



THE PROVINCE OF MPUMALANGA  
DIE PROVINSIE MPUMALANGA

## Provincial Gazette Provinsiale Koerant

*(Registered as a newspaper) • (As 'n nuusblad geregistreer)*

Vol. 27

NELSPRUIT  
17 JULY 2020  
17 JULIE 2020

No. 3173

**We all have the power to prevent AIDS**



**Prevention is the cure**

**AIDS  
HELPLINE**

**0800 012 322**

DEPARTMENT OF HEALTH

*N.B. The Government Printing Works will not be held responsible for the quality of "Hard Copies" or "Electronic Files" submitted for publication purposes*

ISSN 1682-4518



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**IMPORTANT NOTICE OF OFFICE RELOCATION****government  
printing**Department:  
Government Printing Works  
REPUBLIC OF SOUTH AFRICAPrivate Bag X85, PRETORIA, 0001 149 Bosman Street, PRETORIA  
Tel: 012 748 6197, Website: [www.gpwonline.co.za](http://www.gpwonline.co.za)**URGENT NOTICE TO OUR VALUED CUSTOMERS: PUBLICATIONS  
OFFICE'S RELOCATION HAS BEEN TEMPORARILY SUSPENDED.**

Please be advised that the GPW Publications office will no longer move to 88 Visagie Street as indicated in the previous notices.

The move has been suspended due to the fact that the new building in 88 Visagie Street is not ready for occupation yet.

We will later on issue another notice informing you of the new date of relocation.

We are doing everything possible to ensure that our service to you is not disrupted.

As things stand, we will continue providing you with our normal service from the current location at 196 Paul Kruger Street, Masada building.

Customers who seek further information and or have any questions or concerns are free to contact us through telephone 012 748 6066 or email Ms Maureen Toka at [Maureen.Toka@gpw.gov.za](mailto:Maureen.Toka@gpw.gov.za) or cell phone at 082 859 4910.

Please note that you will still be able to download gazettes free of charge from our website [www.gpwonline.co.za](http://www.gpwonline.co.za).

We apologise for any inconvenience this might have caused.

Issued by GPW Communications

**IMPORTANT NOTICE:**

**THE GOVERNMENT PRINTING WORKS WILL NOT BE HELD RESPONSIBLE FOR ANY ERRORS THAT MIGHT OCCUR DUE TO THE SUBMISSION OF INCOMPLETE / INCORRECT / ILLEGIBLE COPY.**

**No FUTURE QUERIES WILL BE HANDLED IN CONNECTION WITH THE ABOVE.**

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government  
printing

Department:  
Government Printing Works  
REPUBLIC OF SOUTH AFRICA

## HIGH ALERT: SCAM WARNING!!!

### TO ALL SUPPLIERS AND SERVICE PROVIDERS OF THE GOVERNMENT PRINTING WORKS

It has come to the attention of the *GOVERNMENT PRINTING WORKS* that there are certain unscrupulous companies and individuals who are defrauding unsuspecting businesses disguised as representatives of the *Government Printing Works (GPW)*.

The scam involves the fraudsters using the letterhead of *GPW* to send out fake tender bids to companies and requests to supply equipment and goods.

Although the contact person's name on the letter may be of an existing official, the contact details on the letter are not the same as the *Government Printing Works*. When searching on the Internet for the address of the company that has sent the fake tender document, the address does not exist.

The banking details are in a private name and not company name. Government will never ask you to deposit any funds for any business transaction. *GPW* has alerted the relevant law enforcement authorities to investigate this scam to protect legitimate businesses as well as the name of the organisation.

Example of e-mails these fraudsters are using:

[PROCUREMENT@GPW-GOV.ORG](mailto:PROCUREMENT@GPW-GOV.ORG)

Should you suspect that you are a victim of a scam, you must urgently contact the police and inform the *GPW*.

*GPW* has an official email with the domain as [@gpw.gov.za](mailto:@gpw.gov.za)

Government e-mails DO NOT have org in their e-mail addresses. All of these fraudsters also use the same or very similar telephone numbers. Although such number with an area code 012 looks like a landline, it is not fixed to any property.

*GPW* will never send you an e-mail asking you to supply equipment and goods without a purchase/order number. *GPW* does not procure goods for another level of Government. The organisation will not be liable for actions that result in companies or individuals being resultant victims of such a scam.

*Government Printing Works* gives businesses the opportunity to supply goods and services through RFQ / Tendering process. In order to be eligible to bid to provide goods and services, suppliers must be registered on the National Treasury's Central Supplier Database (CSD). To be registered, they must meet all current legislative requirements (e.g. have a valid tax clearance certificate and be in good standing with the South African Revenue Services - SARS).

The tender process is managed through the Supply Chain Management (SCM) system of the department. SCM is highly regulated to minimise the risk of fraud, and to meet objectives which include value for money, open and effective competition, equitability, accountability, fair dealing, transparency and an ethical approach. Relevant legislation, regulations, policies, guidelines and instructions can be found on the tender's website.

## Fake Tenders

National Treasury's CSD has launched the Government Order Scam campaign to combat fraudulent requests for quotes (RFQs). Such fraudulent requests have resulted in innocent companies losing money. We work hard at preventing and fighting fraud, but criminal activity is always a risk.

### How tender scams work

There are many types of tender scams. Here are some of the more frequent scenarios:

Fraudsters use what appears to be government department stationery with fictitious logos and contact details to send a fake RFQ to a company to invite it to urgently supply goods. Shortly after the company has submitted its quote, it receives notification that it has won the tender. The company delivers the goods to someone who poses as an official or at a fake site. The Department has no idea of this transaction made in its name. The company is then never paid and suffers a loss.

OR

Fraudsters use what appears to be government department stationery with fictitious logos and contact details to send a fake RFQ to Company A to invite it to urgently supply goods. Typically, the tender specification is so unique that only Company B (a fictitious company created by the fraudster) can supply the goods in question.

Shortly after Company A has submitted its quote it receives notification that it has won the tender. Company A orders the goods and pays a deposit to the fictitious Company B. Once Company B receives the money, it disappears. Company A's money is stolen in the process.

Protect yourself from being scammed

- If you are registered on the supplier databases and you receive a request to tender or quote that seems to be from a government department, contact the department to confirm that the request is legitimate. Do not use the contact details on the tender document as these might be fraudulent.
- Compare tender details with those that appear in the Tender Bulletin, available online at [www.gpwonline.co.za](http://www.gpwonline.co.za)
- Make sure you familiarise yourself with how government procures goods and services. Visit the tender website for more information on how to tender.
- If you are uncomfortable about the request received, consider visiting the government department and/or the place of delivery and/or the service provider from whom you will be sourcing the goods.
- In the unlikely event that you are asked for a deposit to make a bid, contact the SCM unit of the department in question to ask whether this is in fact correct.

Any incidents of corruption, fraud, theft and misuse of government property in the *Government Printing Works* can be reported to:

Supply Chain Management: Ms. Anna Marie Du Toit, Tel. (012) 748 6292.  
Email: [Annamarie.DuToit@gpw.gov.za](mailto:Annamarie.DuToit@gpw.gov.za)

Marketing and Stakeholder Relations: Ms Bonakele Mbhele, at Tel. (012) 748 6193.  
Email: [Bonakele.Mbhele@gpw.gov.za](mailto:Bonakele.Mbhele@gpw.gov.za)

Security Services: Mr Daniel Legoabe, at tel. (012) 748 6176.  
Email: [Daniel.Legoabe@gpw.gov.za](mailto:Daniel.Legoabe@gpw.gov.za)

