



NORTH WEST NOORDWES

PROVINCIAL GAZETTE PROVINSIALE KOERANT

Vol. 260

MAHIKENG
18 APRIL 2017
18 APRIL 2017

No. 7755

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DEPARTMENT OF HEALTH

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CONTENTS

	<i>Gazette</i>	<i>Page</i>
	<i>No.</i>	<i>No.</i>
GENERAL NOTICES • ALGEMENE KENNISGEWINGS		
50	Land Use Planning Ordinance (15/1985): Erf 761, Extension 8 Mafikeng	7755 11
52	Local Government Municipal Systems Act, 2000: Rules of order—City of Matlosana	7755 12
PROVINCIAL NOTICES • PROVINSIALE KENNISGEWINGS		
66	Tlokwe City Council By-law on Spatial Planning and Land Use Management, 2015: Application for rezoning of Remaining Extent of Portion 1 of Erf 340, Potchefstroom	7755 34
66	Tlokwe Stadsraad se Verordening op Ruimtelike Beplanning en Grondgebruikbeheer, 2015: Aansoek vir herosenering van Resterende Gedeelte van Gedeelte 1 van Erf 340, Potchefstroom.....	7755 34
68	Rustenburg Local Municipality Spatial Planning and Land Use Management By-law, 2015: Remaining Extent of Erf 1225, Rustenburg	7755 35
68	Rustenburg Plaaslike Munisipaliteit Ruimtelike Beplanning en Grondgebruiksbestuur Verordening, 2015: Remaining Extent of Portion 1 of Erf 1225, Rustenburg.....	7755 35
69	Rustenburg Local Municipality Spatial Planning and Land Use Management By-law, 2015: Rustenburg Amendment Scheme 1890	7755 36
69	Rustenburg Plaaslike Munisipaliteit Ruimtelike Beplanning en Grondgebruiksbestuur Verordening, 2015: Rustenburg-wysigingskema 1890	7755 37
74	Town Planning and Townships Ordinance (15/1986): Bokfontein Extension 5	7755 38
74	Ordonnansie op Dorpsbeplanning en Dorpe (15/1986): Bokfontein Uitbreiding 5	7755 39
75	Town-Planning and Townships Ordinance (15/1986): Erf 501, Lethlabile	7755 40
75	Ordonnansie op Dorpsbeplanning en Dorpe, 1986: Erf 501, Lethlabile	7755 40
LOCAL AUTHORITY NOTICES • PLAASLIKE OWERHEIDS KENNISGEWINGS		
40	Town-planning and Townships Ordinance (15/1986): Part of farm Kameelfontein 257 JR.....	7755 41
40	Ordonnansie op Dorpsbeplanning en Dorpe (15/1986): Deel van die plaas Kameelfontein 257 JR.....	7755 42

Closing times for **ORDINARY WEEKLY** **2017** **NORTHWEST PROVINCIAL GAZETTE**

*The closing time is **15:00** sharp on the following days:*

- **22 December**, Thursday, for the issue of Tuesday **03 January 2017**
- **03 January**, Tuesday, for the issue of Tuesday **10 January 2017**
- **10 January**, Tuesday, for the issue of Tuesday **17 January 2017**
- **17 January**, Tuesday, for the issue of Tuesday **24 January 2017**
- **24 January**, Tuesday, for the issue of Tuesday **31 January 2017**
- **31 January**, Tuesday, for the issue of Tuesday **07 February 2017**
- **07 February**, Tuesday, for the issue of Tuesday **14 February 2017**
- **14 February**, Tuesday, for the issue of Tuesday **21 February 2017**
- **21 February**, Tuesday, for the issue of Tuesday **28 February 2017**
- **28 February**, Tuesday, for the issue of Tuesday **07 March 2017**
- **07 March**, Tuesday, for the issue of Tuesday **14 March 2017**
- **14 March**, Tuesday, for the issue of Tuesday **21 March 2017**
- **20 March**, Monday, for the issue of Tuesday **28 March 2017**
- **28 March**, Tuesday, for the issue of Tuesday **04 April 2017**
- **04 April**, Tuesday, for the issue of Tuesday **11 April 2017**
- **07 April**, Friday, for the issue of Tuesday **18 April 2017**
- **18 April**, Tuesday, for the issue of Tuesday **25 April 2017**
- **21 April**, Friday, for the issue of Tuesday **02 May 2017**
- **02 May**, Tuesday, for the issue of Tuesday **09 May 2017**
- **09 May**, Tuesday, for the issue of Tuesday **16 May 2017**
- **16 May**, Tuesday, for the issue of Tuesday **23 May 2017**
- **23 May**, Tuesday, for the issue of Tuesday **30 May 2017**
- **30 May**, Tuesday, for the issue of Tuesday **06 June 2017**
- **06 June**, Tuesday, for the issue of Tuesday **13 June 2017**
- **13 June**, Tuesday, for the issue of Tuesday **20 June 2017**
- **20 June**, Tuesday, for the issue of Tuesday **27 June 2017**
- **27 June**, Tuesday, for the issue of Tuesday **04 July 2017**
- **04 July**, Tuesday, for the issue of Tuesday **11 July 2017**
- **11 July**, Tuesday, for the issue of Tuesday **18 July 2017**
- **18 July**, Tuesday, for the issue of Tuesday **25 July 2017**
- **25 July**, Tuesday, for the issue of Tuesday **01 August 2017**
- **01 August**, Tuesday, for the issue of Tuesday **08 August 2017**
- **07 August**, Monday, for the issue of Tuesday **15 August 2017**
- **15 August**, Tuesday, for the issue of Tuesday **22 August 2017**
- **22 August**, Tuesday, for the issue of Tuesday **29 August 2017**
- **29 August**, Tuesday, for the issue of Tuesday **05 September 2017**
- **05 September**, Tuesday, for the issue of Tuesday **12 September 2017**
- **12 September**, Tuesday, for the issue of Tuesday **19 September 2017**
- **18 September**, Monday, for the issue of Tuesday **26 September 2017**
- **26 September**, Tuesday, for the issue of Tuesday **03 October 2017**
- **03 October**, Tuesday, for the issue of Tuesday **10 October 2017**
- **10 October**, Tuesday, for the issue of Tuesday **17 October 2017**
- **17 October**, Tuesday, for the issue of Tuesday **24 October 2017**
- **24 October**, Tuesday, for the issue of Tuesday **31 October 2017**
- **31 October**, Tuesday, for the issue of Tuesday **07 November 2017**
- **07 November**, Tuesday, for the issue of Tuesday **14 November 2017**
- **14 November**, Tuesday, for the issue of Tuesday **21 November 2017**
- **21 November**, Tuesday, for the issue of Tuesday **28 November 2017**
- **28 November**, Tuesday, for the issue of Tuesday **05 December 2017**
- **05 December**, Tuesday, for the issue of Tuesday **12 December 2017**
- **12 December**, Tuesday, for the issue of Tuesday **19 December 2017**
- **18 December**, Monday, for the issue of Tuesday **26 December 2017**

LIST OF TARIFF RATES

FOR PUBLICATION OF NOTICES

COMMENCEMENT: 1 APRIL 2016

NATIONAL AND PROVINCIAL

Notice sizes for National, Provincial & Tender gazettes 1/4, 2/4, 3/4, 4/4 per page. Notices submitted will be charged at R1000 per full page, pro-rated based on the above categories.

