



KWAZULU-NATAL PROVINCE
KWAZULU-NATAL PROVINSIE
ISIFUNDAZWE SAKWAZULU-NATALI

Provincial Gazette • Provinsiale Koerant • Igazethi Yesifundazwe

GAZETTE EXTRAORDINARY—BUITENGEWONE KOERANT—IGAZETHI EYISIPESHELI

*(Registered at the post office as a newspaper) • (As 'n nuusblad by die poskantoor geregistreer)
(Irejistiwee njengephephandaba eposihhovisi)*

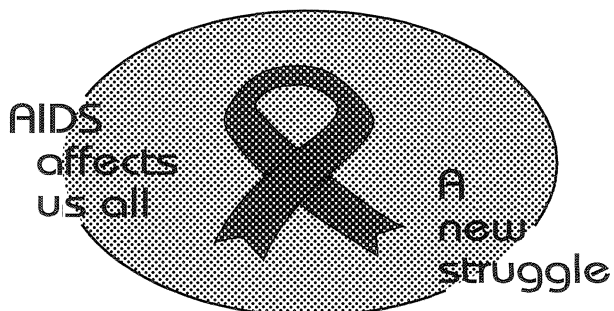
Vol. 9

PIETERMARITZBURG,

18 JUNE 2015
18 JUNIE 2015
18 kUNHLANGULANA 2015

No. 1378

We all have the power to prevent AIDS



**AIDS
HELPLINE**

0800 012 322

DEPARTMENT OF HEALTH

Prevention is the cure

N.B. The Government Printing Works will not be held responsible for the quality of "Hard Copies" or "Electronic Files" submitted for publication purposes



IMPORTANT Information from Government Printing Works

Dear Valued Customers,

Government Printing Works has implemented rules for completing and submitting the electronic Adobe Forms when you, the customer, submits your notice request.

Please take note of these guidelines when completing your form.

GPW Business Rules



1. No hand written notices will be accepted for processing, this includes Adobe forms which have been completed by hand.
2. Notices can only be submitted in Adobe electronic form format to the email submission address submit.egazette@gpw.gov.za. This means that any notice submissions not on an Adobe electronic form that are submitted to this mailbox will be **rejected**. National or Provincial gazette notices, where the Z95 or Z95Prov must be an Adobe form but the notice content (body) will be an attachment.
3. Notices brought into GPW by "walk-in" customers on electronic media can only be submitted in Adobe electronic form format. This means that any notice submissions not on an Adobe electronic form that are submitted by the customer on electronic media will be **rejected**. National or Provincial gazette notices, where the Z95 or Z95Prov must be an Adobe form but the notice content (body) will be an attachment.
4. All customers who walk in to GPW that wish to submit a notice that is not on an electronic Adobe form will be routed to the Contact Centre where the customer will be taken through the completion of the form by a GPW representative. Where a customer walks into GPW with a stack of hard copy notices delivered by a messenger on behalf of a newspaper the messenger must be referred back to the sender as the submission does not adhere to the submission rules.
5. All notice submissions that do not comply with point 2 will be charged full price for the notice submission.
6. The current cut-off of all Gazette's remains unchanged for all channels. (Refer to the GPW website for submission deadlines – www.gpwonline.co.za)
7. Incorrectly completed forms and notices submitted in the wrong format will be rejected to the customer to be corrected and resubmitted. Assistance will be available through the Contact Centre should help be required when completing the forms. (012-748 6200 or email info.egazette@gpw.gov.za)
8. All re-submissions by customers will be subject to the above cut-off times.
9. All submissions and re-submissions that miss the cut-off will be rejected to the customer to be submitted with a new publication date.
10. Information on forms will be taken as the primary source of the notice to be published. Any instructions that are on the email body or covering letter that contradicts the notice form content will be ignored.

You are therefore advised that effective from **Monday, 18 May 2015** should you not comply with our new rules of engagement, all notice requests will be rejected by our new system.

Furthermore, the fax number **012- 748 6030** will also be **discontinued** from this date and customers will only be able to submit notice requests through the email address submit.egazette@gpw.gov.za.





DO use the new Adobe Forms for your notice request. These new forms can be found on our website: www.gpwonline.co.za under the Gazette Services page.

DO attach documents separately in your email to GPW. (In other words, your email should have an Adobe Form plus proof of payment – 2 separate attachments – where notice content is applicable, it should also be a 3rd separate attachment)

DO specify your requested publication date.

DO send us the electronic Adobe form. (There is no need to print and scan it).