# Closing times for **ORDINARY WEEKLY** 2020 MPUMALANGA PROVINCIAL GAZETTE

*The closing time is **15:00** sharp on the following days:*

- **24 December 2019**, Tuesday for the issue of Friday **03 January 2020**
- **03 January**, Friday for the issue of Friday **10 January 2020**
- **10 January**, Friday for the issue of Friday **17 January 2020**
- **17 January**, Friday for the issue of Friday **24 January 2020**
- **24 January**, Friday for the issue of Friday **31 January 2020**
- **31 January**, Friday for the issue of Friday **07 February 2020**
- **07 February**, Friday for the issue of Friday **14 February 2020**
- **14 February**, Friday for the issue of Friday **21 February 2020**
- **21 February**, Friday for the issue of Friday **28 February 2020**
- **28 February**, Friday for the issue of Friday **06 March 2020**
- **06 March**, Friday for the issue of Friday **13 March 2020**
- **13 March**, Friday for the issue of Friday **20 March 2020**
- **20 March**, Friday for the issue of Friday **27 March 2020**
- **27 March**, Friday for the issue of Friday **03 April 2020**
- **03 April**, Friday for the issue of Friday **10 April 2020**
- **08 April**, Friday for the issue of Friday **17 April 2020**
- **17 April**, Friday for the issue of Friday **24 April 2020**
- **23 April**, Thursday for the issue of Friday **01 May 2020**
- **30 April**, Friday for the issue of Friday **08 May 2020**
- **08 May**, Friday for the issue of Friday **15 May 2020**
- **15 May**, Friday for the issue of Friday **22 May 2020**
- **22 May**, Friday for the issue of Friday **29 May 2020**
- **29 May**, Friday for the issue of Friday **05 June 2020**
- **05 June**, Friday for the issue of Friday **12 June 2020**
- **11 June**, Thursday for the issue of Friday **19 June 2020**
- **19 June**, Friday for the issue of Friday **26 June 2020**
- **26 June**, Friday for the issue of Friday **03 July 2020**
- **03 July**, Friday for the issue of Friday **10 July 2020**
- **10 July**, Friday for the issue of Friday **17 July 2020**
- **17 July**, Friday for the issue of Friday **24 July 2020**
- **24 July**, Friday for the issue of Friday **31 July 2020**
- **31 July**, Friday for the issue of Friday **07 August 2020**
- **06 August**, Thursday for the issue of Friday **14 August 2020**
- **14 August**, Friday for the issue of Friday **21 August 2020**
- **21 August**, Friday for the issue of Friday **28 August 2020**
- **28 August**, Friday for the issue of Friday **04 September 2020**
- **04 September**, Friday for the issue of Friday **11 September 2020**
- **11 September**, Friday for the issue of Friday **18 September 2020**
- **17 September**, Thursday for the issue of Friday **25 September 2020**
- **25 September**, Friday for the issue of Friday **02 October 2020**
- **02 October**, Friday for the issue of Friday **09 October 2020**
- **09 October**, Friday for the issue of Friday **16 October 2020**
- **16 October**, Friday for the issue of Friday **23 October 2020**
- **23 October**, Friday for the issue of Friday **30 October 2020**
- **30 October**, Friday for the issue of Friday **06 November 2020**
- **06 November**, Friday for the issue of Friday **13 November 2020**
- **13 November**, Friday for the issue of Friday **20 November 2020**
- **20 November**, Friday for the issue of Friday **27 November 2020**
- **27 November**, Friday for the issue of Friday **04 December 2020**
- **04 December**, Friday for the issue of Friday **11 December 2020**
- **10 December**, Thursday for the issue of Friday **18 December 2020**
- **18 December**, Friday for the issue of Friday **25 December 2020**
- **23 December**, Wednesday for the issue of Friday **01 January 2021**

# LIST OF TARIFF RATES

## FOR PUBLICATION OF NOTICES

**COMMENCEMENT: 1 APRIL 2018**

### NATIONAL AND PROVINCIAL

Notice sizes for National, Provincial & Tender gazettes 1/4, 2/4, 3/4, 4/4 per page. Notices submitted will be charged at R1008.80 per full page, pro-rated based on the above categories.

Pricing for National, Provincial - Variable Priced Notices		
Notice Type	Page Space	New Price (R)
Ordinary National, Provincial	1/4 - Quarter Page	252.20
Ordinary National, Provincial	2/4 - Half Page	504.40
Ordinary National, Provincial	3/4 - Three Quarter Page	756.60
Ordinary National, Provincial	4/4 - Full Page	1008.80

### EXTRA-ORDINARY

All Extra-ordinary National and Provincial gazette notices are non-standard notices and attract a variable price based on the number of pages submitted.

The pricing structure for National and Provincial notices which are submitted as **Extra ordinary submissions** will be charged at **R3026.32** per page.



## GOVERNMENT PRINTING WORKS - BUSINESS RULES

The **Government Printing Works (GPW)** has established rules for submitting notices in line with its electronic notice processing system, which requires the use of electronic *Adobe Forms*. Please ensure that you adhere to these guidelines when completing and submitting your notice submission.

### CLOSING TIMES FOR ACCEPTANCE OF NOTICES

1. The *Government Gazette* and *Government Tender Bulletin* are weekly publications that are published on Fridays and the closing time for the acceptance of notices is strictly applied according to the scheduled time for each gazette.

2. Please refer to the Submission Notice Deadline schedule in the table below. This schedule is also published online on the Government Printing works website [www.gpwnonline.co.za](http://www.gpwnonline.co.za)

All re-submissions will be subject to the standard cut-off times.

**All notices received after the closing time will be rejected.**

Government Gazette Type	Publication Frequency	Publication Date	Submission Deadline	Cancellations Deadline
National Gazette	Weekly	Friday	Friday 15h00 for next Friday	Tuesday, 15h00 - 3 working days prior to publication
Regulation Gazette	Weekly	Friday	Friday 15h00 for next Friday	Tuesday, 15h00 - 3 working days prior to publication
Petrol Price Gazette	Monthly	Tuesday before 1st Wednesday of the month	One day before publication	1 working day prior to publication
Road Carrier Permits	Weekly	Friday	Thursday 15h00 for next Friday	3 working days prior to publication
Unclaimed Monies (Justice, Labour or Lawyers)	January / September 2 per year	Last Friday	One week before publication	3 working days prior to publication
Parliament (Acts, White Paper, Green Paper)	As required	Any day of the week	None	3 working days prior to publication
Manuals	Bi- Monthly	2nd and last Thursday of the month	One week before publication	3 working days prior to publication
State of Budget (National Treasury)	Monthly	30th or last Friday of the month	One week before publication	3 working days prior to publication
<i>Extraordinary Gazettes</i>	As required	Any day of the week	<i>Before 10h00 on publication date</i>	<i>Before 10h00 on publication date</i>
Legal Gazettes A, B and C	Weekly	Friday	One week before publication	Tuesday, 15h00 - 3 working days prior to publication
Tender Bulletin	Weekly	Friday	Friday 15h00 for next Friday	Tuesday, 15h00 - 3 working days prior to publication
Gauteng	Weekly	Wednesday	Two weeks before publication	3 days <b>after</b> submission deadline
Eastern Cape	Weekly	Monday	One week before publication	3 working days prior to publication
Northern Cape	Weekly	Monday	One week before publication	3 working days prior to publication
North West	Weekly	Tuesday	One week before publication	3 working days prior to publication
KwaZulu-Natal	Weekly	Thursday	One week before publication	3 working days prior to publication
Limpopo	Weekly	Friday	One week before publication	3 working days prior to publication
Mpumalanga	Weekly	Friday	One week before publication	3 working days prior to publication



## GOVERNMENT PRINTING WORKS - BUSINESS RULES

Government Gazette Type	Publication Frequency	Publication Date	Submission Deadline	Cancellations Deadline
Gauteng Liquor License Gazette	Monthly	Wednesday before the First Friday of the month	Two weeks before publication	3 working days <b>after</b> submission deadline
Northern Cape Liquor License Gazette	Monthly	First Friday of the month	Two weeks before publication	3 working days <b>after</b> submission deadline
National Liquor License Gazette	Monthly	First Friday of the month	Two weeks before publication	3 working days <b>after</b> submission deadline
Mpumalanga Liquor License Gazette	Bi-Monthly	Second & Fourth Friday	One week before publication	3 working days prior to publication

### EXTRAORDINARY GAZETTES

3. *Extraordinary Gazettes* can have only one publication date. If multiple publications of an *Extraordinary Gazette* are required, a separate Z95/Z95Prov *Adobe* Forms for each publication date must be submitted.

