



THE PROVINCE OF MPUMALANGA  
DIE PROVINSIE MPUMALANGA

# Provincial Gazette Provinsiale Koerant

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# IMPORTANT NOTICE

The  
**Mpumalanga Province Provincial Gazette** Function  
will be transferred to the  
**Government Printer** in Pretoria  
as from 1 April 2005

**NEW PARTICULARS ARE AS FOLLOWS:**

**Physical address:**

Government Printing Works  
149 Bosman Street  
Pretoria

**Postal address:**

Private Bag X85  
Pretoria  
0001

**New contact persons:** Louise Fourie Tel.: (012) 334-4686  
Mrs H. Wolmarans Tel.: (012) 334-4591

**Fax number:** (012) 323-8805

**E-mail address:** hester.wolmarans@gpw.gov.za  
louise.fourie@gpw.gov.za

**Contact persons for subscribers:**

Mrs S. M. Milanzi Tel.: (012) 334-4734  
Mrs J. Wehmeyer Tel.: (012) 334-4753  
Fax.: (012) 323-9574

This phase-in period is to commence from **18 March 2005** (suggest date of advert) and notice comes into operation as from **1 April 2005**.

Subscribers and all other stakeholders are advised to send their advertisements directly to the **Government Printing Works**, two weeks before the 1st April 2005.

*In future, adverts have to be paid in advance  
before being published in the Gazette.*

**AWIE VAN ZYL**  
Advertising Manager

IT IS THE CLIENTS RESPONSIBILITY TO ENSURE THAT THE CORRECT AMOUNT IS PAID AT THE CASHIER OR DEPOSITED INTO THE GOVERNMENT PRINTING WORKS BANK ACCOUNT AND ALSO THAT THE REQUISITION/COVERING LETTER TOGETHER WITH THE ADVERTISEMENTS AND THE PROOF OF DEPOSIT REACHES THE GOVERNMENT PRINTING WORKS IN TIME FOR INSERTION IN THE PROVINCIAL GAZETTE.

**No ADVERTISEMENTS WILL BE PLACED WITHOUT PRIOR PROOF OF PRE-PAYMENT.**

$\frac{1}{4}$  page **R 187.37**

Letter Type: Arial Size: 10

Line Spacing: At:  
Exactly 11pt

$\frac{1}{4}$  page **R 374.75**

Letter Type: Arial Size: 10

Line Spacing: At:  
Exactly 11pt

$\frac{1}{4}$  page **R 562.13**

Letter Type: Arial Size: 10

Line Spacing: At:  
Exactly 11pt

$\frac{1}{4}$  page **R 749.50**

Letter Type: Arial Size: 10

Line Spacing: At:  
Exactly 11pt



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SOUTH AFRICA

## LIST OF FIXED TARIFF RATES AND CONDITIONS

FOR PUBLICATION OF LEGAL NOTICES  
IN THE *MPUMALANGA PROVINCE*  
*PROVINCIAL GAZETTE*

**COMMENCEMENT: 1 APRIL 2005**

### CONDITIONS FOR PUBLICATION OF NOTICES

#### CLOSING TIMES FOR THE ACCEPTANCE OF NOTICES

1. (1) The *Mpumalanga Province Provincial Gazette* is published every week on Friday, and the closing time for the acceptance of notices which have to appear in the *Mpumalanga Province Provincial Gazette* on any particular Friday, is **15:00 two weeks prior to the publication date**. Should any Friday coincide with a public holiday, the publication date remains unchanged. However, the closing date for acceptance of advertisements moves backwards accordingly, in order to allow for ten working days prior to the publication date.
- (2) The date for the publication of a **separate** *Mpumalanga Province Provincial Gazette* is negotiable.
2. (1) Copy of notices received **after closing time** will be held over for publication in the next *Mpumalanga Province Provincial Gazette*.
- (2) Amendment or changes in copy of notices cannot be undertaken unless instructions are received **before 10:00 on Thursdays**.
- (3) Copy of notices for publication or amendments of original copy can not be accepted over the telephone and must be brought about by letter, by fax or by hand. The Government Printer will not be liable for any amendments done erroneously.
- (4) In the case of cancellations a refund of the cost of a notice will be considered only if the instruction to cancel has been received on or before the stipulated closing time as indicated in paragraph 2 (2).

#### APPROVAL OF NOTICES

3. In the event where a cheque, submitted by an advertiser to the Government Printer as payment, is dishonoured, then the Government Printer reserves the right to refuse such client further access to the *Mpumalanga Province Provincial Gazette* until any outstanding debts to the Government Printer is settled in full.

#### THE GOVERNMENT PRINTER INDEMNIFIED AGAINST LIABILITY

4. The Government Printer will assume no liability in respect of—
  - (1) any delay in the publication of a notice or publication of such notice on any date other than that stipulated by the advertiser;
  - (2) erroneous classification of a notice, or the placement of such notice in any section or under any heading other than the section or heading stipulated by the advertiser;

- (3) any editing, revision, omission, typographical errors or errors resulting from faint or indistinct copy.

#### **LIABILITY OF ADVERTISER**

5. Advertisers will be held liable for any compensation and costs arising from any action which may be instituted against the Government Printer in consequence of the publication of any notice.

#### **COPY**

6. Copy of notices must be typed on one side of the paper only and may not constitute part of any covering letter or document.
7. At the top of any copy, and set well apart from the notice, the following must be stated:

Where applicable

- (1) The heading under which the notice is to appear.
- (2) The cost of publication applicable to the notice, in accordance with the "Word Count Table".

#### **PAYMENT OF COST**

9. **With effect from 1 April 2005 no notice will be accepted for publication unless the cost of the insertion(s) is prepaid in CASH or by CHEQUE or POSTAL ORDERS. It can be arranged that money can be paid into the banking account of the Government Printer, in which case the deposit slip accompanies the advertisement before publication thereof.**
10. (1) The cost of a notice must be calculated by the advertiser in accordance with the word count table.
- (2) Where there is any doubt about the cost of publication of a notice, and in the case of copy, an enquiry, accompanied by the relevant copy, should be addressed to the **Advertising Section, Government Printing Works, Private Bag X85, Pretoria, 0001** [Fax: (012) 323-8805], *before publication*.
11. Overpayment resulting from miscalculation on the part of the advertiser of the cost of publication of a notice will not be refunded, unless the advertiser furnishes adequate reasons why such miscalculation occurred. In the event of underpayments, the difference will be recovered from the advertiser, and the notice(s) will not be published until such time as the full cost of such publication has been duly paid in cash or by cheque or postal orders, or into the banking account.

12. *In the event of a notice being cancelled, a refund will be made only if no cost regarding the placing of the notice has been incurred by the Government Printing Works.*
13. The Government Printer reserves the right to levy an additional charge in cases where notices, the cost of which has been calculated in accordance with the Word Count Table, are subsequently found to be excessively lengthy or to contain overmuch or complicated tabulation.

#### **PROOF OF PUBLICATION**

14. **Copies of the *Mpumalanga Province Provincial Gazette* which may be required as proof of publication, may be ordered from the Government Printer at the ruling price.** The Government Printer will assume no liability for any failure to post such *Mpumalanga Province Provincial Gazette(s)* or for any delay in despatching it/them.

## **GOVERNMENT PRINTERS BANK ACCOUNT PARTICULARS**

Bank:	ABSA
	BOSMAN STREET
Account No.:	4057114016
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Reference No.:	00000047
Fax No.:	(012) 323 8805

#### ***Enquiries:***

Mrs. L. Fourie	Tel.: (012) 334-4686
Mrs. H. Wolmarans	Tel.: (012) 334-4591

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**GENERAL NOTICES • ALGEMENE KENNISGEWINGS**

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**NOTICE 8 OF 2008**

NOTICE OF APPLICATION FOR AMENDMENT OF TOWN-PLANNING SCHEME IN TERMS OF SECTION 56 (1) (b) (i) OF THE TOWN-PLANNING AND TOWNSHIPS ORDINANCE, 1986 (ORDINANCE 15 OF 1986)

**STANDERTON AMENDMENT SCHEME 110**

I, A Smith, being the authorized agent of the owner of Stand 387/3, Standerton, hereby give notice in terms of section 56 (1) (b) (i) of the Town-planning and Townships Ordinance, 1986, that I have applied to the Lekwa Local Municipality for the amendment of the town-planning scheme known as the Standerton Town-planning Scheme, 1995, by the rezoning of the above-mentioned property situated in 23B Joubert Street, from "Residential 1" to "Residential 4".

Particulars of the application will lie open for inspection during normal office hours at the office of the Lekwa Council, Standerton, for a period of 28 days from 18 January 2008.

Objections to or representations in respect of the application must be lodged with or made in writing to the Municipal Manager, Lekwa Municipality, at P.O. Box 66, Standerton, 2430, within a period of 28 days from 18 January 2008.

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**KENNISGEWING 8 VAN 2008**

KENNISGEWING VAN AANSOEK OM WYSIGING VAN DIE DORPSBEPLANNINGSKEMA INGEVOLGE ARTIKEL 56 (1) (b) (i) VAN DIE ORDONNANSIE OP DORPSBEPLANNING EN DORPE, 1986 (ORDONNANSIE 15 VAN 1986)

**STANDERTON WYSIGINGSKEMA 110**

Ek, A Smith, synde die agent van die eienaar van Erf 387/3, Standerton, gee hiermee ingevolge artikel 56 (1) (b) (i) van die Ordonnansie op Dorpsbeplanning en Dorpe, 1986, kennis dat ek by die Lekwa Plaaslike Munisipaliteit aansoek gedoen het om die wysiging van skema bekend as Standerton Dorpsbeplanningskema, 1995, deur die hersonering van die bogenoemde eiendom te Joubertstraat 23B, vanaf "Residensieël 1" na "Residensieël 4".

Besonderhede van die aansoek lê ter insae gedurende normale kantoorure by die kantoor van die Lekwa Plaaslike Munisipaliteit, Standerton, vir 'n verdere tydperk van 28 dae vanaf 18 Januarie 2008.

Besware teen of vertoë ten opsigte van die aansoek moet binne 'n tydperk van 28 dae vanaf 18 Januarie 2008 skriftelik by die Munisipale Bestuurder, Lekwa Munisipaliteit, Posbus 66, Standerton, 2430, ingedien of gerig word.

18-25

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**NOTICE 9 OF 2008****HAZYVIEW AMENDMENT SCHEME 69**

I, Zwelibanzi Solly Ndlovu, being the owner of Erf 99, Hazyview Holiday Town, hereby give notice in terms of section 56 (1)(b)(i) of the Town-planning and Townships Ordinance, 1986 (Ordinance 15 of 1986), that I have applied to the Mbombela Local Municipality for the amendment of the town-planning scheme known as the Hazyview Town-planning Scheme, 1989, by the rezoning of the property described above, situated in Drawwerspad, Hazyview Holiday Town, from "Special" to "Residential 1" for dwelling units.

Particulars of the application will lie for inspection during normal office hours at the office of the Town Municipal Manager, Mbombela Local Municipality, No. 1 Nel Street, Civic Centre, for a period of 28 days from 18 January 2008.

Objections to or representations in respect of the application must be lodged with or made in writing to the Mbombela Local Municipality, PO Box 45, Nelspruit, 1200, within a period of 28 days from 18 January 2008.

*Address of owner:* Zwelibanzi Solly Ndlovu, PO Box 2072, Drawwerspad, Hazyview Holiday Town.

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**KENNISGEWING 9 VAN 2008****HAZYVIEW-WYSIGINGSKEMA 69**

Ek, Zwelibanzi Solly Ndlovu, synde die eienaar van Erf 99, Hazyview Vakansiedorp, gee hiermee ingevolge artikel 56 (1)(b)(i) van die Ordonnansie op Dorpsbeplanning en Dorpe, 1986 (Ordonnansie 15 van 1986), kennis dat ek by die Mbombela Plaaslike Munisipaliteit Bestuur aansoek gedoen het om die wysiging van die dorpsbeplanningskema bekend as die Nelspruit-dorpsbeplanningskema, 1989, deur die hersonering van die eiendom hierbo beskryf, geleë te Drawwerspad, Hazyview Vakansiedorp, vanaf "Spesiaal" tot "Residensieël 1" vir woonhuise.



Besonderhede van die aansoek lê ter insae gedurende gewone kantoorure by die kantoor van die Stadsklerk/Sekretaris, Nel Straat No. 1, Nelspruit, Civic Centre, vir 'n tydperk van 28 dae vanaf 18 Januarie 2008.

Besware teen of verhoë ten opsigte van die aansoek moet binne 'n tydperk van 28 dae vanaf 18 Januarie 2008, skriftelik by of tot die Munisipale Bestuurder by bovermelde adres of by Mbombela Plaaslike Munisipaliteit, Posbus 45, Nelspruit, 1200, ingedien of gerig word.

*Adres van eienaar:* Zwelibanzi Solly Ndlovu, Posbus 2072, Drawwerspad, Hazyview Vakansiedorp.

18–25

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## NOTICE 10 OF 2008

### STEVE TSHWETE AMENDMENT SCHEME 251 WITH ANNEXURE 213

NOTICE OF APPLICATION FOR THE AMENDMENT OF THE STEVE TSHWETE TOWN-PLANNING SCHEME, 2004, IN TERMS OF SECTION 56 (1)(b)(i) OF THE TOWN-PLANNING AND TOWNSHIPS ORDINANCE, 1986 (ORDINANCE 15 OF 1986)

We, Urban Dynamics (Mpumalanga) Inc., being the authorized agent of the registered owner of Portion 1 of Erf 747 and Portion 1 of Erf 748, Middelburg, hereby give notice in terms of section 56 (1)(b)(i) of the Town-planning and Townships Ordinance, 1986, that we have applied to the Steve Tshwete Local Municipality for the amendment of the town-planning scheme known as the Steve Tshwete Town-planning Scheme, 2004, by the rezoning of Portions ABCDEFGA and HJKLFH of the above-mentioned properties situated in 18A and 20 Kogel Street, from "Residential 1" to "Residential 3".

Particulars of the application will lie for inspection during normal office hours at the office of the Municipal Manager, Steve Tshwete Local Municipality, Municipal Buildings, Wanderers Avenue, Middelburg, 1050, for a period of 28 days from 18 January 2008.

Objections to or representations in respect of the application must be lodged with or made in writing to the Municipal Manager at the above address or at P.O. Box 14, Middelburg, 1050, within a period of 28 days from 18 January 2008.

*Applicant:* Urban Dynamics (Mpumalanga) Inc., Propark Building, 44 Wes Street (PO Box 3294), Middelburg, 1050. Tel. (013) 243-1219. Fax (013) 243-1321.

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## KENNISGEWING 10 VAN 2008

### STEVE TSHWETE WYSIGINGSKEMA 251 MET BYLAE 213

KENNISGEWING VAN DIE AANSOEK OM DIE WYSIGING VAN DIE STEVE TSHWETE-DORPSBEPLANNINGSKEMA, 2004, INGEVOLGE ARTIKEL 56 (1)(b)(i) VAN DIE ORDONNANSIE OP DORPSBEPLANNING EN DORPE, 1986 (ORDONNANSIE 15 VAN 1986)

Ons, Urban Dynamics (Mpumalanga) Inc., synde die gemagtigde agent van die geregistreerde eienaar van Gedeelte 1 van Erf 747 en Gedeelte 1 van Erf 748, Middelburg, gee hiermee ingevolge artikel 56 (1)(b)(i) van die Ordonnansie op Dorpsbeplanning en Dorpe, 1986, kennis dat ons by die Steve Tshwete Plaaslike Munisipaliteit aansoek gedoen het om die wysiging van die Steve Tshwete-dorpsbeplanningskema, 2004, deur die hersonering van Gedeeltes ABCDEFGA en HJKLFH van die bogenoemde eiendomme geleë in 18A en 20 Kogelstraat, Middelburg, vanaf "Residensieel 1" na "Residensieel 3".

Besonderhede van die aansoek lê ter insae gedurende gewone kantoorure by die kantoor van die Munisipale Bestuurder, Steve Tshwete Plaaslike Munisipaliteit, Munisipale Gebou, Wandererslaan, Middelburg, 1050, vir 'n tydperk van 28 dae vanaf 18 Januarie 2008.

Besware of verhoë ten opsigte van die aansoek moet binne 'n tydperk van 28 dae vanaf 18 Januarie 2008, skriftelik in tweevoud by of tot die Munisipale Bestuurder by bovermelde adres of by Posbus 14, Middelburg, 1050, ingedien of gerig word.

*Applikant:* Urban Dynamics (Mpumalanga) Inc., Propark Gebou, Wesstraat 44 (Posbus 3294), Middelburg, 1050. Tel. (013) 243-1219. Fax (013) 243-1321.

18–25

**NOTICE 11 OF 2008****SCHEDULE 8**

[Regulation 11 (2)]

NOTICE OF APPLICATION FOR AMENDMENT OF TOWN-PLANNING SCHEME IN TERMS OF SECTION 56 (1)(b)(i) OF THE TOWN-PLANNING AND TOWNSHIPS ORDINANCE, 1986 (ORDINANCE 15 OF 1986)

**AMENDMENT SCHEME 259**

I, Hannah Coetzee, being the authorized agent of the owner of Erf 851, Gedeelte 2, Middelburg, hereby give notice in terms of section 56 (1)(b)(i) of the Town-planning and Townships Ordinance, that I have applied to the Steve Tshwete Local Municipality, for the amendment of the town-planning scheme known as Steve Tshwete Town-planning Scheme, 2004, by the rezoning of the properties described above from "Residential 1" to "Residential 3".

Particulars of the application will lie for inspection during normal office hours at the office of the Town Secretary, Room C314, Municipal Building, Wanderers Avenue, Middelburg, for a period of 28 days from 18 January 2008.

Objections to or representations in respect of the application must be lodged with or made in writing to the Secretary at the above address or at PO Box 14, Middelburg, 1050, within a period of 28 days from 18 January 2008.

*Address of agent:* Hannah Coetzee (083 6687 526), Suite MW 56, P/Bag X1838, Middelburg, 1050. Hannahc@lantic.net.

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**KENNISGEWING 11 VAN 2008****BYLAE 8**

[Regulasie 11 (2)]

KENNISGEWING VAN AANSOEK OM WYSIGING VAN DORPSBEPLANNINGSKEMA INGEVOLGE ARTIKEL 56 (1)(b)(ii) VAN DIE ORDONNANSIE OP DORPSBEPLANNING EN DORPE, 1986 (ORDONNANSIE 15 VAN 1986)

**WYSIGINGSKEMA 259**

Ek, Hannah Coetzee, synde die gemagtigde agent van die eienaar van Erf 851, Gedeelte 2, Middelburg, gee hiermee ingevolge artikel 56 (1)(b)(i) van die Ordonnansie op Dorpsbeplanning en Dorpe, kennis dat ek by die Steve Tshwete Plaaslike Munisipaliteit aansoek gedoen het om die wysiging van die dorpsbeplanningskema bekend as Steve Tshwete-dorpsbeplanningskema, 2004, deur die hersonering van die eiendom hierbo beskryf van "Residensieel 1" na "Residensieel 3".

Besonderhede van die aansoek lê ter insae gedurende gewone kantoorure by die kantoor van die Stadsekretaris, Kamer C314, Munisipale Gebou, Wandererslaan, Middelburg, vir 'n tydperk van 28 dae vanaf 18 Januarie 2008.

Besware of verhoë ten opsigte van die aansoek moet binne 'n tydperk van 28 dae vanaf 18 Januarie 2008, skriftelik by of tot die Sekretaris by bovermelde adres of by Posbus 14, Middelburg, 1050, ingedien word.

*Adres van agent:* Hannah Coetzee (083 6687 526), Suite MW56, P/Sak X1838, Middelburg, 1050, Hannahc@lantic.net.

18-25

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**NOTICE 12 OF 2008**

NOTICE OF APPLICATION FOR AMENDMENT OF THE EMALAHLENI TOWN-PLANNING SCHEME, 1991, IN TERMS OF SECTION 56 (1) (b) (i) OF THE TOWN-PLANNING AND TOWNSHIPS ORDINANCE, 1986

**EMALAHLENI AMENDMENT SCHEME 1091**

I, Maria Elizabeth Human TRP (SA), being the authorised agent of the owners of Portions 31 of Portion 1 of Erf 5060, Witbank Extension 60, hereby give notice in terms of section 56 (1) (b) (i) of the Town-planning and Townships Ordinance, 1986, that I have applied to the Emalahleni Local Municipality for the amendment of the town-planning scheme known as the Emalahleni Town-planning Scheme, 1991, by the rezoning of the erf described above, situated on Linden Street, from "Residential 1" to "Business 4".

Particulars of the application will lie for inspection during normal office hours at the office of the Chief Town Planner, Third Floor, Civic Centre, Mandela Avenue, Emalahleni, for a period of 28 days from 18 January 2008.

Objections to or representations in respect of the application must be lodged with or made in writing to the Municipal Manager at the above address or at P.O. Box 3, Emalahleni, 1035, within a period of 28 days from 18 January 2008.

*Address of applicant:* Welwyn Town and Regional Planners, P.O. Box 4708, Middelburg, 1050. Tel: (013) 282-8992.

**KENNISGEWING 12 VAN 2008**

KENNISGEWING VAN AANSOEK OM WYSIGING VAN DIE EMALAHLENI-DORPSBEPLANNINGSKEMA, 1991, INGEVOLGE ARTIKEL 56 (1) (b) (i) VAN DIE ORDONNANSIE OP DORPSBEPLANNING EN DORPE, 1986

**EMALAHLENI-WYSIGINGSKEMA 1091**

Ek, Maria Elizabeth Human SS (SA), synde die gemagtigde agent van die eienaars van Gedeelte 31 van Gedeelte 1 van Erf 5060, Witbank Uitbreiding 60, gee hiermee ingevolge artikel 56 (1) (b) (i) van die Ordonnansie op Dorpsbeplanning en Dorpe, 1986, kennis dat ek by die Emalahleni Plaaslike Munisipaliteit aansoek gedoen het om die wysiging van die dorpsbeplanningskema bekend as die Emalahleni-dorpsbeplanningskema, 1991, deur die hersonering van die eiendomme hierbo beskryf, geleë te Lindenstraat, vanaf "Residensieel 1" na "Besigheid 4".

