



**NORTH WEST  
NOORDWES**

**EXTRAORDINARY  
PROVINCIAL GAZETTE**

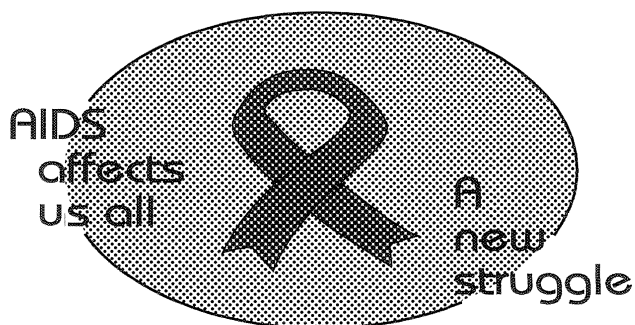
**BUITENGEWONE  
PROVINSIALE KOERANT**

Vol. 258

26 JUNE 2015  
JUNIE

No. 7480

**We all have the power to prevent AIDS**



Prevention is the cure

**AIDS  
HELPLINE**

**0800 012 322**

DEPARTMENT OF HEALTH

*N.B. The Government Printing Works will not be held responsible for the quality of "Hard Copies" or "Electronic Files" submitted for publication purposes*



# IMPORTANT

## Information

### from Government Printing Works

Dear Valued Customers,

Government Printing Works has implemented rules for completing and submitting the electronic Adobe Forms when you, the customer, submits your notice request.

Please take note of these guidelines when completing your form.



#### GPW Business Rules

1. No hand written notices will be accepted for processing, this includes Adobe forms which have been completed by hand.
2. Notices can only be submitted in Adobe electronic form format to the email submission address [submit.egazette@gpw.gov.za](mailto:submit.egazette@gpw.gov.za). This means that any notice submissions not on an Adobe electronic form that are submitted to this mailbox will be **rejected**. National or Provincial gazette notices, where the Z95 or Z95Prov must be an Adobe form but the notice content (body) will be an attachment.
3. Notices brought into GPW by "walk-in" customers on electronic media can only be submitted in Adobe electronic form format. This means that any notice submissions not on an Adobe electronic form that are submitted by the customer on electronic media will be **rejected**. National or Provincial gazette notices, where the Z95 or Z95Prov must be an Adobe form but the notice content (body) will be an attachment.
4. All customers who walk in to GPW that wish to submit a notice that is not on an electronic Adobe form will be routed to the Contact Centre where the customer will be taken through the completion of the form by a GPW representative. Where a customer walks into GPW with a stack of hard copy notices delivered by a messenger on behalf of a newspaper the messenger must be referred back to the sender as the submission does not adhere to the submission rules.
5. All notice submissions that do not comply with point 2 will be charged full price for the notice submission.
6. The current cut-off of all Gazette's remains unchanged for all channels. (Refer to the GPW website for submission deadlines – [www.gpwonline.co.za](http://www.gpwonline.co.za))
7. Incorrectly completed forms and notices submitted in the wrong format will be rejected to the customer to be corrected and resubmitted. Assistance will be available through the Contact Centre should help be required when completing the forms. (012-748 6200 or email [info.egazette@gpw.gov.za](mailto:info.egazette@gpw.gov.za))
8. All re-submissions by customers will be subject to the above cut-off times.
9. All submissions and re-submissions that miss the cut-off will be rejected to the customer to be submitted with a new publication date.
10. Information on forms will be taken as the primary source of the notice to be published. Any instructions that are on the email body or covering letter that contradicts the notice form content will be ignored.

You are therefore advised that effective from **Monday, 18 May 2015** should you not comply with our new rules of engagement, all notice requests will be rejected by our new system.

Furthermore, the fax number **012- 748 6030** will also be **discontinued** from this date and customers will only be able to submit notice requests through the email address [submit.egazette@gpw.gov.za](mailto:submit.egazette@gpw.gov.za).