Pricing for National, Provincial - Variable Priced Notices		
Notice Type	Page Space	New Price (R)
Ordinary National, Provincial	1/4 - Quarter Page	250.00
Ordinary National, Provincial	2/4 - Half Page	500.00
Ordinary National, Provincial	3/4 - Three Quarter Page	750.00
Ordinary National, Provincial	4/4 - Full Page	1000.00

EXTRA-ORDINARY

All Extra-ordinary National and Provincial gazette notices are non-standard notices and attract a variable price based on the number of pages submitted.

The pricing structure for National and Provincial notices which are submitted as **Extra ordinary submissions** will be charged at **R3000** per page.

GOVERNMENT PRINTING WORKS - BUSINESS RULES

The **Government Printing Works (GPW)** has established rules for submitting notices in line with its electronic notice processing system, which requires the use of electronic *Adobe Forms*. Please ensure that you adhere to these guidelines when completing and submitting your notice submission.

CLOSING TIMES FOR ACCEPTANCE OF NOTICES

1. The *Government Gazette* and *Government Tender Bulletin* are weekly publications that are published on Fridays and the closing time for the acceptance of notices is strictly applied according to the scheduled time for each gazette.
2. Please refer to the Submission Notice Deadline schedule in the table below. This schedule is also published online on the Government Printing works website www.gpwonline.co.za

All re-submissions will be subject to the standard cut-off times.

All notices received after the closing time will be rejected.

Government Gazette Type	Publication Frequency	Publication Date	Submission Deadline	Cancellations Deadline
National Gazette	Weekly	Friday	Friday 15h00 for next Friday	Tuesday, 12h00 - 3 days prior to publication
Regulation Gazette	Weekly	Friday	Friday 15h00, to be published the following Friday	Tuesday, 12h00 - 3 days prior to publication
Petrol Price Gazette	As required	First Wednesday of the month	One week before publication	3 days prior to publication
Road Carrier Permits	Weekly	Friday	Thursday 15h00, to be published the following Friday	3 days prior to publication
Unclaimed Monies (justice, labour or lawyers)	January / As required 2 per year	Any	15 January / As required	3 days prior to publication
Parliament (acts, white paper, green paper)	As required	Any		3 days prior to publication
Manuals	As required	Any	None	None
State of Budget (National Treasury)	Monthly	Any	7 days prior to publication	3 days prior to publication
Legal Gazettes A, B and C	Weekly	Friday	One week before publication	Tuesday, 12h00 - 3 days prior to publication
Tender Bulletin	Weekly	Friday	Friday 15h00 for next Friday	Tuesday, 12h00 - 3 days prior to publication
Gauteng	Weekly	Wednesday	Two weeks before publication	3 days after submission deadline
Eastern Cape	Weekly	Monday	One week before publication	3 days prior to publication
Northern Cape	Weekly	Monday	One week before publication	3 days prior to publication
North West	Weekly	Tuesday	One week before publication	3 days prior to publication
KwaZulu-Natal	Weekly	Thursday	One week before publication	3 days prior to publication
Limpopo	Weekly	Friday	One week before publication	3 days prior to publication
Mpumalanga	Weekly	Friday	One week before publication	3 days prior to publication
Gauteng Liquor License Gazette	Monthly	Wednesday before the First Friday of the month	Two weeks before publication	3 days after submission deadline
Northern Cape Liquor License Gazette	Monthly	First Friday of the month	Two weeks before publication	3 days after submission deadline
National Liquor License Gazette	Monthly	First Friday of the month	Two weeks before publication	3 days after submission deadline
Mpumalanga Liquor License Gazette	2 per month	Second & Fourth Friday	One week before	3 days prior to publication

GOVERNMENT PRINTING WORKS - BUSINESS RULES**EXTRAORDINARY GAZETTES**

3. *Extraordinary Gazettes* can have only one publication date. If multiple publications of an *Extraordinary Gazette* are required, a separate Z95/Z95Prov *Adobe* Forms for each publication date must be submitted.

NOTICE SUBMISSION PROCESS

4. Download the latest *Adobe* form, for the relevant notice to be placed, from the **Government Printing Works** website www.gpwonline.co.za.
5. The *Adobe* form needs to be completed electronically using *Adobe Acrobat / Acrobat Reader*. Only electronically completed *Adobe* forms will be accepted. No printed, handwritten and/or scanned *Adobe* forms will be accepted.
6. The completed electronic *Adobe* form has to be submitted via email to submit.egazette@gpw.gov.za. The form needs to be submitted in its original electronic *Adobe* format to enable the system to extract the completed information from the form for placement in the publication.
7. Every notice submitted **must** be accompanied by an official **GPW** quotation. This must be obtained from the e*Gazette* Contact Centre.
8. Each notice submission should be sent as a single email. The email **must** contain **all documentation relating to a particular notice submission**.
 - 8.1. Each of the following documents must be attached to the email as a separate attachment:
 - 8.1.1. An electronically completed *Adobe* form, specific to the type of notice that is to be placed.
 - 8.1.1.1. For National *Government Gazette* or *Provincial Gazette* notices, the notices must be accompanied by an electronic Z95 or Z95Prov *Adobe* form
 - 8.1.1.2. The notice content (body copy) **MUST** be a separate attachment.
 - 8.1.2. A copy of the official **Government Printing Works** quotation you received for your notice .
(Please see *Quotation section below for further details*)
 - 8.1.3. A valid and legible Proof of Payment / Purchase Order: **Government Printing Works** account customer must include a copy of their Purchase Order. **Non-Government Printing Works** account customer needs to submit the proof of payment for the notice
 - 8.1.4. Where separate notice content is applicable (Z95, Z95 Prov and TForm 3, it should **also** be attached as a separate attachment. (Please see *the Copy Section below, for the specifications*).
 - 8.1.5. Any additional notice information if applicable.
9. The electronic *Adobe* form will be taken as the primary source for the notice information to be published. Instructions that are on the email body or covering letter that contradicts the notice form content will not be considered. The information submitted on the electronic *Adobe* form will be published as-is.
10. To avoid duplicated publication of the same notice and double billing, Please submit your notice **ONLY ONCE**.
11. Notices brought to **GPW** by "walk-in" customers on electronic media can only be submitted in *Adobe* electronic form format. All "walk-in" customers with notices that are not on electronic *Adobe* forms will be routed to the Contact Centre where they will be assisted to complete the forms in the required format.
12. Should a customer submit a bulk submission of hard copy notices delivered by a messenger on behalf of any organisation e.g. newspaper publisher, the messenger will be referred back to the sender as the submission does not adhere to the submission rules.

