



LIMPOPO PROVINCE
LIMPOPO PROVINSIE
XIFUNDZANKULU XA LIMPOPO
PROFENSE YA LIMPOPO
VUNDU LA LIMPOPO
IPHROVINSI YELIMPOPO

**Provincial Gazette • Provinsiale Koerant • Gazete ya Xifundzankulu
Kuranta ya Profense • Gazethe ya Vundu**

***Extraordinary • Buitengewoon • Ku katsa na Tigazete to • Hu tshi katelwa na
Hlawuleka hinkwato • Gazethe dza Nyingo***

*(Registered as a newspaper) • (As 'n nuusblad geregistreer) • (Yi rhijistariwile tanihi Nyuziphepha)
(E ngwadisits'we bjalo ka Kuranta) • (Yo redzhistariwa sa Nyusiphepha)*

Vol. 22

POLOKWANE,
20 NOVEMBER 2015
20 NOVEMBER 2015
20 HUKURI 2015
20 NOFEMERE 2015
20 ÒARA 2015

No. 2641

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Government Printing Works

Notice submission deadlines

Government Printing Works has over the last few months implemented rules for completing and submitting the electronic Adobe Forms when you, the customer, submit your notice request.

In line with these business rules, GPW has revised the notice submission deadlines for all gazettes. Please refer to the GPW website www.gpwonline.co.za to familiarise yourself with the new deadlines.

CANCELLATIONS

Don't forget!

Cancellation of notice submissions are accepted by GPW according to the deadlines stated in the table above.

Non-compliance to these deadlines will result in your request being failed. **Please pay special attention to the different deadlines for each gazette.**

Please note that any notices cancelled after the cancellation deadline will be published and charged at full cost.

Requests for cancellation must be sent by the original sender of the notice and must accompanied by the relevant notice reference number (N-) in the email body.

AMENDMENTS TO NOTICES

take note!

With effect **from 01 October**, GPW will not longer accept amendments to notices. The cancellation process will need to be followed and a new notice submitted thereafter for the next available publication date.

CUSTOMER INQUIRIES



Many of our customers request immediate feedback/confirmation of notice placement in the gazette from our Contact Centre once they have submitted their notice – While GPW deems it one of their highest priorities and responsibilities to provide customers with this requested feedback and the best service at all times, we are only able to do so once we have started processing your notice submission.

GPW has a **2-working day turnaround time for processing notices** received according to the business rules and deadline submissions.

Please keep this in mind when making inquiries about your notice submission at the Contact Centre.

PROOF OF PAYMENTS



GPW reminds you that all notice submissions **MUST** be submitted with an accompanying proof of payment (PoP) or purchase order (PO). If any PoP's or PO's are received without a notice submission, it will be failed and your notice will not be processed.

When submitting your notice request to submit.egazette@gpw.gov.za, please ensure that a purchase order (GPW Account customer) or proof of payment (non-GPW Account customer) is included with your notice submission. All documentation relating to the notice submission must be in a single email.

A reminder that documents must be attached separately in your email to GPW. (In other words, your email should have an Adobe Form plus proof of payment/purchase order – 2 separate attachments – where notice content is applicable, it should also be a 3rd separate attachment).

REMINDER OF THE GPW BUSINESS RULES

- ☐ Single notice, single email – with proof of payment or purchase order.
- ☐ All documents must be attached separately in your email to GPW.
- ☐ 1 notice = 1 form, i.e. each notice must be on a separate form
- ☐ Please submit your notice **ONLY ONCE**.
- ☐ Requests for information, quotations and inquiries must be sent to the Contact Centre **ONLY**.
- ☐ The notice information that you send us on the form is what we publish. Please do not put any instructions in the email body.



eGazette



DISCLAIMER:

Government Printing Works reserves the right to apply the 25% discount to all Legal and Liquor notices that comply with the business rules for notice submissions for publication in gazettes.

National, Provincial, Road Carrier Permits and Tender notices will pay the price as published in the Government Gazettes.

