	APPLICABLE POLICY
1.	<p>Unauthorised Use of Water:</p> <p>Subject to the provision of 2 below, no person shall have access to water from the water supply system except through a communication or connection pipe provided, and installed by the Municipality.</p>	Ongoing	Director: Technical Services/ Water Inspector	Yes	Provision of basic services
2.	<p>Application for a Supply of Water:</p>				
2.1	An application for the supply of water must be made to the Municipality on a prescribed form together with a copy of the applicant's identity document. Until the application has been granted, no persons shall have access to water from the water supply system.	Ongoing	Chief Financial Officer	Yes	
2.2	The prescribed form mentioned in 2.1 above may contain such conditions as the Council deems fit.	Ongoing	Chief Financial Officer/ Director Technical Services	Yes	
2.3	An application granted by the Municipality	Ongoing	Municipal Manager	Yes	

NO.	PROCEDURE	FREQUENCY	RESPONSIBILITY	KPI	APPLICABLE POLICY
2.4	<p>shall constitute an agreement between the Council and the applicant. Such agreement shall take effect on the date referred to or stipulated therein.</p> <p>A consumer shall be liable for all the conditions prescribed in the application form, in respect of the supply of water granted to him/ her until the agreement has been terminated as referred to in 4 below.</p>	Ongoing	Director: Technical Services/ Chief Financial Officer	Yes	
3.	<p>Special Agreement for Supply of Water:</p> <p>The Council may enter into a special agreement for the supply of water to:</p> <ul style="list-style-type: none"> • An applicant in its area of jurisdiction; • The supply necessitates the imposition of conditions not contained in the prescribed form referred to in 2.1; or • An applicant outside its area of jurisdiction. 	Ongoing	Municipal Manager	Yes	
4.	Termination of Agreement for Supply of				

NO.	PROCEDURE	FREQUENCY	RESPONSIBILITY	KPI	APPLICABLE POLICY
4.1	<p>Water:</p> <p>A consumer may terminate the agreement referred to in 2.3, by giving the Council, not less than 5 working days notice in writing, of his intention to do so.</p>	Ongoing	Chief Financial Officer	Yes	
4.2	<p>The Municipality may by notice in writing of not less than 5 working days, advise a consumer of the Council's intention to terminate his agreement for the supply of water, if:</p> <ul style="list-style-type: none"> • He has not consumed any water in the preceding 6 months and has not made satisfactory arrangements with the Council, for the continuation of his agreement; • He has committed a breach of the bylaws of the Council and has failed to rectify such a breach; • The Council cannot continue to supply him with water; and • In terms of an arrangement with another local water supplier, such authority shall 	Ongoing	Chief Financial Officer	Yes	

NO.	PROCEDURE	FREQUENCY	RESPONSIBILITY	KPI	APPLICABLE POLICY
4.3	<p>supply water to the consumer.</p> <p>The Council may without notice, terminate an agreement for supply if a consumer has vacated the premises to which such agreement relates.</p>	Ongoing	Director: Technical Services	Yes	
5.	<p>Payment of Deposit:</p>				
5.1	<p>The Municipality may require an applicant to deposit with it, a sum of money for water. Alternatively the Municipality may on written application by a consumer, accept from him a guarantee to his satisfaction in lieu of the sum of money.</p>	Ongoing	Municipal Manager/ Chief Financial Officer	Yes	
5.2	<p>The deposit or guarantee mentioned in 5.1 above must accompany an application submitted in terms of 2.1.</p> <p>The deposit paid or the guarantee provided by</p>	Ongoing	Chief Financial Officer Chief Financial Officer	Yes	

