

KWAZULU-NATAL PROVINCE KWAZULU-NATAL PROVINSIE ISIFUNDAZWE SAKWAZULU-NATALI

Provincial Gazette • Provinsiale Koerant • Igazethi Yesifundazwe GAZETTE EXTRAORDINARY—BUITENGEWONE KOERANT—IGAZETHI EYISIPESHELI

(Registered at the post office as a newspaper) • (As 'n nuusblad by die poskantoor geregistreer) (Irejistiwee njengephephandaba eposihhovisi)

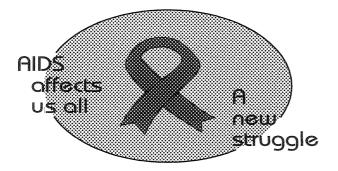
Vol. 9

PIETERMARITZBURG,

26 JUNE 2015 26 JUNIE 2015 26 kuNHLANGULANA 2015

No. 1396

We all have the power to prevent AIDS



Prevention is the cure

AIDS HELPUNE

0800 012 322

DEPARTMENT OF HEALTH

N.B. The Government Printing Works will not be held responsible for the quality of "Hard Copies" or "Electronic Files" submitted for publication purposes



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IMPORTANT

Information

from Government Printing Wor

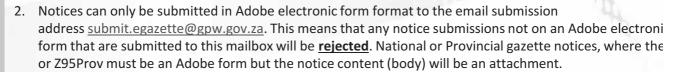
Dear Valued Customers,

Government Printing Works has implemented rules for completing and submitting the electronic Adobe Form when you, the customer, submits your notice request.

Please take note of these guidelines when completing your form.

GPW Business Rules

1. No hand written notices will be accepted for processing, this includes Adobe forms which have been completed by hand.



- 3. Notices brought into GPW by "walk-in" customers on electronic media can only be submitted in Adobe electronic form format. This means that any notice submissions not on an Adobe electronic form that are submitted by the customer on electronic media will be <u>rejected</u>. National or Provincial gazette notices, w the Z95 or Z95Prov must be an Adobe form but the notice content (body) will be an attachment.
- 4. All customers who walk in to GPW that wish to submit a notice that is not on an electronic Adobe form w routed to the Contact Centre where the customer will be taken through the completion of the form by a representative. Where a customer walks into GPW with a stack of hard copy notices delivered by a messenger on behalf of a newspaper the messenger must be referred back to the sender as the submission does not adhere to the submission rules.
- 5. All notice submissions that do not comply with point 2 will be charged full price for the notice submission
- 6. The current cut-off of all Gazette's remains unchanged for all channels. (Refer to the GPW website for submission deadlines www.gpwonline.co.za)
- 7. Incorrectly completed forms and notices submitted in the wrong format will be rejected to the customer to be corrected and resubmitted. Assistance will be available through the Contact Centre should help be required when completing the forms. (012-748 6200 or email info.egazette@gpw.gov.za)
- 8. All re-submissions by customers will be subject to the above cut-off times.
- 9. All submissions and re-submissions that miss the cut-off will be rejected to the customer to be submitted a new publication date.
- 10. Information on forms will be taken as the primary source of the notice to be published. Any instructions t are on the email body or covering letter that contradicts the notice form content will be ignored.

You are therefore advised that effective from Monday, 18 May 2015 should you not comply with our new rul of engagement, all notice requests will be rejected by our new system.

Furthermore, the fax number **012-748 6030** will also be <u>discontinued</u> from this date and customers will only able to submit notice requests through the email address <u>submit.egazette@gpw.gov.za</u>.



DO use the new Adobe Forms for your notice request. These new forms can be found on our website: www.gpwonline.co.za under the Gazette Services page.

DO attach documents separately in your email to GPW. (In other words, your email should have an Adobe Form plus proof of payment – 2 separate attachments – where notice content is applicable, it should also be a 3rd separate attachment)

DO specify your requested publication date.

DO send us the electronic Adobe form. (There is no need to print and scan it).