**DO** use the new Adobe Forms for your notice request. These new forms can be found on our website: [www.gpwonline.co.za](http://www.gpwonline.co.za) under the Gazette Services page.

**DO** attach documents separately in your email to GPW. (In other words, your email should have an Adobe Form plus proof of payment – 2 separate attachments – where notice content is applicable, it should also be a 3<sup>rd</sup> separate attachment)

**DO** specify your requested publication date.

**DO** send us the electronic Adobe form. (There is no need to print and scan it).

**DON'T** submit request as a single PDF containing all other documents, i.e. form, proof of payment & notice content, it will be **FAILED** by our new system.

**DON'T** print and scan the electronic Adobe form.

**DON'T** send queries or RFQ's to the submit.egazette mailbox.

**DON'T** send bad quality documents to GPW. (Check that documents are clear and can be read)



**Form Completion Rules**

| No. | Rule Description   | Explanation/example  |
|-----|--|--|
| 1.  | All forms must be completed in the chosen language.  | GPW does not take responsibility for translation of notice content.  |
| 2.  | All forms must be completed in sentence case, i.e. No fields should be completed in all uppercase.   | e.g. "The company is called XYZ Production Works"  |
| 3.  | No single line text fields should end with any punctuation, unless the last word is an abbreviation. | e.g. "Pty Ltd.", e.g. Do not end an address field, company name, etc. with a period (.) comma (,) etc.   |
| 4.  | Multi line fields should not have additional hard returns at the end of lines or the field itself.   | This causes unwanted line breaks in the final output, e.g.<br><ul style="list-style-type: none"> <li><b>Do not</b> type as:<br/>43 Bloubokrand Street<br/>Putsonderwater<br/>1923</li> <li><b>Text should be entered</b> as:<br/>43 Bloubokrand Street, Putsonderwater, 1923</li> </ul>  |
| 5.  | Grid fields (Used for dates, ID Numbers, Telephone No., etc.)  | <ul style="list-style-type: none"> <li>Date fields are verified against format CCYY-MM-DD</li> <li>Time fields are verified against format HH:MM</li> <li>Telephone/Fax Numbers are not verified and allow for any of the following formats limited to 13 characters: including brackets, hyphens, and spaces                             <ul style="list-style-type: none"> <li>o 0123679089</li> <li>o (012) 3679089</li> <li>o (012)367-9089</li> </ul> </li> </ul> |
| 6.  | Copy/Paste from other documents/text editors into the text blocks on forms.                          | <ul style="list-style-type: none"> <li>Avoid using this option as it carries the original formatting, i.e. font type, size, line spacing, etc.</li> <li>Do not include company letterheads, logos, headers, footers, etc. in text block fields.</li> </ul>   |



| No. | Rule Description   | Explanation/example  |
|-----|--|--|
| 7.  | Rich text fields (fields that allow for text formatting)   | <ul style="list-style-type: none"> <li>• Font type should remain as Arial</li> <li>• Font size should remain unchanged at 9pt</li> <li>• Line spacing should remain at the default of 1.0</li> <li>• The following formatting is allowed:               <ul style="list-style-type: none"> <li>○ Bold</li> <li>○ Italic</li> <li>○ Underline</li> <li>○ Superscript</li> <li>○ Subscript</li> </ul> </li> <li>• Do not use tabs and bullets, or repeated spaces in lieu of tabs and indents</li> <li>• Text justification is allowed:               <ul style="list-style-type: none"> <li>○ Left</li> <li>○ Right</li> <li>○ Center</li> <li>○ Full</li> </ul> </li> <li>• Do not use additional hard or soft returns at the end of line/paragraphs. The paragraph breaks are automatically applied by the output software               <ul style="list-style-type: none"> <li>○ Allow the text to wrap automatically to the next line only use single hard return to indicate the next paragraph</li> <li>○ Numbered lists are allowed, but no special formatting is applied. It maintains the standard paragraph styling of the gazette, i.e. first line is indented.</li> </ul> </li> </ul> |
|     | e.g.<br>1. The quick brown fox jumps over the lazy river. The quick brown fox jumps over the lazy river.<br>The quick brown fox jumps over the lazy river.<br>2. The quick brown fox jumps over the lazy river. The quick brown fox jumps over the lazy river.<br>The quick brown fox jumps over the lazy river. |  |



You can find the **new electronic Adobe Forms** on the website [www.gpwonline.co.za](http://www.gpwonline.co.za) under the Gazette Services page.