### NOTICE SUBMISSION PROCESS

4. Download the latest *Adobe* form, for the relevant notice to be placed, from the **Government Printing Works** website [www.gpwonline.co.za](http://www.gpwonline.co.za).
5. The *Adobe* form needs to be completed electronically using *Adobe Acrobat / Acrobat Reader*. Only electronically completed *Adobe* forms will be accepted. No printed, handwritten and/or scanned *Adobe* forms will be accepted.
6. The completed electronic *Adobe* form has to be submitted via email to [submit.egazette@gpw.gov.za](mailto:submit.egazette@gpw.gov.za). The form needs to be submitted in its original electronic *Adobe* format to enable the system to extract the completed information from the form for placement in the publication.
7. Every notice submitted **must** be accompanied by an official **GPW** quotation. This must be obtained from the *eGazette* Contact Centre.
8. Each notice submission should be sent as a single email. The email **must** contain **all documentation relating to a particular notice submission**.
  - 8.1. Each of the following documents must be attached to the email as a separate attachment:
    - 8.1.1. An electronically completed *Adobe* form, specific to the type of notice that is to be placed.
      - 8.1.1.1. For National *Government Gazette* or *Provincial Gazette* notices, the notices must be accompanied by an electronic Z95 or Z95Prov *Adobe* form
      - 8.1.1.2. The notice content (body copy) **MUST** be a separate attachment.
    - 8.1.2. A copy of the official **Government Printing Works** quotation you received for your notice. (*Please see Quotation section below for further details*)
    - 8.1.3. A valid and legible Proof of Payment / Purchase Order: **Government Printing Works** account customer must include a copy of their Purchase Order. **Non-Government Printing Works** account customer needs to submit the proof of payment for the notice
    - 8.1.4. Where separate notice content is applicable (Z95, Z95 Prov and TForm 3, it should **also** be attached as a separate attachment. (*Please see the Copy Section below, for the specifications*).
    - 8.1.5. Any additional notice information if applicable.

**GOVERNMENT PRINTING WORKS - BUSINESS RULES**

9. The electronic *Adobe* form will be taken as the primary source for the notice information to be published. Instructions that are on the email body or covering letter that contradicts the notice form content will not be considered. The information submitted on the electronic *Adobe* form will be published as-is.
10. To avoid duplicated publication of the same notice and double billing, Please submit your notice **ONLY ONCE**.
11. Notices brought to **GPW** by “walk-in” customers on electronic media can only be submitted in *Adobe* electronic form format. All “walk-in” customers with notices that are not on electronic *Adobe* forms will be routed to the Contact Centre where they will be assisted to complete the forms in the required format.
12. Should a customer submit a bulk submission of hard copy notices delivered by a messenger on behalf of any organisation e.g. newspaper publisher, the messenger will be referred back to the sender as the submission does not adhere to the submission rules.

**QUOTATIONS**

13. Quotations are valid until the next tariff change.
  - 13.1. **Take note:** **GPW**'s annual tariff increase takes place on **1 April** therefore any quotations issued, accepted and submitted for publication up to **31 March** will keep the old tariff. For notices to be published from 1 April, a quotation must be obtained from **GPW** with the new tariffs. Where a tariff increase is implemented during the year, **GPW** endeavours to provide customers with 30 days' notice of such changes.
14. Each quotation has a unique number.
15. Form Content notices must be emailed to the e*Gazette* Contact Centre for a quotation.
  - 15.1. The *Adobe* form supplied is uploaded by the Contact Centre Agent and the system automatically calculates the cost of your notice based on the layout/format of the content supplied.
  - 15.2. It is critical that these *Adobe* Forms are completed correctly and adhere to the guidelines as stipulated by **GPW**.
16. **APPLICABLE ONLY TO GPW ACCOUNT HOLDERS:**
  - 16.1. **GPW** Account Customers must provide a valid **GPW** account number to obtain a quotation.
  - 16.2. Accounts for **GPW** account customers **must** be active with sufficient credit to transact with **GPW** to submit notices.
    - 16.2.1. If you are unsure about or need to resolve the status of your account, please contact the **GPW** Finance Department prior to submitting your notices. (If the account status is not resolved prior to submission of your notice, the notice will be failed during the process).
17. **APPLICABLE ONLY TO CASH CUSTOMERS:**
  - 17.1. Cash customers doing **bulk payments** must use a **single email address** in order to use the **same proof of payment** for submitting multiple notices.
18. The responsibility lies with you, the customer, to ensure that the payment made for your notice(s) to be published is sufficient to cover the cost of the notice(s).
19. Each quotation will be associated with one proof of payment / purchase order / cash receipt.
  - 19.1. This means that **the quotation number can only be used once to make a payment.**

**GOVERNMENT PRINTING WORKS - BUSINESS RULES****COPY (SEPARATE NOTICE CONTENT DOCUMENT)**

20. Where the copy is part of a separate attachment document for Z95, Z95Prov and TForm03
- 20.1. Copy of notices must be supplied in a separate document and may not constitute part of any covering letter, purchase order, proof of payment or other attached documents.
- The content document should contain only one notice. (You may include the different translations of the same notice in the same document).
- 20.2. The notice should be set on an A4 page, with margins and fonts set as follows:
- Page size = A4 Portrait with page margins: Top = 40mm, LH/RH = 16mm, Bottom = 40mm;  
Use font size: Arial or Helvetica 10pt with 11pt line spacing;
- Page size = A4 Landscape with page margins: Top = 16mm, LH/RH = 40mm, Bottom = 16mm;  
Use font size: Arial or Helvetica 10pt with 11pt line spacing;

**CANCELLATIONS**

21. Cancellation of notice submissions are accepted by **GPW** according to the deadlines stated in the table above in point 2. Non-compliance to these deadlines will result in your request being failed. Please pay special attention to the different deadlines for each gazette. Please note that any notices cancelled after the cancellation deadline will be published and charged at full cost.
22. Requests for cancellation must be sent by the original sender of the notice and must be accompanied by the relevant notice reference number (N-) in the email body.

**AMENDMENTS TO NOTICES**

23. With effect from 01 October 2015, **GPW** will not longer accept amendments to notices. The cancellation process will need to be followed according to the deadline and a new notice submitted thereafter for the next available publication date.

**REJECTIONS**

24. All notices not meeting the submission rules will be rejected to the customer to be corrected and resubmitted. Assistance will be available through the Contact Centre should help be required when completing the forms. (012-748 6200 or email [info.egazette@gpw.gov.za](mailto:info.egazette@gpw.gov.za)). Reasons for rejections include the following:
- 24.1. Incorrectly completed forms and notices submitted in the wrong format, will be rejected.
- 24.2. Any notice submissions not on the correct *Adobe* electronic form, will be rejected.
- 24.3. Any notice submissions not accompanied by the proof of payment / purchase order will be rejected and the notice will not be processed.
- 24.4. Any submissions or re-submissions that miss the submission cut-off times will be rejected to the customer. The Notice needs to be re-submitted with a new publication date.

**GOVERNMENT PRINTING WORKS - BUSINESS RULES****APPROVAL OF NOTICES**

25. Any notices other than legal notices are subject to the approval of the Government Printer, who may refuse acceptance or further publication of any notice.
26. No amendments will be accepted in respect to separate notice content that was sent with a Z95 or Z95Prov notice submissions. The copy of notice in layout format (previously known as proof-out) is only provided where requested, for Advertiser to see the notice in final Gazette layout. Should they find that the information submitted was incorrect, they should request for a notice cancellation and resubmit the corrected notice, subject to standard submission deadlines. The cancellation is also subject to the stages in the publishing process, i.e. If cancellation is received when production (printing process) has commenced, then the notice cannot be cancelled.

**GOVERNMENT PRINTER INDEMNIFIED AGAINST LIABILITY**

27. The Government Printer will assume no liability in respect of—
  - 27.1. any delay in the publication of a notice or publication of such notice on any date other than that stipulated by the advertiser;
  - 27.2. erroneous classification of a notice, or the placement of such notice in any section or under any heading other than the section or heading stipulated by the advertiser;
  - 27.3. any editing, revision, omission, typographical errors or errors resulting from faint or indistinct copy.