DON'T submit request as a single PDF containing other documents, i.e. form, proof of payment & not content, it will be **FAILED** by our new system.

DON'T print and scan the electronic Adobe form

DON'T send queries or RFQ's to the submit.egaz mailbox.

DON'T send bad quality documents to GPW. (Ch that documents are clear and can be read)

Form Completion Rules

N	. Rule Description	Explanation/example
1.	All forms must be completed in the chosen language.	GPW does not take responsibility for translation of no content.
2.	All forms must be completed in sentence case, i.e. No fields should be completed in all uppercase.	e.g. "The company is called XYZ Production Works"
3.	No single line text fields should end with any punctuation, unless the last word is an abbreviation.	e.g. "Pty Ltd.", e.g. Do not end an address field, companame, etc. with a period (.) comma (,) etc.
4.	Multi line fields should not have additional hard returns at the end of lines or the field itself.	This causes unwanted line breaks in the final output, • <u>Do not</u> type as: 43 Bloubokrand Street Putsonderwater 1923 • <u>Text should be entered</u> as:
5.	Grid fields (Used for dates, ID Numbers, Telephone No., etc.)	 Date fields are verified against format CCYY-MN Time fields are verified against format HH:MM Telephone/Fax Numbers are not verified and all for any of the following formats limited to 13 characters: including brackets, hyphens, and span of the following formats limited to 13 characters: including brackets, hyphens, and span of the following formats limited to 13 characters: including brackets, hyphens, and span of the following formats limited to 13 characters: including brackets, hyphens, and span of the following formats limited to 13 characters: including brackets, hyphens, and span of the following formats limited to 13 characters: including brackets, hyphens, and span of the following formats limited to 13 characters: including brackets, hyphens, and span of the following formats limited to 13 characters: including brackets, hyphens, and span of the following formats limited to 13 characters: including brackets, hyphens, and span of the following formats limited to 13 characters: including brackets, hyphens, and span of the following formats limited to 13 characters: including brackets, hyphens, and span of the following formats limited to 13 characters: including brackets, hyphens, and span of the following formats limited to 13 characters: including brackets, hyphens, and span of the following formats limited to 13 characters: including brackets, hyphens, and span of the following formats limited to 13 characters: including brackets, hyphens, and span of the following formats limited to 13 characters: including brackets, hyphens, and span of the following formats limited to 13 characters: including brackets, hyphens, and brackets limited to 13 characters: including brackets, hyphens, and brackets limited to 13 characters: including brackets, hyphens, and brackets limited to 13 characters: including brackets, hyphens, and brackets limited to 13 characters: including brackets limited to 13 characters: including brackets limited to 13 characters: including brackets li
6.	Copy/Paste from other documents/text editors into the text blocks on forms.	 Avoid using this option as it carries the original formatting, i.e. font type, size, line spacing, etc. Do not include company letterheads, logos, hea footers, etc. in text block fields.

Important

No.	Rule Description	Explanation/example
7.	Rich text fields (fields that allow for text formatting)	 Font type should remain as Arial Font size should remain unchanged at 9pt Line spacing should remain at the default of the following formatting is allowed: Bold Italic Underline Superscript Subscript Do not use tabs and bullets, or repeated spin lieu of tabs and indents Text justification is allowed: Left Right Center Full Do not use additional hard or soft returns a end of line/paragraphs. The paragraph breare automatically applied by the output software Allow the text to wrap automatically the next line only use single hard reto indicate the next paragraph Numbered lists are allowed, but no special formatting is applied. It main the standard paragraph styling of the gazette, i.e. first line is indented.

- 1. The quick brown fox jumps over the lazy river. The quick brown fox jumps over the lazy river. The quick brown fox jumps over the lazy river.
- 2. The quick brown fox jumps over the lazy river. The quick brown fox jumps over the lazy river. The quick brown fox jumps over the lazy river.



You can find the **new electronic Adobe Forms** on the website

<u>www.gpwonline.co.za</u> under the

Gazette Services page.

