



KWAZULU-NATAL PROVINCE  
KWAZULU-NATAL PROVINSIE  
ISIFUNDAZWE SAKWAZULU-NATALI

**Provincial Gazette • Provinsiale Koerant • Igazethi Yesifundazwe**

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**Vol. 9**

**PIETERMARITZBURG,**

17 JUNE 2015  
17 JUNIE 2015  
17 kUNHLANGULANA 2015

**No. 1382**

**We all have the power to prevent AIDS**



**AIDS  
HELPLINE**

**0800 012 322**

DEPARTMENT OF HEALTH

**Prevention is the cure**

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## MUNICIPAL NOTICE

No. 90

17 June 2015

### UGU DISTRICT MUNICIPALITY

#### TARIFF OF CHARGES 2015/2016 WITH EFFECT FROM 1 JULY 2015 (EXCLUDING VAT)

##### 1. COUNCIL'S CHARGES FOR WATER SUPPLIED TO CONSUMERS

- (a) All consumers with a private water connection will be liable for the payment of a basic cost irrespective if water is supplied or not. The basic cost shall be calculated by multiplying the quota of a consumer by the amount of the basic cost.
- (b) Charges for water supplied shall be calculated by multiplying the consumption of the consumer by the applicable tariff code, by category of consumer.
- (c) The following tariff and basic costs will be implemented on all accounts submitted on or after **1 July 2015** based on the quota as allocated to the meter.

##### CONSUMPTION CHARGE

##### 1. Properties zoned as Special and General Residential -Category A AND E

For water consumption	2015/2016	2014/2015
0 to 6 Kl	Free	Free
6.1 to 15 Kl	7.64	9.66
15.1 to 30 Kl	16.47	15.47
>30Kl	24.20	17.39

##### 2. Multi unit residential - Estates AND OTHER bulk users

##### Total Monthly Quota as per Service Level Agreement- Category B

	2015/2016	2014/2015
For water consumption	7.68	7.21
For water drawn in excess of quota	19.54	18.35

##### 3. Commercial, Industrial or other- Category C

For water consumption up to quota	10.85	10.19
For water drawn in excess of quota	21.70	20.38

##### 4. Special Category - Category D

Basic to be determined as per Service Level Agreement
Water Consumption determined as per Service Level Agreement

##### 5. PREPAID TARIFF CONSUMPTION

	PREPAID TARIFF
For water consumption	
0 to 6 Kl	5.2
6 to 15 Kl	9.7
15 to 20 kl	10.42

20 to 30 Kl	<b>17.12</b>
30 to 39 kl	<b>31.82</b>

## **BASIC CHARGE**

### **Category A to D**

- (d) A monthly basic charge per kilolitre quota (or part thereof) per day which cost shall be paid at Council's option by the consumer and/or legal owner of the property serviced by the meter – **138.65** (2014/2015: **R130.19**)  
Consumers residing in areas currently categorised as rural areas by the municipality will receive a 75% rebate on the basic charge.

### **Category E**

- (e) A monthly basic charge per kilolitre quota of **0.71 kilolitres** per day, which cost shall be paid at Council's option by the consumers residing in areas currently categorised as sub-economic by the municipality – **R98.44** (2014/2015: **R92.43**)
- (f) **Water and Sanitation Basic Charges- other**

Category	Adjusted billing to
Schools	One Basic per meter + Charge per Kilolitre
Religious institutions & non profit organisations	One Basic per meter + Charge per Kilolitre
Industrial	Calculated Quota
Category E	Sub-economic
Category F	Indigent

## 2. **COUNCIL'S CHARGE FOR A NEW WATER AND SANITATION CONNECTION**

### **2.1 WATER**

SIZE	2015/2016	2014/2015	% Increase
15 mm [Other]	2,662.50	2,500.00	6.50%
20 mm	4,822.95	4,528.59	6.50%
25 mm	6,254.64	5,872.90	6.50%
40 mm	9,783.16	9,186.07	6.50%
<b>SIZE</b>		Deposit Required	
50mm	Cost plus 10%	12000.00	
75mm	Cost plus 10%	13000.00	