**LIABILITY OF ADVERTISER**

28. Advertisers will be held liable for any compensation and costs arising from any action which may be instituted against the Government Printer in consequence of the publication of any notice.

**CUSTOMER INQUIRIES**

Many of our customers request immediate feedback/confirmation of notice placement in the gazette from our Contact Centre once they have submitted their notice – While **GPW** deems it one of their highest priorities and responsibilities to provide customers with this requested feedback and the best service at all times, we are only able to do so once we have started processing your notice submission.

**GPW** has a 2-working day turnaround time for processing notices received according to the business rules and deadline submissions.

Please keep this in mind when making inquiries about your notice submission at the Contact Centre.

29. Requests for information, quotations and inquiries must be sent to the Contact Centre ONLY.
30. Requests for Quotations (RFQs) should be received by the Contact Centre at least **2 working days** before the submission deadline for that specific publication.

**GOVERNMENT PRINTING WORKS - BUSINESS RULES****PAYMENT OF COST**

31. The Request for Quotation for placement of the notice should be sent to the Gazette Contact Centre as indicated above, prior to submission of notice for advertising.
32. Payment should then be made, or Purchase Order prepared based on the received quotation, prior to the submission of the notice for advertising as these documents i.e. proof of payment or Purchase order will be required as part of the notice submission, as indicated earlier.
33. Every proof of payment must have a valid **GPW** quotation number as a reference on the proof of payment document.
34. Where there is any doubt about the cost of publication of a notice, and in the case of copy, an enquiry, accompanied by the relevant copy, should be addressed to the Gazette Contact Centre, **Government Printing Works**, Private Bag X85, Pretoria, 0001 email: [info.egazette@gpw.gov.za](mailto:info.egazette@gpw.gov.za) before publication.
35. Overpayment resulting from miscalculation on the part of the advertiser of the cost of publication of a notice will not be refunded, unless the advertiser furnishes adequate reasons why such miscalculation occurred. In the event of underpayments, the difference will be recovered from the advertiser, and future notice(s) will not be published until such time as the full cost of such publication has been duly paid in cash or electronic funds transfer into the **Government Printing Works** banking account.
36. In the event of a notice being cancelled, a refund will be made only if no cost regarding the placing of the notice has been incurred by the **Government Printing Works**.
37. The **Government Printing Works** reserves the right to levy an additional charge in cases where notices, the cost of which has been calculated in accordance with the List of Fixed Tariff Rates, are subsequently found to be excessively lengthy or to contain overmuch or complicated tabulation.

**PROOF OF PUBLICATION**

38. Copies of any of the *Government Gazette* or *Provincial Gazette* can be downloaded from the **Government Printing Works** website [www.gpwnonline.co.za](http://www.gpwnonline.co.za) free of charge, should a proof of publication be required.
39. Printed copies may be ordered from the Publications department at the ruling price. The **Government Printing Works** will assume no liability for any failure to post or for any delay in despatching of such *Government Gazette*(s)

**GOVERNMENT PRINTING WORKS CONTACT INFORMATION****Physical Address:**

**Government Printing Works**  
149 Bosman Street  
Pretoria

**Postal Address:**

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Pretoria  
0001

**GPW Banking Details:**

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**Account No.:** 405 7114 016  
**Branch Code:** 632-005

**For Gazette and Notice submissions:** Gazette Submissions:

**For queries and quotations, contact:** Gazette Contact Centre:

**E-mail:** [submit.egazette@gpw.gov.za](mailto:submit.egazette@gpw.gov.za)

**E-mail:** [info.egazette@gpw.gov.za](mailto:info.egazette@gpw.gov.za)

**Tel:** 012-748 6200

**Contact person for subscribers:** Mrs M. Toka:

**E-mail:** [subscriptions@gpw.gov.za](mailto:subscriptions@gpw.gov.za)

**Tel:** 012-748-6066 / 6060 / 6058

**Fax:** 012-323-9574

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**GENERAL NOTICES • ALGEMENE KENNISGEWINGS**

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**NOTICE 40 OF 2020****STEVE TSHWETE AMENDMENT SCHEME****NOTICE OF APPLICATION FOR THE AMENDMENT OF THE STEVE TSHWETE TOWN PLANNING SCHEME, 2004, IN TERMS OF SECTION 62(1) AND 94(1) (A) OF THE STEVE TSHWETE SPATIAL PLANNING AND LAND USE MANAGEMENT BYLAW, 2016.**

We Elizone (PTY) LTD being the authorized agent of the registered owner of Portion 1 of Erf 1907, Middelburg, hereby give notice in terms of Section 94(1)(a) of the Steve Tshwete Spatial Planning and Land Use Management Bylaw, 2016, that I have applied to the Steve Tshwete Local Municipality for the amendment of the town planning scheme known as the Steve Tshwete Town Planning Scheme, 2004, for the rezoning of the abovementioned property situated on Brug Street, by rezoning the properties from Residential 1 to Residential 3 subject to certain conditions.

Any objection/s or comments including the grounds for such objection/s or comments with full contact details, shall be made in writing to the Municipal Manager, PO Box 14, Middelburg 1050 within 30 days from the 10<sup>th</sup> of July 2020.

Full particulars and plans may be inspected during normal office hours at the office of the Municipal Manager, Steve Tshwete Local Municipality, Cnr. Walter Sisulu and Wanderers Avenue, Middelburg, 1050, Tel: 013 2497000, for a period of 30 days from 10<sup>th</sup> July 2020.

Address of the Applicant: 6B Klaserie Street, Aerorand, Middelburg, 1055

10-17

**KENNISGEWING 40 VAN 2020****STEVE TSHWETE WYSIGINGSKEMA****KENNISGEWING VAN DIE AANSOEK OM DIE WYSIGING VAN DIE STEVE TSHWETE DORPSBEPLANNINGSKEMA, 2004, INGEVOLGE ARTIKEL 62(1) EN 94(1) (A) VAN DIE STEDELIKE BEPLANNING EN GRONDGEBRUIK BESTUUR VERORDENINGE, 2016**

Ek, Elizone (PTY) LTD, synde die gemagtigde agent van die geregistreerde eienaar van Gedeelte 1 van 1907 Middelburg, gee hiermee ingevolge Artikel 62(1) en 94(1)(a), van die Stedelike Beplanning en Grondgebruik Bestuur Verordeninge, 2016, kennis dat ons by Steve Tshwete Plaaslike Munisipaliteit aansoek gedoen het om die wysiging van Steve Tshwete Dorpsbeplanningskema, 2004, deur die hersonering van die bogenoemde eiendom geleë te Brug Straat, vanaf Residensiele 1 na Residensiele 3, onderworpe aan sekere voorwaardes.

Besonderhede van die aansoek lê ter insae gedurende gewone kantoorure by die kantoor van die munisipale bestuurder, Steve Tshwete Plaaslike munisipaliteit, munisipale gebou, Wandererslaan, Middelburg, 1050, vir 'n tydperk van 30 dae vanaf 10 Julie 2020.

Besware of verhoë ten opsigte van die aansoek moet binne 'n tydperk van 30 dae vanaf 10 Julie 2020, skriftelik by of tot die munisipale bestuurder by bovermelde adres of by Posbus 14, Middelburg, 1050, ingedien of gerig word.

Adres Van Applikant: KlaserieStraat 6B, Aerorand, Middelburg, 1055

10-17

**NOTICE 41 OF 2020****NOTICE****MPUMALANGA GAMBLING ACT, 1995 (AS AMENDED)  
APPLICATION FOR REMOVAL OF A BOOKMAKER LICENCE:**

Notice is hereby given that Lottostar (Pty) Ltd, intends submitting an application to the Mpumalanga Economic Regulator ("MER") for the **removal** of a Bookmakers licence, from Unit 27, Building 1, Sonpark Boulevard Building, Sonpark Centre, Corner of Le Roux and Fourie Streets, Mbombela, Ehlanzeni to Riverside Office Park Block 2 Suites G01 and G02 Ground Floor, Riverside Park Extension 24, 1 Aqua Street, Nelspruit.