GOVERNMENT PRINTING WORKS - BUSINESS RULES**QUOTATIONS**

13. Quotations are valid until the next tariff change.
 - 13.1. **Take note:** GPW's annual tariff increase takes place on **1 April** therefore any quotations issued, accepted and submitted for publication up to **31 March** will keep the old tariff. For notices to be published from 1 April, a quotation must be obtained from **GPW** with the new tariffs. Where a tariff increase is implemented during the year, **GPW** endeavours to provide customers with 30 days' notice of such changes.
14. Each quotation has a unique number.
15. Form Content notices must be emailed to the *eGazette* Contact Centre for a quotation.
 - 15.1. The *Adobe* form supplied is uploaded by the Contact Centre Agent and the system automatically calculates the cost of your notice based on the layout/format of the content supplied.
 - 15.2. It is critical that these *Adobe* Forms are completed correctly and adhere to the guidelines as stipulated by **GPW**.
16. **APPLICABLE ONLY TO GPW ACCOUNT HOLDERS:**
 - 16.1. **GPW** Account Customers must provide a valid **GPW** account number to obtain a quotation.
 - 16.2. Accounts for **GPW** account customers **must** be active with sufficient credit to transact with **GPW** to submit notices.
 - 16.2.1. If you are unsure about or need to resolve the status of your account, please contact the **GPW** Finance Department prior to submitting your notices. (If the account status is not resolved prior to submission of your notice, the notice will be failed during the process).
17. **APPLICABLE ONLY TO CASH CUSTOMERS:**
 - 17.1. Cash customers doing **bulk payments** must use a **single email address** in order to use the **same proof of payment** for submitting multiple notices.
18. The responsibility lies with you, the customer, to ensure that the payment made for your notice(s) to be published is sufficient to cover the cost of the notice(s).
19. Each quotation will be associated with one proof of payment / purchase order / cash receipt.
 - 19.1. This means that **the quotation number can only be used once to make a payment.**

GOVERNMENT PRINTING WORKS - BUSINESS RULES**COPY (SEPARATE NOTICE CONTENT DOCUMENT)**

20. Where the copy is part of a separate attachment document for Z95, Z95Prov and TForm03
- 20.1. Copy of notices must be supplied in a separate document and may not constitute part of any covering letter, purchase order, proof of payment or other attached documents.
- The content document should contain only one notice. (You may include the different translations of the same notice in the same document).
- 20.2. The notice should be set on an A4 page, with margins and fonts set as follows:
- Page size = A4 Portrait with page margins: Top = 40mm, LH/RH = 16mm, Bottom = 40mm;
Use font size: Arial or Helvetica 10pt with 11pt line spacing;
- Page size = A4 Landscape with page margins: Top = 16mm, LH/RH = 40mm, Bottom = 16mm;
Use font size: Arial or Helvetica 10pt with 11pt line spacing;

CANCELLATIONS

21. Cancellation of notice submissions are accepted by **GPW** according to the deadlines stated in the table above in point 2. Non-compliance to these deadlines will result in your request being failed. Please pay special attention to the different deadlines for each gazette. Please note that any notices cancelled after the cancellation deadline will be published and charged at full cost.
22. Requests for cancellation must be sent by the original sender of the notice and must be accompanied by the relevant notice reference number (N-) in the email body.

AMENDMENTS TO NOTICES

23. With effect from 01 October 2015, **GPW** will not longer accept amendments to notices. The cancellation process will need to be followed according to the deadline and a new notice submitted thereafter for the next available publication date.

REJECTIONS

24. All notices not meeting the submission rules will be rejected to the customer to be corrected and resubmitted. Assistance will be available through the Contact Centre should help be required when completing the forms. (012-748 6200 or email info.egazette@gpw.gov.za). Reasons for rejections include the following:
- 24.1. Incorrectly completed forms and notices submitted in the wrong format, will be rejected.
- 24.2. Any notice submissions not on the correct *Adobe* electronic form, will be rejected.
- 24.3. Any notice submissions not accompanied by the proof of payment / purchase order will be rejected and the notice will not be processed.
- 24.4. Any submissions or re-submissions that miss the submission cut-off times will be rejected to the customer. The Notice needs to be re-submitted with a new publication date.

GOVERNMENT PRINTING WORKS - BUSINESS RULES**APPROVAL OF NOTICES**

25. Any notices other than legal notices are subject to the approval of the Government Printer, who may refuse acceptance or further publication of any notice.
26. No amendments will be accepted in respect to separate notice content that was sent with a Z95 or Z95Prov notice submissions. The copy of notice in layout format (previously known as proof-out) is only provided where requested, for Advertiser to see the notice in final Gazette layout. Should they find that the information submitted was incorrect, they should request for a notice cancellation and resubmit the corrected notice, subject to standard submission deadlines. The cancellation is also subject to the stages in the publishing process, i.e. If cancellation is received when production (printing process) has commenced, then the notice cannot be cancelled.

GOVERNMENT PRINTER INDEMNIFIED AGAINST LIABILITY

27. The Government Printer will assume no liability in respect of—
 - 27.1. any delay in the publication of a notice or publication of such notice on any date other than that stipulated by the advertiser;
 - 27.2. erroneous classification of a notice, or the placement of such notice in any section or under any heading other than the section or heading stipulated by the advertiser;
 - 27.3. any editing, revision, omission, typographical errors or errors resulting from faint or indistinct copy.

LIABILITY OF ADVERTISER

28. Advertisers will be held liable for any compensation and costs arising from any action which may be instituted against the Government Printer in consequence of the publication of any notice.

CUSTOMER INQUIRIES

Many of our customers request immediate feedback/confirmation of notice placement in the gazette from our Contact Centre once they have submitted their notice – While **GPW** deems it one of their highest priorities and responsibilities to provide customers with this requested feedback and the best service at all times, we are only able to do so once we have started processing your notice submission.

GPW has a 2-working day turnaround time for processing notices received according to the business rules and deadline submissions.

Please keep this in mind when making inquiries about your notice submission at the Contact Centre.

29. Requests for information, quotations and inquiries must be sent to the Contact Centre **ONLY**.
30. Requests for Quotations (RFQs) should be received by the Contact Centre at least **2 working days** before the submission deadline for that specific publication.