DON'T submit request as a single PDF containing all other documents, i.e. form, proof of payment & notice content, it will be **FAILED** by our new system.

DON'T print and scan the electronic Adobe form.

DON'T send queries or RFQ's to the submit.egazette mailbox.

DON'T send bad quality documents to GPW. (Check that documents are clear and can be read)



Form Completion Rules

No.	Rule Description	Explanation/example
1.	All forms must be completed in the chosen language.	GPW does not take responsibility for translation of notice content.
2.	All forms must be completed in sentence case, i.e. No fields should be completed in all uppercase.	e.g. "The company is called XYZ Production Works"
3.	No single line text fields should end with any punctuation, unless the last word is an abbreviation.	e.g. "Pty Ltd.", e.g. Do not end an address field, company name, etc. with a period (.) comma (,) etc.
4.	Multi line fields should not have additional hard returns at the end of lines or the field itself.	This causes unwanted line breaks in the final output, e.g. <ul style="list-style-type: none"> Do not type as: 43 Bloubokrand Street Putsonderwater 1923 Text should be entered as: 43 Bloubokrand Street, Putsonderwater, 1923
5.	Grid fields (Used for dates, ID Numbers, Telephone No., etc.)	<ul style="list-style-type: none"> Date fields are verified against format CCYY-MM-DD Time fields are verified against format HH:MM Telephone/Fax Numbers are not verified and allow for any of the following formats limited to 13 characters: including brackets, hyphens, and spaces <ul style="list-style-type: none"> o 0123679089 o (012) 3679089 o (012)367-9089
6.	Copy/Paste from other documents/text editors into the text blocks on forms.	<ul style="list-style-type: none"> Avoid using this option as it carries the original formatting, i.e. font type, size, line spacing, etc. Do not include company letterheads, logos, headers, footers, etc. in text block fields.



No.	Rule Description	Explanation/example
7.	Rich text fields (fields that allow for text formatting)	<ul style="list-style-type: none"> • Font type should remain as Arial • Font size should remain unchanged at 9pt • Line spacing should remain at the default of 1.0 • The following formatting is allowed: <ul style="list-style-type: none"> ○ Bold ○ Italic ○ Underline ○ Superscript ○ Subscript • Do not use tabs and bullets, or repeated spaces in lieu of tabs and indents • Text justification is allowed: <ul style="list-style-type: none"> ○ Left ○ Right ○ Center ○ Full • Do not use additional hard or soft returns at the end of line/paragraphs. The paragraph breaks are automatically applied by the output software <ul style="list-style-type: none"> ○ Allow the text to wrap automatically to the next line only use single hard return to indicate the next paragraph ○ Numbered lists are allowed, but no special formatting is applied. It maintains the standard paragraph styling of the gazette, i.e. first line is indented.
	e.g. 1. The quick brown fox jumps over the lazy river. The quick brown fox jumps over the lazy river. The quick brown fox jumps over the lazy river. 2. The quick brown fox jumps over the lazy river. The quick brown fox jumps over the lazy river. The quick brown fox jumps over the lazy river.	



You can find the **new electronic Adobe Forms** on the website www.gpwonline.co.za under the Gazette Services page.

For any **queries or quotations**, please contact the **eGazette Contact Centre** on 012-748 6200 or email info.egazette@gpw.gov.za

Disclaimer

Government Printing Works does not accept responsibility for notice requests submitted through the discontinued channels as well as for the quality and accuracy of information, or incorrectly captured information and will not amend information supplied.

GPW will not be held responsible for notices not published due to non-compliance and/or late submission.



DISCLAIMER:

Government Printing Works reserves the right to apply the 25% discount to all Legal and Liquor notices that comply with the business rules for notice submissions for publication in gazettes.

National, Provincial, Road Carrier Permits and Tender notices will pay the price as published in the Government Gazettes.

For any information, please contact the eGazette Contact Centre on 012-748 6200 or email [**info.egazette@gpw.gov.za**](mailto:info.egazette@gpw.gov.za)

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MUNICIPAL NOTICE

No. 85

18 June 2015

MUNICIPAL NOTICE: 145 of 2015

BUDGET, RATES AND TARIFFS OF CHARGES 2015/2016

In terms of Section 21A of Municipal Systems Act 2000, (Act No.32 of 2000), notice is hereby given that a resolution has been taken by the Hibiscus Coast Municipality at its Special Council meeting that was held on Friday, 29 May 2015 to adopt the Budget for the 2015/16 financial year, together with the rates randage, Rates Policy and Tariffs of Charges and rates on immovable properties within the jurisdiction of the Council as required by the following legislation:

- Sections 16 and 24 of the Municipal Finance Management Act 2003, (Act No. 56 of 2003);
- Section 14 of the Municipal Property Rates Act 2004, (Act No. 6 of 2004);
- Section 75A of the Municipal Systems Act 2000,(Act No. 32 of 2000),and

Tariffs of Charges and rates on immovable properties within the jurisdiction of the Council are effective from 01 July 2015, for the 2015/2016 municipal year which are as follows:

Total Operating Income	R 754,860,511
Total Operating Expenditure	R 754,860,511
RATES ON RESIDENTIAL PROPERTY	R 246 292 625.58
RATES ON COMMERCIAL PROPERTY	R 50 668 010.52
RATES ON INDUSTRIAL PROPERTY	R 8 946 535.44
RATES ON MINING PROPERTY	R 122 873.90
RATES ON AGRICULTURAL PROPERTY	R 1 017 645.55
RATES ON AGRICULTURAL MIXED USE/ UNSED FARM LAND	R 211 961.32
RATES ON INSTITUTIONAL PROPERTY	R 3 703 970.88
RATES ON SPECIAL PURPOSES PROPERTY	R 322 626.87
RATES ON P.S.I. PROPERTY	R 9 772 565.41
VACANT LAND	R 36 896 541.43
GARAGES/ CARPORTS & STORAGE	R 503 839.25
COMMUNIAL SETTLEMENTS	R 77 749.99
RATES:GUEST HOUSES/LODGES	R 1 340 140.83
Total rates income raised	R 359 877 086.97
Total rebates, exemptions and reductions	R -31 807 363.35
Net income from rates	<u>R 328 069 723.62</u>

1. Rates have been assessed based on property values as contained in the general Valuation Roll. In addition to the first R15, 000.00 of the valuation for residential category of properties, which is impermissible in terms of the Municipal Property Rates Act, the Hibiscus Coast Municipality has included a further reduction of R85, 000.00 on improved residential properties and R50, 000.00 on vacant land in the calculations, as per the municipality's Rates Policy. The rate randages have been calculated for each rating category as follows:

RATE RANDAGES/TARIFFS

No	Description	Approved Tariffs
1	Residential	R 0.009277
2	Commercial	R 0.018553
3	Industrial	R 0.018553
4	Mining	R 0.018553
5	Agricultural - Bona Fide	R 0.000928
6	Agricultural - unused farm land	R 0.002320
7	Institutional	R 0.004637
8	Special Purposes	R 0.004637
9	PSI	R 0.002320
10	Municipal - not rated - no billing	
11	Vacant Land	R 0.018553
12	ST-Garages/Storerooms	R 0.009277
13	Communal Land	R 0.000928
14	Guest Houses/Lodges	R 0.013969
15	Public Benefit Organisations	R 0.002320

2. In addition to the R100, 000.00 reduction on the valuation for improved residential category mentioned above, pensioners receive rebates on three levels being 75%, 50% and 25% in terms of paragraph 11(2) of the municipality's Rates Policy read with Section 15(2) of the Municipal Property Rates Act, which will be displayed on the public notice boards at the various units and 100% for child headed households as per council adopted rates policy.
3. Category 7 Institutions and Category 8 Special Purpose Properties do qualify for an exemption in terms of paragraph 9 of the Municipality's Rates Policy.
4. The final date for payment of 10 monthly instalments accounts of the general rates is the last working day of each month with the last instalment due on the last working day of May 2016. The final date of payment of the yearly general rates accounts is the last working day of September 2015. After the due dates interest of 10.25% per annum will be added, which is the bank lending rate at the date of this calculation plus 1% as per the Municipal Finance Management Act, 2003 (Act No. 56 of 2003) and the Municipal Property Rates Act Regulations.
5. In its endeavour to restrain the outstanding debt from escalating and to encourage ratepayers to settle their accounts annually in full i.e. on or before 30 September 2015 the Municipality offers to those ratepayers a 4% concession on the current 2015/2016 rates levied amount only (not on arrears or other services). Application forms are obtainable at the municipal offices in Port Shepstone (old Post Office building) or Lot 1000 Newton Place, Dan Pienaar Square, Margate or the website www.hcm.gov.za

A copy of the resolution taken on the above is available for public inspection during office hours on the notice boards of the Council at the Hibberdene, Port Shepstone,

Margate, Southbroom, Port Edward and Gamalakhe Civic Offices. It is also available on the municipality's website (www.hcm.gov.za).

SM MBILI
MUNICIPAL MANAGER
P.O. Box 5
PORT SHEPSTONE
4240