This application will be open for public inspection and objection at the offices of the MER from 17 July 2020.

Attention is directed to the provisions of Section 26 of the Mpumalanga Gambling Act, 1995 that makes provision for the lodging of written objections or representations in respect of the application.

Such objections or representations should be lodged with the Chief Executive Officer, Mpumalanga Economic Regulator, Private Bag X9908, White River, Mpumalanga, 1240, within one month from 17 July 2020.

**NOTICE 42 OF 2020****NOTICE OF APPLICATION IN TERMS OF THE GOVAN MBEKI SPATIAL PLANNING AND LAND USE MANAGEMENT BY-LAW, 2016, CHAPTER 5 AND 6 (*Park Closure & Amendment Scheme 169*)**

I, Karl Wilhelm Rost, of the firm Reed Geomatics Incorporated hereby give notice in terms of Sections 89 and 88 of the Govan Mbeki Spatial Planning and Land Use Management By-Law, 2016, read with Annexure A of the same by-law, that I have applied to the Govan Mbeki Municipality for the following:

**Application for Closure of a Public Place and**

**Application for Amendment of LAND USE SCHEME (Rezoning)**

**Application reference number: CLOSURE OF PUBLIC PLACE: Case OPA\_41251**

**AMENDMENT OF SCHEME: Case AS\_41252**

**Property Owner and information:** Portion of Erf 945, Secunda, Registration Division I.S., Mpumalanga located between Pannevis and H.M. Swart Street.

**Owner: Govan Mbeki Municipality** held by title deed **T25242/1977**

I, the agent, hereby give notice in terms of Sections 89 and 88, respectively, of the Govan Mbeki Spatial Planning and Land Use Management By-Law, 2016 of the permanent closure of a portion of a public place (Erf 945, Secunda, I.S., registered as a Park) and the amendment of the Land Use Scheme known as the Govan Mbeki Land Use Scheme, as amended, 2010, by the rezoning of a portion of Erf 945, Secunda, from "Open Space" to "Medium High Density Residential" for the purpose of Dwelling Units.

Particulars of the application will lie for inspection during normal office hours at the Office of Manager Town and Regional Planning, Room 323, 3<sup>rd</sup> floor, South Wing Municipal Buildings, for the period **30 days** from **17 July 2020**.

Objections to or representations in respect of the application must be lodged with or made in writing to the Municipal Manager at the above address within a period of 30 days from 17 July 2020, being **17 August 2020**.

**Name and address of applicant:** Reed Geomatics Incorporated, P.O. Box 985, Secunda, 2302 Tel: **017 631 1394** Fax: **017 631 1770**

**Notice number:** 173/2019

**Our ref:** P19695

17-24



**KENNISGEWING 42 VAN 2020****KENNISGEWING VAN AANSOEK IN TERME VAN DIE GOVAN MBEKI VERORDENING OOR  
RUIMTELIKE BEPLANNING EN GRONDGEBRUIKBESTUUR, 2016, HOOFSTUK 5 & 6 (Parksluiting en  
Wysigingskema 169)**

Ek, Karl Wilhelm Rost, van die firma Reed Geomatics Incorporated gee hiermee kennis in terme van Artikels 89 en 88 van die Govan Mbeki Verordening oor Ruimtelike Beplanning en Grondgebruikbestuur, 2016, gelees met Aanhangsel A van dieselfde verordening, dat ek aansoek gedoen het by Govan Mbeki Munisipaliteit vir die volgende:

**Aansoek vir Sluiting van 'n Publieke Plek en**

**Aansoek vir Wysiging van GRONDGEBRUIKSKEMA (Hersonering)**

**Aansoek verwysing nommer: SLUITING VAN PUBLIEKE PLEK: Case OPA\_41251**

**WYSIGING VAN SKEMA: Case AS\_41252**

**Eiendom Eienaar & inligting:** Gedeelte van Erf 945, Secunda, Registrasie Afdeling I.S., Mpumalanga, geleë tussen Pannevis en H.M. Swart Strate.

**Eienaar: Govan Mbeki Munisipaliteit** gehou kragtens Titellakte **T25242/1977**

Ek, die agent, gee hiermee kennis in terme van Artikel 89 en 88, onderskeidelik, van die Govan Mbeki Verordening oor Ruimtelike Beplanning en Grondgebruikbestuur, 2016, van die aansoek vir die permanente sluiting van 'n gedeelte van 'n publieke plek (Erf 945, Secunda, I.S., geregistreer as 'n Park) en die wysiging van die Grondgebruikskema bekend as die Govan Mbeki Grondgebruik Skema, soos gewysig, 2010, deur die hersonering van 'n gedeelte van Erf 945, Secunda, vanaf "Oop Ruimte" na "Medium-Hoog Digtheid Residensieel" vir Wooneenhede.

Besonderhede van die aansoek lê vir insae gedurende normale besigheidsure by die kantore van die Bestuurder: Stads- en Streekbeplanning, Kamer 323, 3de vloer, Suid Vleuel van die Munisipale Gebou, vir die tydperk van 30 dae vanaf **30 dae** vanaf **17 Julie 2020**.

Besware teen of verhoë ten opsigte van die aansoek moet skriftelik gerig word aan die Munisipale Bestuur by bovermelde adres binne 'n tydperk van 30 dae vanaf 17 Julie 2020, dus **17 Augustus 2020**.

**Naam en adres van aansoeker: Reed Geomatics Incorporated, Posbus 985, Secunda, 2302 Tel: 017 631 1394 Faks: 017 631 1770**

**Kennisgewing nommer: 173/2019**

**Our ref: P19695**

17-24

## PROVINCIAL NOTICES • PROVINSIALE KENNISGEWINGS

## PROVINCIAL NOTICE 68 OF 2020

**NOTICE OF APPLICATION FOR AMENDMENT OF THE ERMELO TOWN-PLANNING SCHEME, 1982 IN TERMS OF SECTIONS 66 AND 101 OF THE MSUKALIGWA LOCAL MUNICIPALITY SPATIAL PLANNING AND LAND USE MANAGEMENT BY-LAW, 2016****AMENDMENT SCHEME 805**

I, Jaco Peter le Roux of Afriplan CC, being the authorised agent of the owner of **Erf 483, Cassim Park X2 (Ermelo)** hereby give notice in terms of Section 66 and 88 of Msukaligwa Local Municipality Spatial Planning and Land Use Management By-law, 2016 read with the Spatial Planning and Land Use Management Act, 2013 (Act 16 of 2013), that I have applied to the Msukaligwa Municipality for the amendment of the town planning scheme known as Ermelo Town Planning Scheme, 1982 by the rezoning of the above-mentioned property situated on the corner of Tayob and Orchid Streets, Cassim Park from **“Residential 1”** to **“Residential 3”**.

Particulars of the applications will lay for inspection during normal office hours at the office of the Municipal Manager, 1st Floor, Msukaligwa Civic Centre, Ermelo for the period of 30 days from **17 July 2020**.

Objections to or representations in respect of the applications must be lodged with or made in writing to the Municipal Manager, during normal office hours, at the above address or at PO Box 48, Ermelo, 2350 within a period of 30 days from **17 July 2020** (last day for comment being **17 August 2020**). Any person who cannot write may during office hours attend the Office of the Municipal Manager, where an official will assist that person to lodge comment.