NO.	PROCEDURE	FREQUENCY	RESPONSIBILITY	KPI	APPLICABLE POLICY
5.3	the consumer shall not be regarded as payment of a current account due for the supply of water.	Ongoing	Chief Financial Officer	Yes	
5.4	<p>Upon termination of an agreement, referred to in 4 above, if there is any amount outstanding in respect of supply to the consumer, the Municipality may:</p> <ul style="list-style-type: none"> • Apply the deposit in payment or part payment of the amount and refund any balance to the consumer; or • Recover the amount in terms of the guarantee. <p>An agreement referred to in 4 above may contain a condition that upon termination of the agreement, a deposit will be forfeited to the Council if it is not claimed within 30 days of the termination.</p>	Ongoing	Chief Financial Officer	Yes	
5.5	An agreement referred to in 4 above may contain a condition that upon termination of the agreement, a deposit will be forfeited to the Council if it is not claimed within 30 days of the termination.	Ongoing	Chief Financial Officer	Yes	

NO.	PROCEDURE	FREQUENCY	RESPONSIBILITY	KPI	APPLICABLE POLICY
7.	<p data-bbox="421 268 797 293">Cutting-off or Restricting of Supply</p> <p data-bbox="421 312 927 379">The Council may cut off or restrict the supply of water, if a consumer has:</p> <ul data-bbox="421 399 927 903" style="list-style-type: none"> <li data-bbox="421 399 927 555">• Failed to pay a sum due to it in terms of its bylaws subject to the requirements of the Credit Control and Debt Collection Policy; <li data-bbox="421 571 927 727">• Committed a breach of its bylaws and has failed to rectify such breach within the period specified in a written notice served on him, requiring him to do so; and <li data-bbox="421 743 927 903">• By written notice, inform him of its intention to cut off or restrict his supply on a specified date and it may on or after that date so cut off or restrict such supply. <p data-bbox="421 963 685 989">The consumer shall pay:</p> <ul data-bbox="421 1008 927 1203" style="list-style-type: none"> <li data-bbox="421 1008 927 1123">• The prescribed charge for the cutting off or restricting of his water supply as mentioned in 7.1 above; and <li data-bbox="421 1139 927 1203">• The prescribed charge for restoration of the water supply. 	Ongoing	Chief Financial Officer/ Director Technical Services	Yes	Credit Control Policy
7.2	<ul data-bbox="421 1139 927 1203" style="list-style-type: none"> <li data-bbox="421 1139 927 1203">• The prescribed charge for restoration of the water supply. 	Ongoing	Chief Financial Officer	Yes	

NO.	PROCEDURE	FREQUENCY	RESPONSIBILITY	KPI	APPLICABLE POLICY
8.	<p>Metering of Water Supplied to a Consumer:</p> <p>A meter may be used in the case of:</p> <ul style="list-style-type: none"> • An automatic sprinkler installation; • A fire installation in respect of which steps have been taken to detect unauthorised draw-off of water for purposes other than fire fighting; and • A special circumstance at the Municipal Manager's discretion. <p>The meter mentioned in 8.1 above shall be provided and installed by the Municipality. It shall remain the property of the Council and may be changed by it when deemed necessary.</p>				
8.1	<ul style="list-style-type: none"> • A fire installation in respect of which steps have been taken to detect unauthorised draw-off of water for purposes other than fire fighting; and 	Ongoing	Director: Technical Services	Yes	
8.2	<p>The meter mentioned in 8.1 above shall be provided and installed by the Municipality. It shall remain the property of the Council and may be changed by it when deemed necessary.</p>	Ongoing	Director: Technical Services	Yes	
9.	<p>Quantity of Water Supplied to a Consumer:</p> <p>For the purpose of assessing the quantity of water supplied through a meter to a consumer over a specified period, it shall be deemed, unless the contrary can be proved, that:</p>				
9.1	<p>For the purpose of assessing the quantity of water supplied through a meter to a consumer over a specified period, it shall be deemed, unless the contrary can be proved, that:</p>	Ongoing	Chief Financial Officer	Yes	