100mm	Cost plus 10%	14000.00	
50mm combination	Cost plus 10%	16000.00	

## 2.2 SANITATION

SIZE	2015/2016	2014/2015	% Increase
110mm standard connection, 6m from the boundary of the property to be connected	1,696.98	1 593.41	6.50%
160mm Standard connection 6m from the boundary of the property to be connected	2,182.81	2 049.59	6.50%
<b>SIZE</b>	<b>2015/2016</b>	<b>2014/2015</b>	
110mm under gravel, situated more than 6m from boundary of the property to be connected	Cost plus 10%	Cost plus 10%	
160mm under gravel, situated more than 6m from boundary of the property to be connected	Cost plus 10%	Cost plus 10%	
110mm under tarmac road, situated more than 6m from boundary of the property to be connected	Cost plus 10%	Cost plus 10%	
160mm under tarmac road, situated more than 6m from boundary of the property to be connected	Cost plus 10%	Cost plus 10%	

## 3. COUNCIL'S CHARGES FOR MISCELLANEOUS SERVICES

	SERVICE	2015/2016	2014/2015	% INCREASE
1.	Testing water meters 15 mm and 20 mm	1,094.43	1,027.63	6.50%
2.	Reconnection/Requested Disconnection of supply	247.14	216.88	6.50%
3.	Reconnection of supply outside working hours	1,007.35	945.87	6.50%
4.	Restriction (Credit control)	236.59	222.15	6.50%
5.	Disconnection (Credit control)	552.05	518.36	6.50%
6.	Special meter readings	788.63	740.50	6.50%
7.	Inspection of leaks in terms of Section 23(c)	1,052.67	988.42	6.50%
8.	Any other service			6.50%
9.	For water drawn from an unmetered point of supply per hour or part thereof	804.42	755.32	6.50%
10.	For water drawn from a hydrant standpipe	10.85/kl	10.19/kl	6.50%
11.	Availability charge per fire hydrant	83.12 per	78.05 per	6.5%

	standpipe	month per fire hydrant	month per fire hydrant	
12.	Water supplied by tanker less/equal to 6kl	1,137.60	1,068.17	6.50%
13.	Plan approval fee	452.89	235.00	6.50%
14.	Inspection Fee per visit	509.36	478.27	6.50%
15.	Clearance Certificates	263.06	247.00	6.50%
16.	Drainage Certificate Fee	206.84	194.22	6.50%
17.	Application in terms of New Planning Act	2,572.53	2,415.52	6.50%
18.	Town Planning Applications	250.28	235.00	6.50%
19.	Miscellaneous charges	Cost + 10%		
20.	Administration fee/ Town Planning related matters	202.61		
21.	Issuing of a Business Licence	509.36		

4. **WATER AVAILABILITY CHARGE** for the year 2015/2016 raised in terms of Section 10G(7) of the Local Government Transitional Act, and the regulations framed in terms of Section 47 of the Ordinance 27/63, the Council levy a uniform **WATER RATE** as set out hereunder, on all land subject to such rate, within local authority areas and townships within the defined areas of the former Lower South Coast and Umzinto Regional Water Services Corporations, for the financial year ending **30 June 2016**:

**A UNIFORM CHARGE OF R1,663.83 (2014/2015: R1,562.28) PER YEAR PER RATED LOT IRRESPECTIVE OF AREA**

The final date for payment of such charge shall be **30 NOVEMBER 2015**.

5. **COUNCIL'S CHARGES FOR SANITATION SERVICES**

		2015/2016	2014/2015	% INCREASE (DECREASE)
5.1	<b>Waterborne Sanitation ( All Areas)</b> Residential Basic Charge (per unit / per property) Charge per kilolitre (water consumption) Conservancy with a Main line facility to Pay 2x basic fee	269.16 3.38 538.30	269.16 3.17 538.30	0.00% 6.50% 0.00%
	<b>Industrial/ Commercial</b> Basic Charge (per quota) Charge per kilolitre	269.16 3.38	269.16 3.17	6.50% 6.50%
	For any sewage effluent delivered to the sewerage works for processing, per kilolitre or part thereof	25.35	23.80	6.50%
5.3	<b>Conservancy Tank Clearances (All Ugu)</b> Residential Basic Charge (per unit/ per property) Charge per kilolitre(water consumption)	269.16 3.38	269.16 3.17	0.00% 6.50%
	<b>SINGLE RESIDENTIAL UNITS</b> ▪ FIRST LOAD 100% OF APPROVED TARIFF -	352.33	330.83	6.50%
	▪ SECOND LOAD 70% OF APPROVED	214.21	201.14	6.50%