Besonderhede van die aansoek lê ter insae gedurende gewone kantoorure by die Hoof Stadsbeplanner, Derde Vloer, Burgersentrum, Mandelarylaan, Emalahleni, vir 'n tydperk van 28 dae vanaf 18 Januarie 2008.

Besware teen of verhoë ten opsigte van die aansoek moet binne 'n tydperk van 28 dae vanaf 18 Januarie 2008 skriftelik tot die Munisipale Bestuurder by bovermelde adres of by Posbus 3, Emalahleni, 1035, ingedien of gerig word.

*Adres van applikant:* Welwyn Stads- en Streekbeplanners, Posbus 4708, Middelburg, 1050. Tel: (013) 282-8992.

18-25

**NOTICE 13 OF 2008****NELSPRUIT AMENDMENT SCHEME 1544**

I, Amber Mountain, being the owner of Erven 2007 & 2008, Nelspruit Extension 13, hereby give notice in terms of section 56 (1) (b) (i) of the Town-planning and Townships Ordinance, 1986 (Ordinance 15 of 1986), that I have applied to the Mbombela Local Municipality for the amendment of the town-planning scheme known as the Nelspruit Town-planning Scheme, 1989, by the rezoning of the property described above, situated in No. 7 & 9, Betteloop Street, Nelspruit Extension 13, from "Residential 1" to "Special" for lodge and conference facilities.

Particulars of the application will lie for inspection during normal office hours at the office of the Town Municipal Manager, Mbombela Local Municipality, No. 1 Nel Street, Civic Centre, for a period of 28 days from 18 January 2008.

Objections to or representations in respect of the application must be lodged with or made in writing to the Mbombela Local Municipality, P.O. Box 45, Nelspruit, 1200, within a period of 28 days from 18 January 2008.

*Address of owner:* Amber Mountain, No. 7 and 9 Betteloop Street, Nelspruit Extension 13.

**KENNISGEWING 13 VAN 2007****NELSPRUIT-WYSIGINGSKEMA 1544**

Ek, Amber Mountain, synde die eienaar van Erve 2007 & 2008, Nelspruit Uitbreiding 13, gee hiermee ingevolge artikel 56 (1) (b) (i) van die Ordonnansie op Dorpsbeplanning en Dorpe, 1986 (Ordonnansie 15 van 1986), kennis dat ek by die Mbombela Plaaslike Munisipaliteit Bestuur aansoek gedoen het om die wysiging van die dorpsbeplanningskema bekend as die Nelspruit-dorpsbeplanningskema, 1989, deur die hersonering van die eiendomme hierbo beskryf geleë te Betteloopstraat No. 7 & 9, Nelspruit, van "Residensieel 1" tot "Spesiaal" vir 'n lodge en konferensie-doeleindes gebruik word.

Besonderhede van die aansoek lê ter insae gedurende gewone kantoorure by die kantoor van die Stadsklerk/Sekretaris, No. 1 Nel Street, Nelspruit Civic Centre, vir 'n tydperk van 28 dae vanaf 18 Januarie 2008.

Besware teen of verhoë ten opsigte van die aansoek moet binne 'n tydperk van 28 dae vanaf 18 Januarie 2008 skriftelik by of tot die Munisipale Bestuurder by bovermelde adres of by Mbombela Plaaslike Munisipaliteit, Posbus 45, Nelspruit, 1200, ingedien of gerig word.

*Adres van die eienaar:* Amber Mountain, Betteloopstraat No. 7 & 9, Nelspruit Uitbreiding 13.

18-25

**NOTICE 14 OF 2008****NELSPRUIT AMENDMENT SCHEME: 1547**

NOTICE OF APPLICATION FOR THE AMENDMENT OF TOWN-PLANNING SCHEME IN TERMS OF SECTION 56(1)(b)(i) OF THE TOWN-PLANNING AND TOWNSHIPS ORDINANCE, 1986 (ORDINANCE 15 OF 1986)

We, Aksion Plan, being the authorised agent of the registered buyer of Erf 259, Sonheuwel, Nelspruit hereby gives notice in terms of section 56(1)(b)(i) of the Town Planning and Townships Ordinance, 1986 (Ordinance 15 of 1986), that we have applied to the Mbombela Local Municipality for the amendment of the Town-planning Scheme known as Nelspruit Town Planning Scheme, 1989 by the rezoning of the property described above, situated in 20 Le Roux Street on the cnr of Le Roux and De Villiers from "Residential 1" with one dwelling unit per erf to "Business 4".

Particulars of the application will lie for inspection during normal office hours at the office of the Municipal Manager, Mbombela Local Municipality, Department of Urban and Rural Management, Civic Centre, Nel Street, Nelspruit for a period of 28 days from 18 January 2008.

Objections to, or representations in respect of the application must be lodged with or made in writing to the Municipal Manager at the above address or at Mbombela Local Municipality, P O Box 45, Nelspruit, 1200, within a period of 28 days from 18 January 2006.

*Address of applicant:* Aksion Plan, P O Box 7604, Nelspruit, 1200. Tel. (013) 741-1160. Fax (013) 741-1224. (E-mail: aksion@yebo.co.za)

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## KENNISGEWING 14 VAN 2008

### NELSPRUIT WYSIGINGSKEMA: 1547

#### KENNISGEWING VAN AANSOEK OM WYSIGING VAN DORPSBEPLANNINGSKEMA INGEVOLGE ARTIKEL 56(1)(b)(i) VAN DIE ORDONNANSIE OP DORPSBEPLANNING EN DORPE, 1986 (ORDONNANSIE 15 VAN 1986)

Ons, Aksion Plan, synde die gemagtigde agent van die geregistreerde koper van Erf 259, Sonheuwel, Nelspruit gee hiermee ingevolge artikel 56(1)(b)(i) van die Ordonnansie op Dorpsbeplanning en Dorpe, 1986 (Ordonnansie 15 van 1986), kennis dat ons by die Mbombela Plaaslike Munisipaliteit aansoek gedoen het om die wysiging van die Dorpsbeplanningskema, bekend as Nelspruit Dorpsbeplanningskema, 1989, deur die hersonering van die eiendom hierbo beskryf, geleë in Le Rouxstraat 20 op die h/v Le Roux en de Villiers, vanaf "Residensieel 1" met een wooneenheid per erf na "Besigheid 4".

Besonderhede van bogenoemde aansoek lê ter insae gedurende gewone kantoorure by die kantoor van die Munisipale Bestuurder, Mbombela Plaaslike Munisipaliteit, Departement van Stedelike en Landelike Bestuur, Burgersentrum, Nelstraat, Nelspruit, vir 'n tydperk van 28 dae vanaf 18 Januarie 2008.

Besware teen of versoë ten opsigte van die aansoek moet binne 'n tydperk van 28 dae vanaf 18 Januarie 2008 skriftelik by of tot die Munisipale Bestuurder by bovermelde adres of Mbombela Plaaslike Munisipaliteit, Posbus 45, Nelspruit, 1200, ingedien of gerig word.

*Adres van applikant:* Aksion Plan, Posbus 7604, Nelspruit, 1200. Tel. (013) 741-1160. Faks (013) 741-1224. (E-pos: aksion@yebo.co.za)

18-25

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## NOTICE 15 OF 2008

### NELSPRUIT AMENDMENT SCHEME 1549

#### NOTICE OF APPLICATION FOR THE AMENDMENT OF TOWN-PLANNING SCHEME IN TERMS OF SECTION 56 (1) (b) (i) OF THE TOWN-PLANNING AND TOWNSHIPS ORDINANCE, 1986 (ORDINANCE 15 OF 1986)

We, Woza Nawe Development Planners, on behalf of the registered owner of Erf 18, Riverside Industrial Park, hereby gives notice in terms of section 56 (1) (b) (i) of the Town-planning and Townships Ordinance, 1986 (Ordinance 15 of 1986), that we have applied to the Mbombela Municipality for the amendment of the Nelspruit Town-planning Scheme, 1989, by the rezoning of Erf 18, Riverside Industrial Park (21 Waterfall Avenue), from "Industrial 1" to "Industrial 1", with an Annexure to provide for increased development condition.

Particulars of the application will lie for inspection during normal office hours at the office of the Municipal Manager, Mbombela Municipality, Civic Centre, Nel Street, Nelspruit, for a period of 28 days from 18 January 2008.

Objections to, or representations in respect of the application must be lodged with or made in writing to the Municipal Manager at the above address or at P.O. Box 45, Nelspruit, 1200, within a period of 18 January 2008.

*Address of applicant:* Woza Nawe Development Planners, P.O. Box 7635, Nelspruit, 1200. [Tel/Fax No. (013) 744-0282.]

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## KENNISGEWING 15 VAN 2008

### NELSPRUIT-WYSIGINGSKEMA 1549

#### KENNISGEWING VAN AANSOEK OM WYSIGING VAN DORPSBEPLANNINGSKEMA INGEVOLGE ARTIKEL 56 (1) (b) (i) VAN DIE ORDONNANSIE OP DORPSBEPLANNING EN DORPE, 1986 (ORDONNANSIE 15 VAN 1986)

Ons, Woza Nawe Development Planners, namens die geregistreerde eienaar van Erf 18, Riverside Industrial Park, gee hiermee ingevolge artikel 56 (1) (b) (i) van die Ordonnansie op Dorpsbeplanning en Dorpe, 1986 (Ordonnansie 15 van 1986), kennis dat ons by die Mbombela Munisipaliteit aansoek gedoen het om die wysiging an die Nelspruit-dorpsbeplanningskema, 1989, deur die hersonering van Erf 18, Riverside Industrial Park (21 Waterfall Avenue), vanaf "Nywerheid 1" na "Nywerheid 1", met 'n Bylae om voorsiening te maak vir verhoogde ontwikkelingsbeperkings.

Besonderhede van die aansoek lê ter insae gedurende gewone kantoorure by die kantoor van die Munisipale Bestuurder, Mbombela Munisipaliteit, Burgersentrum, Nelstraat, Nelspruit, vir 'n tydperk van 28 dae vanaf 18 Januarie 2008.

Besware teen of verhoë ten opsigte van die aansoek moet binne 'n tydperk van 28 dae vanaf 18 Januarie 2008 skriftelik by die Munisipale Bestuurder by bovermelde adres of by Posbus 45, Nelspruit, 1200, ingedien of gerig word.

*Adres van applikant:* Woza Nawe Development Planners, Posbus 7635, Nelspruit, 1200. [Tel/Faks No. (013) 744-0282.]

18-25

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## NOTICE 19 OF 2008

### PERI-URBAN AMENDMENT SCHEME, 1975

NOTICE OF APPLICATION FOR AMENDMENT OF TOWN-PLANNING SCHEME IN TERMS OF SECTION 56(1)(b)(i) OF THE TOWN-PLANNING AND TOWNSHIPS ORDINANCE, 1986 (ORDINANCE 15 OF 1986)

#### AMENDMENT SCHEME 103

I, Vivienne Smith TRP (SA), of the firm Korsman van Wyk Town and Regional Planners, being the authorized agent of the owner of Erf 49, Ogies, hereby gives notice in terms of Section 56(1)(b)(i) of the Town-planning and Townships Ordinance, 1986 (Ordinance 15 of 1986), that I have applied to eMalahleni Local Municipality for the amendment of the town-planning scheme in operation known as Peri-Urban Town-Planning Scheme, 1975, by the rezoning of the property described above, situated at 49 Hertzog Street, in the township Ogies from "Special" to "Special" with Annexure 2.

Particulars of the application are open for inspection during normal office hours by the office of the Municipal Manager, City Planning Division, Third Floor, Civic Center, Mandela Street, eMalahleni, for a period of 28 days from 25 January 2008 (the date of first publication of this notice).

Objections to or representations in respect of the application must be lodged in writing and in duplicate with the Municipal Manager at the above office or posted to him at PO Box 3, eMalahleni, 1035, within a period of 28 days from 25 January 2008.

*Address of authorised agent:* Korsman Van Wyk Town and Regional Planners, Suite 295, Private Bag X7294, eMalahleni, 1035. Telephone: (013) 653-6325. Fax: 086 663 6326. E-mail: admin@korsman.co.za

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## KENNISGEWING 19 VAN 2008

### BUITESTEDELIKE GEBIEDE-WYSIGINGSKEMA, 1975

KENNISGEWING VAN AANSOEK OM WYSIGING VAN DORPSBEPLANNINGSKEMA INGEVOLGE ARTIKEL 56(1)(b)(i) VAN DIE ORDONNANSIE OP DORPSBEPLANNING EN DORPE, 1986 (ORDONNANSIE 15 VAN 1986)

#### WYSIGINGSKEMA 103

Ek, Vivienne Smith TRP (SA), van die firma Korsman Van Wyk Stads- en Streekbeplanners, synde die gemagtigde agent van die geregistreerde eienaar van Erf 49, Ogies, gee hiermee ingevolge Artikel 56(1)(b)(i) van die Ordonnansie op Dorpsbeplanning en Dorpe, 1986 (Ordonnansie 15 van 1986), kennis dat ek by eMalahleni Plaaslike Munisipaliteit aansoek gedoen het om die wysiging van die dorpsbeplanningskema in werking bekend as Buitestedelike Dorpsbeplanningskema, 1975, deur die hersonering van die eiendom hierbo beskryf, geleë te Hertzogstraat 49 in die dorpsgebied Ogies, van "Spesiaal" tot "Spesiaal" met Bylaag 2.

Besonderhede van die aansoek lê gedurende kantoorure by die kantoor van die Munisipale Bestuurder, Stadsbeplannings Afdeling, Derde Vloer, Burgersentrum, Mandelastraat, eMalahleni, vir 'n tydperk van 28 dae vanaf 25 Januarie 2008 (die datum van eerste publikasie van hierdie kennisgewing) ter insae.

Besware teen of verhoë ten opsigte van die aansoek moet binne 'n tydperk van 28 dae vanaf 25 Januarie 2008 skriftelik en in tweevoud by die Munisipale Bestuurder by bovermelde kantoor ingedien of aan hom by Posbus 3, eMalahleni, 1035, gepos word.

*Adres van gemagtigde agent:* Korsman Van Wyk Stads- en Streekbeplanners, Suite 295, Privaatsak X7294, eMalahleni, 1035. Telefoon: (013) 653-6325. Faks: 086 663 6326. E-pos: admin@korsman.co.za

25-01

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## NOTICE 20 OF 2008

NOTICE OF APPLICATION FOR AMENDMENT OF TOWN-PLANNING SCHEME IN TERMS OF SECTION 56(1)(b)(i) OF THE TOWN-PLANNING AND TOWNSHIPS ORDINANCE, 1986 (ORDINANCE 15 OF 1986)

#### SECUNDA AMENDMENT SCHEME 111

I, Willem Johannes Gouws, being the authorised agent of the owner of Erf 717, Secunda Extension 00, hereby give notice in terms of Section 56(1)(b)(i) of the Town-planning and Townships Ordinance, 1986, that I have applied to the Govan Mbeki Municipality for the amendment of the town-planning scheme known as Secunda Town-planning Scheme, 1993, for the rezoning of Erf 717, Secunda Extension 00, situated at 5 HM Swart Street, Secunda Extension 00, from "Residential 1" to "Residential 2".

Particulars of the application will lie for inspection during normal office hours at the office of the Municipal Manager, Govan Mbeki Municipality, Secunda, for the period of 28 days from 25 January 2008.

Objections to or representations in respect of the application must be lodged with or made in writing to the Municipal Manager, Govan Mbeki Municipality, Private Bag X1017, Secunda, 2302, within a period of 28 days from 25 January 2008.

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### **KENNISGEWING 20 VAN 2008**

KENNISGEWING VAN AANSOEK OM WYSIGING VAN DORPSBEPLANNINGSKEMA INGEVOLGE ARTIKEL 56(1)(b)(i) VAN DIE ORDONNANSIE OP DORPSBEPLANNING EN DORPE, 1986 (ORDONNANSIE 15 VAN 1986)

#### **SECUNDA-WYSIGINGSKEMA 111**

Ek, Willem Johannes Gouws, synde die gemagtigde agent van die eienaar van Erf 717, Secunda Uitbreiding 00, gee hiermee ingevolge Artikel 56(1)(b)(i) van die Ordonnansie op Dorpsbeplanning en Dorpe, 1986, kennis dat ek by Govan Mbeki Munisipaliteit aansoek gedoen het om die wysiging van die dorpsbeplanningskema bekend as Secunda-dorpsbeplanning-skema, 1993, deur die hersonering van Erf 717, Secunda Uitbreiding 00, geleë te HM Swartstraat 5, Secunda Uitbreiding 00, vanaf "Residensieel 1" na "Residensieel 2".

Besonderhede van die aansoek lê ter insae gedurende gewone kantoorure by die kantoor van die Munisipale Bestuurder, Govan Mbeki Munisipaliteit, Burgersentrum, Secunda, 28 dae vanaf 25 Januarie 2008 (die datum van eerste publikasie van hierdie kennisgewing).

Besware teen of verhoë ten opsigte van die aansoek moet binne 'n tydperk van 28 dae vanaf 25 Januarie 2008 skriftelik by of tot die Munisipale Bestuurder, Govan Mbeki Munisipaliteit, Burgersentrum, Privaatsak X1017, Secunda, 2302, ingedien of gerig word.

25-01

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### **NOTICE 21 OF 2008**

NOTICE OF APPLICATION FOR AMENDMENT OF TOWN-PLANNING SCHEME IN TERMS OF SECTION 56(1)(b)(i) OF THE TOWN-PLANNING AND TOWNSHIPS ORDINANCE, 1986 (ORDINANCE 15 OF 1986)

#### **TRICHARDT AMENDMENT SCHEME 125**

I, Willem Johannes Gouws, being the authorised agent of the owner of Portion 9 of Erf 357, Trichardt, hereby give notice in terms of section 56(1)(b)(i) of the Town-planning and Townships Ordinance, 1986, that I have applied to the Govan Mbeki Municipality for the amendment of the town-planning scheme known as Trichardt Town-planning Scheme, 1988, by the rezoning of Portion 9 of Erf 357, Trichardt, situated at Jansen Street, Trichardt, from "Residential 1" to "Residential 2".

Particulars of the application will lie for inspection during normal office hours at the office of the Municipal Manager, Govan Mbeki Municipality, Secunda, for a period of 28 days from 25 January 2008.

Objections to or representations in respect of the application must be lodged with or made in writing to the Municipal Manager, Govan Mbeki Municipality, Private Bag X1017, Secunda, 2302, within a period of 28 days from 25 January 2008.

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### **KENNISGEWING 21 VAN 2008**

KENNISGEWING VAN AANSOEK OM WYSIGING VAN DORPSBEPLANNINGSKEMA INGEVOLGE ARTIKEL 56(1)(b)(i) VAN DIE ORDONNANSIE OP DORPSBEPLANNING EN DORPE, 1986 (ORDONNANSIE 15 VAN 1986)

#### **TRICHARDT-WYSIGINGSKEMA 125**

Ek, Willem Johannes Gouws, synde die gemagtigde agent van die eienaar van Gedeelte 9 van Erf 357, Trichardt, gee hiermee ingevolge artikel 56(1)(b)(i) van die Ordonnansie op Dorpsbeplanning en Dorpe, 1986, kennis dat ek by die Govan Mbeki Munisipaliteit aansoek gedoen het om die wysiging van die dorpsbeplanningskema bekend as Trichardt-dorpsbeplanningskema, 1988, deur die hersonering van Gedeelte 9 van Erf 357, Trichardt, geleë te Jansenstraat, Trichardt, vanaf "Residensieel 1" na "Residensieel 2".

Besonderhede van die aansoek lê ter insae gedurende gewone kantoorure by die kantoor van die Munisipale Bestuurder, Govan Mbeki Munisipaliteit, Burgersentrum, Secunda, vir 'n tydperk van 28 dae vanaf 25 Januarie 2008 (die datum van eerste publikasie van hierdie kennisgewing).

Besware teen of verhoë ten opsigte van die aansoek moet binne 'n tydperk van 28 dae vanaf 25 Januarie 2008 skriftelik by of tot die Munisipale Bestuurder, Govan Mbeki Munisipaliteit, Burgersentrum, Privaatsak X1017, Secunda, 2302, ingedien of gerig word.

25-1

**NOTICE 22 OF 2008**

## SCHEDULE 8

[Regulation 11 (2)]

NOTICE OF APPLICATION FOR AMENDMENT OF TOWN-PLANNING SCHEME IN TERMS OF SECTION 56 (1) (b) (i) OF THE TOWN-PLANNING AND TOWNSHIPS ORDINANCE, 1986 (ORDINANCE 15 OF 1986)

**TRICHARDT AMENDMENT SCHEME 126**

I, Willem Johannes Gouws, being the authorised agent of the owner of Erf 180, Trichardt, hereby give notice in terms of section 56 (1) (b) (i) of the Town-planning and Townships Ordinance, 1986, that I have applied to the Govan Mbeki Municipality for the amendment of the town-planning scheme known as Trichardt Town-planning Scheme, 1988, by the rezoning of Erf 180, Trichardt, situated at 6 Schnetler Street, Trichardt, from "Residential 1" to "Business 2".

Particulars of the application will lie for inspection during normal office hours at the office of the Municipal Manager, Govan Mbeki Municipality, Secunda, for a period of 28 days from 25 January 2008.

Objections to or representations in respect of the application must be lodged with or made in writing to the Municipal Manager, Govan Mbeki Municipality, Private Bag X1017, Secunda, 2302, within a period of 28 days from 25 January 2008.