For any **queries or quotations**, please contact the **eGazette Contact Centre** on 012-748 6200 or email [info.egazette@gpw.gov.za](mailto:info.egazette@gpw.gov.za)

## Disclaimer

*Government Printing Works does not accept responsibility for notice requests submitted through the discontinued channels as well as for the quality and accuracy of information, or incorrectly captured information and will not amend information supplied.*

*GPW will not be held responsible for notices not published due to non-compliance and/or late submission.*



**DISCLAIMER:**

Government Printing Works reserves the right to apply the 25% discount to all Legal and Liquor notices that comply with the business rules for notice submissions for publication in gazettes.

National, Provincial, Road Carrier Permits and Tender notices will pay the price as published in the Government Gazettes.

For any information, please contact the eGazette Contact Centre on 012-748 6200 or email [info.egazette@gpw.gov.za](mailto:info.egazette@gpw.gov.za)

**CONTENTS • INHOUD**

| <i>No.</i>                     |  | <i>Page<br/>No.</i> | <i>Gazette<br/>No.</i> |
|--------------------------------|--|---------------------|------------------------|
| <b>LOCAL AUTHORITY NOTICES</b> |  |                     |                        |
| 76                             | Local Government: Municipal Property Rates Act (6/2004): Madibeng Local Municipality: Determination of assessment rates for the 2015/2016 financial year ..... | 6                   | 7480                   |
| 77                             | do.: do.: do.: Property Rates By-law .....   | 8                   | 7480                   |
| 78                             | do.: Municipal Systems Act (32/2000): Madibeng Local Municipality: Credit Control and Debt Collection By-law .....   | 11                  | 7480                   |

## LOCAL AUTHORITY NOTICES

### LOCAL AUTHORITY NOTICE 76

#### MADIBENG LOCAL MUNICIPALITY: DETERMINATION OF ASSESSMENT RATES FOR THE 2015/2016 FINANCIAL YEAR.

- In terms of section 2, 7, 8 and 14 (2) of the Local Government : Municipal Property Rates Act (Act No 6 of 2004) [ herein after called the MPRA] read with section 4 (1) (c) (i) and 11 (3) (1) and 75A of the Local Government: Municipal Systems Act 32 of 2000, the following rates in the rand BE LEVIED for the financial year 1 July 2015 to 30 June 2016, on the market value of all rateable property within the area of jurisdiction of Madibeng Local Municipality, as appearing in the valuation roll valid for the period 1 July 2014 until 30 June 2018 in respect of the various categories of properties as set hereunder:

| ASSESSMENT RATES   | 2015/2016<br>RATE |
|--|-------------------|
| 1.1.1 RESIDENTIAL  | 0.007715          |
| 1.1.2 PRIVATELY OWNED TOWNS SERVICED BY THE OWNER            | 0.007715          |
| 1.1.3 PRIVATE DEVELOPED RESIDENTIAL TOWNSHIP                 | 0.007715          |
| 1.1.4 VACANT RESIDENTIAL, BUSINESS PROPERTIES                | 0.012688          |
| 1.1.5 INDIGENT RESIDENTIAL PROPERTIES                        | 100%              |
| 1.1.6 BOAT HOUSES  | 0.007715          |
| 1.2 MUNICIPAL PROPERTIES                                     | 100%              |
| 1.3 PUBLIC SERVICE INFRASTRUCTURE                            | 0.001929          |
| 1.4 PUBLIC BENEFIT ORGANISATIONS                             | 0.001929          |
| 1.5 CHARITABLE INSTITUTIONS                                  | 0                 |
| 1.6 CULTURAL INSTITUTIONS                                    | 0                 |
| 1.7 EDUCATIONAL INSTITUTIONS PRIVATE                         | 0.011033          |
| 1.8 HEALTH CARE INSTITUTIONS                                 | 0.011033          |
| 1.5.6 MUSEUMS, LIBRARIES, ART GALERIES AND BOTANICAL GARDENS | 0                 |
| 1.10 PUBLIC ROADS  | 0.001929          |
| 1.11 COMMUNAL LAND   | 0.001929          |
| 1.12 INDUSTRIAL PROPERTIES                                   | 0.011033          |
| 1.13 BUSINESS AND COMMERCIAL                                 | 0.011033          |
| 1.14 MINING  | 0.011033          |
| 1.15 PLACES OF PUBLIC WORSHIP                                | 100%              |
| 1.16 PRIVATE ROADS   | 0.001929          |
| 1.17 PRIVATE OPEN SPACES                                     | 0.001929          |
| 1.18 STATE OWNED PROPERTIES                                  | 0.11033           |
| 1.19 AGRICULTURAL PROPERTIES                                 | 0.001929          |

|   |          |
|---|----------|
| 1.20 NON-PERMITTED USE  | 0.046923 |
| 1.21 PROPERTY AFFECTED BY DISAATER OR PARTIAL OR TOAL DESTRUCTION | 0.005478 |

1. In terms of section 15 (1) (b) of the MPRA, the Council GRANTS deduction on the market value and rebates on the rates levied for the financial year 2014/2015 in respect of a specific category or owners of properties.
  
2. In terms of section 17 (h) of the MPRA, read with Council's Property Rates Policy, the impermissible value of the market value of a residential properties be applied on the first R15 000 of the market value of rateable property contained in the valuation roll or supplementary valuation roll of the municipality.

MONDE JUTA

MUNICIPAL MANAGER

Civic center

Van Velden Street

Brits

Notice number: 61/2015

Reference number: 61/2015

**LOCAL AUTHORITY NOTICE 77**

**MADIBENG LOCAL MUNICIPALITY**



**PROPERTY RATES BYLAW**

2015/16 FINANCIAL YEAR



# THE MADIBENG LOCAL MUNICIPALITY RATES BY-LAWS

[Date of Commencement: 1 July 2015]

## By-law

To give effect to the implementation of the MADIBENG LOCAL MUNICIPALITY's Rates Policy and to provide for matters incidental thereto.

## Preamble

WHEREAS section 6(1) of the Local Government: Municipal Property Rates Act, 2004 (No. 6 of 2004) as amended, requires a municipality to adopt By-Laws to give effect to the implementation of its Rates Policy;

AND WHEREAS section 6(2) of the Local Government: Municipal Property Rates Act, 2004 (No. 6 of 2004) as amended, provides that By-Laws adopted in terms of section 6(1) may differentiate between different categories of properties and different categories of owners of properties liable for the payment of rates.

BE IT THEREFORE ENACTED by the Council of the MADIBENG LOCAL MUNICIPALITY, as follows:

### 1. Definitions

In this By-Law any word or expression to which a meaning has been assigned in the Local Government: Municipal Property Rates Act, 2004 (Act 6 of 2004 as amended) shall bear the same meaning and unless the context indicates otherwise –

“**Act**” means the Local Government: Municipal Property Rates Act, 2004 (No.6 of 2004 as Amended);

“**Council**” means the Council of the MADIBENG LOCAL MUNICIPALITY; and

“**rate**” or “**rates**” means a municipal rate on property as envisaged in section 229(1) (a) of the Constitution of the Republic of South Africa.

### 2. Adoption and implementation of Rates Policy

- (1) The Council shall adopt and implement a rates policy consistent with the Act on the levying of rates on rateable property within the jurisdiction of the municipality; and
- (2) The Council shall not be entitled to levy rates other than in terms of its rates policy.