		2015/2016	2014/2015	% INCREASE (DECREASE)
	TARIFF-  ▪ THIRD LOAD AND MORE 50% OF APPROVED  ON CONDITION THAT THERE IS A SPLIT OF GREY AND BLACK WATER As approved by a municipal inspector  <b>Industrial/Commercial</b> Basic Charge(per quota) Charge per kilolitre <i>Conservancy tank customers will receive one load per month included in the basic charge tariff</i>	153.02   286.66 3.38	143.68   269.16 3.17	6.50%   6.50% 6.50%
5.4	<b>Adhoc Vacuum tanker services (All Ugu)</b> For each draw requested	480.80	451.46	6.50%
5.5	Removal of conservancy tank effluent: -  - For the removal of conservancy effluent per load or part thereof after normal office hours (Monday to Friday).  An applicant for the supply of a conservancy service shall pay a deposit equivalent to the rand value of the number of estimated additional monthly draws anticipated.	1,993.52	1,871.85	6.50%
5.6	1) Conservancy tank additional draws are performed on a cash basis, unless there is a consumer account reflecting an appropriate deposit. 2) Conservancy tank draws shall be performed within 48 hours of request and/or confirmation of receipt of monies. 3) It is the responsibility of the person requesting a draw to get a reference number for follow-up queries.			
5.7	Septic Tank Charge: - Umdoni Municipality - Per Draw Provided: i) The septic tank must be located and exposed by the owner. ii) The effluent in the septic tank must be liquefied by the owner. iii) The septic tank must be accessible for removal. This service is performed on a cash basis only.	1,267.14	1,189.80	6.50%
5.8	Leachate Removal Charge: - Umdoni Municipality - Per Draw	214.58	213.58	6.50%

**6. Tariff of charges for GIS Copies of Maps – all prices excl vat**

<b>Size</b>	<b>Colour Copy</b>	<b>Black and White Copy</b>	<b>Standard photo Copy</b>
<b>A0</b>	258.46	129.22	-
<b>A1</b>	193.84	96.92	-
<b>A2</b>	129.22	64.61	-
<b>A3</b>	76.80	38.76	6.45
<b>A4</b>	64.61	32.30	2.58
<b>Electronic Soft copy on CD</b>	64.61		-
<b>Images (per MB)</b>	52.75	32.30	



**7. PROPOSED NEW CAPITAL CONTRIBUTIONS FOR THE 2015/2016****SANITATION****COST PER QUOTA**

INTERNAL NETWORK		
OUTFALL SEWER/PUMPING MAIN	R 8 396.46	R 7 884.00
WASTE WATER TREATMENT WORKS	R 7 976.64	R 7 489.80
<b>TOTAL</b>	<b>R16 373.10</b>	<b>R 15 373.80</b>
<b>ONE QUOTA = 1000 LITERS</b>		
<b>WATER</b>		<b>COST PER QUOTA</b>
NETWORK		
DAM	R 2 448.97	R 2 299.50
SUPPLY PIPELINE	R2 225.06	R 2 089.26
PUMPSATION	R3 162.67	R 2 969.64
RESERVOIR	R2 379.00	R 2 233.80
WATER PURIFICATION WORKS	R 2 938.76	R 2 759.40
<b>TOTAL</b>	<b>R 13 154.46</b>	<b>R 12 351.60</b>
<b>ONE QUOTA = 1000 LITERS</b>		

**CONTRIBUTIONS**

		WATER QUOTA	SANITATION QUOTA
<b>RESIDENTIAL 1</b>			
SUB ECONOMIC (250 TO 400)		0.25	0.20
LOW (401 TO 700M <sup>2</sup> )		0.60	0.50
MIDDLE (701 TO 900 M <sup>2</sup> )		0.80	0.65
HIGH (901 TO 2000)		1.00	1.00
GRANNY FLAT		0.50	0.40
<b>RESIDENTIAL 2 AND 3</b>			
LOW (30 TO 60 M <sup>2</sup> )		0.60	0.50
MIDDLE (61 TO 200 M <sup>2</sup> )		0.80	0.65
HIGH (201 TO 500)		1.00	1.00
<b>RESIDENTIAL 4 (HIGH RISE)</b>		1.00	1.00
LOW (30 TO 50 M <sup>2</sup> )		0.45	0.40
MIDDLE (51 TO 80 M <sup>2</sup> )		0.60	0.50
HIGH (81 TO 200 M <sup>2</sup> )		0.75	0.70