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**KENNISGEWING 22 VAN 2008**

KENNISGEWING VAN AANSOEK OM WYSIGING VAN DORPSBEPLANNINGSKEMA INGEVOLGE ARTIKEL 56 (1) (b) (i) VAN DIE ORDONNANSIE OP DORPSBEPLANNING EN DORPE, 1986 (ORDONNANSIE 15 VAN 1986)

**TRICHARDT-WYSIGINGSKEMA 126**

Ek, Willem Johannes Gouws, synde die gemagtigde agent van die eienaar van Erf 180, Trichardt, gee hiermee ingevolge artikel 56 (1) (b) (i) van die Ordonnansie op Dorpsbeplanning en Dorpe, 1986, kennis dat ek by die Govan Mbeki Munisipaliteit aansoek gedoen het om die wysiging van die dorpsbeplanningskema bekend as Trichardt-dorpsbeplanningskema, 1988, deur die hersonering van Erf 180, Trichardt, geleë te Schnetlerstraat 6, Trichardt, vanaf "Residensieel 1" na "Besigheid 2".

Besonderhede van die aansoek lê ter insae gedurende gewone kantoorure by die kantoor van die Munisipale Bestuurder, Govan Mbeki Munisipaliteit, Burgersentrum, Secunda, 28 dae vanaf 25 Januarie 2008 (die datum van eerste publikasie van hierdie kennisgewing).

Besware teen of vertoë ten opsigte van die aansoek moet binne 'n tydperk van 28 dae vanaf 25 Januarie 2008 skriftelik by of tot die Munisipale Bestuurder, Govan Mbeki Munisipaliteit, Burgersentrum, Privaatsak X1017, Secunda, 2302, ingedien of gerig word.

25-1

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**NOTICE 23 OF 2008**

## SCHEDULE 8

[Regulation 11 (2)]

NOTICE OF APPLICATION FOR AMENDMENT OF TOWN-PLANNING SCHEME IN TERMS OF SECTION 56 (1) (b) (i) OF THE TOWN-PLANNING AND TOWNSHIPS ORDINANCE, 1986 (ORDINANCE 15 OF 1986)

**BETHAL AMENDMENT SCHEME 135**

I, Willem Johannes Gouws, being the authorised agent of the owner of Portion 3 of Erf 711, Bethal Extension, hereby give notice in terms of section 56 (1) (b) (i) of the Town-planning and Townships Ordinance, 1986, that I have applied to the Govan Mbeki Municipality for the amendment of the town-planning scheme known as Bethal Town-planning Scheme, 1980, by the rezoning of Portion 3 of Erf 711, Bethal Extension, situated at Station Road, Bethal Extension, from "Residential 1" to "Business 1".

Particulars of the application will lie for inspection during normal office hours at the office of the Municipal Manager, Govan Mbeki Municipality, Secunda, for a period of 28 days from 25 January 2008.

Objections to or representations in respect of the application must be lodged with or made in writing to the Municipal Manager, Govan Mbeki Municipality, Private Bag X1017, Secunda, 2302, within a period of 28 days from 25 January 2008.



**KENNISGEWING 23 VAN 2008**

KENNISGEWING VAN AANSOEK OM WYSIGING VAN DORPSBEPLANNINGSKEMA INGEVOLGE ARTIKEL 56 (1) (b) (i) VAN DIE ORDONNANSIE OP DORPSBEPLANNING EN DORPE, 1986 (ORDONNANSIE 15 VAN 1986)

**BETHAL-WYSIGINGSKEMA 135**

Ek, Willem Johannes Gouws, synde die gemagtigde agent van die eienaar van Gedeelte 3 van Erf 711, Bethal Uitbreiding, gee hiermee ingevolge artikel 56 (1) (b) (i) van die Ordonnansie op Dorpsbeplanning en Dorpe, 1986, kennis dat ek by die Govan Mbeki Munisipaliteit aansoek gedoen het om die wysiging van die dorpsbeplanningskema bekend as Bethal-dorpsbeplanningskema, 1980, deur die hersonering van Gedeelte 3 van Erf 711, Bethal Uitbreiding, geleë te Stasieweg, Bethal Uitbreiding, vanaf "Residensieel 1" na "Besigheid 1".

Besonderhede van die aansoek lê ter insae gedurende gewone kantoorure by die kantoor van die Munisipale Bestuurder, Govan Mbeki Munisipaliteit, Burgersentrum, Secunda, 28 dae vanaf 25 Januarie 2008 (die datum van eerste publikasie van hierdie kennisgewing).

Besware teen of verhoë ten opsigte van die aansoek moet binne 'n tydperk van 28 dae vanaf 25 Januarie 2008 skriftelik by of tot die Munisipale Bestuurder, Govan Mbeki Munisipaliteit, Burgersentrum, Privaatsak X1017, Secunda, 2302, ingedien of gerig word.

25-01

**NOTICE 24 OF 2008****eMALAHLENI AMENDMENT SCHEME, 1991**

NOTICE OF APPLICATION FOR AMENDMENT OF TOWN-PLANNING SCHEME IN TERMS OF SECTION 56 (1) (b) (i) OF THE TOWN-PLANNING AND TOWNSHIPS ORDINANCE, 1986 (ORDINANCE 15 OF 1986)

**AMENDMENT SCHEME 1087**

I, Vivienne Smith TRP (SA), of the firm Korsman van Wyk Town and Regional Planners, being the authorized agent of the owner of Erf 2958 and Erf 2969, Witbank Extension 16, hereby gives notice in terms of section 56 (1) (b) (i) of the Town-planning and Townships Ordinance, 1986 (Ordinance 15 of 1986), that I have applied to the eMalahleni Local Municipality for the amendment of the town-planning scheme in operation known as Witbank Town-planning Scheme, 1991, by the rezoning of the properties described above, situated at 65 Hendrik, Verwoerd Road and 130 Watermeyer Street in the Township of Witbank Extension 16 respectively, from "Residential 1" to "Special" with Annexure 378.

Particulars of the application are open for inspection during normal office hours by the office of the Municipal Manager, City Planning Division, Third Floor, Civic Center, Mandela Street, eMalahleni, for a period of 28 days from 25 January 2008 (the date of first publication of this notice).

Objections to or representations in respect of the application must be lodged in writing and in duplicate with the Municipal Manager at the above office or posted to him at PO Box 3, eMalahleni, 1035, within a period of 28 days from 25 January 2008.

*Address of authorised agent:* Korsman van Wyk Town and Regional Planners, Suite 295, Private Bag X7294, Witbank, 1035. Tel: (013) 653-6325. Fax: 086 663 6326. E-mail: admin@korsman.co.za

**KENNISGEWING 24 VAN 2008****eMALAHLENI-WYSIGINGSKEMA, 1991**

KENNISGEWING VAN AANSOEK OM WYSIGING VAN DORPSBEPLANNINGSKEMA INGEVOLGE ARTIKEL 56 (1) (b) (i) VAN DIE ORDONNANSIE OP DORPSBEPLANNING EN DORPE, 1986 (ORDONNANSIE 15 VAN 1986)

**WYSIGINGSKEMA 1087**

Ek, Vivienne Smith TRP (SA), van die firma Korsman van Wyk Stads- en Streekbeplanners, synde die gemagtigde agent van die geregistreerde eienaar van Erf 2958 en Erf 2969, Witbank Uitbreiding 16, gee hiermee ingevolge artikel 56 (1) (b) (i) van die Ordonnansie op Dorpsbeplanning en Dorpe, 1986 (Ordonnansie 15 van 1986), kennis dat ek by die eMalahleni Plaaslike Munisipaliteit aansoek gedoen het om die wysiging van die dorpsbeplanningskema in werking bekend as eMalahleni-dorpsbeplanningskema, 1991, deur die hersonering van die eiendomme hierbo beskryf, geleë te Hendrik Verwoerdweg 65 en Watermeyerstraat 130, in die dorpsgebied Witbank Uitbreiding 16 onderskeidelik, vanaf "Residensieel 1" tot "Spesiaal" met Bylaag 378.

Besonderhede van die aansoek lê gedurende kantoorure by die kantoor van die Munisipale Bestuurder: Stadsbeplanningsafdeling, Derde Vloer, Burgersentrum, Mandelastaat, eMalahleni, vir 'n tydperk van 28 dae vanaf 25 Januarie 2008 (die datum van eerste publikasie van hierdie kennisgewing) ter insae.



Besware teen of vertoë ten opsigte van die aansoek moet binne 'n tydperk van 28 dae vanaf 25 Januarie 2008 skriftelik en in tweevoud by die Munisipale Bestuurder by bovermelde kantoor ingedien of aan hom by Posbus 3, eMalahleni, 1035, gepos word.

*Adres van gemagtigde agent:* Korsman van Wyk Stads- en Streekbeplanners, Suite 295, Privaatsak X7294, Witbank, 1035. Tel: (013) 653-6325. Fax: 086 663 6326. E-pos: admin@korsman.co.za

25-1

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## NOTICE 25 OF 2008

### eMALAHLENI AMENDMENT SCHEME, 1991

NOTICE OF APPLICATION FOR AMENDMENT OF TOWN-PLANNING SCHEME IN TERMS OF SECTION 56 (1) (b) (i) OF THE TOWN-PLANNING AND TOWNSHIPS ORDINANCE, 1986 (ORDINANCE 15 OF 1986)

#### AMENDMENT SCHEME 1092

I, Vivienne Smith TRP (SA), of the firm Korsman van Wyk Town and Regional Planners, being the authorized agent of the owner of Erf 507, Witbank Extension 3, hereby gives notice in terms of section 56 (1) (b) (i) of the Town-planning and Townships Ordinance, 1986 (Ordinance 15 of 1986), that I have applied to eMalahleni Local Municipality for the amendment of the town-planning scheme in operation known as eMalahleni Town-planning Scheme, 1991, by the rezoning of the property described above, situated at 54 Beatty Avenue in the Township Witbank Extension 3, from "Residential 1" to "Residential 4".

Particulars of the application are open for inspection during normal office hours by the office of the Municipal Manager, City Planning Division, Third Floor, Civic Center, Mandela Street, eMalahleni for a period of 28 days from 25 January 2008 (the date of first publication of this notice).

Objections to or representations in respect of the application must be lodged in writing and in duplicate with the Municipal Manager at the above office or posted to him at PO Box 3, eMalahleni, 1035, within a period of 28 days from 25 January 2008.

*Address of authorised agent:* Korsman van Wyk Town and Regional Planners, Suite 295, Private Bag X7294, Witbank, 1035. Tel: (013) 653-6325. Fax: 086 663 6325. E-mail: admin@korsman.co.za

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## KENNISGEWING 25 VAN 2008

### eMALAHLENI-WYSIGINGSKEMA, 1991

KENNISGEWING VAN AANSOEK OM WYSIGING VAN DORPSBEPLANNINGSKEMA INGEVOLGE ARTIKEL 56 (1) (b) (i) VAN DIE ORDONNANSIE OP DORPSBEPLANNING EN DORPE, 1986 (ORDONNANSIE 15 VAN 1986)

#### WYSIGINGSKEMA 1092

Ek, Vivienne Smith SS (SA), van die firma Korsman Van Wyk Stads- en Streekbeplanners, synde die gemagtigde agent van die geregistreerde eienaar van Erf 507, Witbank Uitbreiding 3, gee hiermee ingevolge artikel 56 (1) (b) (i) van die Ordonnansie op Dorpsbeplanning en Dorpe, 1986 (Ordonnansie 15 van 1986), kennis dat ek by die eMalahleni Plaaslike Munisipaliteit aansoek gedoen het om die wysiging van die dorpsbeplanningskema in werking bekend as eMalahleni-dorpsbeplanningskema, 1991, deur die hersonering van die eiendom hierbo beskryf, geleë te Beattyalaan 54, in die dorpsgebied Witbank Uitbreiding 3, van "Residential 1" tot "Residensieel 4".

Besonderhede van die aansoek lê gedurende kantoorure by die kantoor van die Munisipale Bestuurder: Stadsbeplanningsafdeling, Derde Vloer, Burgersentrum, Mandelastraat, eMalahleni, vir 'n tydperk van 28 dae vanaf 25 Januarie 2008 (die datum van eerste publikasie van hierdie kennisgewing) ter insae.

Besware teen of vertoë ten opsigte van die aansoek moet binne 'n tydperk van 28 dae vanaf 25 Januarie 2008 skriftelik en in tweevoud by die Munisipale Bestuurder by bovermelde kantoor ingedien of aan hom by Posbus 3, eMalahleni, 1035, gepos word.

*Adres van gemagtigde agent:* Korsman van Wyk Stads- en Streekbeplanners, Suite 295, Privaatsak X7294, Witbank, 1035. Tel: (013) 653-6325. Fax: 086 663 6326. E-pos: admin@korsman.co.za

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**NOTICE 16 OF 2008****NELSPRUIT AMENDMENT SCHEME 1545****NOTICE OF APPLICATION FOR THE AMENDMENT OF THE TOWN-PLANNING SCHEME IN TERMS OF SECTION 56 (1)(b)(i) OF THE TOWN-PLANNING AND TOWNSHIPS ORDINANCE, 1986 (ORDINANCE 15 OF 1986)**

We, Nuplan Development Planners, being the authorised agent of the registered owners of Erf 643, Nelspruit Extension 2, hereby gives notice in terms of Section 56 (1)(b)(i) of the Town Planning and Townships Ordinance, 1986 (Ordinance 15 of 1986), that we have applied to the Mbombela Local Municipality for the amendment of the Town-Planning Scheme known as the Nelspruit Town Planning Scheme, 1989 by the rezoning of the property described above, situated at 12 Venn Street, from "Residential 1" with a density of 1 dwelling unit per erf to "Residential 3" subject to an Annexure with specified development conditions.

Particulars of the application will lie for inspection during normal office hours at the office of the Municipal Manager, Department Urban and Rural Management, Mbombela Local Municipality, Nel Street, Nelspruit, for a period of 28 days from 18 January 2008.

Objections to, or representations in respect of the application must be lodged with or made in writing to the Municipal Manager at the above address or at Mbombela Local Municipality, P.O. Box 45, Nelspruit, 1200, within a period of 28 days from 18 January 2008 (no later than 15 February 2008).

Address of agent: Nuplan Development Planners, P.O. Box 2555, Nelspruit, 1200. ☎ (013) 752 3422, ✉ (013) 752 5795, 📧 [nuplan@mweb.co.za](mailto:nuplan@mweb.co.za), Ref: RISK-WS-004

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**KENNISGEWING 16 VAN 2008****NELSPRUIT WYSIGINGSKEMA 1545****KENNISGEWING VAN AANSOEK OM WYSIGING VAN DORPSBEPLANNINGSKEMA INGEVOLGE ARTIKEL 56 (1)(b)(i) VAN DIE ORDONNANSIE OP DORPSBEPLANNING EN DORPE, 1986, (ORDONNANSIE 15 VAN 1986)**

Ons, Nuplan Development Planners, synde die gemagtigde agent van die geregistreerde eienaars van Erf 643, Nelspruit Uitbreiding 2, gee hiermee ingevolge Artikel 56 (1)(b)(i) van die Ordonnansie op Dorpsbeplanning en Dorpe, 1986 (Ordonnansie 15 van 1986), kennis dat ons by die Mbombela Plaaslike Munisipaliteit aansoek gedoen het om die wysiging van die dorpsbeplanningskema, bekend as Nelspruit Dorpsbeplanningskema, 1989, deur die hersonering van die eiendomme hierbo beskryf, geleë te 12 Vennstraat, vanaf "Residensieel 1" met 'n digtheid van 1 woonhuis per erf na "Residensieel 3" onderworpe aan 'n Bylae met gespesifiseerde ontwikkelingsvoorwaardes.

Besonderhede van bogenoemde aansoek lê ter insae gedurende gewone kantoorure by die kantoor van die Munisipale Bestuurder, Departement Stedelike en Landelike Bestuur, Mbombela Plaaslike Munisipaliteit, Burgersentrum, Nelstraat, Nelspruit, vir 'n tydperk van 28 dae vanaf 18 Januarie 2008.

Besware teen of verhoë ten opsigte van die aansoek moet binne 'n tydperk van 28 dae vanaf 18 Januarie 2008 (nie later as 15 Februarie 2008) skriftelik by of tot die Munisipale Bestuurder by bovermelde adres of, Mbombela Plaaslike Munisipaliteit, Posbus 45, Nelspruit, 1200, ingedien of gerig word.

Adres van agent: Nuplan Development Planners, Posbus 2555, Nelspruit, 1200. ☎ (013) 752 3422, ✉ (013) 752 5795, 📧 [nuplan@mweb.co.za](mailto:nuplan@mweb.co.za), Verw: RISK-WS-004

**NOTICE 17 OF 2008****NELSPRUIT WYSIGINGSKEMA 1548**

Kennisgewing van aansoek om wysiging van die Dorpsbeplanningskema ingevolge artikel 56(1)(b)(i) van die Ordonansie op Dorpsbeplanning en Dorpe, 1986 (Ordonnansie 15 van 1986)

Ek, Liezl van Niekerk, synde die gemagtigde agent van die geregistreerde eienaar/s van Erf 170 en Erf 173, Sonheuvel Dorp (Dirkie Uysstraat 3 en 5), gee hiermee ingevolge Artikel 56(1)(b)(i) van die Ordonnansie op Dorpsbeplanning en Dorpe, 1986 (Ordonnansie 15 van 1986), kennis dat ons by die Mbombela Plaaslike Munisipaliteit aansoek gedoen het vir die wysiging van die Dorpsbeplanningskema bekend as die Nelspruit Dorpsbeplanningskema, 1989, vir die hersonering van gemelde eiendomme vanaf "Residensieël 1" na "Residensieël 3" met Bylae voorwaardes (Bylae 1092) om voorsiening te maak vir verhoogde ontwikkelingsbeperkings.

Besonderhede van die aansoek lê ter insae gedurende gewone kantoorure by die kantoor van die Munisipale Bestuurder, Burgersentrum, Nelspruit, vir 'n tydperk van 28 dae vanaf 18 Januarie 2008.

Besware en of vertoe ten opsigte van die aansoek moet binne 'n tydperk van 28 dae vanaf 18 Januarie 2008, skriftelik by die onderstaande adres of by die Munisipale Bestuurder, Posbus 45, Nelspruit, 1200, ingedien of gerig word.

Adres van applikant: Liezl van Niekerk, Posbus 7106, Nelspruit, 1200. Tel/Fax: (013-741 4086) E-pos: lvnplan@telkomsa.net

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**KENNISGEWING 17 VAN 2008****NELSPRUIT AMENDMENT SCHEME 1548**

Notice of application for amendment of the Nelspruit Town Planning Scheme in terms of Section 56(1)(b)(i) of the Town Planning and Townships Ordinance, 1986 (Ordinance 15 of 1986)

I, Liezl van Niekerk, being the authorised agent of the registered owner/s of Erf 170 and Erf 173, Sonheuvel Town (3 and 5 Dirkie Uys Street), hereby gives notice in terms of Section 56(1)(b)(i) of the Town Planning and Townships Ordinance 1986, (Ordinance 15 of 1986), that I have applied to the Mbombela Local Municipality for the amendment of the Town Planning Scheme known as the Nelspruit Town Planning Scheme, 1989, by rezoning of the said properties from "Residential 1" to "Residential 3" with Annexure conditions (Annexure 1092) to allow for increased development restrictions.

Particulars of the application will lie for inspection during normal office hours at the office of the Municipal Manager, Civic Centre, Nelspruit, for a period of 28 days from 18 January 2008.

Objections or representations in respect of the application must be lodged with, or made in writing to the address as indicated hereunder or to the Municipal Manager, P O Box 45, Nelspruit, 1200, within a period of 28 days from 18 January 2008.

Address of applicant: Liezl van Niekerk, P O Box 7106, Nelspruit, 1200. Tel/Fax: (013 741 4086) E-mail: lvnplan@telkomsa.net

# LOCAL AUTHORITY NOTICES

## PLAASLIKE BESTUURSKENNISGEWINGS

### LOCAL AUTHORITY NOTICE 5

#### NKANGALA DISTRICT MUNICIPALITY - ADOPTION OF STANDING RULES OF ORDER

1

Notice is hereby given that the Nkangala District Municipality adopted the following Standing Rules of Orders in terms of Section 13 of the Local Government : Municipal Systems Act 32 of 2000.

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## NKANGALA DISTRICT MUNICIPALITY - ADOPTION OF STANDING RULES OF ORDER

Notice is hereby given that the Nkangala District Municipality adopted the following Standing Rules of Orders in terms of Section 13 of the Local Government: Municipal Systems Act 32 of 2000.

### CHAPTER ONE DEFINITIONS

#### 1. Definitions

In these Rules of Order, unless the context otherwise indicates -

**"administration"** (a) as an entity means the municipal manager and the other employees of the council, or (b) as a functional activity, includes management and means the tasks that employees perform to enable the council to make and implement policies and by-laws;

**"agenda"** means a list of matters to be considered at a meeting including reports regarding such matters;

**"audit report"** means any report submitted to the council by or on behalf of the Auditor-general with regard to the auditing of the council's annual financial statements and accounting records;

**"chairperson"** means the chairperson of a meeting;

**"code of conduct"** means the code of conduct for councillors contained in Schedule 1 to the Systems Act;

**"constituency"** means, for the purpose of a public hearing -

(a) a political party that contested a general election for councillors in the municipal area; and

(b) any readily identifiable group of residents in the municipal area whether they are organised or not, that share common economic or social interests or conditions.