GOVERNMENT PRINTING WORKS - BUSINESS RULES

PAYMENT OF COST

31. The Request for Quotation for placement of the notice should be sent to the Gazette Contact Centre as indicated above, prior to submission of notice for advertising.
32. Payment should then be made, or Purchase Order prepared based on the received quotation, prior to the submission of the notice for advertising as these documents i.e. proof of payment or Purchase order will be required as part of the notice submission, as indicated earlier.
33. Every proof of payment must have a valid **GPW** quotation number as a reference on the proof of payment document.
34. Where there is any doubt about the cost of publication of a notice, and in the case of copy, an enquiry, accompanied by the relevant copy, should be addressed to the Gazette Contact Centre, **Government Printing Works**, Private Bag X85, Pretoria, 0001 email: info.egazette@gpw.gov.za before publication.
35. Overpayment resulting from miscalculation on the part of the advertiser of the cost of publication of a notice will not be refunded, unless the advertiser furnishes adequate reasons why such miscalculation occurred. In the event of underpayments, the difference will be recovered from the advertiser, and future notice(s) will not be published until such time as the full cost of such publication has been duly paid in cash or electronic funds transfer into the **Government Printing Works** banking account.
36. In the event of a notice being cancelled, a refund will be made only if no cost regarding the placing of the notice has been incurred by the **Government Printing Works**.
37. The **Government Printing Works** reserves the right to levy an additional charge in cases where notices, the cost of which has been calculated in accordance with the List of Fixed Tariff Rates, are subsequently found to be excessively lengthy or to contain overmuch or complicated tabulation.

PROOF OF PUBLICATION

38. Copies of any of the *Government Gazette* or *Provincial Gazette* can be downloaded from the **Government Printing Works** website www.gpwonline.co.za free of charge, should a proof of publication be required.
39. Printed copies may be ordered from the Publications department at the ruling price. The **Government Printing Works** will assume no liability for any failure to post or for any delay in despatching of such *Government Gazette(s)*.

GOVERNMENT PRINTING WORKS CONTACT INFORMATION

Physical Address:

Government Printing Works
149 Bosman Street
Pretoria

Postal Address:

Private Bag X85
Pretoria
0001

GPW Banking Details:

Bank: ABSA Bosman Street
Account No.: 405 7114 016
Branch Code: 632-005

For Gazette and Notice submissions: Gazette Submissions:

For queries and quotations, contact: Gazette Contact Centre:

E-mail: submit.egazette@gpw.gov.za

E-mail: info.egazette@gpw.gov.za

Tel: 012-748 6200

Contact person for subscribers: Mrs M. Toka:

E-mail: subscriptions@gpw.gov.za

Tel: 012-748-6066 / 6060 / 6058

Fax: 012-323-9574

GENERAL NOTICES • ALGEMENE KENNISGEWINGS

NOTICE 50 OF 2017**APPLICATION FOR REZONING OF ERF 761 EXTENSION 8 MAFIKENG, REGISTRATION DIVISION JO, NORTH-WEST PROVINCE**

Notice is hereby given in terms of the Land Use Planning Ordinance, No. 15 of 1985, read in conjunction with the Spatial Planning and Land Use Management Act, (Act 16 of 2013), that the under mentioned application has been received and is open to inspection at the office of the Municipal Manager at the Mahikeng Municipal Offices, University Drive, Mmabatho. Enquiries may be directed to the Office of the Director: Planning and Development at Telephone Number **018 389 0351 / 0469 / 0353**, during normal working hours. Any objection / representation, with full reasons thereof, may be lodged in writing simultaneously at the abovementioned offices and with the Applicant, on or before **28 April 2017**, quoting the above legislation, the objector's name, erf number, phone numbers and address. Any person who cannot write may come to the above mentioned office during office hours where he or she will be assisted with transcribing any comment or objection and the reasons therefor. Objections received after the aforementioned closing date may be considered invalid.

Applicant: Planworks Town Planners cc, P O Box 23292 Mahikeng, 2745; Contact Cell No: 0824416056, on behalf of Kasemo Trust Proprietary Limited

Address: The Property is situated at 62 Nelson Mandela Drive, Mahikeng

Nature of Application:

Rezoning in terms of Section 17 of the Land Use Planning Ordinance, No. 15 of 1985, of Erf 761 Mafikeng Extension 8, Registration Division JO, North-West Province, from "Residential 6" to "Business", for purposes of "Shops".

11-18

NOTICE 52 OF 2017

Matlosana: Rules of Order



CITY OF MATLOSANA**RULES OF ORDER – CITY OF MATLOSANA**

Notice is hereby given that the City of Matlosana passed the By-Law: Rules of Order after followed the procedure in terms of the provisions of sections 12 (2) and (3) of the Local Government Municipal Systems Act, 2000, as amended, and that the City of Matlosana in terms of section 13 (a) of the Local Government Municipal Systems Act, 2000, as amended, herewith publishes the By-Law: Rules of Order for the attention of the local community.

The By-law will become effective in terms of Section 13 (b) of the Local Government: Municipal Systems Act, 2000, as amended, on the date of promulgation in the Provincial Gazette.

PO Box 99
Civic Centre
KLERKSDORP

TSR NKHUMISE
Acting MUNICIPAL MANAGER

Notice: 36/2017

SCHEDULE
RULES OF ORDER – CITY OF MATLOSANA

1. Definitions

"Caucus" means a private meeting of members of a party to concert measures for furthering the party's interests or to establish a position regarding the matter under consideration : Provided that the report back phase shall form part of the caucus adjournment;

"council" means the elected members of the council of the municipality;

"days" shall mean calendar days.

"Executive Mayoral Committee" means a Executive Mayoral Committee established in terms of section 60(1) of the Local Government Municipal Structures Act, 1998.

"meeting" means a meeting of the council or a committee established in terms of the Structures Act; or by any other legislation.

"member" a member of the Council;

"motion" means a motion introduced in writing in terms of these orders as well as a motion in terms of other legislation;

"Municipal Manager" means the head of administration and accounting officer for the municipality in terms of Section 55 of the Local Government: Municipal Systems Act, 2000 (Act 32 of 2000) and Section 60 of the Local Government: Municipal Finance Management Act, 2003 (Act 56 of 2003) and any other word or expression shall have the meaning assigned thereto. This definition applies mutatis mutandis to the Deputy Municipal Manager.

"party" means a political party or grouping represented in council;

"proposal" means any proposal with the exception of a motion, moved and seconded during a meeting;

"rules committee" a committee comprising of all whips in Council including the Council whip which is Chaired by the Speaker of Council or Councillor appointed by the Speaker of Council.

"the report of the Executive Mayor" means the report of the Executive Mayor to the Council as contemplated in section 56(1) of the Local Government: Municipal Structures Act, 1998

"Speaker" means the Speaker of the Council elected in terms of section 36 of the Local Government Municipal Structures Act, 1998, and also means the acting Speaker elected in terms of section 51 of these Rules of Order.

"a point of order" a point of order means pointing out any deviation from anything contrary to these by-laws or any law.

"a personal explanation" a personal explanation means an explanation of some material part of a member's former speech which may have been misunderstood.