OFFICE /100M <sup>2</sup>		0.40		0.40
SHOPS/100M <sup>2</sup>		0.40		0.40
		<b>WATER QUOTA</b>		<b>SANITATION QUOTA</b>
CLINIC/BED		0.25		0.25
RETIREMENT VILLAGE/PERSON				
FRAIL CARE/PERSON		0.25		0.25
BEDSITTER/PERSON		0.25		0.25
UNITS/UNIT		0.50		0.50
HOSTELS/PUPIL		0.15		0.15
CRECHE/PUPIL		0.02		0.02
SCHOOLS/PUPIL		0.02		0.02
HOSPITAL/BED		0.25		0.25
RESTAURANT/SEAT		0.09		0.09
WAREHOUSE/ VEHICLE SHOWROOM(EXCL. OFFICE ) /100 M <sup>2</sup>		0.20		0.20
INDUSTRIAL(EXCL.OFFICE) /100M <sup>2</sup>		0.40		0.40
CARAVAN PARK/SITE		0.60		0.5
CONFERENCE CENTRE/HALL / PER SEAT		0.09		0.09
GOLF ESTATE /HECTARE		5.00		0.00
SERVICE STATION/WORKSHOP/100M <sup>2</sup>		0.40		0.40
B&B AND GUESTHOUSE/LODGE/ROOM		0.60		0.50
HOTEL/ROOM		0.60		0.60
CHURCH/RELIGIOUS INSTITUTIONS		1.00		1.00
HALLS AND CLUB HOUSES		1.00		1.00
CAR WASH		7.68		7.68

## 8. **INDUSTRIAL EFFLUENT CHARGES**

- The charges payable by the owner or occupier, as the case may be, of the manufacturing premises for the use of the Council's sewers in respect of the discharge and conveyance therein of trade effluent from the manufacturing premises, including the use of the Council's sewage purification works for purification of the trade effluent, shall be determined in accordance with the provisions of this by-law. Accounts will be rendered as soon as possible after each period of six months ending on 31<sup>st</sup> December, or 30<sup>th</sup> June of each year and shall apply to such periods. Where during any such six monthly period there has been a change of ownership or occupancy necessitating an apportionment of the amount due to the Council, the Council will apportion the amount between the parties concerned in a manner proportionate to the quantity of trade effluent discharged during the relevant respective periods of ownership or occupancy. Nothing herein shall be construed as preventing the Council from submitting accounts on a monthly basis should such practice be considered more expedient by the Council.

The General Manager: Water Services may base the trade effluent charge as described in paragraph (p) section (a), on the highest COD of one, or more samples collected from the trade effluent sampling point.

The charge to be levied by the General Manager: Water Services in respect to trade effluent discharged into its sewers from manufacturing premises shall be assessed in accordance with the following formula: -

$$R = A + ((\text{COD}/1000) \times B)$$

WHERE

R	is the rate in cents per kilolitre due to the Council.
A	is the basic carriage tariff expressed in cents per kilolitre, determined annually in advance by the Council. The value of A is R5.35 (6.50%)
B	is the basic treatment tariff expressed in cents per kilogram of COD, determined annually in advance by the Council. The value of B is R0.50 (6.50%)
COD	is the chemical oxygen demand value expressed in milligram of COD per litre of effluent recorded in snap samples of effluent collected as and when deemed fit by the General Manager: Water Services.

The charges payable by the owner or occupier will also include any other charges as may be applicable.

- A copy of the methods of chemical analysis and testing procedures used to determine the COD for the purpose of calculating the charge equation described above shall be kept available by the General Manager: Water Services for inspection by the owner or occupier of any premises concerned. The method of chemical analysis will in all respects follow the STANDARD METHODS FOR WATER ANALYSES published by the SOUTH AFRICAN BUREAU OF STANDARDS being SABS METHOD 1048 – CHEMICAL OXYGEN DEMAND OF WATER.
- In the absence of any direct measurement, the quality of trade effluent discharged into the Council's sewers from any particular manufacturing premises during any period shall be estimated and determined by the General Manager: Water Services by reference to the quantity of water consumed on such premises during such period. The quantity of water consumed on such premises shall be determined by reference to the Council's water meters in the case of water obtained from the Council and by meter or by calculation in the case of water obtained from any other source, including water emerging from material processed on the premises. In determining the quantity of trade effluent so discharged, due allowance shall be made for the quality of water which it is estimated is used for domestic purposes including gardening on such premises or any other purpose not resulting in the discharge of trade effluent and for water lost by reaction or evaporation during any processes on the manufacturing premises concerned and for water present in the final products or materials produced on such premises and, generally, the District Municipality shall take into consideration such matters as will enable it to estimate for the purpose of the by-laws the quantity of trade effluent discharged as aforesaid during any given period.