**"Constitution"** means the Constitution of the Republic of South Africa Act;

**"continuation meeting"** means a council or committee meeting in terms of rule 42 that takes place to complete the unfinished business standing over from a meeting that had not been concluded;

**"council"** means the council of the municipality;

**"councillor"** means an elected or appointed member of the council;

**"council whip"** means the councillor appointed by the ruling party in council in terms of a notice published by the MEC in terms of Section 12 of the Structures Act;

**"division of vote"** means that every councillor present shall be obliged to record his/her vote for or against the motion or proposal; abstention from the vote is not allowed and such vote shall be taken separately by name and recorded in the minutes;

**"employee"** means an employee of the council;

**"executive mayor"** means the councillor elected by the council as executive mayor in terms of the Systems Act;

**"manager"** means an employee of the council appointed by the council as manager of a department or departments in terms of Section 57 of the Systems Act and includes an employee acting in the stead of such manager;

**"mayoral committee"** means the committee consisting of councillors appointed by the executive mayor in terms of the Structures Act;

**"MEC"** means the member of the Executive Council of the Mpumalanga Province responsible for local government;

**"motion"** means a written proposal;

**"motion of sympathy"** means a written motion of sympathy or congratulations submitted to the municipal manager at least six hours before an ordinary council or committee meeting in respect of the death of a councillor, employee, community leader, provincial or national disaster, or of an outstanding achievement by a councillor, employee, community leader or an exceptional event at provincial or national level;

**"municipal area"** means the area of jurisdiction of the council as demarcated in terms of the Local Government: Municipal Demarcation Act, 1998 (Act 27 of 1998);

**"municipal manager"** means the head of the administration and accounting officer appointed by the council and includes any employee of the council who acts in her or his stead;

**"newspaper"** means a registered newspaper that circulates within the municipal area and that had been determined as newspaper of record;

**"official"** means any announcement made by the chairperson of a meeting and which "announcement" may only relate to the governance, administration or management of, or in the conditions in the area of jurisdiction of the municipality or in respect of an event of provincial or national importance;

**"petition"** means a written statement, proposal or grievance addressed to the council or an office-bearer or employee of the council and signed by more than five residents within the municipal area or a part thereof;

**"proposal"** means a draft resolution submitted in writing by a councillor during a debate and is duly seconded on any matter at a meeting of the council or any structure of the council;

**"public hearing"** means a meeting arranged by the council or executive mayor to solicit the views and opinions of members of the public and specific constituencies on a matter affecting the interests of the residents within the municipal area;

**"public holiday"** means a public holiday contemplated in the Public Holidays Act, 1994 (Act 36 of 1994);

**"public meeting of voters"** means a meeting of which public notice had been given and which is open for all voters registered in the municipal segment of the national common voters' roll relating to the council;

**"question"** means a question in terms of rules 51 or 52 asked during a meeting of the council or any of its structures;

**"quorum"** means the minimum number of councillors and other members, if any, that must be present at a meeting before it may commence or continue with its business;

**"section 79-committee"** means a committee contemplated in section 79 of the Structures Act;

**"section 80-committee"** means a committee contemplated in section 80 of the Structures Act;

**"speaker"** means the councillor elected as speaker of the council and includes any councillor who had been elected by the council as acting speaker during the temporary incapacity or absence of the speaker;

**"Structures Act"** means the Local Government: Municipal Structures Act, 1998 (Act 117 of 1998);

**"Systems Act"** means the Local Government: Municipal Systems Act, 2000 (Act 32 of 2000);

**"traditional authority"** means the authority of a community within the municipal area that traditionally observes a system of customary law recognised in terms of a law;

**"traditional leader"** means the leader of a traditional authority that had been identified by the MEC in terms of section 80(2) of the Structures Act to participate in the proceedings of the council; and

**"Traditional Leadership Act"** means the Traditional Leadership and Governance Framework Act 41 of 2003

### CHAPTER TWO

#### GENERAL PROVISIONS RELATING TO MEETINGS

##### Part 1: Determination of time and venue of meetings

#### 2. Days and venues of meetings

(1) No meeting of the council or a committee of the council may be held on a Saturday, Sunday or public holiday;

(2) Meetings and hearings of the council and its committees must be held at a suitable venue within the municipal area.

#### 3. Determination of venue and time of ordinary council meeting

(1) The municipal manager or, if there is no municipal manager, a person appointed by the MEC must, after a general election of councillors for the council, determine the date, time and venue of the first meeting of the council, and such meeting must be held within fourteen days after all the members have been appointed and details of such appointments had been furnished to the municipal manager.

(2) The speaker must, in consultation with the municipal manager, determine a schedule of the dates, times and venues of ordinary council meetings other than the meeting referred to in rule 3(1), for a period of at least 12 months in advance, provided that -

- (a) the council must hold at least one ordinary meeting every three months; and
- (b) not more than one ordinary council meeting may take place during any month.

(3) The speaker may, in consultation with the municipal manager, at any time change the scheduled date, time or venue of a meeting.

#### 4. Determination of time and venue of special council meetings

(1) The speaker may, in consultation with the municipal manager, at any time convene a special meeting of the council on a date, time and at a suitable venue.

(2) The speaker must, if a majority of the councillors of the council request him or her in writing to convene a special council meeting, in consultation with the municipal manager, convene a special council meeting on the date set out in the request and at a time and venue determined in terms of such consultation.

(3) A request to call a special meeting must set out the matter to be dealt with at that special council meeting and no business may be dealt with at a special council meeting other than that specified in the notice convening a special council meeting.

#### 5. Determination of venue and time of ordinary committee meetings

(1) The speaker, in consultation with the municipal manager, must determine a schedule of the date, time and venue of ordinary meetings of the section 79-committees or other council committees and the executive mayor, in consultation with the municipal manager, must determine a schedule of the date, time and venue of the mayoral committee meetings and section 80 committee meetings for a period of at least 12 months in advance, provided that -

- (a) the determination must take into account the schedule of ordinary council meetings referred to in rule 3(2);
- (b) no section 79-committee or other committee meeting may take place during an ordinary or special council meeting except with the express approval of the council; and
- (c) no mayoral committee meeting may be scheduled or convened for the same time as an ordinary or special council meeting.

(2) The speaker, in consultation with the municipal manager and after consultation with the chairperson of a section 79 or other committee, may change the date, time or venue of a scheduled meeting of such committee.

#### 6. Determination of venue and time of special committee meetings

(1) The speaker or the executive mayor, as the case may be, in consultation with the municipal manager and after consultation with the chairperson of a section 79-committee or other committee, may

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## NKANGALA DISTRICT MUNICIPALITY - ADOPTION OF STANDING RULES OF ORDER



Notice is hereby given that the Nkangala District Municipality adopted the following Standing Rules of Orders in terms of Section 13 of the Local Government : Municipal Systems Act 32 of 2000.

convene a special meeting of the section 79-committee or other committee concerned at a venue, time and place so determined

- (2) The speaker or executive mayor must, in consultation with the municipal manager, if a majority of the members of a section 79-committee or other committee who are councillors requests him or her in writing to convene a special section 79-committee or other committee meeting convene such special 79-committee meeting or other committee on a date set out in the request and at a time and venue so requested.
- (3) As soon as the date, time and meeting of such special committee meeting has been determined as provided for in rule 6(2), the chairperson of the relevant committee must be informed thereof.
- (4) A request to convene a special Section 79-committee or other committee meeting must set out the matter to be dealt with at such special meeting and no business other than that specified in the notice convening a special meeting may be dealt with at such meeting.

### 7. Determination of time and venue of public meetings

- (1) The speaker, in consultation with the municipal manager, must convene a public meeting of voters within the municipal area in terms of a council resolution.
- (2) The date determined for a public meeting of voters may not be less than 14 days or more than 28 days after the date of the council resolution.
- (3) A resolution to convene a public meeting of voters must set out the matter to be dealt with at that meeting, and no business other than that specified in the notice convening a public meeting of voters may be dealt with at such a meeting.

### 8. Meeting using telecommunications or video conferencing facilities

- (1) The council may hold a council or committee meeting using telecommunications or video conferencing facilities if all the councillors and traditional leaders who are required to attend the meeting concerned have access to the required facilities.
- (2) A meeting in terms of rule 8(1) is subject to these standing Rules of Order, provided that the venue stated in the notice of the meeting must be the places where councillors and traditional leaders can access the facilities required for the meeting.

### 9. Public hearings

- (1) The council or the executive mayor may, in consultation with the municipal manager, at any time convene a public hearing on any matter affecting the interests of the residents within the municipal area.
- (2) Whenever a public hearing is to be convened, the council or the executive mayor must, in consultation with the municipal manager and subject to rule 9(3), determine the date, time and venue of such hearing.
- (3) If more than one public hearing is to be held at different venues in the municipal area or with different constituencies or with different constituencies at different venues, the council or executive mayor, in consultation with the municipal manager, must determine a schedule of hearings setting out the different venues and dates for those hearings.
- (4) No public hearing may be convened on the same day as a council meeting.
- (5) The council or executive mayor convening a public hearing must determine the subject matter of that hearing and may identify the constituencies that must be specifically invited to attend or to make representations at the hearing and supply their particulars to the municipal manager.
- (6) Any person invited, attending or participating in a public hearing, does so at his or her own cost

except for exceptional circumstances where transport is provided by the council.

### Part 2: Notice of meetings

#### 10. Notice of council and committee meetings

- (1) Unless otherwise provided in these rules, the municipal manager must give notice of at least 72 hours in writing of the date, venue and time for the holding of an ordinary meeting -
  - (a) of the council, including a continuation meeting in terms of rule 42, to every councillor, traditional leader if necessary and manager; and
  - (b) of a committee, including a continuation meeting in terms of rule 42, to every member of the committee concerned and manager.
- (2) The notice period referred to in rule 10(1) does not apply when the municipal manager deems it necessary to table an urgent matter for the council's consideration.
- (3) A councillor, traditional leader and manager to whom notice had been given in terms of rule 10(1) is, until such date, venue or time is changed and written notice of such change has been given, required to attend the meeting stipulated in the notice without further notice.
- (4) A notice referred to in rule 10(1) given to a councillor, traditional leader and a manager must contain the agenda for the meeting concerned, except in the case of a continuation meeting in terms of rule 42.
- (5) In the case of a special meeting in terms of rule 4 or 5, the agenda may contain only the matter that must be dealt with at the meeting.
- (6) A notice in terms of rule 10 given to a councillor, traditional leader and manager is deemed read for the purpose of the meeting to which it applies.
- (7) The municipal manager must, unless otherwise provided in these rules, at least 24 hours or the last workday before the stipulated time, whichever is the earlier, give notice in writing of the date, venue and time for the holding of a special council meeting and the provisions of rules 11(a) to (b) apply with the necessary changes in any such case.

#### 11. Notice of public meetings and public hearings

- (1) The municipal manager must, with due regard for rule 11(3):
  - (a) by notice in the press and placed on the municipal notice board convene the meeting or hearing of the time, date and venue of a public meeting or hearing; and
  - (b) supply a copy of such notice to every councillor, traditional leader and manager.
- (2) A notice in terms of rule 11(1) must state the purpose of the meeting or hearing.
- (3) A councillor, traditional leader and manager to whom notice had been given in terms of rule 11(1) is, until such date, venue or time is changed and notice of such change has been given, required to attend, without further notice, the meeting or hearing stipulated in the notice.

#### 12. Councillors to supply municipal manager with address

- (1) Every councillor must, within seven days after he or she had been declared elected or appointed, as the case may be, and thereafter as often as is necessary, supply the municipal manager in writing with a residential address within the municipal area or an electronic mail address to which official communications and notices must be sent.
- (2) Every traditional authority identified in terms of the Structures Act who will represent that traditional authority in the council must, within fourteen days after the municipal manager requested such particulars, supply the municipal manager with the name, address and other particulars of that traditional leader to whom official communications and notices must be delivered

- (3) The municipal manager may deliver a notice contemplated in rules 12(1) and 12(2) to a person that appears to be over the age of sixteen at the address supplied by such councillor or traditional leader.

- (4) Non-receipt of any official communication or notice sent to an address referred to in rules 12(1) and 12(2) or delivered in terms of rule 12(3) -
  - (a) does not affect the validity of any meeting or proceedings of the council or its committees; and
  - (b) is not sufficient reason to be absent from the meeting concerned without leave of absence

### Part 3: Attendance of meetings and hearings

#### 13. Absence from meetings

- (1) A councillor or traditional leader must, at least six hours before the meeting, lodge with the municipal manager a written application for leave of absence from the whole or any part of the meeting or hearing concerned and, at the same time, furnish reasons for his or her application for leave of absence, if he or she -
  - (a) is unable to attend a meeting or hearing of which notice had been given;
  - (b) is unable to remain in attendance at a meeting or hearing; or
  - (c) will arrive after the stipulated time for a meeting or hearing.
- (2) A councillor or traditional leader who did not apply for leave of absence in terms of rule 13(1) and who was absent from a meeting or hearing or a part thereof must, after that meeting or hearing and within fourteen working days, lodge with the municipal manager a written application for leave of absence from that meeting or hearing and such an application for leave of absence must state the reasons for the late submission of the application and the reasons for his or her absence from the meeting or hearing.
- (3) The municipal manager must inform the chairperson of the meeting or hearing concerned of any application for leave of absence.
- (4) An application in terms of rules 13(1) or 13(2) is considered and granted or refused by -
  - (a) the speaker in the case of a council meeting or public hearing;
  - (b) the relevant chairperson in the case of any other committee meeting.
- (5) Whenever an application for leave of absence in terms of rules 13(1) or 13(2) was refused -
  - (a) the relevant functionary must supply the reasons for the refusal; and
  - (b) the municipal manager must immediately after the meeting or hearing in writing inform the councillor or traditional leader concerned accordingly and supply the reasons for the refusal
- (6) A councillor or traditional leader is deemed absent without leave from the meeting concerned if -
  - (a) he or she fails to apply in terms of rule 13(1) or 13(2) and he or she is absent from a meeting or hearing he or she is required to attend;
  - (b) his or her application for leave of absence has been refused and he or she is absent from the meeting he or she is required to attend;
  - (c) his or her application for leave of absence has been refused and he or she does not appeal in terms of rule 14;
  - (d) his or her appeal has been turned down; or
  - (e) he or she did not sign the attendance register contemplated in rule 17(1).

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## NKANGALA DISTRICT MUNICIPALITY - ADOPTION OF STANDING RULES OF ORDER



Notice is hereby given that the Nkangala District Municipality adopted the following Standing Rules of Orders in terms of Section 13 of the Local Government : Municipal Systems Act 32 of 2000.

- (7) A councillor delegated by the council to attend to other official duties at the time of a meeting he or she is required to attend, is deemed to have been granted leave of absence for the meeting he or she is required to attend.
- (8) The municipal manager must keep a record of all cases in terms of rule 13(6) and must submit a written report thereon to the speaker at least once every three months.
- 14. Appeal against refusal of application for leave of absence**
- (1) A councillor or traditional leader whose application for leave of absence had been refused may appeal against the refusal, and such appeal must be in writing and lodged with the municipal manager within fourteen days after the date of the decision; provided that the council or the committee who must consider the appeal may in exceptional circumstances condone the late submission of an appeal.
- (2) The council considers an appeal in terms of rule 14(1) in the case of absence from a council meeting, public meeting or public hearing, mayoral committee meeting or any council committee meeting, as the case may be.
- (3) A decision with regard to an appeal in terms of rule 14(1) is final.
- 15. Removal of councillor and traditional leader from office as a result of absence from meetings without leave**
- (1) Whenever a report, submitted to the speaker in terms of rule 13(8) identifies a -
- (a) councillor that had been absent without leave of absence from three or more consecutive council meetings or three or more consecutive committee meetings which that councillor was required to attend; or
- (b) a traditional leader that had been absent without leave of absence from three or more council meetings which such traditional leader was required to attend, the speaker must in writing report the matter to the council at the first ordinary council meeting next ensuing, and must, in the case of a traditional leader, also report the matter in writing to the traditional authority represented by that traditional leader
- (2) The council must consider the report of the speaker and must give the councillor or traditional leader concerned an opportunity to state his or her case. As soon as a councillor or traditional leader has stated his or her case, he or she must leave the meeting whilst the council considers the matter.
- (3) If, after consideration of the matter, the council -
- (a) finds that the councillor was absent without good reasons, the municipal manager must, in writing, request the MEC to remove the councillor from the council in terms of the Code of Conduct applicable to councillors; or
- (b) finds that the reason for the absence from any of the meetings was a good reason, the council may issue a formal warning to the councillor or traditional leader and determine the period during which the warning will be valid
- (4) A councillor ceases to be a councillor on the date that the MEC informs the municipal manager that the councillor had been removed from office.
- 16. Who may attend meetings**
- (1) Until the council or a committee closes a meeting, and subject to rule 16(2), a meeting may be attended by members of the public, employees of the council and the media.
- (2) A public meeting of voters or a constituency meeting or a public hearing may not be closed
- (3) Every councillor and traditional leader must, from the time stipulated in the notice convening the meeting, attend every meeting of the council, committee or every public meeting of voters and public hearing and remain in attendance at such meeting or hearing, unless -
- (a) leave of absence had been granted to him or her; or
- (b) he or she must leave a meeting or hearing in terms of the Code of Conduct.
- (4) The speaker and/or executive mayor, as the case may be, may by virtue of their offices, attend and participate in any committee meeting, provided that the speaker or executive mayor may not vote on any matter at such a committee meeting.
- (5) Any councillor who is not a member of a committee or any traditional leader may only attend a meeting of a committee with the express prior permission of the chairperson of that committee, which permission may not be unreasonably withheld
- (6) The speaker or the executive mayor or the chairperson of a committee, as the case may be, may invite any person to attend a meeting of the council or that committee, as the case may be
- (7) The municipal manager and managers of the council must attend public meetings of voters, public hearings, council and committee meetings, provided that the chairperson of a committee may, after consultation with the municipal manager, exempt the municipal manager or any manager from attending any meeting of the committee concerned, or, if he or she is not exempted, grant leave of absence to him or her from any meeting of that committee.
- (8) Mayoral Committee meetings are not open to the public or the media.
- 17. Attendance register**
- (1) The municipal manager must supply an appropriate attendance register at every meeting and hearing
- (2) Every councillor and traditional leader who is present at a meeting or hearing must sign the attendance register.
- (3) Any councillor or traditional leader who had been present at a meeting or hearing but who failed to sign the attendance register, is deemed absent without leave from the meeting concerned
- Part 4: Documents to be available at meetings**
- 18. Documents to be available at meetings**
- The municipal manager must ensure that a copy of the municipal code, referred to the Systems Act, is available at every meeting. The municipal code must include:
- (a) the Constitution of the Republic of South Africa;
- (b) the Municipal Finance Management Act;
- (c) the Structures Act;
- (d) the Systems Act;
- (e) the by-laws of the council; and
- (f) such other legislation as the council may determine from time to time.
- Part 5: Presiding at meetings and hearings**
- 19. General powers and duties of chairperson**
- (1) The chairperson of a meeting must -
- (a) ensure that the meeting or hearing at which he or she presides is conducted in accordance with these Standing Rules of Order;
- (b) when requested to do so, interpret these standing Rules of Order;
- (c) reject any motion, proposal or question which in his or her opinion -
- (i) may lead to the discussion of a matter already contained in the agenda for that meeting;
- (ii) contains unnecessary tactless, incriminating, disparaging or improper suggestions;
- (iii) may encourage, engender, advocate or aggravate hatred, discrimination, exclusion, restriction, ridicule, contempt or preference based on colour, descent, race, ethnicity, gender or religion so as to cause harm, hostility, degradation, violence or which insults, degrades, defames or encourages abuse of any racial, ethnic, gender or religious group, through the uttering of words, whether in writing or orally, or the performance of deeds;
- (iv) contains unwelcome suggestions, innuendoes, remarks or hints of a sexual nature, sexual advances, comments with sexual overtones, sex-related jokes or insults or unwelcome graphic comments of another person's body;
- (v) contains threatening, abusive or insulting language towards an employee which causes that employee harassment, alarm or distress due to any alleged, suspected or proven act, omission or statement by that employee in the exercise of any of his or her rights or the discharge of any of his or her duties so as to harass or cause or advocate unfair treatment of that employee;
- (vi) does not pertain to the governance, administration or management of, or the conditions in, the council;
- (vii) is contrary to these Rules of Order or any other law;
- (viii) may have an impracticable result or cause uneconomical, inefficient or ineffective use of resources or will be incapable of execution; or
- (ix) may result in unauthorised expenditure.
- (d) reject any motion, proposal or question regarding a matter -
- (i) beyond the council's executive or legislative authority unless, on the face of it, the proposal intends to convince the meeting to make representations with regard to that matter to a body or institution which has such authority; or
- (ii) in respect of which a decision of a judicial or quasi-judicial body is being awaited.
- (e) reject any motion, proposal or question which -
- (i) is not properly seconded;
- (ii) on the face of it, may threaten or affect a fundamental right of any person; or
- (iii) is unclear.
- (f) reject any proposal that a part of a meeting or a meeting be closed that does not comply with rule 92.
- (g) call the attention of any person at the meeting to -
- (i) irrelevance, tedious repetition or language unbecoming; or
- (ii) any breach of order by a councillor or such other person.
- (h) submit every motion and proposal made and seconded to the vote;
- (i) declare the result of any vote in terms of 19(1)(h); and
- (j) instruct any member of the public or media and any employee of the council who may be present at a meeting to leave the meeting when the meeting resolved to close any part of its session and not to return to it until the meeting continues in public.
- (2) The chairperson's ruling with regard to a motion, proposal or question is final; provided that -
- (a) if the ruling is contested or called into question, the debate is suspended and the ruling referred to the Rules and Ethics Committee for recommendation to the council

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# **NKANGALA DISTRICT MUNICIPALITY - ADOPTION OF STANDING RULES OF ORDER**

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Notice is hereby given that the Nkangala District Municipality adopted the following Standing Rules of Orders in terms of Section 13 of the Local Government : Municipal Systems Act 32 of 2000.