**Details of agent: Afriplan CC, PO Box 786, Ermelo 2350. Tel: 013 282 8035 Fax: 013 243 1706. E-mail: [jaco@afriplan.com](mailto:jaco@afriplan.com)/[vicky@afriplan.com](mailto:vicky@afriplan.com)**

17–24

## PROVINSIALE KENNISGEWING 68 VAN 2020

**KENNISGEWING VAN AANSOEK OM WYSIGING VAN DIE ERMELO DORPSBEPLANNINGSKEMA, 1982 INGEVOLGE ARTIKELS 66 EN 101 VAN DIE MSUKALIGWA PLAASLIKE MUNISIPALITEIT RUIMTELIKE BEPLANNING EN GRONDGEBRUIKSBESTUURSVERORDENING, 2016****WYSIGINGSKEMA 805**

Ek, Jaco Peter le Roux van Afriplan CC, synde die gemagtigde agent van die eienaar van **Erf 483, Cassim Park X2, (Ermelo)** gee hiermee ingevolge Artikels 66 en 88 van die Msukaligwa Plaaslike Munisipaliteit Ruimtelike Beplanning en Grondgebruikbestuursverordening, 2016, saamgelees met die Wet op Ruimtelike Beplanning en Grondgebruiksbestuur, 2013 (Wet 16 van 2013), kennis dat ek by Msukaligwa Munisipaliteit aansoek gedoen het vir die wysiging die dorpsbeplanningskema bekend as Ermelo Dorpsbeplanningskema 1982, deur die hersonering van bovermelde eiendom geleë op die hoek van Tayob- en Orchidstraat van **“Residensiële 1”** na **“Residensiële 3”**.

Besonderhede van die aansoek lê ter insae gedurende gewone kantoorure by die kantoor van die Munisipale Bestuurder, Eerste vloer, Ermelo Burgersentrum, Ermelo 30 dae vanaf **17 Julie 2020**.

Besware teen of vertoë ten opsigte van die aansoeke moet binne 'n tydperk van 30 dae vanaf **17 Julie 2020**, gedurende gewone kantoor-ure, skriftelik by of tot die Munisipale Bestuurder by die bovermelde adres of by Msukaligwa Munisipaliteit, Posbus 48, Ermelo, 2350, ingedien of gerig word (laaste datum vir kommentare **17 Augustus 2020**). Enige persoon wat nie kan skryf nie sal tydens kantoor-ure deur 'n amptenaar by die Kantoor van die Munisipale Bestuurder bygestaan word om kommentaar in te dien.

**Besonderhede van die agent: Afriplan CC, Posbus 786, Ermelo 2350. Tel: 013 282 8035 Faks: 013 243 1706. E-pos: [jaco@afriplan.com](mailto:jaco@afriplan.com)/[vicky@afriplan.com](mailto:vicky@afriplan.com)**

17–24

## LOCAL AUTHORITY NOTICES • PLAASLIKE OWERHEIDS KENNISGEWINGS

## LOCAL AUTHORITY NOTICE 43 OF 2020



**VICTOR KHANYE  
LOCAL  
MUNICIPALITY**

Notice is hereby given in terms of section 14(1) and (2) of the Local Government: Municipal Property Rates Act, 2004; that Council resolved by way of council resolution number **A 014/05/2020**, to levy rates on property reflected in the schedule below with effect from **01 July 2020**.

<b>Category of Property</b>	<b>Cent amount in the Rand rate determined for the relevant property category</b>
Residential Property	0.0119
Business and Commercial Property	0.03157
Industrial Property	0.03157
Agricultural Property	0.00302
Mining Property	0.03320
Public Benefit Organisation Property	0.00350
Vacant Land	0.08449
Public Service Infrastructure	0.00350
Agricultural Holdings	0.00302

Full details of the Council resolution and rebates, reduction and exclusions specific to each category of owners of properties or owners of a specific category of properties as determined through criteria in the municipality are available for inspection on the municipality's offices, website([www.victorkhanyelm.gov.za](http://www.victorkhanyelm.gov.za)) and all public libraries.

17/2020/06/15  
ST MATLADI

Municipal Manager

Victor Khanye Local Municipality

Corner Van Der Walt and Samual Road

Delmas

2210

South Africa

P O Box 6, Delmas, Mpumalanga Province, 2210, Direct Line (013) 665 6000

[www.victorkhanyelm.gov.za](http://www.victorkhanyelm.gov.za)

**LOCAL AUTHORITY NOTICE 44 OF 2020****EMAKHAZENI LOCAL MUNICIPALITY****PUBLIC NOTICE****ASSESSMENT RATES: 2019/2020**

Notice is hereby given in terms of section 14 of the Municipal Property Rates Act which prescribes for the promulgation of the resolutions levying rates. The council of Emakhazeni Local Municipality has in terms of resolution number 58/05/2020 approved the assessment rates for the financial year 2020/2021

A copy of the approved assessment rates tariffs and resolution is available for inspection at the Municipal offices of Emakhazeni Local Municipality (Emakhazeni, Dullstroom, Entokozweni and Emgwenya) during office hours 08:00 – 16:00, Mondays to Fridays and the municipality's web site [www.emakhazenilm.co.za](http://www.emakhazenilm.co.za)

Enquiries can be directed Mr V.L. Mdluli at (013) 253 7600 or visit our offices at 25 Scheeper Street Belfast 1100.

**M.L. MAMALEKA**  
**ACTING MUNICIPAL MANAGER**  
**02/06/2020**

**LOCAL AUTHORITY NOTICE 45 OF 2020****EMAKHAZENI LOCAL MUNICIPALITY****ASSESSMENT RATES : 2020/2021**

The council of Emakhazeni Local Municipality has in terms of resolution number **58/05/2020**

Has approved the rates tariffs for financial year **2020/2021**

<b>CATEGORY</b>	<b>TARIFF CODE</b>	<b>2019/2020</b>	<b>2020/2021</b>
Residential **/** * (For properties above R 100,000.00 with exemption of first R1 5 000.00 of assessment market value)	1001	0.0090	0.0095
Residential **/** * (For properties less than R 100,000.00 market value a flat rate will be charged)	1016	Flat rate per year 771.4280	813.08
Informal Settlement (Rebate of 100% as per Property Rates policy will be granted)	11663	R 64.2366	67.70
Commercial ***	200124	0.0289	0.0304
Industrial	200125	0.0299	0.0304
Public Service Infrastructure	1006	0.0021	0.0024
Agriculture ***	1008	0.0023	0.0024
Agri Residential: (Farms including agricultural small holdings used for agricultural/residential purposes) (For properties above R 100,000.00 with exemption of R 15 000.00 of assessed market value)		0.0023	0.0024
Agri Business (Farms including agricultural holdings used for business/commercial/industrial purposes)	1023	0.0023	0.0304
Vacant Property	1024	0.0271	0.0210
Privately Open Space	1013	0.0090	0.0143
Municipal Property (Rebate of 100% as per Property Rates policy)	1009	0.0023	0.0024
Public Open Space (Rate of 100% as per Property Rates Policy will be granted)		0.0023	0.0024
Mining	1014	0.0758	0.0259

Public Benefit Organisations*	1012	0.0023	0.0024
Place of worship (Rebate of 100% as per Property Rates Policy will be granted)	200122	0.0023	0.0024
Privately Owned Towns	1012	0.0070	0.0073
State Owned /Institutions	1003	0.0289	0.0304
Illegal use	2021		0.0333

Assessment rates will increase as per factor, will be implemented as from **1 July 2020**.

A copy of approved tariffs and resolution is available for inspection at Municipal offices of Emakhazeni Local Municipality (Emakhazeni (Belfast), Siyathuthuka, Dullstroom, Entokozweni (Machadodorp), Emthonjeni and Emgwenya (Waterval-Boven)

Enquiries can be directed to Mr V.L. Mdluli at 013 253 7600 or visit our offices at 25 Scheeper Street Belfast.

**M.L. MAMALEKA**

**ACTING MUNICIPAL MANAGER**

## LOCAL AUTHORITY NOTICE 46 OF 2020

## THE EMAKHAZENI LOCAL MUNICIPALITY

## MUNICIPAL MANAGEMENT AND CONTROL OF INFORMAL SETTLEMENTS BY-LAW

Notice is hereby given in terms of section 13 of the Local Government: Municipal Systems Act, No. 32 of 2000, as amended, read with sections 156 and 162 of the Constitution of the Republic of South Africa Act, No. 108 of 1996, as amended, that Emakhaseni Local Municipality resolved to adopt the following Municipal Management and Control of Informal Settlement By-law.