"committee" means a portfolio committee, the rules and disciplinary committee, the whips committee representative of the political parties or a group (groups) in the council represented by means of proportional representation of council or any other committee established in terms of Sections 79 and 80 of the Structures Act; "chairperson" means a person chairing a meeting other than a council meeting or such person elected during that particular meeting;

"council in committee" means consideration of any matter that serves before council or a committee of council, being considered in the presence of members, the Municipal Manager, Deputy Municipal Manager, and any other official of council whose presence is crucial in the opinion of the Speaker or chairperson, to provide critical information that needs to be taken into consideration when the matter is considered, when considering such an item in an open meeting to the public and officials could lead to prejudicing council, a member, an official or any other person or institution; "council whip" means a full-time member elected by council in terms of the Section 12 establishment notice of the Structures Act to perform the duties attached to the position as determined by council.

"Division of Votes" means to record individually every member or person's vote for or against any proposal and/or the withdrawal from the meeting by a member or person during the thirty seconds allowed;

"Executive Mayor" means the Executive Mayor contemplated in part 2 of Chapter 4 of the Structures Act.

"Municipal Finance Management Act" or "MFMA" means the Local Government: Municipal Finance Management Act, 2003 (Act 56 of 2003);

"municipality" means the City of Matlosana (NW 403) inclusive of the meaning thereto as ascribed by the Local Government: Municipal Structures Act, 1998 (Act 117 of 1998);

"petition" means a written request for consideration of urgent action by council or granting relief in a matter of public interest;

"quorum" means the total number of Councillors present at a meeting to constitute that meeting is 50% plus one of all Councillors taking into account the definition for voting;

"serve" or "service" means (proof of) delivery of a notice or document at the address for service chosen by the councillor concerned or personally;

"Structures Act" means the Local Government: Municipal Structures Act, 1998 (Act 117 of 1998) as amended;

"Systems Act" means the Local Government: Municipal Systems Act, 2000 (Act 32 of 2000) as amended;

"Statutory meeting" a meeting which council is obliged to hold in terms of any law on any matter that cannot be dealt with in a normal meeting.

"the report" means the report of the Executive Mayor to the council as contemplated in Section 56(5) of the Structures Act or any other report submitted by a delegate and/or established committee by council;

"Voting" means a majority of the members of the Council must be present before a vote may be taken provided that all questions concerning the following matters are determined by a decision taken by Council with a supporting vote of a majority of its members:

- The passing of By-Laws;
- The approval of budgets;
- The imposition of rates and taxes, levies and duties; and
- The raising of loans.

"whip" means a person appointed by a specific political party or grouping in council to inter alia represent such party or grouping in the whips committee of Council.

In this document, unless the context otherwise indicates, words and expressions denoting the singular shall include the plural and vice versa; and the male sex shall include the female sex and vice versa

2 Notice of Meetings and Attendance Register for Meetings

- 2.1 The Speaker shall convene ordinary meetings of the council which shall be held every month excluding December, and for which the Speaker may determine a date, but if a majority of councillors request the Speaker to convene a special council meeting, the Speaker shall convene a special Council meeting for a date and time determined by him.
- 2.2 The chairperson of a committee shall, after consultation with the Office of the Speaker, convene normal meetings of such committee, on a predetermined workday, but if the majority of members of the relevant committee request a special meeting, the chairperson of the relevant committee must convene a meeting at a time set out in the request.
- 2.3 Notice of the time and place of every meeting including the complete and final agenda shall be served on every councillor not less than 2 days before the meeting.
- 2.4 If the Executive Mayor, Municipal Manager or Whip has any item that he/she deems urgent to present to the Council for the purpose of noting or consideration on any day he/she may do so after consultation with the Speaker.
- 2.5 A Councillor must promptly at the determined time, attend each meeting of the Municipal Council and of a committee of which that councillor is a member, except when -
 - (a) leave of absence is granted in terms of an applicable law or as determined by the rules and orders of the Council; or
 - (b) that Councillor is required in terms of these rules, the Code of Conduct or any other law to withdraw from the meeting
- 2.6 Every member attending a meeting shall sign his/her name before the closing of the meeting in the attendance register kept for this purpose and shall remain in attendance until closure of the meeting save with permission of the Speaker.

- 2.7 A Councillor failing to attend a meeting without having applied or leave of absence, shall be liable to a fine as determined by Council.

3. Adjournment in the Event of no Quorum

- 3.1 The presence of at least fifty percent plus one member, excluding the Speaker, shall be necessary to constitute a meeting of the Council.
- 3.2 If at the expiry of 20 minutes after the hour at which a meeting is scheduled to be held a quorum has not assembled, no meeting shall take place unless it is decided with the consent of the majority of members present to allow further time not exceeding 10 minutes in order to enable a quorum to assemble.
- 3.3 If no quorum is obtained after expiry of any of the periods mentioned above, the Municipal Manager must convene a meeting for a time, in consultation with the Speaker, of which notice shall be given at least two days prior to the meeting, and such meeting shall be deemed to be an adjourned meeting for the purposes of section 5.
- 3.4 The names of the members present at the adjourned inquorate meeting shall be recorded in the minutes and attendance register

4. Count out of Members

- 4.1 If, during any meeting, the attention of the Speaker is drawn to the number of members present such members shall be counted and if it is found that there is no quorum, the Speaker shall cause the call-bell to ring for at least one minute, and if after an interval of five minutes there is still no quorum, the Speaker shall forthwith adjourn the meeting.
- 4.2 Business not disposed of at a meeting adjourned in terms of subsection (1) shall be dealt with at an adjourned meeting convened by the Municipal Manager for this purpose: Provided that such business not dealt with and which originated from a special meeting convened at the request of members in terms of section 29(1) of the Local Government Municipal Structures Act, 1998, may be held over until the next ordinary meeting.

5. Adjourned Meeting

- 5.1 When a meeting is adjourned, notice of the adjourned meeting shall be served at least two days prior to such meeting
- 5.2 Subject to the provisions of section 6, no business shall be transacted at an adjourned meeting except such as specified in the notice of the meeting which is adjourned.

6. Business Limited by Notice of Meeting

- 6.1 Subject to the provisions of subsection (2) and with the exception of an urgent report of the Executive Mayor, no business not specified in the notice of the meeting shall be transacted at that meeting.

- 6.2 A member may during a meeting propose that the provisions of subsection (1) be suspended to enable him to make a proposal reduced by him/her to writing and read out.
- 6.3 The proposal in subsection 2 shall be seconded by a member and shall be dealt with in terms of the provisions of these by-laws.
- 6.4 The member who proposed the suspension of subsection 1 in terms of subsection (2) shall have the right to reply.
- 6.5 The Municipal Manager may, after consultation with the Speaker and Executive Mayor, raise any urgent matter for resolution by council, when the resolution required could, in the opinion of the Municipal Manager, prejudice the council or community in the event that it is delayed; provided that sufficient caucus time is afforded by the Speaker or chairperson in order for the caucuses to prepare for the consideration thereof.
- 6.5.1 The resolution required must be informed by means of a report in writing and must be submitted to the Speaker at the meeting for distribution to members.