- (b) the ruling of the Rules and Ethics Committee must be submitted to the council for consideration at the next ordinary meeting at which meeting the council must consider the recommendation and confirm, amend or substitute the interpretation of the chairperson where after the debate is then continued.
- (3) The chairperson's ruling or interpretation of the Rules of Order is final; provided that -
- (a) if the interpretation or ruling is contested or called into question, the debate is suspended and the ruling referred to the Rules and Ethics Committee for recommendation to the council;
- (b) the ruling of the Rules and Ethics Committee must be submitted to the council for consideration at the next ordinary meeting;
- (c) the council must upon receipt of such recommendation, consider the matter and confirm, amend or substitute the interpretation of the chairperson whereafter the debate is then continued.
- (4) The chairperson may, in performing his or her functions and powers -
- (a) consult with the municipal manager;
- (b) direct any person who is speaking to discontinue his or her speech or to desist from breaching the order or to discontinue making interjections;
- (c) direct any person to apologise for and withdraw any allegation, statement or remark if it is untrue, coming, unnecessarily tactless, incriminating, disparaging, improper, racist or sexist or inciting violence or injures or impairs the dignity or honour of a councillor or employee of the council;
- (d) direct any person who persists in disregarding the chair or who obstructs the business at a meeting, to retire from the meeting; and
- (e) instruct any person to leave a meeting if the meeting resolves to close its session or any part of it.
- (5) If a person refuses to retire from a meeting or hearing after having been directed in terms of rule 19(4)(d) or 19(4)(e), the chairperson may direct an employee of the council present at the meeting to remove that person or cause his or her removal and to take steps to prevent that person from returning to the meeting or hearing.
- (6) The chairperson may change the order of business at the meeting despite any provisions to the contrary contained herein.
- 20. Failure or refusal to exercise powers or discharge duties by chairperson at meeting or hearing**
- (1) Whenever a councillor or traditional leader who attended a meeting or hearing is of the opinion that the chairperson at that meeting or hearing failed or refused to exercise any of his or her powers or to discharge any of his or her duties properly, he or she may direct a written allegation against the chairperson concerned to the municipal manager.
- (2) An allegation in terms of rule 20(1) must quote the relevant rule or convention that had been breached or not fulfilled and must state to what extent it had been breached or not fulfilled.
- (3) The municipal manager must submit the allegation to -
- (a) the speaker in the case of an allegation against the executive mayor;
- (b) the executive mayor in the case of an allegation against the chairperson of a section 79-committee or other committee;
- (c) the council in the case of an allegation against the speaker, and send a copy thereof to the councillor against whom the allegation had been made.
- (4) The relevant functionary or the council, as the case may be, must in consultation with the municipal manager, determine the time and place of the hearing when the matter will be considered, provided that in a case referred to in -
- (a) rule 20(3)(b), the municipal manager must, after receipt of the allegation, include the matter in the agenda of the next mayoral committee meeting;
- (b) rules 20(3)(a) or 20(3)(c), the municipal manager must, after receipt of the allegation, include the matter in the agenda of the next ordinary council meeting.
- (5) The municipal manager must inform the councillor who made the allegation and the councillor against whom the allegation had been made of the time and place where the matter will be heard.
- (6) At the hearing the councillor making the allegation and the councillor against whom the allegation had been made must have the opportunity to state his or her case, to call witnesses, to examine any documents submitted and to cross examine any witness.
- (7) After the matter had been heard the speaker, executive mayor or the council, as the case may be, must make a ruling as to the most probable version of the event and make a finding.
- (8) (a) Should it be found that an allegation against the speaker was true, the council must decide an appropriate penalty.
- (b) Whenever the speaker finds that an allegation against the executive mayor was true, he or she must submit his or her finding to the council and recommend an appropriate penalty.
- (c) Whenever the executive mayor finds that an allegation against the chairperson of a section 79-committee or other committee was true he or she must submit his or her finding to the council and recommend an appropriate penalty.
- (9) An appropriate penalty may include a formal warning or reprimand, and whenever a formal warning is issued, the council, the executive mayor or the speaker, as the case may be, must determine the period during which the warning is valid.
- 21. Status of chairperson at meeting**
- Whenever the chairperson at a meeting speaks, any person then speaking or offering to speak and all other persons in the meeting must remain silent so that the chairperson may be heard without interruption.
- 22. Presiding at the first council meeting after a general election**
- The municipal manager, or if there is no municipal manager, a person appointed by the MEC, presides at the first meeting of a council after a general election of councillors until a speaker is elected.
- 23. Presiding at council meetings**
- (1) The speaker presides, with due regard for the provisions of these standing Rules of Order, at every council meeting where he or she is present.
- (2) Whenever the speaker is absent from or unable to preside at or during any part of a council meeting, the council must elect an acting speaker in terms of the Structures Act.
- 24. Presiding at council meetings when position of speaker is vacant**
- (1) Whenever the office of speaker becomes vacant, except during a council meeting, the municipal manager must call a special council meeting for the purpose of electing a speaker on a date and at a time and venue determined by him or her, however, such special council meeting must take place within fourteen days after the office of the speaker became vacant.
- (2) The municipal manager presides over the election of a speaker in terms of rule 24(1).
- (3) The speaker elected at a meeting in terms of rule 24 (1) serves as speaker for the un-expired term of his or her predecessor.
- 25. Presiding at mayoral committee meetings**
- The executive mayor presides at meetings of the mayoral committee.
- 26. Presiding at section 79-committee or other committee meetings**
- (1) The councillor appointed by the council as chairperson of a section 79-committee or other committee (in this rule referred to as the 'chairperson'), presides at meetings of such committee where he or she is present.
- (2) Whenever the chairperson is absent from or unable to preside at or during any part of the committee meeting, a member of that committee elected by the members of the committee present at that meeting, presides at the meetings of the committee for the duration of the chairperson's absence or inability.
- (3) The municipal manager presides over the election of a chairperson in terms of rule 26(2).
- (4) The committee may not elect the speaker or the executive mayor as chairperson in terms of rule 26(2).
- 27. Presiding at public meetings of voters and public hearings**
- (1) The speaker presides at public meetings of voters and any public hearing convened by the council with due regard to the provisions of rule 27(2).
- (2) The executive mayor presides at public hearings convened by him or her.
- (3) Whenever the councillor designated in terms of rules 27(1) or 27(2) is absent from or unable to preside at or during any part of a public meeting of voters or constituency meeting or a public hearing, the councillors present at such meeting or hearing must elect from amongst their number a chairperson for the meeting or hearing for the duration of that councillor's absence or inability.
- (4) The municipal manager presides over the election of a chairperson in terms of rule 27(3).
- Part 6: Conduct of persons at meetings**
- 28. Conduct of members of public at council or committee meetings**
- (1) A member of the public or the media or an employee attending a council or committee meeting may not -
- (a) at any time address the meeting, unless he or she is a member of a deputation in terms of rule 47;
- (b) obstruct the business of the meeting;
- (c) make any interjections;
- (d) make unwelcome suggestions, innuendoes, remarks or hints of a sexual nature, sexual advances, comments with sexual overtones, sex-related jokes or insults or unwelcome graphic comments of another person's body;
- (e) encourage, engender, advocate or aggravate hatred, discrimination, exclusion, restriction, ridicule, contempt or preference based on colour, descent, race, ethnicity, gender or religion so as to cause harm, hostility, degradation, violence or which insult, degrade, defame or encourage abuse of any racial, ethnic, gender or religious group, through the uttering of words, whether in writing or orally, or the performance of deeds;
- (f) use threatening, abusive or insulting language towards an employee or display any writing, sign or other visible presentation which is

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# **NKANGALA DISTRICT MUNICIPALITY - ADOPTION OF STANDING RULES OF ORDER**

Notice is hereby given that the Nkangala District Municipality adopted the following Standing Rules of Orders in terms of Section 13 of the Local Government: Municipal Systems Act 32 of 2000.

- threatening, abusive or insulting which causes that employee harassment, alarm or distress due to any alleged, suspected or proven act, omission or statement by that employee in the exercise of any of his or her rights or the discharge of any of his or her duties so as to harass or cause or advocate unfair treatment of that employee; or
- (g) make unwelcome or obscene gestures
- (2) Rule 28(1)(a) does not apply to the municipal manager or a manager
- (3) Whenever a meeting resolves to close its session or a part thereof, any member of the public, media or employee must leave the meeting immediately and not return to that meeting until it resumes as a public meeting.
- (4) A member of the public or media attending a council or committee meeting is subject to the authority of the chairperson of the meeting
- 29. Recording of proceedings at meetings**  
Except for the purpose of writing the official minutes of a meeting by an employee, nobody may, unless the express prior approval of the chairperson of a meeting had been obtained, make any recording, whether audio or visual or both audio and visual, of a meeting or any part thereof.
- 30. Conduct of councillors during meetings**  
In the case of any allegation of unbecoming conduct by a councillor, the Rules and Ethics Committee must determine if such alleged conduct by a councillor contravenes the provisions of the Code of Conduct contained in the Systems Act.
- 31. Dress code**  
The council may by resolution prescribe a dress code for councillors and traditional leaders attending meetings
- 32. Person speaking to address chairperson**  
A person addressing a meeting or hearing must address the chairperson of that meeting or hearing.
- 33. Councillor to sit while speaking**  
(1) A councillor, traditional leader or person addressing a meeting or hearing must sit while speaking.  
(2) If a councillor or traditional leader who is not speaking raises his or her hand on a point of order or to make a proposal and the chairperson addresses such councillor or traditional leader while another councillor is speaking, the councillor or traditional leader who speaks must remain silent until the chairperson has made a ruling on the point of order or the proposal
- 34. Duration and reading of speeches**  
(1) A Councillor may only speak on any matter included in the agenda of a Council Meeting if his/her name appears on a speakers list which has been prepared by the Municipal Manager and provided to the Speaker before the commencement of the meeting  
(2) The speaker's list referred to in rule 34(1) above shall:  
(a) Contain the name of every Councillor or Traditional Leader who wishes to speak during the Council meeting as well as the number(s) of the item(s) on the agenda on which he or she wishes to speak.  
(b) Shall be prepared at a meeting convened by the Municipal Manager on the day of the Council meeting between herself/himself and the Chief Whip(s) of all the political parties represented on the Council together with all independent Councillors and a representative of the Traditional Leaders  
(3) At the meeting referred to in rule 34(2)(b) above -  
(a) the Municipal Manager, with due regard to the number of items on the agenda shall determine the approximate duration of the Council meeting, which determination shall be based on the average duration of the three previous Council meetings with approximately the same number of items; and  
(b) shall allocate speaking time to each political party, independent councillor or traditional leader on a percentage basis in accordance with their representation on the Council
- 35. Councillor to speak only once**  
(1) A councillor or traditional leader may speak only once on a matter, unless permission to speak more than once is granted by the chairperson of the meeting concerned  
(2) The introducer of a motion or proposal may reply in conclusion of the debate, but must confine his or her reply to answering previous speakers.  
(3) The council may allow the executive mayor or the chairperson of a section 79-committee or other committee, as the case may be, to make an explanatory statement prior to the consideration of any particular matter in the report of the executive mayor or section 79-committee or other committee or during the discussion of such report in reply to a specific question.
- 36. Relevance**  
(1) A councillor or traditional leader who speaks must confine his or her speech strictly to the matter under discussion.  
(2) No discussion may take place -  
(a) on a matter which anticipates a matter on the agenda unless the chairperson has granted leave to discuss two or more items at the same time or the municipal manager indicated in the agenda that two or more items should be considered together; or  
(b) on any motion or proposal that had been rejected in terms of rule 19(1)(f).
- 37. Councillor's right to information**  
A councillor has the right to request the municipal manager to supply such information as may be required for the proper performance of his or her duties as a councillor, including the making of a speech at a meeting or hearing, provided that -  
(a) at least three working days' written notice of the information required is given to the municipal manager; and  
(b) confidential information obtained in terms of this rule may not be made known by the relevant councillor.
- 38. Personal explanation, point of order and clarification**  
(1) A councillor or a traditional leader may, at any time during a meeting, whether or not he or she participated in a debate underway, raise -  
(a) on a point of order in the event of a departure from these Rules of Order or any law;  
(b) to explain any part of his or her speech that may have been misunderstood; or  
(c) to request that any part of a speech that he or she may have misunderstood be explained  
(2) A councillor or traditional leader referred to in rule 38(1) must be heard forthwith  
(3) The ruling of the chairperson of the meeting on a point of order or a personal explanation is, subject to rule 19(2), final and may not be discussed.
- 39. Right of municipal manager to have advice recorded in minutes**  
(1) The chairperson at a meeting must give the municipal manager an opportunity to address that meeting on any matter before the meeting in order to advise the meeting as to the eligibility of any proposal or motion before the meeting.  
(2) The municipal manager has the right to have his or her advice regarding any motion or proposal which may -  
(a) cause unauthorised expenditure; or  
(b) be beyond the authority of the council, recorded in the minutes of the meeting where the advice was given.
- Part 7: Adjournment and continuation of meetings**
- 40. Adjournment of meeting in the absence of a quorum**  
(1) If there is no quorum present within 30 minutes after the time stipulated in the notice of a meeting referred to in rule 10, such meeting is not held but a continuation meeting is held in terms of rule 42.  
(2) If at any time during the course of a council or committee meeting it is suspected that there is no quorum present -  
(a) the chairperson must discontinue the proceedings immediately; and  
(b) cause the councillors present to be counted, and if the suspicion is proved correct, the chairperson must instruct the municipal manager to ring the bell for one minute, and if there is still no quorum five minutes after the bell had been rung, the chairperson must adjourn the meeting forthwith.  
(3) If the shortfall of councillors contemplated in rule 40(2) is owing to the withdrawal of one or more councillors in compliance with the code of conduct, the chairperson must arrange that such matter be dealt with at the first meeting next ensuing  
(4) If a sufficient number of councillors are present after the bell had been rung, the meeting continues, and the councillor who was speaking when the proceedings were discontinued, is, in his or her own discretion, entitled to start his or her speech from afresh.  
(5) Any business, except a matter referred to in rule 40(3) which had not been dealt with at a meeting that had been adjourned, must be considered at a continuation meeting contemplated in rule 42, however, any unfinished business arising from a special meeting must be considered at the first ordinary meeting next ensuing unless the date of such ordinary meeting is later than the date contemplated in rule 42.
- 41. Adjournment of meeting before it completed its business**  
(1) A councillor may at any time during a meeting propose that the meeting be adjourned and must state the reasons for the proposal, however, no councillor may more than twice during the same meeting propose that it be adjourned.  
(2) A proposal in terms of rule 41(1) must be seconded by a councillor present at the meeting, however, a councillor may not more than twice during the same meeting second a proposal to adjourn, and such a proposal lapses if it is not properly seconded.  
(3) A proposal in terms of rule 41(1) is carried if a majority of the members present at a meeting vote in favour thereof  
(4) Whenever a meeting adjourns in terms of rule 41(1) before it had finished the business stated in the agenda for that meeting, the meeting must resume as a continuation meeting in terms of rule 42 to deal with any unfinished business, unless the date of the first ordinary meeting next ensuing is earlier than the date referred to in rule 42, in which case the unfinished business of an adjourned meeting is dealt with at that ordinary meeting

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**NKANGALA DISTRICT MUNICIPALITY - ADOPTION OF STANDING RULES OF ORDER****7**

Notice is hereby given that the Nkangala District Municipality adopted the following Standing Rules of Orders in terms of Section 13 of the Local Government : Municipal Systems Act 32 of 2000.

**42. Continuation of adjourned meeting**

- (1) A continuation meeting is held at the same time and venue as a meeting that had been adjourned in terms of rule 40 or 41, on a day at least seven days but not more than 14 days later.
- (2) The agenda for a continuation meeting is the agenda for the meeting that had been adjourned.

**43. Temporary adjournment of meeting**

- (1) A councillor may at any time during a meeting propose that the meeting be adjourned for a period proposed by him or her, provided that –
  - (a) not more than two such proposals may be made during the same meeting; and
  - (b) no such adjournment may exceed thirty (30) minutes.
- (2) Despite the provisions of rule 43(1)(a), the chairperson at a meeting may, if he or she is of the opinion that a third temporary adjournment of a meeting may facilitate the discussion and resolution of a matter, allow a third adjournment in terms of rule 43(1).
- (3) A proposal in terms of rule 43(1) must be seconded by a councillor present at the meeting, however, a councillor may not more than twice during the same meeting second a proposal to adjourn, and such a proposal lapses if it is not properly seconded.
- (4) A proposal in terms of rule 43(1) is carried if a majority of the members present at a meeting vote in favour thereof.
- (5) The meeting resumes after the expiry of the period referred to in rule 43(1), and deals with any unfinished business contained in its agenda.

**Part 8: Agendas and minutes of meetings****44. Only matters included in agenda are dealt with**

- (1) Subject to the provisions of rules 44(2) and 44(5) only matters included in an agenda for a meeting may be dealt with, however, the municipal manager may table an urgent matter for discussion if he or she deems it necessary.
- (2) A councillor may at any time during a meeting propose that rule 44(1) be suspended to allow discussion of any matter not included in the agenda, and must give reasons for his or her proposal.
- (3) A proposal in terms of rule 44(1) need not be seconded and no debate about the proposal is allowed.
- (4) A proposal referred to in rule 44(2) is carried if the councillors present at a meeting unanimously adopt it.
- (5) An urgent report received from the executive mayor may be tabled and considered during a council meeting.

**45. Minutes of meetings and summary of evidence at hearings**

- (1) The municipal manager must keep, or cause to be kept, minutes of the proceedings of every public meeting of voters, public hearing, council and committee meeting.
- (2) The minutes of a meeting must reflect –
  - (a) the names of the councillors and traditional leaders attending;
  - (b) the names of the councillors and traditional leaders absent with or without leave;
  - (c) the periods of absence during a meeting of a councillor or traditional leader;
  - (d) the names of the councillors voting respectively for and against any matter for the decision of which a division is called;
  - (e) the name of any councillor who demanded that his or her vote against any particular decision be recorded in the minutes;
  - (f) any adjournment of the meeting;

- (g) any declaration of a personal or pecuniary interest by a councillor or a traditional leader;
- (h) any advice of the municipal manager regarding possible unauthorised expenditure or resolutions beyond the authority of the council; and
- (i) the resolutions taken.
- (3) The minutes of a meeting must be delivered to the councillors with the notice of the ensuing meeting or before such a notice is delivered.
- (4) Minutes delivered in terms of rule 45(3) are deemed read with a view to their approval.
- (5) No proposal regarding minutes, except a proposal relating to the accuracy thereof, is allowed.
- (6) The minutes of a meeting, if practically possible, must be approved at the next ordinary meeting of the council or committee, as the case may be.
- (7) The chairperson of the meeting must sign the minutes upon approval, and if the minutes are written on loose sheets, each sheet must be signed.
- (8) Any councillor or other person speaking at a meeting may request that his or her speech not be recorded, and upon receipt of such a request the municipal manager must cease such a recording.
- (9) The municipal manager must make, or cause to be made, a summary of the proceedings and evidence given at a public hearing and submit it at an ordinary meeting of the council or to the executive mayor, as the case may be.

**46. Declaration of personal and pecuniary interest**

- (1) A councillor or traditional leader wishing to declare a personal or pecuniary interest in terms of the code of conduct must do so at least 24 hours before the meeting when the relevant item is called the councillor or traditional leader involved must recuse himself or herself.

**Part 9: Deputations, petitions, objections and representations****47. Deputations**

- (1) Anybody who wishes to obtain an interview with the mayoral committee or a committee of council, must lodge a written request with the municipal manager, and such an application must state the representations the applicant wishes to make in detail.
- (2) The municipal manager must submit the request to the relevant manager for investigation and submission of a comprehensive report to the municipal manager. The municipal manager must thereafter submit such a report to the mayoral committee or relevant committee as the case may be.
- (3) If it is deemed necessary by the municipal manager for the mayoral committee or relevant committee, as the case may, to meet such deputation the municipal manager must inform the requester of the date, time and venue where the deputation is to address the mayoral committee or other committee, as the case may be.

**48. Attendance of council meeting by Auditor-general**

- (1) Whenever the audit report is included in the agenda for a council meeting, the municipal manager must in writing invite the Auditor-general, the provincial treasury and the department responsible for local government to that meeting.
- (2) Despite any provisions to the contrary in these standing Rules of Order, the speaker may change the order of business at a meeting referred to in rule 48(1) to allow the Auditor-general to address the council and councillors to ask questions with regard to the audit report and audit findings.

**49. Petitions**

- (1) A councillor or traditional leader must submit a petition received by him or her to the municipal manager.

- (2) The municipal manager must inform the speaker of any petition he or she received.

- (3) Any petition received in terms of rules 48(1) or 49(2) must be referred to the relevant manager for investigation and submission of a comprehensive report to the municipal manager. The municipal manager must thereafter submit such petition and report to the council, mayoral committee or relevant committee as the case may be.

- (4) If the committee or the executive mayor to whom a petition had been referred does not have the power to dispose of the matter, the committee or the executive mayor, as the case may be, must submit a report and recommendations to the council.

**50. Objections and representations**

- (1) Whenever the council invites public comment, representations or objections with regard to any proposed resolution before the council or a resolution the council had taken, the municipal manager must designate a person who will be responsible for the receipt of such comment, representations or objections.
- (2) The person designated in terms of rule 50(1) must make a summary of the comments, representations and comments, if any, that were received and submit it to the relevant manager.
- (3) The manager must consider the summary and submit it, together with his or her report and recommendations to the municipal manager who must refer it, with his or her comments, to the council or the executive mayor or the relevant committee, as the case may be.
- (4) The executive mayor or committee, as the case may be, must consider the summary, report and recommendations of the manager and the comments of the municipal manager and submit the matter to the council together with his or her or their recommendations.

**Part 10: Questions****51. Questions of which notice had been given**

- (1) A councillor or traditional leader may, at any time, submit to the municipal manager a written question he or she intends to ask during a council meeting or a meeting of a committee of which he or she is a member, however, such question must be submitted to the municipal manager at least ten workdays before the meeting where the question will be asked.
- (2) The municipal manager must immediately upon receipt of a question in terms of rule 51(1), provide a copy thereof to the relevant manager and instruct him or her to prepare a reply to the question and the municipal manager may direct a manager to which he or she has sent the question to consult with any other manager before he or she prepares the answer.
- (3) If the question had been received at least ten workdays before the scheduled date of the meeting where the question would be asked, the municipal manager must ensure that the question and the draft answer thereto is included in the agenda for the first ordinary meeting of the council or committee next ensuing where the question will be asked.
- (4) Any question put in terms of this section must be answered by or on behalf of the Executive Mayor.