For any information, please contact the eGazette Contact Centre on 012-748 6200 or email info.egazette@gpw.gov.za

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GENERAL NOTICES • ALGEMENE KENNISGEWINGS

NOTICE 357 OF 2015

AMENDMENT OF PROVINCIAL GAZETTE NO: 2608 NOTICE IN TERMS OF SECTION 14(5) OF LOCAL GOVERNMENT: MUNICIPAL STRUCTURES ACT, 1998 (ACT NO.117 OF 1998)

I, Makoma Grace Makhurupetje, Member of the Limpopo Executive Council responsible for Local Government in the Province of Limpopo, under powers vested in me, hereby amend provincial gazette extraordinary Notice No: 2608 published on 2 October 2015 in terms section 14(5) of Local Government: Municipal Structures Act, 1998 (Act No.117 of 1998) and after consulting affected Municipalities in the Province. I hereby make transitional measures to facilitate the disestablishment of existing municipalities, the establishment of future municipalities and incorporation of certain municipalities during such transition in Limpopo as set out in the Schedule hereto.

Thus Given under my hand at **POLOKWANE** on this 03 day of 11 2015


MS. MAKOMA GRACE MAKHURUPETJE, MPL
MEC RESPONSIBLE FOR LOCAL GOVERNMENT: LIMPOPO PROVINCE

SCHEDULE**Definitions**

1. In this Schedule, an expression or word to which a meaning has been assigned in the Municipal Structures Act, shall have the meaning so assigned unless the context indicates otherwise-

"Affected municipalities" means the following municipalities affected by the redetermination of boundaries in terms of section 21 of local Government: municipal Demarcation Act, 1998 (Act No. 27 of 1998) and set out in Provincial Gazette dated 02 July 2015-

- (a) Mutale Local Municipality (LIM342), Thulamela Local Municipality (LIM343) Makhado Local Municipality (LIM344) and Musina Local Municipality (LIM341)
- (b) Aganang Local Municipality (LIM 352), Blouberg Local Municipality (LIM351), Molemole Local Municipality and Polokwane Local Municipality (LIM354).
- (c) Fetakgomo Local Municipality (LIM474) and Greater Tubatse Local Municipality (LIM375)
- (d) Modimolle Local Municipality (LIM365) and Mookgophong Local Municipality (LIM364)

“Amalgamated Municipalities” means the combination of two or more municipalities as a result of the redetermination to form a single entity;

“Committees” means the Municipal Political Steering and Technical Change Management Steering Committees *established in terms of clause 2(1) of this notice for each future municipality*

“Disestablished Municipalities” means the following municipalities to be disestablished by the redetermination of boundaries in terms of section 21 of Local Government: Municipal Demarcation Act, 1998 (Act no. 27 of 1998)-

- (a) Mutale Local Municipality
- (b) Aganang Local Municipality

“Existing municipalities” means the municipalities into which the disestablished municipalities, or part thereof, will be incorporated in terms of the redetermination of boundaries as set out in Extraordinary Provincial Gazette published by the Municipal Demarcation Act, 1998 (Act No. 27 of 1998)

“MEC” means the member of the Executive Committee responsible for Local Government in the Province of Limpopo or the person acting in that capacity in respect of those municipalities.

“Municipal Structures Act” means the Local Government: Municipal Structures Act, 1998 (Act No. 117 of 1998) and

“New Municipality” means the area to be disestablished as determined by the Demarcation Board in terms of Local Government: Municipal Demarcation Act, 1998 (Act No. 27 of 1998), for the establishment of new municipal area in terms of section 12 of the Municipal Structures Act;

“Provincial convener” means a person appointed by the HOD responsible for local government in the province

Object of Transitional Measures

2. (1) The object of the transitional measures set out in this Schedule is to facilitate the incorporation of the disestablished/amalgamated and or affected municipalities into existing municipalities/new municipalities.
- (2) Facilitate the establishment of new municipalities.

Establishment of the Municipal Political Change Management Committee

3. (1) For every new municipality or extended boundaries of existing municipality as determined by the Municipal Demarcation Board in terms of section 21 of the Local Government : Municipal Demarcation Act, 1998 (Act No. 27 of 1998), a facilitation committee called the Municipal Political Change Management Committee is hereby established.

4. Functions of the Municipal Political Change Management Committee are:-

- (1)

- (a) To provide overall political leadership and direction to the project process;
- (b) To ensure political buy-in of all stakeholders;
- (c) To make key strategic decisions and grant approvals;
- (d) To ensure that the implementation plan is adopted;
- (e) To monitor implementation of the plan in terms of agreed milestones and advise on possible political pressures and make recommendations;
- (f) To keep abreast of project outputs;
- (g) To assist with information dissemination to public and business, and
- (h) Attend to any other matter related to the process

(2) The main objectives of the Committee are to -

- (a) act as a consultative and advisory forum for the MEC concerning the incorporation of the amalgamated/disestablished municipalities to the existing municipalities;
- (b) support and guide the incorporation in the restructuring process, unblocking blockages where occurring and ensuring compliance with regard to laid down time frames and legislative requirements; and
- (c) ratify recommendations made by the Municipal Technical Change Management Committee and report to the affected municipalities.