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2. Assigning official to perform functions relating to informal settlement
3. Duties in respect of informal settlements
4. Incidents of land invasion
5. Procedures relating to the management and control of authorized informal settlement
6. Ward committees
7. Procedures relating to the termination of unauthorized informal settlements
8. Disposal of building materials and personal property
9. Prohibition of receipt or solicitation of consideration in respect of unlawful occupation of land
10. Application of By-laws
11. Date of commencement
12. Short title

**1. Definitions.**

In this By-law, unless the context otherwise indicates—

**“authorized informal settlement”** means any informal settlement which is recognized by the Municipality as an authorized informal settlement and which is regarded as a transit camp to house landless people who will be ultimately relocated to a formally established township;



**“consent”** means the express or implied consent of the owner or person in charge to the occupation of land by a resident of a shack irrespective of whether such consent was given in writing or otherwise;

**“court”** means any division of the High Court or the Magistrate’s Court in whose area of jurisdiction the land is situated;

**“eviction”** means the permanent removal, in accordance with the provision of a court order, of a person and his or her property from occupation of a shack or the land on which the shack is constructed, and includes a demolition and removal from the land of any building materials used to construct the shack, and **“evict”** has a corresponding meaning;

**“head of the household”** means—

- (a) The father in a household, where the father and mother of the household are legally married;
- (b) The single parent, where the household has only one parent with dependants living permanently with him or her in the household; and
- (c) Any person in the household who has legal capacity to act and is recognized by the majority of the other persons in the household as the person responsible for the maintenance of the welfare and discipline within the household;

**“informal settlement”** means one shack or more constructed on land with or without the consent of the land owner or the person in charge of the land;

**“land”** means any land within the area of jurisdiction of the Municipality, irrespective of whether such land belongs to the National Government, the Provincial Government, the Municipality or a private individual, company or other legal entity;

**“land invasion”** means the illegal occupation of land or any settlement or occupation of people on land without the express or tacit consent of the owner of the land or the person in charge of the land, or without any other right to settle on or occupy such land;

**“Land Invasion Reaction Unit”** means a group of officers or workers consisting of any combination of one or more of the following components—

- (a) Members of the South African Police Services;
- (b) Members of the staff of the bailiff, sheriff or messenger of the court with jurisdiction in the area;

- (c) Members of a private security company contractually engaged by the Municipality to perform certain duties on its behalf; and
- (d) Any combination of employees of the Municipality,

which group is designated by the Municipality to assist the Senior Manager: Housing in the execution of his/her duties and to execute any eviction order contemplated by section 4 to terminate an unauthorized informal settlement;

**“Municipal Manager or his representative”** means the official assigned in terms of section 2;

**“Municipality”** means Emakhazeni Local Municipality established in terms of section 12 of the Municipal Structure Act, No. 117 of 1998, and includes any political structure, political office bearer, councillor, duly authorized agent thereof or any employee thereof acting in connection with these By-laws by virtue of a power vested in the municipality and delegated or sub-delegated to such political structure, political office bearer, councillor, agent or employee;

**“owner”** means the registered owner of land, irrespective of whether such owner is the National Government, the Provincial Government, the Municipal or Private individual, company or other legal entity;

**“person in charge”**, in relation to land, means a person who has the legal authority to give permission to other person to enter or reside on that land;

**“shack”** means any temporary shelter, building, hut, tent, dwelling or similar structure which does not comply with the provisions of the National Building Regulations and Building Standards Act, 1977 (Act No. 103 of 1977) and the regulations promulgated under that Act and which is primarily used for residential purposes; and

**“unauthorized informal settlement”** means any settlement which is not recognized by the Municipality as an authorized informal settlement which will be demolished and removed in terms of these By-laws.

## **2. Assigning official to perform functions relating to informal settlement.**

The municipality may assign one of its officials from Housing Division to manage and control all the informal settlement in accordance with the provisions of these By-laws, otherwise the duties in these By-laws are executed by the Municipal Manager or his representative.

## **3. Duties in respect of informal settlements.**

The Municipal Manager or his representative must—

- (1) Conduct regular survey to determine the location, origin and extent of and the conditions prevailing in each informal settlement;

- 
- (2) Monitor and control all informal settlements and take the necessary steps to prevent land invasion within the area of jurisdiction of the Municipality;
  - (3) Undertake and promote liaison and communication with local communities with a view to obtaining their understanding and cooperation regarding the prevention of land invasion in the area of jurisdiction of the municipality;
  - (4) Keep a register of all the residents who are entitled to reside in each authorized informal settlement, and in such register the following details must be entered in respect of each shack in each authorized informal settlement—
    - (a) The number allocated to the stand or site on which the shack is constructed;
    - (b) The names, and identity number of the head of the household who is entitled to occupy the shack;
    - (c) The names, identity numbers and relationships to the head of the household of each and every other person occupying the shack as a member of the household;
    - (d) The reference number of the municipal file that contains a copy of the contractual agreement in respect of the shack;
    - (e) The number of the shack's rental account;
    - (f) The number of the shack's municipal services account;
    - (g) The previous address of the household that is entitled to occupy the shack; and
    - (h) The names, addresses and telephone numbers, if any, of at least two family members of the head of the household who do not live at the same address as the household that is entitled to occupy the shack;
  - (5) ensure that all residents living in an authorized informal settlement are registered in the Municipality's Housing Demand Data Base;
  - (6) submit written report on the control and management of any informal settlement, or the conditions prevailing in the informal settlement, if and when required to do so by the municipality;
  - (7) for the purpose of informing residents of informal settlements and all other persons visiting informal settlements, ensure that—
    - (a) the contents of these By-laws are communicated to all residents of every informal settlement; and

- (b) a copy of these By-laws is posted and maintained in every informal settlement in a prominent place at the venue where the residents' committee contemplated in section 6 usually holds its meeting;
- (8) allocate to each site or stand in an authorized informal settlement an individual number as the temporary address of the site or stand and must ensure that such number is legibly painted or inscribed in a prominent place on the site or stand;
- (9) perform any other duty or function which may be necessary to ensure the proper management and control of an informal settlement.

#### **4. Incidents of land invasion.**

- (1) The Municipal Manager or his representative must, within a period of 24 hours after he or she becomes aware of an incident of land invasion or the existence of a newly established informal settlement, irrespective of whether such informal settlement was established as a consequence of an incident of land invasion or not—
  - (a) make a determination of the status of the informal settlement as an authorized or an unauthorized informal settlement; and
  - (b) inform the residents of the informal settlement of the status of the informal settlement in accordance with section 5 or section 7, whichever is applicable in the circumstances.
- (2) In the event of the status of an informal settlement completed in subsection (1) being determined as an authorized informal settlement, the Municipal Manager or his representative must deal with the matter in accordance with the provisions of section 5.
- (3) In the event of the status of an unauthorized informal settlement, the Municipal Manager or his representative must deal with the matter in accordance with the provisions of section 7.

#### **5. Procedures relating to the management and control of authorized informal settlement.**

- (1) As soon as a determination of the status of an authorized informal settlement has been made and within the period contemplated in section 4 (1), the Municipal Manager or his representative must, personally or through any other Council official designated by the Municipal Manager to assist him or her for that purpose, visit the informal settlement and notify the residents of the status of the authorized informal settlement in the manner contemplated in section 6 (2) or by means of a letter delivered in the circumstances.
- (2) The Municipal Manager or his representative must compile a comprehensive register of all the residents who are entitled to reside in the authorized informal

settlement contemplated in subsection (1), and the following details must be entered in respect of each shack in the authorized informal settlement—

- (a) the number allocated to the stand or site on which the shack is constructed;
  - (b) the name and identity number of the head of the household who is entitled to occupy the shack;
  - (c) the names, identity numbers and relationship to the head of the household of each and every other person occupying the shack as a member of the household;
  - (d) the reference number of the file of the Municipal Manager or his representative that contains a copy of the contractual agreement in respect of the shack;
  - (e) the number of the shack's rental account;
  - (f) the number of the shack's municipal services account;
  - (g) the previous address of the household that is entitled to occupy the shack; and
  - (h) the names, address and telephone numbers, if any, of at least two family members of the head of the household that is entitled to occupy the shack.
- (3) The Municipal Manager or his representative must ensure that the names, addresses and other relevant details of all residents living in an authorized informal settlement contemplated in subsection (1) are registered in the Municipality's Housing Demand Data Base.
- (4) The Municipal Manager or his representative must allocate to each site or stand in an authorized informal settlement contemplated in subsection (1) a unique number as the temporary address of the site or stand and must ensure that the number is legibly painted or inscribed in a prominent place on the site or stand.
- (5) The Municipal Manager or his representative must ensure that no new unauthorized shacks are constructed in the authorized informal settlement contemplated in subsection (1) and that no new unauthorized residents take up residence in the authorized informal settlement by implementing appropriate measure to manage, monitor and control the occupancy of residents in the authorized informal settlement in general.
- (6) Any unauthorized occupancy in an authorized informal settlement contemplated in subsection (1) must be dealt with in accordance with the provisions of section 7.