Industries linked to water borne sewer will be liable for the sanitation basic fee and charges per kilolitre as per charges set, over and above the industrial effluent charge, based on the calculated quota.

#### 9. **ACCEPTANCE OF SEWAGE DELIVERED BY ROAD HAULAGE**

Description	2015/2016	2014/2015
		<b>R</b>
The charges for any sewage delivered for disposal to any Council facilities shall be assessed by an authorised officer in accordance with the prescribed tariff of charges:		
(a) Disposal of trade effluent from within the Council's area of jurisdiction delivered by private road tanker to Council facilities		
Per tanker load	R557.04	R523.04
(b) Disposal of trade effluent from without the Council's area of jurisdiction delivered by private road tanker to Council facilities		

Per tanker load	R999.40	R938.40
(c) Disposal of domestic effluent from within or without the Council's area of jurisdiction to Council facilities		
(i) delivered by private road tanker per kilolitre, measured as the nominal carrying capacity, of the tanker	R166.57	R156.40
(ii) delivered by private road haulage in drums per drum of capacity not exceeding 150 litres	R33.31	R31.28

#### 10. **TARIFFS FOR INSTALLATION OF BASE TELECOMMUNICATION STATIONS**

The MONTHLY tariffs for the new installation and the renewal of existing leases of base telecommunication stations on municipal property shall be as per the below mentioned tariff of charges:

- R5, 339.86 (R5,013.95) on property with an existing structure.

*Tower erected on Municipal land (a Greenfield site)*

- R2, 669.92 (R2,506.97) for Co-Locators (Sub-leases)

*Billed to the main lessee, applicable to new leases signed or renewed after 1 July 2012*

-R1, 067.97 (R1,002.79) for antennae's with no base stations

*Dependant on technical criteria, frequency emissions and site size being no greater than 5m<sup>2</sup>*

It should be noted that for a single installation, a lease agreement will be entered into with one service provider. In the event of co-use of telecommunications masts by cellular network providers, the primary service provider with whom the municipality entered into lease agreement will be responsible for the account.

#### 11. **OFFENCES AND PENALTIES**

Any offences and/or penalties raised by the municipality shall be affected as per Part 7 (General Provisions), clause 34, of the Gazetted Water Services Bylaws, as adopted in terms of Section 21 of the Water Services Act, Act No. 108 of 1997.

#### 12. **SPORTFIELDS AND MULTI – COURTS TARIFFS 2014/2015**

The municipal has leased out the Ugu Sports and Leisure Centre to Cyassound Holdings for a period of 5 years ending 28 February 2020. The tariffs for the use of the facility will be determined by the lessor until the expiry of the lease contract.

#### **13. PROMOTION OF ACCESS TO INFORMATION ACT (PAIA) SCHEDULE OF FEES**

(Act No. 2 of 2000)[Regulation 6]

A request for access to a record, as contemplated in Section 18(1) of the Act, must be made in the form of Form A – PAIA REQUEST FOR ACCESS TO RECORD.

##### 1. FEE STRUCTURE

Fees chargeable for the records of Ugu District Municipality;

<b>A. REPRODUCTION FEES</b>		
1.	For every photocopy of an A4 Size page or part thereof	R0.78
2.	For every printed copy of an A4 size page or part thereof held on a computer in electronic or machine readable form	R 0.55
3.	For a copy in a computer readable form on;	
3.1	Compact Disc (CD)	R51.22
3.2	Digital Video Disk (DVD)	R51.22
4.		
4.1	For transcription of visual images for an A4 size page or part thereof	R28.17
4.2	For a copy of visual images	R81.08
5.		
5.1	For a transcription of an audio record, for an A4 size page or part thereof	R16.21
5.2	For a copy of an audio record	R21.77
6.	The request fee payable by every requested, other than a personal requestor referred to in section 22(1) of the Act	R44.80
<b>B. ACCESS FEES</b>		
	Access fees payable by a requester referred to in section 22(7) of the Act, unless exempted under section 22(8) of the Act	
1.	For every photocopy of an A4 Size page or part thereof	R0.78
2.	For every printed copy of an A4 size page or part thereof held on a computer in electronic or machine readable form	R0.55
3.	For a copy in a computer readable form on;	
3.1	Compact Disc (CD)	R51.22
3.2	Digital Video Disk (DVD)	R51.22
4.		
4.1	For transcription of visual images for an A4 size page or part thereof	R28.17
4.2	For a copy of visual images	R76.81
5.		
5.1	For a transcription of an audio record, for an A4 size page or part thereof	R 15.36
5.2	For a copy of an audio record	R21.77
6.	To search for the record for disclosure, excluding the first hour, reasonably required time for such a search.	R19.20 per hour or part of an hour