7. Order of Business of Ordinary Meeting

- 7.1 The order of business of an ordinary meeting convened in terms of section 29 of the Municipal Structures Act, 1998 shall be as follow:-
- (a) Opening
 - (b) Applications for leave of absence
 - (c) Official notices
 - (d) Proposals of condolence
 - (e) Proposals of congratulations
 - (f) Approval of minutes of the previous meeting
 - (g) Report of the Speaker
 - (h) Questions to the Speaker
 - (i) Interviews with deputations or persons summoned to attend the meeting
 - (j) Motions/Proposals/Items deferred from previous meetings
 - (k) Report of the Executive Mayor
 - (l) New motions
- 7.2 After the matters referred to in paragraphs (a) to (j) of subsection (1) have been considered, the Council may at its discretion bring forward any business which is on the agenda.
- 7.3 If a proposal in terms of subsection (1)(d) or (e) is opposed, such proposal shall lapse without further discussion.

8. Minutes of Meeting

- 8.1 Minutes of the proceedings of every meeting of the Council shall be drawn up and printed or type-written and shall be submitted for confirmation at the next ordinary meeting by the Speaker.

- 8.2 The minutes shall be taken as read for the purpose of confirmation, if a copy thereof was sent to each member of the Council at least two days prior to the Council meeting.
- 8.3 Except as to accuracy, no motion or discussion shall be allowed on the minutes.
- 8.4 A motion of course to correct the minutes shall be permissible and if carried, the minutes shall forthwith be corrected accordingly and signed.
- 8.5 The minutes in relation to any item considered by the council in committee and/or as contemplated in Section 20 of the Systems Act, shall be recorded and kept separately from other minutes of the council unless consideration of that item was finalised in open council, and the council in committee shall approve such minutes. In addition to keeping minutes of meetings of council or any other committee empowered to make resolutions, by means of hard copies, all the proceedings at such meeting must be recorded electronically.
- 8.6 The Director: Corporate services shall take all reasonable steps to ensure the safe keeping of the minutes contemplated in subsection 8.5 and shall ensure that all reasonable steps are taken to ensure the confidentiality of the item discussed in committee by the Council in its electronic and hardcopy format.

9. Questions

- 9.1 A member may at a meeting put a question, and by doing so, not exceed 10 minutes
 - (a) on a matter arising out of or connected with any item of the report of the Executive Mayor, Speaker, Council Whip, Member of the Executive Mayoral Committee or Municipal Manager when such item has been called or during discussion thereof.
 - (b) concerning the general work of the council not arising out of or connected with any item of the report of the Executive Mayor: Provided that such question shall only be asked if at least five working days' notice of such question was given in writing to the Manager: Office of the Speaker or Director: Corporate Services, who shall in turn furnish a copy thereof to the Speaker and the Executive Mayor and the Municipal Manager.
- 9.2 A member who has put a question in terms of subsection 9.1.2 shall be entitled to be furnished within 14 days with a written reply.
- 9.3 The Executive Mayor, or any other member appointed by him/her, Speaker or Municipal Manager shall at the next ordinary meeting of the council reply to questions in terms of subsection 9.1.2.
- 9.4 If, after the question has been replied to, a member is of the opinion that the reply to the question is not clear, he/she may with the consent of the Speaker request elucidation thereof and no additional questions shall be put without the consent of the Speaker.
- 9.5 The Speaker may disallow a question if he is of the opinion that it is out of order or not put clearly.

10. Reports of the Executive Mayor

- 10.1 A report submitted by the Executive Mayor in terms of section 56(1) and (5) of the Local Government : Municipal Structures Act, 1998, shall first contain the matters in respect of which recommendations are made and where no powers have been delegated to the Executive Mayor and thereafter the matters which have been delegated to the Executive Mayor.
- 10.2 Unless an item is submitted to the Council for information only, every item relating to matters in respect of which the Executive Mayoral Committee has no delegated powers, shall contain a recommendation which may be accepted by the Council.

11. Delivery of Reports of the Executive Mayor

- 11.1 A report of the Executive Mayor, with the exception of a report accepted by the Speaker as a matter of urgency, shall for the purposes of a meeting be served at least forty eight hours prior to such meeting taking place.
- 11.2 The Executive Mayor shall within the by law prescribed time after it became available, present the report by the Auditor-general and the Councils annual report to the Council.

12. Moving of Report of the Executive Mayor

- 12.1 The Executive Mayor or a member called upon by the Speaker to do so, shall submit a report of the Executive Mayor to a meeting by requesting. "That the report be considered" and such request shall not be discussed.
- 12.2 When the report of the Executive Mayor is being considered, the Speaker shall put the recommendations in that part of the report in respect of which the Executive Mayor has no delegated powers seriatim, unless for a good cause he/she sees fit to vary their order.
- 12.3 The recommendations in the report of the Executive Mayor as mentioned in subsection (2) shall be deemed to have been proposed and seconded.
- 12.4 When a recommendation contemplated in subsection (2) has been adopted, such recommendation shall become a resolution of the Council.
- 12.5 After the matters in respect of which the Executive Mayor has no delegated powers have been dealt with, the Speaker shall permit debate of the matters delegated to the Executive Mayor: Provided that
- (a) such debate shall be limited to a period not exceeding one hour or such extended period as the Council may determine;
 - (b) a member, except the Executive Mayor, shall not speak on such matters for longer than ten minutes;
 - (c) no other proposal shall be submitted during such debate, except a proposal that the Executive Mayor be requested to reconsider his resolution;

- (d) during such debate a member may request that his/her opposition to a resolution in respect of which the Executive Mayor has delegated powers, and his/her reason therefore, be minuted after which the Director: Corporate Services shall minute or cause to be minuted such opposition and reason.

12.6 The Executive Mayor or a member as contemplated in subsection (1) may –

- (a) with the consent of the majority of the members of the Executive Mayoral Committee, which shall be granted or be disallowed without debate, withdraw any item;
- (b) subject to the provisions of section 17, amend any item with the consent of the Executive Mayor, which shall be granted or be disallowed without debate : Provided that this item is within the Executive Mayor's delegated powers.

12.7 If the Executive Mayor or a member contemplated in subsection (1) takes part in the debate concerning any item in the report, he/she shall close the debate on such item: Provided that the Executive Mayor or member concerned may nominate another member who is more conversant with the item which is being debated, to close the debate on his/her behalf, irrespective of whether such member had previously taken part in the debate on that item, in which case the provisions of section 28(2) pertaining to the Executive Mayor, shall also apply to such member.

13. Deputations

13.1 A deputation desiring an interview with the Council shall submit a memorandum to the Municipal Manager in which are set out the representations it wishes to make.

13.2 The Municipal Manager shall submit the memorandum contemplated in subsection (1) to the Executive Mayor who may receive the deputation and deal with the matter raised in the memorandum if the necessary power has been delegated to him/her or the Executive Mayoral Committee.

13.3 If the Executive Mayor/Executive Mayoral Committee has not been thus empowered, or if the Executive Mayor/Executive Mayoral Committee is of the opinion that the matter raised in the memorandum is one which should be placed before the Council, it shall so report to the Council and, if the Council so orders, an interview shall be granted to the deputation.