- (7) In respect of an authorized informal settlement contemplated in subsection (1), the Municipal Manager or his representative must ensure that—
- (a) the Municipality's Finance Department institutes, operates and maintains an appropriate account for services rendered by the Municipality to each registered shack in the authorized informal settlement and for any charges levied for the right of occupation of a particular site or stand in the authorized informal settlement; and
  - (b) such an account is supplied to the head of the household of each registered shack in the authorized informal settlement.

#### **6. Ward committees.**

- (1) The Ward Committee and the Manager or his representative, must meet on a regular monthly basis, and at such meetings the Municipality must consult the resident's committee on all matters relating to the authorized informal settlement and communicate matters of general concern to the residents of a collective basis. After such meetings, it is the sole responsibility of the Ward Committee to inform the individual residents of matters discussed at the meetings.
- (2) Special meetings of residents may be convened from time to time by the Ward Committee to communicate with and inform the individual residents of matters relating to the authorized informal settlement.
- (3) The Ward Committee must give notice of a meeting of the residents of the authorized informal settlement by placing the notice prominently at a venue whose location has been determined by the Ward Committee and communicated to the residents at an official meeting of the residents.

#### **7. Procedures relating to the termination of unauthorized informal settlements.**

- (1) As soon as a determination of the status of an unauthorized informal settlement has been made and within the period contemplated in section 4 (1), the Municipal Manager or his representative must, personally or through any official designated—
  - (a) Inform residents of a shack in the unauthorized informal settlement that their occupation of the shack and the site or stand on which it is situated is illegal; and
  - (b) Request the Municipal Manager to assist him or her for that purpose, visit the informal settlement and notify the residents of the status of the unauthorized settlement by means of a written notice hand-delivered to each shack in the informal settlement.
- (2) The written notice contemplated in subsection (1) must notify the residents of the shack to vacate the shack and remove any building materials and other

personal property from the unauthorized informal settlement within a period of 24 hours after receipt of the written notice.

- (3) If the residents notified in terms of subsection (1) cooperate and vacate their shacks and remove their building materials and other personal property from the site or stand in the unauthorized informal settlement, the Municipal Manager or his representative must take such steps as he or she may deem appropriate to prevent a recurrence of any incident of land invasion or illegal land occupation on that site, stand or unauthorized informal settlement and must regularly monitor the situation to ensure the non- recurrence of such land invasion or illegal land occupation.
- (4) If the residents notified in terms of subsection (1) fail to cooperate and vacate their shacks and remove their building materials and other personal property from the site or stand in the unauthorized informal settlement, the Municipal Manager or his representative must immediately institute the necessary legal procedures to obtain an eviction order contemplated in subsection (5).
- (5) Within a period of 24 hours after the expiry of the period stipulated in the written notice contemplated in subsection (1), the Municipal Manager or his representative must lodge an application in a competent court to obtain an Eviction Order contemplated in section 4, 5 or 6 of the Prevention of Illegal Evection from and Unlawful Occupation of Land Act, 1998 (Act No. 19 of 1998), against any person or persons jointly or severally, occupying or residing in a shack or on a site or stand in the unauthorized informal settlement.
- (6) The Municipal Manager or his representative must, within a period of 24 hours after obtaining the eviction order referred to in subsection (5), deploy the Land Invasion Reaction Unit to execute the eviction order and to terminate the unauthorized informal settlement.
- (7) Any costs incurred by the Municipal Manager or his representative for the purposes of executing the provision of these By-laws be borne by the Municipality in accordance with its approved budget.

## **8. Disposal of building materials and personal property.**

- (1) In the execution of the provisions of section 7 (6), any building materials and other personal property belonging to a resident or occupier of a shack in a unauthorized informal settlement must be removed and stored in a safe place by the Municipal Manager or his representative.
- (2) If the building materials and other personal property contemplated in subsection (1) are not claimed by their owner within a period of three months after the date of the removal and storage, the building materials and personal property must be sold to the best advantage by the Municipal Manager or his representative, or a person designated by the Municipal Manager who must after deducting the amount of any charges due or any expenses incurred, deposit the net proceeds into the Municipality's Revenue Account, provided that—



- (a) subject to the laws governing the administration and distribution of estate, nothing in this subsection contained may deprive the heir of any deceased person of his or her right to the balance of the proceeds of the property; and
  - (b) any building materials or other personal property which is, in the opinion of the Municipal Manager or his representatives, valueless and unable to realize any meaningful amount may be destroyed, abandoned, dumped or otherwise disposed of by the Municipal Manager or his representative.
- (3) The Municipal Manager or his representative must compile and maintain a register in which is recorded and appears—
  - (a) Particulars of all buildings material or other personal property removed and stored in terms of these By-laws;
  - (b) The date of the removal and storage of building materials or other personal property in terms of subsection (1) and the name and site or stand number of the owner of the building materials or personal property; and
  - (c)
    - (i) the signature or right thumb print of the person who is claiming ownership and to whom delivery of building materials or other personal property has been made; or
    - (ii) full details of the amount realized on the sale of the building materials or other personal property in terms of subsection (2) and the date of the sale; and
    - (iii) if building materials or other personal property has been destroyed, abandoned, dumped or otherwise disposed of in terms of subsection (2), a certificate by the Municipal Manager or his representative to the effect that the building materials or personal property was valueless.
- (4) Neither the Municipality nor any of its officials acting within the reasonable scope of their authority are liable for any loss of or damage to property or injury to any resident or occupier of a shack in an unauthorized informal settlement or any other person for any reason whatsoever.

**9. Prohibition of receipt or solicitation of consideration in respect of unlawful occupation of land.**

- (1) No person may directly or indirectly receive or solicit payment of any money or other consideration as a fee or charge for arranging or organizing or permitting a person to occupy land without the consent of the owner or person in charge of that land.

- (2) Any person who contravenes the provisions of subsection (1) is guilty of an offence and liable on to a fine as approved by council or to imprisonment for a term as shall be determined by the court of law.
- (3) The court that convicts any person of a contravention of this section must order any money or other consideration which was received by that person and which has been seized to be forfeited, and the money and the proceeds of the consideration may be paid to the persons from whom the money or consideration was received, and where such person or persons cannot be positively identified, such money or proceeds of the consideration must be paid into the Municipality's Revenue Account.
- (4) If any money or other consideration has been received in contravention of subsection (1), but has not been seized or made available for purposes of confiscation, the court that convicts a person of a contravention of this section may order the amount proved to the satisfaction of the court to have been received by such person to be paid to the person or persons from whom the money or consideration was received, and where such person or persons cannot be positively identified, the money or proceeds of the consideration must be paid into the Municipality's Revenue Account. Such order has the effect of a civil judgment and may be executed against such person who received the money or consideration as if it were a civil judgment in favour of the person or persons from whom the money or other consideration was received or in favour of the Municipality.

#### **10. Application of By-laws.**

This By-law applies to all informal settlement within the area of this Municipality.

#### **11. Date of commencement.**

This By-law will take effect on the day of publication.

#### **12. Short title.**

This By-law shall be called the Municipal Management and Control of Informal Settlements By-law.

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