### **COUNCIL'S TARIFF OF CHARGES FOR ATMOSPHERIC EMISSIONS LICENCE PROCESSING**

(a) All activities listed in terms of section 21 of the NEM-Air Quality Management Act (Act no. 39 of 2004) and Section 6 of Ugu District Municipality Air Quality Management by-law will be subject to the payment of an AEL processing fee.

(b) The cost shall be calculated by using the AEL processing fee calculator which is prescribed by Ugu District Municipality with due consideration given to a myriad of factors.

- (c) The fee shall be implemented on all AEL applications submitted to the Air Quality Officer (AQO) for scrutiny and approval.

**AEL FEE BANDS**

<b>APPLICATION BANDS</b>	<b>BAND SIZE</b>		<b>FEE SCHEDULE (R)/YEAR</b>
Band 1	0	13	4,494.30
Band 2	14	21	11,235.75
Band 3	22	40	17,977.20
Band 4	41	60	24,718.65
Band 5	61	80	67 414.50
Band 6	81	100	89,886.00

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# IMPORTANT

## Information

### from Government Printing Works

Dear Valued Customers,

Government Printing Works has implemented rules for completing and submitting the electronic Adobe Forms when you, the customer, submits your notice request.

Please take note of these guidelines when completing your form.



#### **GPW Business Rules**

1. No hand written notices will be accepted for processing, this includes Adobe forms which have been completed by hand.
2. Notices can only be submitted in Adobe electronic form format to the email submission address [submit.egazette@gpw.gov.za](mailto:submit.egazette@gpw.gov.za). This means that any notice submissions not on an Adobe electronic form that are submitted to this mailbox will be **rejected**. National or Provincial gazette notices, where the Z95 or Z95Prov must be an Adobe form but the notice content (body) will be an attachment.
3. Notices brought into GPW by "walk-in" customers on electronic media can only be submitted in Adobe electronic form format. This means that any notice submissions not on an Adobe electronic form that are submitted by the customer on electronic media will be **rejected**. National or Provincial gazette notices, where the Z95 or Z95Prov must be an Adobe form but the notice content (body) will be an attachment.
4. All customers who walk in to GPW that wish to submit a notice that is not on an electronic Adobe form will be routed to the Contact Centre where the customer will be taken through the completion of the form by a GPW representative. Where a customer walks into GPW with a stack of hard copy notices delivered by a messenger on behalf of a newspaper the messenger must be referred back to the sender as the submission does not adhere to the submission rules.
5. All notice submissions that do not comply with point 2 will be charged full price for the notice submission.
6. The current cut-off of all Gazette's remains unchanged for all channels. (Refer to the GPW website for submission deadlines – [www.gpwonline.co.za](http://www.gpwonline.co.za))
7. Incorrectly completed forms and notices submitted in the wrong format will be rejected to the customer to be corrected and resubmitted. Assistance will be available through the Contact Centre should help be required when completing the forms. (012-748 6200 or email [info.egazette@gpw.gov.za](mailto:info.egazette@gpw.gov.za))
8. All re-submissions by customers will be subject to the above cut-off times.
9. All submissions and re-submissions that miss the cut-off will be rejected to the customer to be submitted with a new publication date.
10. Information on forms will be taken as the primary source of the notice to be published. Any instructions that are on the email body or covering letter that contradicts the notice form content will be ignored.

You are therefore advised that effective from **Monday, 18 May 2015** should you not comply with our new rules of engagement, all notice requests will be rejected by our new system.

Furthermore, the fax number **012- 748 6030** will also be **discontinued** from this date and customers will only be able to submit notice requests through the email address [submit.egazette@gpw.gov.za](mailto:submit.egazette@gpw.gov.za).