(3) To achieve these objectives listed in sub clause(2), it will receive technical reports from a Municipal Technical Change Management Committee established for this purpose in terms of this Schedule.

Establishment of the Municipal Technical Change Management Committee

5. (1) For every new municipality or extended boundaries of existing municipality as determined by the Municipal Demarcation Board in terms of section 21 of the Local Government: Municipal Demarcation Act, 1998 (Act No. 27 of 1998), a facilitation committee called the Municipal Political Change Management Committee is hereby established.

6. Function of the Municipal Technical Change Management Committee

- (1) The function of the Municipal Technical Change Management Committee are to recommend to the Municipal Political Change Management Committee measures regarding -
- (a) the transfer of staff from the disestablished municipalities to the existing and or new municipalities as well as the filling of vacancies during the transitional period;
 - (b) the drafting of a new organogram for the existing and or new municipalities
 - (c) the transfer of the assets, rights, liabilities and obligations of the disestablished municipalities to the existing and or new municipalities;
 - (d) the transfer of administrative and other records relating to the assets, rights, liabilities and obligations of the disestablished municipalities to the existing and or new municipalities;
 - (e) the rationalisation of by-laws and policies of the disestablished municipalities for implementation by the existing municipalities, and the continued application of the by-laws, regulations and resolutions of the disestablished municipalities on, or in, the existing and or new municipalities and the extent of such application;

- (f) The rates policies and bylaws, valuation rolls and supplementary valuation rolls of the affected municipalities can continue to co-exist until the newly established municipality prepares a new rates policy and by-law, and a new valuation roll for the new municipal area as a whole.
- (g) the alignment of the Integrated Development Plans of the affected municipalities for adoption by the existing and or new municipalities;
- (h) the integration of the budgets of the disestablished municipalities for adoption by the existing and or new municipalities, where applicable;
- (i) the acquisition and disposal of assets with a value exceeding R500 000.00 (five hundred thousand rand);
- (j) the negotiation and approval of long term loans and the utilisation of reserves;
- (k) designation of full-time councillors; and
- (l) the facilitation, in any other manner, of the disestablishment of the affected municipalities.
- (m) the location of the head office;
- (n) the transfer of the assets, rights, liabilities and obligations of the affected municipalities to the existing and or new municipality;
- (o) the type of municipality;
- (p) Municipal powers and functions of the new municipality; and
- (q) the proposed process to be followed to determine a name for the new municipality
- (r) attend to any other matter related to the process

7. Composition of Change Management Committee

(1) The Municipal Political Change Management Committee shall consist of-

- (a) The District Mayor;
- (b) Mayors of existing municipalities;
- (c) Speaker of the district and all Speakers of existing municipalities;
- (d) two Members of the Executive Committee/ Mayoral Committee in the case of a municipality with a collective executive system/ executive mayoral or, in the case of a municipality with a plenary executive system, two councillors as designated by the Council;
- (e) a maximum number of three Traditional Leaders from the existing municipalities, as determined by the Local House of Traditional Authorities ; and
- (f) Representatives of SALGA in Limpopo Province

(2) The Municipal Technical Change Management Committee shall consist of-

- (a) The district municipal manager;
- (b) The municipal managers of the existing municipalities;

- (c) The heads of departments of the existing municipalities;
- (d) Union representatives from SAMWU Three (3) and IMATU One (1);
- (e) The departmental transformation manager;
- (f) Representatives of SALGA in Limpopo Province, and
- (g) Representatives from Treasury.

(3) Appointment of additional member to the Committees

The MEC may in her discretion appoint any person who is not a member of such an existing municipality to the Committee on the grounds of that person's knowledge and expertise in any field or discipline which may enhance the efficiency of the Committee.

Conduct of Members

8. (1) A member of a Committee must perform the functions of office in line with the Code of Conduct of Councillors and Code of Code Conduct for officials, as well as all legislation applicable.
- (2) **A member of a Committee may not –**
- (a) use the position or privileges of a member for private gain or to improperly benefit another person; or
 - (b) act in any other way that compromises the credibility, impartiality or integrity of the Committee.