### 3. Contents of Rates Policy

The Council's rates policy shall, *inter alia*:

- (1) Apply to all rates levied by the Council pursuant to the adoption of its Annual Budget;
- (2) Comply with the requirements for:
  - (a) the adoption and contents of a rates policy specified in section 3 of the Act;
  - (b) the process of community participation specified in section 4 of the Act; and
  - (c) the annual review of a Rates Policy specified in section 5 of the Act.

- (3) Specify any further principles, criteria and implementation measures consistent with the Act for the levying of rates which the Council may adopt; and
- (4) Include such further enforcement mechanisms, if any, as the Council may wish to impose.

#### **4. Enforcement of Rates Policy**

The Council's Rates Policy shall be enforced through the Credit Control and Debt Collection By-Law and Policy and any further enforcement mechanisms stipulated in the Act and the Council's Rates Policy.

#### **5. Short title and commencement**

This By-Law is the Rates By-Law of the MADIBENG LOCAL MUNICIPALITY, and takes effect on 1 July 2015.

MONDE JUTA

MUNICIPAL MANAGER

Civic center

Van Velden Street

Brits

Notice number: 63/2015

Reference number: 63/2015

Date:09/06/2015

**LOCAL AUTHORITY NOTICE 78**

**MADIBENG LOCAL MUNICIPALITY**



**Credit Control and Debt Collection By-Law**

2015/16 Financial Year

## CREDIT CONTROL AND DEBT COLLECTION BYLAWS

### Bylaw

To give effect to the implementation of the Local Municipality of Madibeng's Credit Control and Debt Collection Policy and to provide for matters incidental thereto.

### Preamble

WHEREAS the Local Municipality of Madibeng has adopted a Credit Control and Debt Collection Policy on 29 May 2015; AND WHEREAS section 98 of the Local Government: Municipal Systems Act, 2000 (Act 32 of 2000), requires a municipal council to adopt bylaws to give effect to the municipality's credit control and debt collection policy; BE IT THEREFORE ENACTED by the Council of the Local Municipality of Madibeng Metropolitan Municipality, as follows:

#### 1. Definitions

In this By-Law any word or expression to which a meaning has been assigned in the Act, shall bear the same meaning in these bylaws, and unless the context indicates otherwise —

"Act" means the Local Government: Municipal Systems Act, 2000 (Act 32 of 2000), as amended from time to time;

"Council" means the Council of the Local Municipality of Madibeng ; and

"rate" or "rates" means a rate on property and or services as approved by council.

#### 2. Objective of the Bylaw

The objective of this bylaw is to —

- i. ensure that all monies due and payable to the Council are collected;
- ii. provide for customer management, credit control procedures and mechanisms and debt collection procedures and mechanisms;
- iii. provide for indigents in a way that is consistent with rates and tariff policies and any national policy on indigents;
- iv. provide for extension of time for payment of accounts;
- iv. provide for charging of interest on arrears, where appropriate;
- v. provide for termination of services or the restriction of the provision of services when payments are in the arrears; and
- vi. provide for matters relating to unauthorized consumption of services, theft and damages.

#### 3. Application of Bylaw

This bylaw shall only apply to money due and payable to the Council and municipal entity in respect of which the municipality is the parent municipality for —

- a. Assessment rates and taxes levied on the property

- b. Fees, surcharges on fees, charges and tariffs in respect of municipal services, such as –
- i. provision of water;
  - ii. refuse removal;
  - iii. sewerage;
  - iv. removal and purification of sewerage;
  - v. electricity consumption;
  - vi. municipal services provided through prepaid meters.
  - vii. all other related costs for services rendered in terms of the property
  - viii. interest which has accrued or will accrue in respect of money due and payable to the Council;
  - ix. surcharges; and
  - x. collection charges in those cases where the Council is responsible for;
    - (aa) the rendering of municipal accounts in respect of any one or more of the municipal services;
    - (bb) the recovery of amounts due and payable in respect thereof, irrespective whether the municipal services, or any of them, are provided by the Council itself or by a service utility with which it has concluded a service provider agreement to provide a service on the municipality's behalf.