**52. Questions during meetings**

- (1) A councillor or traditional leader may at a meeting of the council or a committee of which he or she is a member, ask a question regarding a matter arising from or pertaining to an item contained in the agenda.

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**NKANGALA DISTRICT MUNICIPALITY - ADOPTION OF STANDING RULES OF ORDER**

Notice is hereby given that the Nkangala District Municipality adopted the following Standing Rules of Orders in terms of Section 13 of the Local Government : Municipal Systems Act 32 of 2000.

**(2) A question-**

- (a) may only be asked during a meeting to solicit factual information;
- (b) may not deal with matters of policy, except the implementation of policy; and
- (c) may not seek to solicit an opinion or include or amount to a statement of fact

**Part 11: Motions****53. Motion to be in written form**

- (1) A councillor or traditional leader may put a matter on the agenda of a committee of which he or she is a member or of the council by submitting a written motion to the municipal manager.

**54. Submission and limitation of motions**

- (1) With due regard for the provisions of rule 54(4) a motion in terms of rule 53 must be included in the agenda of the next ordinary meeting of council or the committee concerned; provided it had reached the municipal manager at least ten working days before the date referred to in rule 10.
- (2) Only one motion of a councillor or traditional leader may be considered at a meeting and no member may move more than three motions during any financial year.
- (3) If the introducer of a motion is absent during the meeting when the motion is put to the order, it lapses without further discussion.
- (4) Any motion which -
  - (a) contemplates the repeal or amendment of a resolution taken during the preceding three months; or
  - (b) has the same scope as a motion that had been rejected during the preceding three months may not be included in the agenda, unless it had been signed by a majority of all the members of the council

**55. Withdrawal and amendment of motions**

- (1) With due regard for any provisions to the contrary in these standing Rules of Order, the introducer of a motion may, at any time before the motion is put to order at a meeting, withdraw it, and such withdrawn motion lapses without further discussion.
- (2) The introducer of a motion may during a meeting where the motion is considered, request permission to amend the motion, which permission must be granted or denied without discussion.

**Part 12: Subject matter and consideration of motions and proposals****56. Right of introducer of motion to speak and reply**

The introducer of a motion in terms of rule 53 has the right, if the motion had not been rejected or withdrawn, to introduce the motion and to reply provided provision was made on the list of speakers as determined per rule 34(1).

**57. Motion or proposal regarding budget**

- The executive mayor, or the member of the mayoral committee responsible for finance, must introduce, at a council meeting which may not be closed for the public and the press -
  - (a) the draft budget;
  - (b) a revised draft budget; or
  - (c) a draft adjustments budget.

**58. Motion or proposal regarding by-laws**

A motion or proposal affecting the repeal, drafting or amendment of by-laws must, before the council considers it, be referred to and considered by the appropriate section 79-committee for report and recommendations.

**59. Eligible proposals**

- (1) With due regard for the provisions of rules 19(1)(c) to 19(1)(f), the following proposals only may be

- made during the discussion of any motion, proposal or matter contained in an agenda, namely:
  - (a) that the motion or proposal be amended;
  - (b) that the matter be referred back to the executive mayor or the relevant committee for further consideration;
  - (c) that consideration of the matter be deferred;
  - (d) that the debate be suspended;
  - (e) that the matter be put to the vote; and
  - (f) that the meeting continues to the next matter.
- (2) Any proposal in terms of rule 58(1) may only be put to the vote if it had been properly seconded.

**60. Amendment of motion or proposal**

- (1) A proposal that a motion or proposal (hereafter the "original motion") be amended, may only be made by a councillor or traditional leader during his or her speech on the original motion provided that provision was made on the speakers list as per rule 34(1).
- (2) No councillor or traditional leader may make more than one proposal for the amendment of the same original motion.
- (3) A proposal in terms of rule 60(1) must be relevant to the original motion and the chairperson must clearly repeat it to the meeting before it is put to the vote.
- (4) With due regard for rule 60(5), more than one amendment of an original motion may be introduced, and every amendment introduced must be put to the vote at the close of the debate.
- (5) If a proposal in terms of rule 60(1) had been made -
  - (a) no other proposal may be made until its introducer had addressed the meeting;
  - (b) the councillor or traditional leader who made the proposal may address the meeting for a period as determined by the speakers list as per rule 34(1) on his or her proposal, but he or she has no right of reply; and
  - (c) the seconder may not address the meeting on the proposal.
- (6) (a) When a proposal in rule 60(1) had been made and its introducer had spoken in terms of rule 60(5), the introducer of the original motion may address the meeting on that proposal for a period of one (1) minute despite any other provisions to the contrary contained in these Rules of order without diminishing from his or her right to reply should that proposal be rejected.
- (b) If a proposal in terms of rule 60(1) is rejected, a vote must be taken on the original motion without any further discussion.
- (7) (a) If more than one amendment on an original motion had been introduced, they must be put to the vote in the order they were made.
- (b) If any amendment is carried, the amended motion or proposal takes the place of the original motion and becomes the motion or proposal in respect of which any further proposed amendments must be put to the vote.

**61. Referring matter back**

- (1) A proposal that a motion or proposal (hereafter the "original motion") be referred back, may only be made by a councillor or traditional leader during his or her speech on the original motion provided that provision was made on the speakers list as per rule 34(1).
- (2) A proposal in terms of rule 61(1) may only be made during a council meeting in the case of a recommendation by the executive mayor.
- (3) If a proposal in terms of rule 61(1) had been made -
  - (a) no other proposal may be made until its introducer had addressed the meeting;
  - (b) the councillor or traditional leader who made the proposal may address the meeting for a

period as determined by the speakers list as per rule 34(1) on his or her proposal, but he or she has no right of reply; and

- (c) the seconder may not address the meeting on the proposal.

- (4) (a) When a proposal in terms of rule 61(1) had been made and after its introducer had spoken in terms of rule 61(3), the introducer of the original motion may address the meeting on that proposal for a period of one (1) minute despite any other provisions to the contrary contained in these Rules of order without diminishing from his or her right to reply should that proposal be rejected.

- (b) If a proposal in terms of rule 61(1) is rejected, a vote must be taken on the original motion without any further discussion.

- (5) (a) A proposal in terms of rule 61(1) may not be put to the vote until the speaker or the executive mayor or the chairperson of the relevant committee, as the case may be, had addressed the meeting.

- (b) If such proposal is carried, the debate on the recommendation ends and the meeting proceeds to the next matter.

**62. Deferring consideration of matter**

- (1) Any councillor or traditional leader may, at the end of a speech about the original motion, propose that the matter be deferred.
- (2) The councillor or traditional leader who made the proposal in terms of rule 62(1) may address the meeting for a period as determined by the speakers list as per rule 34(1) on his or her proposal, but he or she has no right of reply, and the seconder may not address the meeting on the proposal.
- (3) A proposal similar to the proposal in terms of rule 62(1) may not be made within half an hour after the first proposal was defeated in respect of the same original motion.
- (4) (a) When a proposal in rule 62(1) had been made and its introducer had spoken in terms of rule 62(2), the introducer of the original motion may address the meeting on that proposal for a period of one (1) minute despite any other provisions to the contrary contained in these Rules of order without diminishing from his or her right to reply should that proposal be rejected.
- (b) If a proposal in terms of rule 62(1) is rejected, a vote must be taken on the original motion without any further discussion.
- (5) If the proposal in terms of rule 62(1) concerns -
  - (a) a recommendation of the executive mayor, the matter must, if that proposal is carried, be included in the next report of the executive mayor to the council; and
  - (b) any other matter, the matter must be included in the agenda of the first ordinary council meeting next ensuing.

**63. Suspending debate**

- (1) Any councillor or traditional leader may at the end of a speech about the original motion propose that the debate be suspended, however, no councillor or traditional leader may move or second more than one proposal that a debate be suspended during any meeting.
- (2) The councillor or traditional leader who made the proposal in terms of rule 63(1) may address the meeting for a period as determined by the speakers list as per rule 34(1) on his or her proposal, but he or she has no right of reply, and the seconder may not address the meeting on the proposal.

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## NKANGALA DISTRICT MUNICIPALITY - ADOPTION OF STANDING RULES OF ORDER



Notice is hereby given that the Nkangala District Municipality adopted the following Standing Rules of Orders in terms of Section 13 of the Local Government : Municipal Systems Act 32 of 2000.

<p>(3) A proposal similar to the proposal in terms of rule 63(1) may not be made within thirty minutes after the first proposal was defeated in respect of the same original motion.</p> <p>(4) (a) When a proposal in rule 63(1) had been made and after its introducer had spoken in terms of rule 63(2) the introducer of the original motion may address the meeting on that proposal for a period of one (1) minute despite any other provisions to the contrary contained in these Rules of order without diminishing from his or her right to reply should that proposal be rejected.</p> <p>(b) If a proposal in terms of rule 63(1) is rejected, a vote must be taken on the original motion without any further discussion.</p> <p>(5) A proposal in terms of rule 63(1) must be rejected if the council or committee, as the case may be, is required by law to pass a resolution on the matter at or before a particular date.</p> <p>(6) If a proposal in terms of rule 63(1) is carried, the meeting must deal with the next item on the agenda, and the item, in respect of which the debate had been suspended, must be placed first on the list of motions in the next agenda of the council.</p> <p>(7) At the resumption of a suspended debate, the introducer of the motion which caused the suspension must address the meeting first.</p> <p><b>64. Putting matter to vote</b></p> <p>(1) Any councillor or traditional leader may, at the end of a speech about the original motion, propose that the matter be put to the vote.</p> <p>(2) The councillor or traditional leader who made the proposal in terms of rule 64(1) may address the meeting for a period as determined by the speakers list as per rule 34(1) on his or her proposal, but he or she has no right of reply, and the seconder may not address the meeting on the proposal.</p> <p>(3) A proposal similar to the proposal in terms of rule 64(1) may not be made within thirty minutes after the first proposal was defeated in respect of the same original motion.</p> <p>(4) (a) When a proposal in rule 64(1) had been made and its introducer had spoken in terms of rule 64(2), the introducer of the original motion may, address the meeting on that proposal for a period of one minute despite any other provisions to the contrary contained in these Rules of order without diminishing from his or her right to reply should that proposal be rejected.</p> <p>(b) If a proposal in terms of rule 64(1) is rejected, a vote must be taken on the original motion without any further discussion.</p> <p>(5) The introducer of the original motion has the right to reply before the matter is put to the vote.</p> <p><b>65. Proceeding to next business</b></p> <p>(1) Any councillor or traditional leader may, at the end of a speech about the original motion, propose that the meeting proceed to the next business.</p> <p>(2) The councillor or traditional leader who made the proposal in terms of rule 65(1) may address the meeting for a period as determined by the speakers list as per rule 34(1) on his or her proposal, but he or she has no right of reply, and the seconder may not address the meeting on the proposal.</p> <p>(3) A proposal similar to the proposal in terms of rule 65(1) may not be made within thirty minutes after the first proposal was defeated in respect of the same original motion.</p> <p>(4) (a) When a proposal in rule 65(1) had been made and its introducer had spoken in terms of rule 65(2), the introducer of the original motion may address the meeting on that proposal for a period of one minute despite any other</p>	<p>provisions to the contrary contained in these Rules of order without diminishing from his or her right to reply should that proposal be rejected.</p> <p>(b) If a proposal in terms of rule 65(1) is rejected, a vote must be taken on the original motion or proposal without any further discussion.</p> <p>(5) A proposal in terms of rule 65(1) must be rejected if the council or committee, as the case may be, is required by law to pass a resolution on the matter at or before a particular date.</p> <p>(6) If the proposal in terms of rule 65(1) is carried, the matter under discussion lapses without further discussion.</p> <p><b>Part 13: Applications by councillors and traditional leaders</b></p> <p><b>66. Interest in council business</b></p> <p>A councillor or traditional leader may not obtain any financial interest in any council business, irrespective of the procurement process followed.</p> <p><b>67. Disclosure of declared interests</b></p> <p>(1) The municipal manager must compile a register of the financial interests of councillors and traditional leaders declared in terms of the code of conduct.</p> <p>(2) As soon as the municipal manager has completed the register referred to in rule 67(1) he or she must submit it to the council.</p> <p>(3) The council must, on receipt of the register in terms of rule 67(2), during a closed meeting determine which of the declared financial interests must be made public having regard to the need for confidentiality and the need for public disclosure.</p> <p>(4) A councillor or traditional leader who has declared an interest that is recorded in the register may not be present during the consideration of the matter.</p> <p>(5) Any interest declared in terms of this rule that had not been made public, is confidential.</p> <p><b>68. Resignation of councillors and vacancies in offices</b></p> <p>(1) A councillor may, by written notice signed by him or her and delivered to the municipal manager, resign -</p> <p>(a) as councillor; or</p> <p>(b) from any office he or she holds.</p> <p>(2) A councillor may resign from office at any time during a council or committee meeting by making a declaration to the council or committee in that regard, however, he or she must immediately after such a declaration, resign in writing, and a declaration in terms of this rule may not be withdrawn.</p> <p>(3) If the resignation was that of the speaker or executive mayor, the council must as soon as the resignation of the councillor concerned in terms of rule 67(2) had been reduced to writing, signed and given to the municipal manager, elect a speaker or executive mayor despite the provisions of rules 23 or 24.</p> <p>(4) (a) A resignation in terms of rules 68(1) or 68(3) may not be withdrawn and takes effect upon receipt thereof by the municipal manager.</p> <p>(b) If the executive mayor resigns, the members of the mayoral committee are deemed to have resigned from the same date as the executive mayor.</p> <p>(5) Except when the resignation or vacancy is that of the speaker, the municipal manager must immediately upon receipt of a resignation of a -</p> <p>(a) councillor or when a vacancy arises in the council in any other manner, report it to the speaker; and</p> <p>(b) member of the mayoral committee, report it to the executive mayor.</p> <p>(6) The municipal manager must ensure that any resignation or a report of any vacancy arising in another manner is contained in the agenda for the next ordinary council meeting after the vacancy arose.</p>	<p>(7) The council must, except in the case of a vacancy arising in the mayoral committee, at the meeting where a vacancy in an office of the council is reported, elect from amongst the councillors a successor for the councillor whose resignation caused the vacancy, and a councillor elected to an office in terms of this rule serves for the un-expired term of his or her predecessor.</p> <p><b>Part 14: Full-time councillors</b></p> <p><b>69. Designation of full-time councillors</b></p> <p>Before the council considers designating any councillor identified by the MEC as a possible full-time councillor, it must obtain and consider a report from the municipal manager.</p> <p><b>70. Report of municipal manager with regard to full-time councillors</b></p> <p>A report in terms of rule 69, must include all the relevant information to enable the council to take an informed decision.</p> <p><b>71. Applications by full-time councillors to undertake other paid work</b></p> <p>(1) A councillor who was designated as a full-time councillor may apply for permission of the council to undertake other paid work (in this rule "private work").</p> <p>(2) An application for private work must be lodged in writing with the municipal manager and must state all the relevant information to enable the council to take an informed decision.</p> <p>(3) The council may grant or refuse an application for private work on any conditions deemed necessary.</p> <p>(4) The meeting where an application for private work is considered may not be closed.</p> <p>(5) The applicant may not be present at a meeting during the discussion of the application; provided that the speaker may request the applicant to supply such information as the council may request during that meeting, and the applicant may supply the requested information orally during the meeting.</p> <p>(6) The council may, before it considers an application for private work, request that additional information with regard to the intended work as may be necessary for the proper consideration of the application be submitted in writing.</p> <p>(7) The granting of permission to undertake private work is valid for only 12 months after which the councillor concerned must submit a new application.</p> <p>(8) Any permission in terms of this rule -</p> <p>(a) does not exempt a councillor from complying with the code of conduct; and</p> <p>(b) is not a defence against any allegation of a breach of the code of conduct.</p> <p><b>Part 15: Traditional Leaders</b></p> <p><b>72. Traditional Leaders</b></p> <p>(1) Only traditional leaders identified by the MEC for Local Government in the Province and in accordance with Schedule 6 and by notice in the Provincial Gazette may, participate in the proceedings of Council;</p> <p>(2) The number of traditional leaders that may participate in the proceedings of Council may not exceed more than 20% of the total number of councillors in that council;</p> <p>(3) Before Council takes a decision on any matter affecting the area of the traditional authority, the leader of that authority must be allowed to express a view on the matter.</p>
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# NKANGALA DISTRICT MUNICIPALITY - ADOPTION OF STANDING RULES OF ORDER

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Notice is hereby given that the Nkangala District Municipality adopted the following Standing Rules of Orders in terms of Section 13 of the Local Government : Municipal Systems Act 32 of 2000.

- (4) A traditional leader who is entitled to participate in the proceedings of Council is entitled to the payment of out of pocket expenses which should be determined by Council

## Part 16: Council Whip

73. **Powers, Functions and Duties of Council Whip**  
The council who executes the powers, functions and duties delegated or assigned to him or her by the council.

## CHAPTER THREE LANGUAGE POLICY OF COUNCIL

74. **Determination of language policy**  
The council must at its first meeting after a general election for councillors review the language policy of the council in terms of rule 77 and where such policy does not exist, instruct the municipal manager to develop a draft policy and submit it to the council.
75. **Differentiation between languages for different purposes**  
The council may determine that one or more languages be used for different purposes.
76. **Factors to be taken into account**  
When the council determines a language policy it must take all the relevant factors into account
77. **Review of language policy**  
The council may at any time review and amend its language policy.

## CHAPTER FOUR ORDER OF BUSINESS AT MEETINGS

78. **Order of business at ordinary council meetings**  
The order of business at an ordinary council meeting, except the first meeting of the council after a general election of councillors, is as follows:  
(a) Opening;  
(b) applications for leave of absence;  
(c) official announcements;  
(d) reports of the speaker in terms of rules 15(1) and 96(4);  
(e) applications and appeals from councillors in terms of rules 14(1), 66 and 71;  
(f) motions of sympathy and congratulations by the speaker;  
(g) motions of sympathy and congratulations by other councillors;  
(h) disclosure of interest;  
(i) minutes of the previous meetings;  
(j) questions of which notice had been given;  
(k) reports of the executive mayor;  
(l) Non Delegated matters  
(m) Delegated matters  
(n) motions.  
(m) deferred items; and  
(n) closure.
79. **Order of business at first council meeting after general election of councillors**  
The order of business at the first meeting of the council after a general election of councillors is as follows:  
(a) Opening;  
(b) applications for leave of absence;  
(c) election of speaker;  
(d) confirmation of type of municipality;  
(e) election of executive mayor;  
(f) designation of full-time councillors;  
(g) review of language policy;  
(h) review of delegated powers; and  
(i) closure.
80. **Order of business at committee meetings**  
The order of business at an ordinary mayoral committee meeting or at any other committee of the council is as follows:  
(a) Opening;  
(b) applications for leave of absence;  
(c) official announcements;  
(d) motions of sympathy and congratulations;

- (e) disclosure of interests;  
(f) minutes of the previous meetings;  
(g) deputations and interviews;  
(h) reports of the municipal manager; and  
(i) closure.

## CHAPTER FIVE VOTING AND DECISION-MAKING

81. **Public meetings or public hearings of voters**  
Proposals and suggestions made at public meetings or public hearings will be considered by council.
82. **Decision only taken in certain circumstances**  
(a) No decision may be taken unless the council or a committee has sufficient information before it to take an informed decision.  
(b) Information contemplated in rule 82(1) must be contained in a written report.
83. **Voting at council and committee meetings**  
(1) Voting in a council or committee meeting is by show of hands.  
(2) After the chairperson has declared the result of a vote a councillor may demand -  
(a) that his or her vote against the decision be recorded; or  
(b) a division.  
(3) An entry of the declaration of the result of a vote in the minutes of a meeting is conclusive evidence of the result of the vote.
84. **When division is called**  
(1) When a division is called in terms of rule 83(2)(b), the speaker shall accede thereto and a bell shall be rung for at least one minute whereupon all entrances to the venue of the meeting must be closed and no councillor may leave or enter the venue after the entrances had been closed until the result of the division was declared  
(2) Immediately thereafter the chairperson of the meeting must repeat the motion or proposal, put the motion or proposal to the vote and take the vote of each councillor separately.  
(3) The chairperson must declare the result of the vote after all the councillors had been polled.  
(4) When a division is called, every councillor must vote for or against the proposal or motion in respect of which the division had been called.  
(5) A councillor who called for a division may not leave the venue of the meeting until the result of the vote had been declared  
(6) An entry of the declaration of the result of a vote in the minutes of a meeting is conclusive evidence of the result.
85. **Equality of votes**  
(1) Unless a specific majority had been prescribed in respect of any matter or when expressly stated otherwise in these Rules of Order, the chairperson at a meeting may cast a casting vote where there is an equality of votes on any question in addition to his or her deliberative vote.  
(2) Should there be an equality of votes after a division had been called and the chairperson refuses to use his or her casting vote, the matter must be referred back to the executive mayor.  
(3) In all cases other than those mentioned in rules 85(1) and 85(2) where there is an equality of votes and the chairperson refuses to use his or her casting vote, the matter must be referred back to the executive mayor
86. **Removal of speaker**  
(1) (a) A councillor (hereafter called "the initiator") may by written motion, which must be seconded by

at least three other councillors, move that the speaker be removed from office.