Meetings of Committees

- 9.(1) The chairperson of the Committee decides where and when the Committees meets, but a majority of the members may request the chairperson, in writing, to convene a meeting of the Committee at a place and time set out in the request.
- (2) The chairperson presides at the meeting of the Committees, but if the chairperson is absent from a meeting, the members present must elect another member to preside at the meeting.

Sub –Committees

10. The Committees may establish subcommittees to assist the Committees in the performance of their functions or the exercise of any of their powers.

Administrative and technical support to Committees

- 11.(1) Every affected municipality must provide such technical and administrative support to a Committee that is necessary for it to fulfil its functions and duties in terms of this notice.
- (2) The secretariat for both committees will come from the District Municipalities.

12. Term of Office

- (1) the term of office of the Committees and the Technical Task Team shall be (2) two years from the date on which the members are appointed and shall expire on the day on which the MEC establishes the future municipality in terms of section 12 of the Municipal Structures Act.

13. Report to the MEC

- (1) The Provincial Convener shall in line with clause 12 of this notice submit to the MEC responsible for local government in Limpopo Province a detailed report on the process of redetermination of municipal outer boundaries.

14. General

- (1) In order to give effect to the intent and purpose of this notice, the MEC may, issue directives concerning:

(a) the prioritization of functions of a Committee and set dates for reports on specific matters;

(b) procedural arrangements;

(c) short term financial arrangements; and

(d) any other matter described in this notice

- (2) Nothing in this notice must be interpreted as affecting the rights, roles, functions and obligations of the Council, Mayor, Speaker, Municipal manager and any structure of an existing municipality determined to include a disestablished municipality.

- (3) The provisions of the Local Government: Municipal Systems Act, 2000 (Act No. 32 of 2000), Municipal Finance Management Act, 2003 (Act No. 56 of 2003) and any other legislation in terms which the rights, roles, functions and obligations of the Council, Mayor, Speaker, Municipal manager and any structure of an existing municipality, find authority.

IMPORTANT

Information

from Government Printing Works

Dear Valued Customers,

Government Printing Works has implemented rules for completing and submitting the electronic Adobe Forms when you, the customer, submits your notice request.

Please take note of these guidelines when completing your form.

GPW Business Rules

1. No hand written notices will be accepted for processing, this includes Adobe forms which have been completed by hand.
2. Notices can only be submitted in Adobe electronic form format to the email submission address submit.egazette@gpw.gov.za. This means that any notice submissions not on an Adobe electronic form that are submitted to this mailbox will be **rejected**. National or Provincial gazette notices, where the Z95 or Z95Prov must be an Adobe form but the notice content (body) will be an attachment.
3. Notices brought into GPW by "walk-in" customers on electronic media can only be submitted in Adobe electronic form format. This means that any notice submissions not on an Adobe electronic form that are submitted by the customer on electronic media will be **rejected**. National or Provincial gazette notices, where the Z95 or Z95Prov must be an Adobe form but the notice content (body) will be an attachment.
4. All customers who walk in to GPW that wish to submit a notice that is not on an electronic Adobe form will be routed to the Contact Centre where the customer will be taken through the completion of the form by a GPW representative. Where a customer walks into GPW with a stack of hard copy notices delivered by a messenger on behalf of a newspaper the messenger must be referred back to the sender as the submission does not adhere to the submission rules.
5. All notice submissions that do not comply with point 2 will be charged full price for the notice submission.
6. The current cut-off of all Gazette's remains unchanged for all channels. (Refer to the GPW website for submission deadlines – www.gpwonline.co.za)
7. Incorrectly completed forms and notices submitted in the wrong format will be rejected to the customer to be corrected and resubmitted. Assistance will be available through the Contact Centre should help be required when completing the forms. (012-748 6200 or email info.egazette@gpw.gov.za)
8. All re-submissions by customers will be subject to the above cut-off times.
9. All submissions and re-submissions that miss the cut-off will be rejected to the customer to be submitted with a new publication date.
10. Information on forms will be taken as the primary source of the notice to be published. Any instructions that are on the email body or covering letter that contradicts the notice form content will be ignored.

You are therefore advised that effective from **Monday, 18 May 2015** should you not comply with our new rules of engagement, all notice requests will be rejected by our new system.

Furthermore, the fax number **012- 748 6030** will also be **discontinued** from this date and customers will only be able to submit notice requests through the email address submit.egazette@gpw.gov.za.



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