#### 4. Short title and commencement

This Bylaw is the Credit control and Debt collection By-Law of the Local Municipality of Madibeng, and takes effect on 1 July 2015.

MONDE JUTA

MUNICIPAL MANAGER

Civic center

Van Velden Street

Brits

Notice number: 64/2015

Reference number: 64/2015

Date:09/06/2015





# IMPORTANT

## Information

### from Government Printing Works

Dear Valued Customers,

Government Printing Works has implemented rules for completing and submitting the electronic Adobe Forms when you, the customer, submits your notice request.

Please take note of these guidelines when completing your form.



#### **GPW Business Rules**

1. No hand written notices will be accepted for processing, this includes Adobe forms which have been completed by hand.
2. Notices can only be submitted in Adobe electronic form format to the email submission address [submit.egazette@gpw.gov.za](mailto:submit.egazette@gpw.gov.za). This means that any notice submissions not on an Adobe electronic form that are submitted to this mailbox will be **rejected**. National or Provincial gazette notices, where the Z95 or Z95Prov must be an Adobe form but the notice content (body) will be an attachment.
3. Notices brought into GPW by "walk-in" customers on electronic media can only be submitted in Adobe electronic form format. This means that any notice submissions not on an Adobe electronic form that are submitted by the customer on electronic media will be **rejected**. National or Provincial gazette notices, where the Z95 or Z95Prov must be an Adobe form but the notice content (body) will be an attachment.
4. All customers who walk in to GPW that wish to submit a notice that is not on an electronic Adobe form will be routed to the Contact Centre where the customer will be taken through the completion of the form by a GPW representative. Where a customer walks into GPW with a stack of hard copy notices delivered by a messenger on behalf of a newspaper the messenger must be referred back to the sender as the submission does not adhere to the submission rules.
5. All notice submissions that do not comply with point 2 will be charged full price for the notice submission.
6. The current cut-off of all Gazette's remains unchanged for all channels. (Refer to the GPW website for submission deadlines – [www.gpwonline.co.za](http://www.gpwonline.co.za))
7. Incorrectly completed forms and notices submitted in the wrong format will be rejected to the customer to be corrected and resubmitted. Assistance will be available through the Contact Centre should help be required when completing the forms. (012-748 6200 or email [info.egazette@gpw.gov.za](mailto:info.egazette@gpw.gov.za))
8. All re-submissions by customers will be subject to the above cut-off times.
9. All submissions and re-submissions that miss the cut-off will be rejected to the customer to be submitted with a new publication date.
10. Information on forms will be taken as the primary source of the notice to be published. Any instructions that are on the email body or covering letter that contradicts the notice form content will be ignored.

You are therefore advised that effective from **Monday, 18 May 2015** should you not comply with our new rules of engagement, all notice requests will be rejected by our new system.

Furthermore, the fax number **012- 748 6030** will also be **discontinued** from this date and customers will only be able to submit notice requests through the email address [submit.egazette@gpw.gov.za](mailto:submit.egazette@gpw.gov.za).



Printed by and obtainable from the Government Printer, Bosman Street, Private Bag X85, Pretoria, 0001.  
Tel: (012) 748 6061/6065/6053  
Also available at the **North-West Province**, Private Bag X2036, Mmabatho, 8681. Tel. (0140) 81-0121  
Gedruk deur en verkrygbaar by die Staatsdrukker, Bosmanstraat, Privaat Sak X85, Pretoria, 0001.  
Tel. (012) 748 6061/6065/6053  
Ook verkrygbaar by die **Noordwes-provinsie**, Privaat Sak X2036, Mmabatho, 8681. Tel. (0140) 81-0121