- (b) Such a motion must be submitted to the municipal manager and may not be sent by electronic mail, telex or telegram
- (2) The motion must contain a brief summary of the reasons for the motion.
- (3) A motion in terms of rule 86(1) may not be with drawn.
- 4) The municipal manager must, upon receipt of a motion in terms of rule 86(1), forthwith send a copy to the speaker.
- (5) (a) Unless the speaker resigns upon receipt of a motion in terms of rule 86(1), the municipal manager must forthwith upon receipt thereof determine the date, time and venue for a special council meeting in terms of rule 4.  
(b) The date of such a special meeting may not be less than 14 and not more than 21 days from the date the speaker received a copy of the motion from the municipal manager.
- (6) Despite the provisions of rule 10 at least seven days' notice of a meeting in terms of rule 86(5) must be given to every councillor and traditional leader.
- (7) If the speaker resigns from office at any time before a meeting in terms of rule 86(5) takes place, the motion lapses and the meeting does not go ahead
- (8) The meeting may not be closed for the public or the media before a vote had been taken on a motion in terms of rule 86(1)
- (9) The municipal manager presides over the proceedings on a motion in terms of rule 86(1) but he or she may not vote.
- (10) The speaker has the right and must be allowed the opportunity during the proceedings to -  
(a) respond to every allegation made in the motion and during the proceedings;  
(b) call witnesses and to cross-examine any witnesses called by the initiator; and  
(c) submit documents and to examine any documents submitted by the initiator.
- (11) If the speaker is not present during the proceedings contemplated in rule 86(10), the council may, in its sole discretion, continue with the proceedings, and a proposal to proceed in the absence of the speaker is carried if a majority of the councillors of the council vote in favour of such proposal.
- (12) With due regard for rules 34 and 35, the municipal manager must put the motion to the vote after the debate had been exhausted.
- (13) If the speaker at any time during the proceedings, but before the motion is put to the vote, make a declaration in terms of rule 68(2), the proceedings are discontinued immediately and the motion lapses and the council proceeds to elect a new speaker despite any provisions to the contrary contained in these Rules of Order.
- (14) If the motion is carried, the speaker is removed from office with immediate effect and the council proceeds to elect a new speaker despite any provisions to the contrary contained in these Rules of Order
- (15) A councillor elected as speaker in terms of rule 86(13) or 86(14) serves for the un-expired term of his or her predecessor
- (16) If the motion is defeated no motion, forwarding the same allegations, may be submitted within the next three months unless the council directs otherwise.

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## NKANGALA DISTRICT MUNICIPALITY - ADOPTION OF STANDING RULES OF ORDER

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Notice is hereby given that the Nkangala District Municipality adopted the following Standing Rules of Orders in terms of Section 13 of the Local Government : Municipal Systems Act 32 of 2000.

### 87. Removal of executive mayor from office

The provisions contained in rule 84 apply, with the necessary changes, to the removal of the executive mayor from office.

### 88. Removal of members of section 79-committee or other committee

The provisions of rule 84 apply, with the necessary changes, to the removal of a member of a committee from office.

### 89. Removal from office of chairperson of section 79-committee or other committee

The provisions of section 84 apply, with the necessary changes, to the removal of a chairperson of a committee from office.

## CHAPTER SEVEN CLOSING OF MEETINGS

### 90. Circumstances that must be present to close meeting

Recognising the need for transparency and open and accountable government, the council or a committee may, with due regard for any provisions to the contrary in these Rules of Order or any other law, resolve to close any part of a meeting for the public and the media.

### 91. Procedure for closing meetings

(1) A councillor may, when an item in the agenda is put to order or at any time during the debate on an item, propose that the matter be further dealt with in closed session.

(2) No seconder is required for a proposal in terms of rule 91(1).

(3) Despite anything to the contrary in these Rules of Order, only the introducer of the motion may speak on the proposal provided provision was made on the speakers list as per rule 34(1) and must during his or her speech state the reasons for the proposal.

(4) The chairperson at the meeting, if he or she does not reject the proposal, must subject the proposal to the vote immediately after the introducer has spoken.

(5) If the proposal is carried, the chairperson must determine when the matter concerned must be debated.

(6) When the council or a committee, as the case may be, resolves to close a part of a meeting and subject to any determination of the chairperson in terms of rule 91(5), all members of the public and media and council employees present at the meeting, except such employees as the chairperson may require to remain, must leave the meeting and may not return for the duration of the closed proceedings.

### 92. Rules governing closed meetings

(1) When a meeting is closed in terms of rule 91, the provisions of these Standing Rules of order apply to that meeting.

(2) If a proposal in terms of rule 91 is carried, the further debate on the matter, whether in closed session or public, is deemed a continuation of the preceding debate on the matter.

(3) At the conclusion of a closed debate, the meeting automatically reverts to a meeting in public.

(4) The speaker must appoint a person responsible for keeping the minutes of the council while the council is in committee. The speaker must announce the resolution as soon as council comes out of committee unless the matter is of such a nature that an announcement can be to the detriment of the municipality.

### 93. Opening closed meeting

(1) A councillor may, at any time during a meeting that

is closed, propose that the meeting proceed in public.

(2) No seconder is required for a proposal in terms of rule 93(1).

(3) Despite anything to the contrary in these Rules of Order, only the introducer of the motion may speak on the proposal provided that provision was made on the speakers list as per rule 34(1) and must during his or her speech state the reasons for the proposal.

(4) The chairperson at the meeting, if he or she does not reject the proposal, must subject the proposal to the vote immediately after the introducer has spoken.

(5) If the proposal is carried, the meeting immediately resumes in public.

### 94. Supplying information to media

(1) The municipal manager may make confirmed minutes, excluding any part of such minutes with regard to a matter dealt with in terms of rule 91, and official agendas available to any interested person or registered newspaper at such fees as the council may determine or free of charge.

(2) The municipal manager may, and, if so instructed by the council or a committee, must make the confirmed minutes, excluding any part of such minutes regarding a matter dealt with in terms of rule 91, and official agendas available in the reference section of a public library in the municipal area.

(3) The executive mayor may hold media conferences and briefings and issue media statements.

(4) The municipal manager may, in respect of any matter included in the official agenda or the confirmed minutes of a meeting, issue media statements and convene media conferences and briefings.

## CHAPTER EIGHT APPLICATION OF CODE OF CONDUCT

### 95. Investigating suspected breaches of code

(1) (a) Whenever a written allegation is made to the municipal manager or when he or she has reason to believe that a councillor or traditional leader has contravened or failed to comply with any provision of the code of conduct, he or she must report it in writing to the speaker.

(b) Whenever a written allegation is made to an manager, he or she must report it to the municipal manager.

(2) Upon receipt of a report in terms of rule 95(1)(a), and when the speaker has reason to believe that a provision of the code had been breached, he or she must refer such report to the Rules and Ethics Committee for investigation and report to the council.

### 96. Consideration of Rules and Ethics Committee's report by council

(1) The speaker must vacate the chair during any council meeting when a report in terms of rule 95 is put to order.

(2) Whenever the speaker vacates the chair in terms of rule 96(1), the municipal manager must preside over the debate on the report.

(3) The proceedings in terms of rule 96(2) may not be closed to the public and the media.

(4) After the chairperson of the Rules and Ethics Committee has introduced his or her report, the municipal manager must allow the councillor or traditional leader concerned to reply to the allegations and findings.

(5) As soon as the councillor or traditional leader concerned has spoken, the matter is debated in terms of these rules.

(6) Despite any provisions to the contrary in these Rules of Order, the councillor or traditional leader

concerned has a right to -

(a) reply to all the allegations made during the debate before the speaker replies;

(b) examine any documents submitted by the speaker or any other councillor or traditional leader and submit documents in his or her defence; and

(c) call witnesses and to cross-examine any witness called by the speaker.

(7) With due regard for the provision of rules 34 and 35 the chairperson of the Rules and Ethics Committee must, after the debate had been exhausted, reply and propose -

(a) that the report, findings and recommendation be accepted; or

(b) that the report and findings and a different recommendation be accepted.

(8) A proposal in terms of rule 96(7) need not be seconded.

(9) After the proposal in terms of rule 96(7) had been made, the municipal manager must put the proposal to the vote.

(10) If the proposal in terms of rule 96(7) is -

(a) defeated, the matter is discontinued; or

(b) carried, the municipal manager must forthwith implement the resolution.

### 97. Implementing result of vote

(1) If a proposal in terms of rules 96(7)(a) or 96(7)(b) is carried and a fine is imposed, the municipal manager must deduct the amount of such fine from the next payment of the council to the councillor or traditional leader, unless he or she has paid the fine in cash before such payment is due.

(2) If a proposal in terms of rules 96(7)(a) or 96(7)(b) is carried that the councillor or traditional leader must be suspended or the councillor or traditional leader must be removed from the council, the municipal manager must forthwith make such an application to the MEC.

(3) If the MEC on application of the council suspends the councillor or traditional leader concerned, he or she is, despite any rule to the contrary, deemed to be absent with leave from any meeting he or she would have been required to attend had he or she not been suspended.

(4) Where an allegation against a traditional leader is found to be true, the municipal manager must inform the relevant traditional authority accordingly.

### 98. Effect of appeal on resolution

(1) If the councillor or traditional leader concerned appeals against the finding or the penalty imposed by the council or against both such finding and penalty as described in rule 97(1) before the municipal manager had deducted the fine, the municipal manager must defer the matter until the result of the appeal is known.

(2) If the councillor or traditional leader concerned appeals before the municipal manager could submit an application in terms of rule 97(2), the municipal manager must defer the matter until the result of the appeal is known.

### 99. Breaches of Rules of Order or legislation relating to privileges and immunities

Any alleged breach of the provisions of these Rules of Order for which a specific procedure and penalty had not been prescribed or of legislation regulating the privileges and immunities of councillors, must be dealt with in accordance with the provisions of rules 95 to 98.

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### CHAPTER NINE DISSOLUTION OF COUNCIL

#### 100. Conditions for dissolution

- (1) The council may at any time after two years have lapsed since it was elected, consider the dissolution of the council.
- (2) The council must consider the dissolution of the council if two years have lapsed after the council had been elected -
  - (a) upon receipt of a petition proposing the dissolution signed by not less than 500 voters; or
  - (b) upon receipt of a recommendation proposing the dissolution from the speaker or executive mayor
  - (c) when so directed by resolution of a public meeting of voters in terms of rule 9;
  - (d) upon receipt of a motion proposing the dissolution from a councillor signed by at least one-third of the councillors in addition to the introducer of the motion; or
  - (e) when section 139 of the Constitution is invoked in respect of the council

#### 101. Procedure for considering dissolution of council

- (1) (a) Whenever any of the circumstances referred to in rule 100(2) arise, the municipal manager must determine the date, time and venue of a special council meeting.
- (b) The date of such a special meeting may not be less than 14 days and not more than 21 days from the date the petition was delivered, recommendation was made, resolution was taken, motion was submitted or instruction received referred to in rule 100(2), as the case may be.
- (2) Despite the provisions of rule 10, at least seven days notice of a meeting in terms of rule 101(1) must be given.
- (3) A meeting in terms of rule 101(1) may not be closed to the public and the media.
- (4) Despite any provisions to the contrary in these Rules of Order, the municipal manager presides over the debate of the petition, recommendation, resolution or motion, as the case may be.
- (5) The proposal is carried if two-thirds of the councillors of the council vote in favour of such proposal.
- (6) If the proposal is carried, the council is dissolved and all councillors must vacate their seats immediately.

### CHAPTER TEN COMMITTEES

#### 102. Report of municipal manager before establishment of committee

- (1) With due regard for the provisions of part 3 of this chapter, the council must, before it establishes and elects the members of a section 79-committee or other committee, consider a report from the municipal manager regarding the proposed committee.
- (2) The municipal manager in preparing a report contemplated in rule 102(1) must consider the need for the proposed committee, taking into account all relevant information to enable the council to take an informed decision.
- (3) The report of the municipal manager must contain recommendations with regard to the matters listed in rule 104 and the electoral system contemplated in rule 105, despite any recommendation that he or she may make that the proposed committee not be established.
- (4) The municipal manager must submit his or her report to the executive mayor.
- (5) The executive mayor must consider the report and recommendations of the municipal manager and

submit it, together with his or her own comments and recommendations to the council

#### 103. Consideration of municipal manager's report

If the council decides to establish the committee, the council must determine all the relevant details to ensure that the committee is able to function effectively

#### 104. Determining size of committee

- (1) No more than 20% of the councillors of the council or 10 councillors, whichever is the least, may be elected as members of the committee, however, the committee must have at least three members who are councillors.
- (2) If the council authorises the committee to appoint persons other than councillors as members of the committee, it must determine the upper limit of the number of appointments that may be made, provided that the number of councillors serving in a committee must always exceed the number of persons who are not councillors in that committee.

#### 105. Election system and election of members of committee

- (1) The members of the committee who are councillors must be elected according to a system that ensures that the parties and interests reflected in the council are fairly represented in that committee.
- (2) The speaker or executive mayor, as the case may be, may not be elected as a member of the committee.
- (3) Immediately after the council determined the election system in terms of rule 105(1), the council must elect the members of the committee

#### 106. Term of committee and filling of vacancies

- (1) Subject to rule 106(2), the members of the committee are elected and appointed for a term ending when the next municipal council is declared elected
- (2) A member of the committee vacates office during the term of the council if that member -
  - (a) resigns as a member of the committee;
  - (b) is removed from office as a member of the committee in terms of rules 88 or 89; or
  - (c) ceases to be a councillor;
- (3) The council must, if it is deemed necessary and subject to rule 105(1), at the earliest opportunity after a vacancy occurred, elect and appoint another person to serve as member of the committee for the unexpired term of his or her predecessor.

#### 107. Quorum and decision-making

- (1) A majority of the members of the committee must be present before a decision on any matter may be taken
- (2) If on any question there is an equality of votes, the chairperson may exercise a casting vote in addition to his or her deliberative vote.

#### Part 2: Executive mayor

#### 108. Making decision to establish office of executive mayor

- (1) The council must, at its first meeting after a general election of councillors, immediately after it elected the speaker, consider whether or not to elect an executive mayor.
- (2) The council takes a decision in terms of rule 108(1) only after it considered a report of the municipal manager in terms of rule 109.

#### 109. Report of municipal manager about executive mayor

The report of the municipal manager in respect of the establishment of the office of executive mayor must contain all relevant information to enable the council to take an informed decision

#### 110. Considering municipal manager's report

The council must consider the municipal manager's

report and, if the council decides to establish an office of the executive mayor, the council must determine all relevant details to enable the office of the executive mayor to function effectively

#### 111. Establishment of mayoral committee

The executive mayor must establish the mayoral committee with due regard to the provisions of the Structures Act

#### 112. Term of mayoral committee and filling of vacancies

- (1) Subject to rule 112(2), the members of the mayoral committee are appointed for a term ending when the next municipal council is declared elected.
- (2) A member of the mayoral committee vacates office during the term of the council if that member -
  - (a) resigns as a member of the mayoral committee;
  - (b) is removed from office as a member of the mayoral committee in terms of rule 88; or
  - (c) ceases to be a councillor;
- (3) The executive mayor must, unless he or she decides to reduce the size of the mayoral committee, at the earliest opportunity after a vacancy occurred, appoint another person to serve as member of the mayoral committee for the unexpired term of his or her predecessor.

#### 113. Quorum and decision-making

- (1) A question before the mayoral committee is decided by the executive mayor in consultation with the member/s of the mayoral committee present.
- (2) Should the members of the mayoral committee not be present for whatever reason, the executive mayor may take decisions in the interest of the council.

#### Part 3: Ad hoc committees

#### 114. Establishment and disestablishment of ad hoc committees

- (1) The council may at any time establish an ad hoc committee to deal with or advise it with regard to a particular matter.
- (2) An ad hoc committee ceases to exist when -
  - (a) it furnishes its final report to the council; or
  - (b) the council disestablishes it.

#### 115. Terms of reference of ad hoc committees

The council must determine the terms of reference of that ad hoc committee when it establishes it.

#### 116. Removal from office of members of ad hoc committees

The council may at any time remove one or more of the members from the ad hoc committee.

### CHAPTER ELEVEN REPORTS

#### 117. Reports of executive mayor and Section 79-Committees

- (1) The executive mayor must, at every ordinary council meeting, submit a report on his or her decisions and recommendations on the matters considered by him or her.
- (2) The executive mayor must, at every ordinary council meeting, submit a report and recommendations on the matters, if any, considered by a Section 79 Committee.
- (3) The municipal manager may, in exceptional circumstances and with due regard to section 55 of the Systems Act, submit reports to the council for consideration.

#### 119. Submission of committee reports

- (1) The report of the executive mayor is submitted for the consideration of the council by the executive mayor, or a member of the mayoral committee

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- designated by her or him, as the case may be, by proposing: "I propose that the report of the executive mayor be considered".
- (2) A proposal in terms of rule 119(1) may not be discussed and is deemed seconded once made.
- 120. Considering committee report**
- (1) When a report in terms of rule 117 is considered, the speaker must -
- put the matters contained in that report not disposed of by the executive mayor in terms of his or her delegated or statutory powers, one after the other; and
  - thereafter allow a discussion of the matters disposed of by the executive mayor in terms of his or her delegated or statutory powers
- (2) The speaker may alter the sequence of the matters dealt with in a committee report at his or her own discretion.
- (3) The section of a report referred to in rule 120(1)(b) is considered in terms of rule 129.
- (4) The report and recommendation of the executive mayor on a matter is deemed proposed and seconded.
- (5) When a recommendation referred to in rule 120(4) is adopted, it becomes a council resolution.
- (6) During the consideration of a matter in terms of rule 120(4) -
- the executive mayor may speak for five minutes on any matter contained in such report despite any other provisions to the contrary herein contained; and
  - a councillor may demand that his or her opposition to a recommendation or resolution be recorded in the minutes.
- (7) The executive mayor may at any time during the debate on a matter -
- request that the matter be withdrawn and referred back to the executive mayor for further consideration; or
  - amend a recommendation contained in such report
- (8) Permission in terms of rule 120(7) must be granted or denied without discussion.
- (9) A matter that is withdrawn in terms of rule 120(7) lapses without further discussion.
- (10) Despite anything to the contrary herein contained, the executive mayor may conclude the debate on the matter; provided that the executive mayor may designate a member of the mayoral committee to conclude such debate provided further, that in concluding such debate the executive mayor or the designated member of the mayoral committee may only speak for one (1) minute.
- 121. Reports on state of budget**
- (1) The municipal manager must submit monthly reports on the state of the budget for that financial year to the executive mayor for information and consideration.
- (2) The report in terms of rule 121(1) must contain the particulars referred to in applicable legislation and must be in the format prescribed by legislation.
- (3) The executive mayor must consider the report and submit it to the council for noting.
- 122. Report on unauthorised expenditure**
- (1) The municipal manager must, when a committee or a councillor of the council contemplates taking a resolution that may result in unauthorised expenditure, advise that committee or councillor of the reasons why the expenditure may be unauthorised.
- (2) Any advice of the municipal manager given in terms of rule 122(1) must be recorded in the minutes of the relevant meeting.
- (3) If the advice is not given during a meeting, the municipal manager must confirm his or her advice at the earliest possible opportunity in writing to the council.
- (4) Whenever it is brought to the attention of the municipal manager that a decision had been taken that would result in unauthorised expenditure, the municipal manager must refer that decision, together with his or her report there on to the council or the committee or the councillor or manager who took the resolution.
- (5) As soon as the municipal manager becomes aware that any unauthorised expenditure had been incurred, he or she must immediately report the matter to the executive mayor.
- (6) A report in terms of rule 122(5) must contain all the relevant details to enable the executive mayor to take an informed decision or to make an informed recommendation to the council.
- 123. Information statement on intended debt**
- Whenever the council contemplates incurring debt, the municipal manager must submit a report containing all relevant information to the council to enable the council to take an informed decision.
- 124. Financial report**
- Financial reports in terms of applicable legislation must be incorporated into the report of the executive mayor to the council.
- 125. Report about virement**
- (1) Reports about virement in terms of applicable legislation must be incorporated into the report of the executive mayor.
- (2) A report referred to in rule 125(1) must contain all relevant information to enable the executive mayor to take an informed decision or to make an informed recommendation to the council.
- 126. Report on inability to comply with reporting requirements or other duty**
- (1) The municipal manager must report immediately to the executive mayor or the council, if he or she is not able to comply with any of his or her reporting requirements or any duty in terms of -
- any legislation, including these Rules of Order; or
  - his or her contract of employment.
- (2) A report in terms of rule 126(1) must state the reasons for the inability.
- (3) Whenever the reasons for the inability arise from inadequate guidance, instruction, training or counselling, the report must state the extent to which such guidance, instruction, training or counselling fell short of being adequate.
- (4) Whenever the reasons for the inability arise from a lack of co-operation from any manager or other employee of the council, the municipal manager must make appropriate recommendations to prevent such an occurrence in future.
- 127. Reporting about performance**
- (1) The municipal manager must annually submit a report on the implementation and results of the council's performance management system to the executive mayor.
- (2) The report in terms of rule 127(1) must contain all relevant information to enable the executive mayor to take an informed decision or to make an informed recommendation to the council.
- CHAPTER TWELVE  
DELEGATED POWERS**
- 128. Reporting on exercise of delegated powers**
- A report of the executive mayor on decisions taken in terms of delegated powers in consultation with the mayoral committee, must be incorporated into the report of the executive mayor to the council.
- 129. Review of decisions under delegated powers**
- (1) The speaker must, after the report of the executive mayor in terms of non-delegated powers have been disposed of, put the matters disposed of by the executive mayor in terms of delegated or statutory powers for discussion.
- (2) The speaker may alter the sequence of the matters dealt with in a report in terms of rule 129(1) at his or her own discretion.
- (3) During the consideration of a matter in terms of rule 129(1) -
- the executive mayor may speak for five minutes on any matter contained in such report despite any other provisions to the contrary contained in these Rules of Order;
  - no proposal other than a proposal, "That the executive mayor be requested to reconsider the resolution" may be made; and
  - a councillor may demand that his or her opposition to a resolution contained in such report be recorded in the minutes.
- (4) Despite anything to the contrary herein contained, the executive mayor may conclude the debate on the matter; provided that the executive mayor may designate a member of the mayoral committee to conclude such debate provided further, that in concluding such debate the executive mayor or the designated member of the mayoral committee may only speak for two (2) minutes.
- CHAPTER THIRTEEN  
EXERCISE OF POWERS**
- 130. Exercising of powers**
- (1) Whenever any matter of urgency arises -
- (i) during any period when it is not practicable to obtain a decision of council, an emergency Mayoral Committee meeting may, on the recommendation of the municipal manager, be called; and
  - (ii) at such meeting the submission of written reports by the municipal manager may be renounced; and
  - (iii) a resolution of such emergency meeting shall be valid as if being a resolution by the entire council;
- (b) during any period when the council is not constituted, such matter may be decided by the municipal manager.
- (2) The powers conferred upon the executive mayor or municipal manager in terms of rules 130(1)(b) and 130(1)(c) include the power to incur expenditure, however, a certificate must be furnished by the chief financial official of the council stating that provision has been made in the current estimates for such expenditure, before any expenditure is incurred.
- (3) All matters decided in terms of rule 130(1) must be reported for noting to the next ordinary meeting of the council, however, anything done pursuant thereto in the meantime, is deemed to have been duly authorised by the council.
- CHAPTER FOURTEEN  
MISCELLANEOUS PROVISIONS**
- 131. Revocation of by-laws**
- The following by-laws are hereby revoked: Standing Rules and Orders promulgated in Government Gazette 26651 dated 13 August 2004.
- 132. Short title and commencement**
- These Rules of Order are known as the Nkangala District Municipality Rules of Order and commence on the date of publication thereof in the Mpumalanga Provincial Gazette.
- NKANGALA DISTRICT MUNICIPALITY**  
2A Church Street, Middelburg, 1050  
PO Box 437, Middelburg, 1050  
Tel: (013) 249 2000  
TC Makola - Municipal Manager
- pr conim 1518



**LOCAL AUTHORITY NOTICE 6****eMALAHLENI LOCAL MUNICIPALITY**  
**PROCLAMATION OF THE TOWNSHIP BENFLEUR CORRIDOR HILL**

In terms of section 125(1) of the Town-planning and Townships Ordinance, 1986 (Ordinance No. 15 of 1986), the eMalahleni Local Municipality hereby declares the Township of Corridor Hill to be an approved township, subject to the conditions as set out in the Schedule hereto.