NO.	PROCEDURE	FREQUENCY	RESPONSIBILITY	KPI	APPLICABLE POLICY
9.2	<ul style="list-style-type: none"> • Such quantity is represented by the difference between readings of the meter taken at the beginning and end of a period; • The meter was registered correctly during the period; and • The entries in the records of the Council were correctly processed. <p>Provided that if water is supplied to or taken by, a consumer without passing through a meter, the estimate by the Municipality of the quantity of such water, shall be deemed to be correct.</p>	On going	Chief Financial Officer	Yes	
10 10.1	<p>Payment of Water Supplied:</p> <p>All water supplied by the Council shall be paid for by the consumer at the prescribed charge for that particular category of use for which the supply was granted.</p>	On-going	Chief Financial Officer	Yes	Credit Control Policy

NO.	PROCEDURE	FREQUENCY	RESPONSIBILITY	KPI	APPLICABLE POLICY
10.2	<p>A consumer shall pay for all water supplied to him from the date of agreement referred to in 2.3 above, until the date of termination thereof</p> <p>The Municipality may estimate a quantity of water supplied in respect of a period or periods within the interval between actual successive readings of the meter, and may render an account to a consumer for the quantity of water so estimated, to have been supplied to him during each period.</p>	On-going	Chief Financial Officer	Yes	
10.3	<p>The amount of an account rendered for water supplied to a consumer, shall become due and payable on the due date stipulated in the account.</p> <p>If a consumer is dissatisfied with an account rendered for water supplied to him by the Council, he may prior to the date stipulated</p>	On-going	Chief Financial Officer	Yes	

NO.	PROCEDURE	FREQUENCY	RESPONSIBILITY	KPI	APPLICABLE POLICY
10.4	<p>therein, object in writing to the account detailing his reasons for such dissatisfaction.</p> <p>However the lodging of an objection shall not entitle a consumer to defer payment, except with the written consent of the Chief Financial Officer.</p>		Chief Financial Officer	Yes	
10.5	<p>Should a consumer use water for uses other than which it was being supplied for, he shall be liable for the amount due to the Council in respect of:</p> <ul style="list-style-type: none"> • Quantity of water which in its opinion he has consumed and for which he has not been charged; and • The difference between the cost of the water used by him at the rate at which he has been charged, and the cost of the water at the rate at which he should have been charged. <p>If amendments to the prescribed charges for water supplied become operative on a date</p>		Chief Financial Officer		

NO.	PROCEDURE	FREQUENCY	RESPONSIBILITY	KPI	APPLICABLE POLICY
10.6	<p>between meter readings it shall be deemed, for the purpose of rendering an account in respect of the charges that the same quantity of water was supplied in each period of 24 hours during the interval between the meter readings.</p>		Chief Financial Officer		
10.7	<p>A consumer shall not under any circumstances be entitled to a reduction of the amount payable for water supplied to him except for leaks arising from faulty connection to water supply.</p>		Chief Financial Officer		

NO.	PROCEDURE	FREQUENCY	RESPONSIBILITY	KPI	APPLICABLE POLICY
10.8			Chief Financial Officer		
10.9					

NO.	PROCEDURE	FREQUENCY	RESPONSIBILITY	KPI	APPLICABLE POLICY
11.	Defective Meters:				
11.1	<p>A consumer must make an application on the prescribed form, against payment of the prescribed charge for the meter to be tested if found defective.</p> <p>The prescribed charge mentioned in 11.1 may be refunded if the meter is found to be defective.</p>	Ongoing	Director: Technical Services	Yes	
11.2	<p>The account of a consumer who has been charged for water supplied through a defective meter, shall be adjusted over the period determined by the Municipal Manager.</p>	Ongoing	Director: Technical Services/ Chief Financial Officer	Yes	
11.3		Ongoing	Chief Financial Officer	Yes	

NO.	PROCEDURE	FREQUENCY	RESPONSIBILITY	KPI	APPLICABLE POLICY
12.	Recovery of Account:				
12.1	<p>The Municipality:</p> <ul style="list-style-type: none">• Must collect all monies that are due and payable to it, subject to the Local Government Municipal Systems Act and any other applicable legislation; and• For this purpose, must adopt, maintain and implement a credit control and debt collection policy, which is consistent with its Rates and Tariff Policies and complies with the provisions of the Local Government Municipal Systems Act, 2000.	Ongoing	Chief Financial Officer	Yes	