



THE PROVINCE OF MPUMALANGA  
DIE PROVINSIE MPUMALANGA

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**We all have the power to prevent AIDS**

AIDS  
affects  
us all



A  
new  
struggle

**Prevention is the cure**

**AIDS  
HELPLINE**

**0800 012 322**

DEPARTMENT OF HEALTH

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## GENERAL NOTICE

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### NOTICE 79 OF 2015

#### MPUMALANGA DEPARTMENT OF FINANCE

In accordance with section 30(3)(b) of the Division of Revenue Act, 2014, I hereby give notice of the recommended division, of additions to municipalities for the 2014/15 financial year as set out in the attached schedule. These allocations will be transferred according to the transfer mechanism as per attached schedule and for the purpose and conditions set out therein.



**HON. SE KHOLWANE**  
**MEC: Finance, Economic Development and Tourism**  
**MPUMALANGA PROVINCIAL GOVERNMENT**

**DEPARTMENT OF FINANCE****TRANSFERS TO MUNICIPALITIES**

<b>Transferring Department</b>	Department of Finance
<b>Purpose of Allocation</b>	To provide financial assistance for the purpose of data cleansing in Nkangala District Municipality
<b>Measurable Outputs</b>	<p>The District Municipality shall perform data cleansing activities in identified Municipalities within the District taking into consideration the population size; the number of households; area size; number of business units and the financial system utilised by Emalahleni Municipality as follows:</p> <ul style="list-style-type: none"> <li>• Desktop data cleansing, firstly using existing municipal sources of data, the valuation roll, the town planning scheme and GIS information; and secondly, external data sources including but not necessarily limited to Companies and Intellectual Property Commission (CIPC), Deeds Data, Home Affairs and other possible data sources such as Credit Bureau data (Trans Union (ITC)), Stats SA and</li> <li>• Ensure that debtors are billed for the correct stands, correct tariffs. Value Added Tax (VAT) and type of services received through:-</li> <li>• Reconciliation of the data on the Valuation Roll and the Financial Management System.</li> <li>• Verifying and providing variances report on the mapping to the correct vote numbers;</li> <li>• Making recommendations per household whether to be included or excluded from the indigent register (provide a list);</li> <li>• Conducting physical verification of land usage;</li> <li>• Capturing and ensuring uploading of complete and accurate information of debtors based on source documents and data available;</li> <li>• Detecting duplicate accounts through analysing of inactive accounts; identifying all households stand numbers in the billing system and identifying those that are linked to more than one service account; conducting investigations so as to determine where accounts should be consolidated in one account or they represent duplication;</li> <li>• Conducting Meter Audits as informed by the location of the meter (Global Positioning System (GPS) coordinates); condition of the meter/moving/standing still/covered; reading on the meter/Meter number; determining whether there is any tampering of the meter and including taking photographs of the meters;</li> <li>• Profiling of debtors in order to identify uncollectable debt through, identifying unallocated credits(bank statement, suspense accounts and the debtors book) and capacitate internal staff to allocate correctly; providing Basic Accounting System (BAS) Codes from government departments; developing procedures for processing, authorising master file changes; reviewing the revenue related Government Finance Statistics (GFS); providing schedule/list of all inactive and erroneous accounts, returned accounts and advice on the action to be taken; establishing</li> </ul>

	<p>whether all consumer agreement with consumers are in place and that deposits are in line with the agreement; enhance the consumer agreement if found to be legally inadequate in agreement with the municipality e.g. email address, cell phone account.</p> <ul style="list-style-type: none"> <li>• Providing a schedule on accounts to be flagged in the system of accounts into specific categories and groups, for example: separating recoverable and irrecoverable based on specific rules (address, prescribed accounts and late estate accounts); handing over to the collection agency; handling Government accounts, accounts in dispute; registering indigent accounts; identifying accounts with positive balances; classifying accounts based on estimated consumption; accounts charged for all services received; accounts being levied at the correct rates and service charges or the opposite; paying and non-paying account holders; consumers who may potentially qualify for indigent registration and vice versa; identifying of duplicated accounts.</li> <li>• Development and implementation of a skills transfer plan to ensure a sustainable solution by ensuring that once the database has been cleansed, a policy, maintenance plan and standard operating procedures to ensure that the database does not deteriorate again into its current state are developed.</li> </ul>
<b>Allocation Criteria</b>	R 2 668 million is allocated.
<b>Monitoring Systems</b>	<p>District to submit monthly progress reports to the Department. Over and above the monthly meetings, both the Department and the Districts shall through their representatives and as and when required shall, be entitled to inspect the project and related documents with a view to ascertain whether the project is progressing as agreed upon, for purposes of monitoring quality, quantity, budget and time of completion.</p> <p>The District shall also implement the project to finality and provide a detailed close out report within one (1) month of completion of the project and present it to the Project Steering Committee for consideration.</p> <p>Over and above, monitoring shall be in line with the Service Level Agreement (SLA) signed by the District.</p>
<b>Budget on which transfer is shown</b>	R 2 688 million under Programme 2: Sustainable Resource Management
<b>Projected Life</b>	01 November 2014 – 31 March 2017
<b>Payment Schedule</b>	Transfer of the R 2 688 million will be made by 31 March 2015.

**Finance: Transfers to municipalities**

NAME OF MUNICIPALITY	Additional allocation on Adjusted appropriation for 2014/15
<b>Category C</b>	<b>2 688</b>
DC30 Gert Sibande	-
DC31 Nkangala	2 688
DC32 Ehlanzeni	-
	<b>2 688</b>

**DEPARTMENT OF HUMAN SETTLEMENTS****TRANSFERS TO A LOCAL MUNICIPALITY**

<b>Transferring Department</b>	Human Settlements
<b>Purpose of Allocation</b>	To provide financial assistance and support for Bulk infrastructure within following municipalities Govan Mbeki, Lekwa, Emalahleni, Bushbuckridge and Mbombela in respect of infrastructure upgrade, construction of sewer and water treatment works as well as construction of reservoirs.
<b>Measurable Outputs</b>	The municipalities shall roll out bulk infrastructure projects to increase the capacity for water and sanitation on Human Settlement related projects.
<b>Allocation Criteria</b>	Cabinet identified five municipalities facing serious bulk water and sanitation infrastructure problems.
<b>Monitoring Systems</b>	A full report shall be submitted by the Municipality on the amount spent and of proof of payment thereof on a monthly basis on the identified projects.
<b>Budget on which transfer is shown</b>	R 273 Million budgeted under Transfers and Subsidies, Provinces and Municipalities under the programme Housing Needs Research and Planning.
<b>Projected Life</b>	01 November 2014 – 31 March 2015
<b>Payment Schedule</b>	Transfer of R 273 Million according the table breakdown to each municipality.

**Human Settlements:Transfers to municipalities**

<b>NAME OF MUNICIPALITY</b>	<b>Additional allocation on Adjusted appropriation for 2014/15</b>
<b>Category B</b>	<b>273 000</b>
MP305 Lekwa	20 000
MP307 Govan Mbeki	59 000
MP312 Emalahleni	40 000
MP322 Mbombela	80 000
MP325 Bushbuckridge	74 000
	<b>273 000</b>



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