**SCHEDULE**

CONDITIONS UNDER WHICH THE APPLICATION FOR TOWNSHIP ESTABLISHMENT IN TERMS OF THE PROVISIONS OF CHAPTER V AND PORTION C OF CHAPTER III OF THE TOWN PLANNING AND TOWNSHIPS ORDINANCE, 1986 (ORDINANCE 15 OF 1986) ON THE REMAINING PORTION OF PORTION 129 (A PORTION OF PORTION 128) OF THE FARM ZEEKOEWATER 311, REGISTRATION DIVISION J.S. PROVINCE MPUMALANGA, REGISTRATION DIVISION JS, PROVINCE MPUMALANGA, BY FINE ASSET INVESTMENTS 72 CC (HEREINAFTER REFERRED TO AS THE TOWNSHIP APPLICANT) BEING THE REGISTERED OWNER OF THE LAND HAS BEEN APPROVED.

**1. CONDITIONS OF ESTABLISHMENT****1.1 Name**

The name of the township shall be Corridor Hill.

**1.2 Lay-out / Design**

The township shall consist of erven and streets as indicated on General Plan no: SG 1566/2007

**1.3 Stormwater drainage and street construction**

- a) The township owner shall, on request by the local authority, submit to such authority a detailed scheme, complete with plans, sections and specifications, prepared by a civil engineer approved by the local authority, for the collection and disposal of stormwater throughout the township and abutting streets, where applicable, by means of properly constructed works and for the construction, tarmacadimising, kerbing and channelling of the streets therein, together with the provision of such retaining walls as may be considered necessary by the local authority.

The scheme shall provide for the collection of stormwater in french drains, from where it shall be carried off in watertight pipes made of durable material approved by the local authority, in such a manner that water will not dam up or infiltrate on or near the surface of the land.

The scheme will furthermore indicate the route and gradient by which an erf gains access to the adjacent street.

- b) The township owner shall, when required by the local authority to do so, carry out the approved scheme at his own expense on behalf and to the satisfaction of the local authority under the supervision of a civil engineer approved by the local authority;
- c) The township owner shall be responsible for the maintenance of the streets to the satisfaction of the local authority until the street have been constructed as set out in sub clause (a);
- d) If the township owner fails to comply with the provisions here from, the local authority shall be entitled to do the work at the cost of the township owner.

**1.4 Streets**

The township owner shall form, grade, maintain and tar the streets to the satisfaction of the Local Municipal Council of eMalahleni until the Local Municipal Council if applicable has accepted responsibility.

**1.5 Disposal of existing conditions of title**

All erven shall be made subject to existing conditions of title and servitudes, if any including the reservation of mineral rights, except the following conditions which does not effect the erven in the town:

- A. "PORTION 2 of Portion A of the farm ZEEKOEWATER No 311 Registration Division JS district Witbank, (a portion whereof is hereby transferred) is subject to the following conditions:-

- a. De voorwaarden van Acte van Servituut Nr 452/1924S hetwelk aan de Transvaal en Delagoa Bay Investment Company Limited een eeuwigdurende servituut van recht van weg 6,30 meter breed geeft over het gezegd Gedeelte A aangeduid door de letters P R S en R op de Kaart gehecht aan voormelde Akte van Transport Nr T10488/1925.
  - b. De voorwaarden van Acte van Servituut Nr 417/1925S het welk aan ESKOM een ander het eeuwigdurend recht geeft om elektriciteit en en water te vervoeren over en onder heg eigendom langs de lyn gemerk met de letters L M en N op de Kaart gehecht aan voormelde Akte van Transport Nr T10488/1925.
  - c. De voorwaarden van Acte van Servituut Nr 418/1925S het welk aan ESKOM en een ander een eeuwigdurend servituut van recht van weg 6,30 meter breed geeft over her eigendom zoals aangeduid is op de plan aan gezegde Acte van servituut gehecht.
  - d. De voorwaarden van Acte van Servituut Nr 451/1925S het welk aan de Electricity Supply Commission het recht van eeuwigdurend opdamming geeft over een gedeelte hieronder gehouden, as geduid door de letter a b c op de Kaart gehecht aan voormelde Akte van Transport Nr T10488/1925.
- 1.6 Removal, repositioning or replacement of municipal services  
If, by reasons of the establishment of the township, it should become necessary to remove, reposition or replace any existing municipal services, the cost thereof shall be borne by the township owner.
  - 1.7 Repositioning of circuits  
If, by reason of the establishment of the township, it should become necessary to reposition any existing circuits of Eskom, the cost shall be borne by the township owner.
  - 1.8 Installation and provision of services  
The township owner shall install and provide all internal services of the township, as provided for in the services agreement entered into with the Local Municipal Council of eMalahleni.
  - 1.9 Amendment of town planning scheme  
The township owner must immediately upon approval of the amendment scheme, make the necessary arrangements to amend the relevant town-planning scheme by including the township.
  - 1.10 LAND FOR MUNICIPAL PURPOSES  
Proclaimed roads must be transferred to the local authority at the cost of the township owner.
2. CONDITIONS OF TITLE
    - 2.1 Disposal of existing conditions  
All erven must be subject to the existing title conditions and servitude's, if any, including the reservation of mineral rights, as applicable, in accordance with and as proven by a surveyor's certificate.
  3. CONDITIONS OF TITLE IMPOSED BY THE LOCAL MUNICIPALITY OF eMALAHLENI ACCORDING TO THE PROVISIONS OF THE TOWN PLANNING AND TOWNSHIPS ORDINANCE, 1986 (ORDINANCE 15 OF 1986)  
  
All erven with the exemption of roads are subject to the following conditions:
    - 3.1 The erf is subject to a servitude, 2 meters wide, in favour of the Local Authority, for sewerage and other municipal purposes, along any one of the boundaries other than a street boundary and in the case of a panhandle erf, an additional servitude of 2 meters wide across the entrance of the erf, if and when required by the Local Authority, provided that the Local Authority may relax or grant exemption from the required servitudes.
    - 3.2 No building or other structure shall be erected within the aforesaid servitude area and no large-rooted trees shall be planted within the area of such servitude or within 2 meters thereof.

- 3.3 The Local Authority shall be entitled to deposit temporarily on the land adjoining the aforesaid servitude such material as may be excavated by it during the course of the construction, maintenance or removal of such sewerage mains and other works as it, in its discretion, may deem necessary and shall further be entitled to reasonable access to the said land for the aforesaid purpose, subject to any damage done during the process of the construction, maintenance or removal of such sewerage mains and other works being made good by the Local Authority.
- 3.4 Servitudes
- a. Erf 2  
Except for the above conditions, Erf 2 will also be subject to a servitude, 4 metres wide in favour of the Local Municipality for the purposes of municipal services.
- b. Erf 11  
Except for the abovementioned conditions, Erf 11 will be subject to a servitude, 4 metres wide in favour of the Local Municipality for the purposes of municipal services.
4. CONDITIONS THAT BESIDES THE EXISTING PROVISIONS OF THE TOWN PLANNING SCHEMES IN ACCORDANCE WITH THE PROVISIONS OF SECTION 125 OF THE ORDINANCE MUST BE INCORPORATED WITHIN THE TOWN PLANNING SCHEME
- a. General conditions (applicable to all stands)
- i. Except with the written consent of the local authority and subject to such conditions as can be laid down, nor the owner, nor any body else may
- a) Except to prepare the stand for building purposes, extract any material thereof;
- b) Sink wells or boreholes thereon or draw any underground water out of the stand, or
- c) For any purpose, manufacture tiles or earthen pipes or any article of a similar nature on the stand.
- ii. Where it is not possible to carry off stormwater from stands with a higher altitude directly to a public road, the owner of the stand at the lower altitude has to accept that stormwater flow on his property and has to let it flow over it;
- iii. The placement of buildings, including outside buildings on the stand, as well as entrances to and exits from the stand to a public road system, has to be to the satisfaction of the local authority.
- iv. The main building, that must be a complete building and not one that is partly constructed for completion later, must be erected simultaneously with or before the erection of the outside buildings.
- v. No material or goods of any nature may be dumped or placed in the building restriction zone along any street, and such zone may not be used for any other purpose than that of lawns, gardens, parking, or access roads. With the understanding that should it be necessary to erect a screen wall on such boundary the local authority may relax this condition subject to such conditions to be determined by him.
- vi. A screen wall or walls must be erected and maintained, such as and when the local authority requested and to his satisfaction.
- vii. In the event that the property is fenced, such fence and the maintenance thereof have to be to the satisfaction of the local authority.
- viii. The registered owner is responsible for the maintenance of the whole development on the stand. Should the local authority be of the opinion that the maintenance of the development on any part of the stand is not satisfactory, the local authority has the right to undertake such maintenance himself of which the cost will be for the account of the owner.
- ix. No French drain may be permitted on the stand.

- x. Trenches and excavations for foundations, pipes, cables or any other purposed must be filled up and compacted properly with damp soil in layers not thicker than 150mm to the same density grade as surrounding material and to the approval of the local authority.
- xi. All pipes carrying water must be waterproof and must be supplied with waterproof flexible connections.
- xii. The whole area of the stand must be drained to the satisfaction of the Local authority to prevent the damming up of surface water, and water from roof gutters must be shed away from foundations.
- xiii. Suggestions to overcome disadvantageous soil conditions to the satisfaction of the local authority must be contained in all building plans submitted for approval, and all buildings must be erected in accordance with such preventative measures that were accepted by the local authority.
- xiv. If required a soil report compiled by a qualified person acceptable to the local authority, which indicates the soil conditions of the stand as well as recommendations for suitable foundation methods and depths, must be submitted simultaneously with the building plans to the local authority before any building activities may proceed on the stand.
- xv. To overcome the disadvantageous soil conditions on the stand the foundations and other structural building conditions as indicated on the building plans, submitted to the local authority, must be shown on the plan.
- xvi. With submittance of a certificate to the Registrar of Deeds by the local authority, indicating that the township was included within an approved town-planning scheme, and that the scheme contains conditions that are in accordance with the conditions as contained here, such title conditions may lapse.
- xvii. Because this erf forms part of land that was undermined, or may be undermined and may be subject to subsidence, consolidation, shock and cracks because of mining activities in the past the present and the future, the owner thereof excepts all responsibility for any damage to land or buildings thereon because of such, subsidence, consolidation, shock and cracks.

5. CONDITIONS THAT, IN ADDITION TO THE EXISTING STIPULATIONS OF THE TOWN PLANNING SCHEME, IN RESPECT OF ARTICLE 125 OF THE TOWN PLANNING AND TOWNSHIPS ORDINANCE 15 OF 1986, MUST ALSO BE INCLUDED IN THE TOWN PLANNING SCHEME

6.1. Zoning

The following zonings must be awarded to erven:

- a. ERF 1  
The use zone of the erven shall be "Residential 4" with Height Zone 7 – with an annexure for hotel.
- b. ERF 2, 3 and 4  
The use zone of the erf shall be "Residential 3" with Height Zone 5. This erf will further more be subject to the development conditions of a "Residential 3" zoning as contained in the eMalahleni Town Planning Scheme, 1991.
- c. ERF 5- 28; 30-48
  - (i) The use zone of the erf shall be "Special": Provided that
    - (aa) The erf and the buildings to be erected may only be used for the purposes of offices, service industries, commercial uses, hotels, institutions, parking garages, places of amusement, places of instruction, social halls, dwelling units, residential buildings, motor sales market and related workshops; Provided that
    - (bb) The erf and the buildings to be erected may, with the Special Consent of the local authority, also be used for any other purpose excluding filling station and/or noxious industry.

- (ii) In addition to the relevant conditions set out above, the erf shall be subject to the following conditions:
    - (aa) No vehicular access will be permitted from Mandela Avenue or the N4, onto the erf;
    - (bb) The registered owner of the erf shall landscape and maintain the whole property, including the area within the building restriction area and the pavement along any adjacent street to the satisfaction of the local authority;
    - (cc) Parking will be provided in ratio of 4 parking spaces per 100m<sup>2</sup> floor area for office, institutions, places of instruction and social halls; 5 parking bays per 100m<sup>2</sup> retail floor area; or to be determined in accordance with site development plan and all other land uses as per town-planning scheme.
  - d. ERF 29 & 49  
The use zone of the erven shall be "Special" – with an annexure for public access (street) and/or parking.
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**LOCAL AUTHORITY NOTICE 7**

eMALAHLENI LOCAL MUNICIPALITY  
NOTICE OF APPROVAL OF eMALAHLENI AMENDMENT SCHEME 1065

The Local Municipality of eMalahleni declares hereby in terms of the provisions of section 125 (1) of the Town-Planning and Townships Ordinance, 1986, that it has approved an amendment scheme, being an amendment of the eMalahleni Town-Planning Scheme, 1991, comprising the same land as included in the township Corridor Hill.

Map 3 and the scheme clauses of the amendment scheme are filed with the Director, Department of Agriculture and Land Administration Mpumalanga Province, and the Municipal Manager, eMalahleni Local Municipality and are open for inspection at all reasonable times. This amendment is known as eMalahleni Amendment Scheme 1065 and shall come into operation on date of publication of this notice.

**A.M. LANGA**  
**MUNICIPAL MANAGER**

Civic Centre  
Mandela Street  
eMALAHLENI  
1035

P.O. Box 3  
WITBANK  
1035

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**LOCAL AUTHORITY NOTICE 8****DULLSTROOM AMENDMENT SCHEME D0022**

It is hereby notified that in terms of section 57 (1) of the Town-planning and Townships Ordinance, 1986 (Ordinance 15 of 1986), that Emakhazeni Local Municipality, approved the amendment of the Dullstroom Town-planning Scheme, 1992, by the rezoning of:

Erf 651, Dullstroom, from "Residential 1" to "Residential 1", with a density of 1 dwelling/house per 500 m<sup>2</sup>.

Copies of the amendment scheme are filed with the Director, Department of Agriculture and Land Administration, Nelspruit and the office of the Deputy Manager: Urban & Rural Development, Scheepers Street 25, and are open for inspection at all reasonable times.

This amendment scheme is known as the Dullstroom Amendment Scheme D00 and shall come into operation on the date of publication hereof.

**A copy of this notice will be provided in Afrikaans or Zulu to anyone requesting such in writing within 30 days of this notice.**

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**LOCAL AUTHORITY NOTICE 9****DULLSTROOM AMENDMENT SCHEME D0022**

It is hereby notified that in terms of section 57 (1) of the Town-planning and Townships Ordinance, 1986 (Ordinance 15 of 1986), that Emakhazeni Local Municipality, approved the amendment of the Dullstroom Town-planning Scheme, 1992, by the rezoning of:

Portion 2 and 3 of Erf 502, Dullstroom, from "Residential 1" to "Business 1".

Copies of the amendment scheme are filed with the Director, Department of Agriculture and Land Administration, Nelspruit and the office of the Deputy Manager: Urban & Rural Development, Scheepers Street 25, and are open for inspection at all reasonable times.

This amendment scheme is known as the Dullstroom Amendment Scheme D00 and shall come into operation on the date of publication hereof.

**A copy of this notice will be provided in Afrikaans or Zulu to anyone requesting such in writing within 30 days of this notice.**

**O.N. NKOSI, Municipal Manager**

Notice No. 5/11/2007

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**LOCAL AUTHORITY NOTICE 10****NELSPRUIT AMENDMENT SCHEME 1302**

It is hereby notified in terms of section 57 (1) of the Town-planning and Townships Ordinance, 1986, that the Mbombela Local Municipality, approved the amendment of the Nelspruit Town-planning Scheme, 1989, by the rezoning of:

Remainder of Portion 1 of Erf 61, West Acres Township, from "Residential 1" to "Residential 2" with Annexure Conditions.

Copies of the amendment scheme are filed with the Director, Department of Agriculture and Land Administration, Nelspruit and the office of the Municipal Manager, Civic Centre, Nel Street, Nelspruit, and are open for inspection at all reasonable times.

This amendment scheme is known as the Nelspruit Amendment Scheme 1302 and shall come into operation on date of publication hereof.

**A copy of this notice will be provided in Afrikaans or Siswati to anyone requesting such in writing within 30 days of this notice.**

**JACOB DLADLA, Municipal Manager**

Mbombela Local Municipality, PO Box 45, Nelspruit, 1200

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**LOCAL AUTHORITY NOTICE 11****LOCAL AUTHORITY NOTICE****NELSPRUIT AMENDMENT SCHEME 1384**

It is hereby notified in terms of section 57 (1) of the Town-planning and Townships Ordinance, 1986, that the Mbombela Local Municipality, approved the amendment of the Nelspruit Town-planning Scheme, 1989, by the rezoning of: Erf 152, Sonheuwel Township, from "Residential 1" to "Residential 3" with Annexure Conditions.

Copies of the amendment scheme are filed with the Director, Department of Agriculture and Land Administration, Nelspruit, and the office of the Municipal Manager, Civic Centre, Nel Street, Nelspruit, and are open for inspection at all reasonable times.

This amendment scheme is known as the Nelspruit Amendment Scheme 1384 and shall come into operation on date of publication hereof.

A copy of this notice will be provided in Afrikaans or Siswati to anyone requesting such in writing within 30 days of this notice.

**JACOB DLADLA, Municipal Manager**

Mbombela Local Municipality, PO Box 45, Nelspruit, 1200

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## **LOCAL AUTHORITY NOTICE 12**

### **NELSPRUIT AMENDMENT SCHEME 1385**

It is hereby notified in terms of section 57 (1) of the Town-planning and Townships Ordinance, 1986, that the Mbombela Local Municipality, approved the amendment of the Nelspruit Town-planning Scheme, 1989, by the rezoning of Remainder of Erf 232, Sonheuwel Township, from "Residential 1" to "Residential 3" with Annexure conditions.

Copies of the amendment scheme are filed with the Director, Department of Agriculture and Land Administration, Nelspruit, and the office of the Municipal Manager, Civic Centre, Nel Street, Nelspruit, and are open for inspection at all reasonable times.

This amendment scheme is known as the Nelspruit Amendment Scheme 1385 and shall come into operation on date of publication hereof.

A copy of this notice will be provided in Afrikaans or Siswati to anyone requesting such in writing within 30 days of this notice.

**JACOB DLADLA, Municipal Manager**

Mbombela Local Municipality, PO Box 45, Nelspruit, 1200

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## **LOCAL AUTHORITY NOTICE 13**

### **NELSPRUIT AMENDMENT SCHEME 1412**

It is hereby notified in terms of section 57 (1) of the Town-planning and Townships Ordinance, 1986, that the Mbombela Local Municipality, approved the amendment of the Nelspruit Town-planning Scheme, 1989, by the rezoning of Erf 107, Sonheuwel Township, from "Residential 1" to "Business 1" with Annexure conditions.

Copies of the amendment scheme are filed with the Director, Department of Agriculture and Land Administration, Nelspruit, and the office of the Municipal Manager, Civic Centre, Nel Street, Nelspruit, and are open for inspection at all reasonable times.

This amendment scheme is known as the Nelspruit Amendment Scheme 1412 and shall come into operation on date of publication hereof.

A copy of this notice will be provided in Afrikaans or Siswati to anyone requesting such in writing within 30 days of this notice.

**JACOB DLADLA, Municipal Manager**

Mbombela Local Municipality, PO Box 45, Nelspruit, 1200

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## **LOCAL AUTHORITY NOTICE 14**

### **NELSPRUIT AMENDMENT SCHEME 1506**

It is hereby notified in terms of section 57 (1) of the Town-planning and Townships Ordinance, 1986, that the Mbombela Local Municipality, approved the amendment of the Nelspruit Town-planning Scheme, 1989, by the rezoning of: Erf 446, Nelspruit Extension 2, from "Special" to "Business 1" with Annexure Conditions.

Copies of the amendment scheme are filed with the Director, Department of Agriculture and Land Administration, Nelspruit, and the office of the Municipal Manager, Civic Centre, Nel Street, Nelspruit, and are open for inspection at all reasonable times.

This amendment scheme is known as the Nelspruit Amendment Scheme 1506 and shall come into operation on date of publication hereof.

A copy of this notice will be provided in Afrikaans or Siswati to anyone requesting such in writing within 30 days of this notice.

**JACOB DLADLA, Municipal Manager**

Mbombela Local Municipality, PO Box 45, Nelspruit, 1200

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