For any queries or quotations, please contact the eGazette Contact Centre on 012-748 6200 or email info.egazette@gpw.gov.za

Disclaimer

Government Printing Works does not accept responsibility for notice requests submitted through the disconting channels as well as for the quality and accuracy of information, or incorrectly captured information and will not amend information supplied.

GPW will not be held responsible for notices not published due to non-compliance and/or late submission.

DISCLAIMER:

Government Printing Works reserves the right to apply the 25% discount to all Legal and Liquor notices that comply with the business rules for notice submissions for publication in gazettes.

National, Provincial, Road Carrier Permits and Tender notices will pay the price as published in the Government Gazettes.

For any information, please contact the eGazette Contact Centre on 012-748 6200 or email *info.egazette@gpw.gov.za*

CONTENTS

MUNICIPAL NOTICE

No. 103 26 June 2015



UMHLABUYALINGANA MUNICIPALITY

MUNICIPAL PROPERTY RATES BY-LAW

PREAMBLE

WHEREAS section 229(1) of the Constitution requires a municipality to impose rates on property and surcharges on ees for the services provided by or on behalf of the municipality.

AND WHEREAS section 13 of the Municipal Systems Act read with section 162 of the Constitution require a municipality to promulgate municipal bylaws by publishing them in the gazette of the relevant province.

AND WHEREAS section 6 of the Local Government: Municipal Property Rates Act, 2004 requires a municipality to adopt by-laws to give effect to the implementation of its property rates policy; the by-laws may differentiate between the different categories of properties and different categories of owners of properties liable for the payment of rates;

NOW THEREFORE BE IT ENACTED by the Council of the Umhlabuyalingana local Municipality, as follows:

1. DEFINITIONS

In this by-law, any word or expression to which a meaning has been assigned in the Local Government: Municipal Property Rates Act, 2004 (Act No. 6 of 2004), shall bear the same meaning unless the context indicates otherwise.

'Municipality' means Umhlabuyalingana Local Municipality

'Property Rates Act' means the Local Government: Municipal Property Rates Act, 2004 (Act No 6 of 2004);

'Rates Policy' means the policy on the levying of rates on rateable properties of the Umhlabuyalingana Local Municipality contemplated in chapter 2 of the Municipal Property Rates Act.

2. OBJECTS

The object of this by-law is to give effect to the implementation of the Rates Policy as contemplated in section 6 of the Municipal Property Rates Act.

3. ADOPTION AND IMPLEMENTATION OF RATES POLICY

3.1. The Municipality shall adopt and implement its Rates Policy consistent with the Municipal Property Rates Act on the levying

- of rates on rateable property within the jurisdiction of the municipality; and
- **3.2.** The Municipality shall not be entitled to levy rates other than in terms of its Rates Policy.

4. CONTENTS OF A RATE POLICY

The Rates Policy shall, inter alia:

- 4.1. Apply to all rates levied by the Municipality pursuant to the adoption of its Annual Budget;
- 4.2. Comply with the requirements for:
 - 4.2.1.the adoption and contents of a rates policy specified in section 3 of the Act;
 - 4.2.2 the process of community participation specified in section 4 of the Act; and
 - 4.2.3. the annual review of a Rates Policy specified in section 5 of the Act.
- 4.3. Provide for principles, criteria and implementation measures that are consistent with the Municipal Property Rates Act for the levying of rates which the Council may adopt; and
- 4.4. Provide for enforcement mechanisms that are consistent with the Municipal Property Rates Act and the Local Government: Municipal Systems Act, 2000 (Act No. 32 of 2000).

5. ENFORCEMENT OF THE RATES POLICY

The Municipality's Rates Policy shall be enforced through the Credit Control and Debt Collection Policy and any further enforcement mechanisms stipulated in the Act and the Municipality's Rates Policy.

6. SHORT TITLE AND COMMENCEMENT

This By-law is called the Municipal Property Rates By-law, and takes effect on 1 July 2014.

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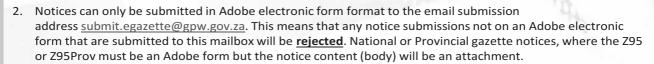
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