13.4 The matter shall not be further considered until the deputation has withdrawn.

13.5 The Speaker may allow any deputation to address the Council without written notice having been given, if the Speaker is of opinion that the matter to be presented is of an urgent nature.

14. Motions

14.1 Subject to the provisions of any other law -

- (a) every notice of motion shall be in writing and such notice shall be signed by the member submitting it;
 - (b) motion shall be given to the Manager in the Office of the Speaker who shall enter it in a book kept for that purpose which shall be open for inspection by any member;
 - (c) notice of a motion shall not be specified in the summons for a meeting unless it is received at least seven days prior to such a meeting unless leave from the Speaker is sought to submit same in a shorter period.
 - (d) In the event of the absence of a mover as envisaged in (a) above from the relevant Council meeting when called upon by the Speaker to move a motion standing in his or her name on the agenda any other Councillor of his/her party may move such motion in his/her or her own name, unless the original mover has notified the Municipal Manager in writing of a substitute to move the motion.
- 14.2 At the request of a member who gave notice of a motion the Manager in the Office of the Speaker shall acknowledge receipt thereof in writing;
- 14.3 Every motion shall be relevant to the administration of or conditions in the Municipality or shall deal with a matter in respect of which the Council has jurisdiction.
- 14.4 A motion shall only be regarded as having been submitted to the Council for decision if the proposal introducing that motion was duly seconded.
- 14.5 A member submitting a motion or a member assigned by her/him in writing shall move such motion and shall have the right of reply.
- 14.6 Every motion as contemplated in subsection (1)(a), shall on receipt be dated and numbered and shall be entered by the Manager in the Office of the Speaker in consultation with the Director: Corporate Services in the agenda in the order in which it is received.
- 14.7 No member shall propose a motion similar to a motion which was dealt with in terms of the provisions of this section before a period of three months after it has been dealt with has elapsed which motion would have the following effect;
- (a) which is intended to rescind or amend a resolution passed by the Council within the preceding three months, or
 - (b) which has the same purpose as a motion which was negated within the preceding three months
- 14.8 Notwithstanding the provisions of subsections (7), the Council may at any time, following a recommendation by the Executive Mayor, rescind or amend any resolution passed by it.
- 14.9 In dealing with motions the Speaker shall ascertain which motions are unopposed and these shall be passed without debate and thereafter the Speaker shall call the opposed motions in their order on the paper.

15. Irregular Motions or Proposals

15.1 The Speaker shall disallow a motion or proposal -

which in his/her reasonable opinion

- (a) might lead to the discussion of a matter already dealt with in the agenda or which has no bearing on the administration of or conditions in the Municipality, or
- (b) advances arguments, expresses an opinion, or contains unnecessary factual, incriminating, disparaging or improper suggestions,

15.2 The Speaker shall also disallow a motion or proposal in respect of which -

- (a) the Council has no jurisdiction;
- (b) a decision by a judicial or administrative tribunal is pending;

15.3 The Speaker shall also disallow a proposal or resolution which, if passed, would be contrary to the provisions of these by-laws or of any other law;

Provided that if such motion or proposal in the opinion of the Speaker, justifies further investigation, it shall be dealt with in terms of his authority by the Office of the Speaker.

16. Withdrawal of Motion or Proposal

A Councillor who proposed a motion may withdraw or amend such a motion or proposal.

17. Consideration of the Budget and the IDP Additional to and as Prescribed by the MFMA, 2003

17.1 Although it is the responsibility of the Executive Mayor to deliver his budget speech, it shall be his prerogative to nominate a Member of the Executive Mayoral Committee to deliver the budget speech on his behalf.

17.2 Notwithstanding anything to the contrary in these by-laws contained, the following provisions shall apply when the council considers the budget:

- (a) No proposal designed to increase or decrease the estimated revenue or expenditure of the council, shall be put to the vote before the debate on the budget has been closed.
- (b) After the debate on the budget has been closed, the Speaker shall put to the vote the proposals contemplated in paragraph 17.2.(a) in the order in which they were proposed.
- (c) After all the amendments have been dealt with and if any proposal contemplated in subsection 17.2.(a) has been accepted, the budget shall be deemed to have been amended as previously accepted.
- (d) The budget shall be deemed to have been amended in accordance with the proposal accepted in terms of paragraph 17.2.(c).

18. Motion or Proposal affecting a By-law or Law to be referred to Executive Mayor

A motion or proposal other than a recommendation of the Executive Mayor affecting the making or amendment of a law or a by-law shall, before the Council, adopts a resolution thereon, be submitted to the Executive Mayor for a report thereon.

19. Proposals which may be Received

19.1 Subject to the provisions of section 37, when a motion or proposal is under debate at a meeting, no further proposal shall be received except the following:

- (a) To amend the motion or proposal;
- (b) That the question be referred back to the Executive Mayor for further consideration;
- (c) That consideration of the question be postponed;
- (d) That the meeting adjourn;
- (e) That the meeting adjourn temporarily for purposes of a caucus;

Provided that such proposal shall only be deemed to have been submitted to the Council for decision, if it was duly seconded.

19.2 A proposal in terms of subsection (1)(a) and (b) may only be put by a member while he/she is speaking on a motion or proposal under debate.

19.3 If a proposal is put in terms of subsection (1)(a) or (b), no further proposal may be put in terms of subsection (1) before the mover and seconder of the motion or proposal under debate have spoken thereon.

19.4 A second proposal in terms of subsection (1)(c), (d) or (e) shall not be made within half an hour of a similar proposal on the same matter unless, in the opinion of the Speaker, the circumstances are materially altered.

20. Amendment of a Motion or Proposal

20.1 An amendment which is moved in terms of section 19(1)(a) -

- (a) shall be relevant to the motion or proposal on which it is moved;
- (b) shall be reduced to writing, signed by the mover and handed to the Speaker;
- (c) shall be clearly stated to the meeting by the Speaker before it is put to the vote and can only be submitted by a member during her/his speech on the motion or proposal under discussion.

20.2 Subject to the provisions of section 19(3), more than one amendment of a motion or proposal may be moved and, save as provided in subsection (5), every amendment proposed shall at the close of the debate on such motion or proposal, be put to the vote.

20.3 If more than one amendment to a motion or proposal has been moved, such amendments shall be put to the vote in the order in which they were moved.

20.4 No member shall move more than one amendment of the same motion or proposal.

20.5 If an amendment is carried, the amended motion or proposal shall take the place of the original motion or proposal and shall then become the motion or proposal in respect of which any further proposed amendments shall be put: Provided that the Speaker may, if he/she is of the opinion that an amendment which has been carried renders another amendment unnecessary or pointless, rule that such other amendment need not be put after which the latter amendment shall lapse.

20.6 The mover of an amending proposal in terms of section 19(1)(a) has the right to reply.

21. The Question shall be Referred Back for Further Consideration

21.1 A proposal in terms of section 19(1)(b) shall only be made in respect of a recommendation by the Executive Mayor which is being considered by the Council.

