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We all have the power to prevent AIDS

AIDS
affects
us all



A
new
struggle

Prevention is the cure

**AIDS
HELPLINE**

0800 012 322

DEPARTMENT OF HEALTH

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CONTENTS • INHOUD

<i>No.</i>		<i>Page No.</i>	<i>Gazette No.</i>
	GENERAL NOTICE		
24	Division of Revenue Act, 2013: Allocations to Municipalities for the 2013/14 financial year.....	3	2260

GENERAL NOTICE

NOTICE 24 OF 2014

MPUMALANGA DEPARTMENT OF FINANCE

In accordance with section 29(3) (b) of the Division of Revenue Act, 2013, I hereby give notice of the recommended division, of additions to municipalities for the 2013/14 financial year as set out in the attached schedule. These allocations will be transferred according to the transfer mechanism as per attached schedule and for the purpose and conditions set out therein.



MR/MB MASUKU, MPL
MEC: DEPARTMENT OF FINANCE
MPUMALANGA PROVINCIAL GOVERNMENT

TRANSFERS TO DISTRICT MUNICIPALITIES

Transferring Department	Department of Finance
Purpose of Allocation	To provide financial assistance for the purpose of data cleansing in three District Municipalities, that is, Gert Sibande District Municipality, Nkangala District Municipality and Ehlanzeni District Municipality
Measurable Outputs	<p>The District Municipality shall perform data cleansing activities in identified Municipalities within their Districts taking into consideration the population size; the number of households; area size; number of business units and the financial system utilised by each affected Municipality as follows:</p> <ul style="list-style-type: none"> • Desktop data cleansing, firstly using existing municipal sources of data, the valuation roll, the town planning scheme and GIS information; and secondly, external data sources including but not necessarily limited to CIPRO, Deeds Data, Home Affairs and other possible data sources such as Credit Bureau data (Trans Union ITC), Stats SA and • Ensure that debtors are billed for the correct stands, correct tariffs. VAT and type of services received through:- • Reconciliation of the data on the Valuation Roll and the Financial Management System. • Verifying and providing variances report on the mapping to the correct vote numbers; • Making recommendations per household whether to be included or excluded from the indigent register (provide a list); • Conducting physical verification of land usage; • Capturing and ensuring uploading of complete and accurate information of debtors based on source documents and data available; • Detecting duplicate accounts through analysing of inactive accounts; identifying all households stand numbers in the billing system and identifying those that are linked to more than one service account; conducting investigations so as to determine where accounts should be consolidated in one account or they represent duplication • Conducting Meter Audits as informed by the location of the meter (GPS coordinates); condition of the meter/moving/standing still/covered; reading on the meter/Meter number; determining whether there is any tampering of the meter and including taking photographs of the meters. • Profiling of debtors in order to identify uncollectable debt through, identifying unallocated credits(bank statement, suspense accounts and the debtors book) and capacitate internal staff to allocate correctly; providing BAS Codes from government departments; developing procedures for processing, authorising master file changes; reviewing the revenue related GFS (Government Finance Statistics); providing schedule/list of all inactive and erroneous accounts, returned accounts and advice on the action to be taken; establishing whether all consumer agreement with consumers are in place and that deposits are in line with the agreement; enhance the consumer agreement if found to be legally inadequate in agreement with the

	<p>municipality e.g. email address, cell phone account.</p> <ul style="list-style-type: none"> • Providing a schedule on accounts to be flagged in the system of accounts into specific categories and groups, for example: separating recoverable and irrecoverable based on specific rules (address, prescribed accounts and late estate accounts); handing over to the collection agency; handling Government accounts, accounts in dispute; registering indigent accounts; identifying accounts with positive balances; classifying accounts based on estimated consumption; accounts charged for all services received; accounts being levied at the correct rates and service charges or the opposite; paying and non-paying account holders; consumers who may potentially qualify for indigent registration and vice versa; identifying of duplicated accounts. • Development and implementation of a skills transfer plan to ensure a sustainable solution by ensuring that once the database has been cleansed, a policy, maintenance plan and standard operating procedures to ensure that the database does not deteriorate again into its current state are developed.
Allocation Criteria	R3 million is allocated and is hereby distributed equally at R1 million per district.
Monitoring Systems	<p>Districts submit monthly progress reports to the Department. Over and above the monthly meetings, progress reports and related, both the Department and the Districts shall through their representatives and as and when required shall, be entitled to inspect the project and related documents with a view to ascertain whether the project is progressing as agreed upon, for purposes of monitoring quality, quantity, budget and time of completion.</p> <p>The Districts shall also implement the project to finality and provide a detailed close out report within one (1) month of completion of the project and present it to the Project Steering Committee for consideration.</p> <p>Over and above, monitoring shall be in line with the Service Level Agreement (SLA) signed with each District.</p>
Budget on which transfer is shown	R3 million under Programme 2: Sustainable Resource Management
Projected Life	01 November 2013 – 30 June 2014
Payment Schedule	A once of transfer is made to each Municipality and the payments to the Service Provider appointed are made on submission of invoices after completion of specific milestones which are clearly stipulated in the Service Delivery Agreement.

R thousand	Outcome			Main appropriation	Adjusted appropriation 2012/13	Revised estimate	Medium-term estimates		
	2009/10	2010/11	2011/12				2013/14	2014/15	2015/16
Type of transfer/grant 1 (name)									
District	-	-	-	-	-	-	3 000	-	-
DC30 Gert Sibande	-	-	-	-	-	-	1 000	-	-
DC31 Nkangala	-	-	-	-	-	-	1 000	-	-
DC32 Ehlanzeni	-	-	-	-	-	-	1 000	-	-
Unallocated	-	-	-	-	-	-	-	-	-
Total departmental trar	-	-	-	-	-	-	3 000	-	-

Transferring Department	Public Works, Roads and Transport
Purpose of Allocation	Payment of Rates and taxes for Mpumalanga Provincial Government Properties
Measurable Outputs	Payment of Rates and taxes monitored and reconciled.
Allocation Criteria	To pay all rateable or valued properties by municipalities where services are being charged, e.g. refuse removal as part of services rendered by municipalities.
Monitoring Systems	The municipalities are monitored through submitted invoices, property rates schedules, and approved rates tariffs and rates policies. Routine visits by officials from the department are done to municipalities to ensure compliance, correct billing and if accounts are correctly credited after processing the payments. The following IT systems are used to monitor the payments: IE-Works and BAS System
Budget on which transfer is shown	Allocated under Programme 2: Public Works, Transfers to Municipalities
Past Performance	The department has been able to transfer all allocated budgets in past financial years.
Projected Life	Has been projected for 6 six years from 2008 as conditional grant but has been phased-in as equitable share.
Capacity and Preparedness of the Transferring Department	District office officials and head office officials work together in verifying accounts, preparing payments, property inspections and accounts monitoring.
Payment Schedule	From April 2013 to December 2014.

R thousand	Outcome			Main appropriation	Adjusted appropriation 2012/13	Revised estimate	Medium-term estimates		
	2009/10	2010/11	2011/12				2013/14	2014/15	2015/16
Type of transfer/grant 1 (name)									
District	-	-	-	-	-	-	28 251	-	-
MP303 Mkhondo							2 791		
MP306 Dipaleseng							1 266		
MP312 Emalahleni							5 043		
MP313 Steve Tshwete							5 670		
MP325 Bushbuckridge							13 481		
Unallocated	-	-	-	-	-	-	-	-	-
Total departmental transfers to I	-	-	-	-	-	-	28 251	-	-

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