21.2 A proposal in terms of section 19(1)(b) shall not be put until the Executive Mayor has spoken on it and if such proposal is carried, the debate on the recommendation shall end and the Council shall proceed to the next business on the agenda.

22. Postponement of Consideration of Question

22.1 A Councillor may at the conclusion of a speech move that the consideration of the question be postponed to a fixed date or sine die.

22.2 The motion envisaged in subparagraph (1) must be seconded, but need not be reduced to writing.

22.3 The mover of such motion may speak for not more than ten minutes, but the seconder shall not be permitted to speak before formally seconding it.

22.4 Upon such motion being made the mover of the question under debate may (without prejudice to his or her ultimate right of reply if the motion that the question be postponed be not carried) be heard in reply for five minutes, after which the motion shall be put without further debate.

22.5 If postponement to a fixed date is agreed to, the question shall be placed first on the list of questions for the day to which it has been postponed.

23. Adjournment of Meeting

No member shall at any meeting move or second more than one proposal for the adjournment of the meeting.

24. Motions of Course

Subject to the provisions of this Rules of Order, the following shall be regarded as motions of course:-

- 24.1 that precedence be given to the consideration of any particular item appearing upon the agenda;
- 24.2 that any report referred to in the agenda be received, adopted, acted upon or referred back;
- 24.3 that any document before the Council be acted upon in the manner specified in the motion;
- 24.4 that action be taken in regard to any item submitted for consideration in the manner specified, in the motion;
- 24.5 that the Council sit in committee;

25. Caucus

- 25.1 A proposal in terms of section 19(1)(e) is only submitted in respect of a matter during the discussion thereof which serves before the Council.
- 25.2 A request in terms of section 19(1)(e) is limited to two occasions per party or grouping per meeting.

26. Precedence of Speaker

Whenever the Speaker speaks, any member then speaking or offering to speak is to be silent so that the Speaker may be heard without interruption.

27. Turn to Speak and Members to sit or stand while speaking

- 27.1 A member who wishes to speak, shall indicate to the Speaker or chairperson by raising his/her hand and shall only speak with the permission of the Speaker or chairperson.
- 27.2 A member to be seated or standing when speaking and shall address the Speaker or chairperson.
- 27.3 If a member, who is not speaking, indicates to make a point of order in terms of subsection 33 or to make a proposal and such member is seen and addressed by the Speaker or chairperson, the member then speaking shall stop speaking until the Speaker has made a ruling.
- 27.4 The Municipal Manager in his capacity as accounting officer and head of administration, must on request of council, answer questions which may arise from the discussion of the report of the Auditor-general or annual report and may, with the permission of the Speaker, address the Council in respect of any other matter in order to advise Council not to pass an ultra vires resolution.

28. Length of Speeches

- 28.1 Subject to the provisions of sections 12, 19 and 37 a member may speak for no longer than 15 minutes on a motion or proposal: Provided that the Speaker may permit a speech to be continued for a further period or periods of 10 minutes.
- 28.2 The Speaker may waive the provisions of subsection (1) in regard to a statement made with his/her consent.
- 28.3 The provisions of this section shall not apply to a member delivering the Executive Mayoral report or in the presentation of the estimates of income and expenditure.

29. Member to Speak Only Once

- 29.1 Subject to provisions to the contrary in these by-laws contained, no member shall speak more than once on any motion or proposal: Provided that the mover may reply in conclusion of the debate, but shall confine himself/herself to answering to previous Speakers and shall not introduce any new matter into the debate: Provided further that it shall be the prerogative of the Speaker to permit a member to speak more than once on any matter if he/she deems it fit.
- 29.2 The Speaker may permit the Executive Mayor or a member who made a proposal in terms of section 12 to make an explanatory statement prior to the consideration of any particular item contained in the report of the Executive Mayor or during the discussion of such report, in reply to a specific question.

30. Relevance

A member who speaks shall direct his/her speech strictly to the matter under discussion or to an explanation or a question of order and no discussion shall be permitted -

- (a) which will anticipate any matter on the agenda; or
- (b) in respect of any matter of which a decision by a judicial or administrative tribunal, is pending: Provided that such matter may be considered with the permission of the Council.

31. Irrelevance, Tedious Repetition, Unbecoming Language and Breach of Order

- 31.1 The Speaker shall call the attention of the members to irrelevance, tedious repetition, unbecoming language or any breach of order on the part of a member and shall direct such member, if speaking, to discontinue his/her speech or, in the event of persistent disregard of the authority of the chair, to retire from the meeting.
- 31.2 The Speaker shall direct a member to apologise or withdraw an allegation if it is unbecoming, injures or impairs the dignity or honour of a member or officer of the Council.

32. Removal or Exclusion of Member

32.1 In the event of a persistent disregard of the directions of the Speaker the Speaker shall direct such Councillor to retire from the place of the meeting for the remainder of the meeting and may, if necessary, cause him or her to be ejected there from.

32.2 Any such Councillor who -

- (a) refuses or fails to comply with a direction of the Speaker given in terms of section 32(1);
- (c) Returns to the place of meeting prior to the conclusion of the meeting from which he or she was directed to retire; or
- (c) offers resistance whilst being ejected from the place of meeting, shall be guilty of an offence and liable on conviction to a fine as determined by the Council.

32.3 A proposal to exclude any person may be moved at any stage of the meeting.

33 Points of Order and Personal Explanation

33.1 Any member, whether he/she has addressed the Council on the matter under debate or not, may -

- (a) rise to a point of order;
- (b) give a personal explanation

33.2 A member contemplated in subsection (1) shall be entitled to be heard forthwith.

33.3 Subject to the provisions of section 35, the ruling of the Speaker on a point of order or on the admissibility of a personal explanation shall be final and shall not be open for discussion.

34. Mode of Voting

34.1 Every motion or proposal shall be submitted to the Council by the Speaker who shall call upon the members to indicate by a show of hands whether they are for or against it, and he shall there-upon declare the result of the voting.

34.2 After the Speaker has declared the result of the voting in terms of subsection (1), a member may request -

- (a) that his/her vote be recorded against the decision; or
- (b) a division,
- (c) by rising and putting such demand to the Speaker; Provided that a proposal for a division shall be seconded.

34.3 When a division in terms of subsection (2)(b) is requested the Speaker shall accede thereto, and a bell shall be rung for at least 30 seconds, where-upon all

entrances to the chamber shall be closed, and no member, shall thereafter leave or enter the Council Chamber until after the result of the division has been declared.

- 34.4 After expiry of the period specified in subsection (3), the motion or proposal shall again be put to the vote by the Speaker in the manner provided for in subsection (5) hereunder and thereafter he/she shall declare the result of the division.
- 34.5 A division shall take place in the manner prescribed in subsection (1) and the vote of each member shall be taken separately by name and recorded in the minutes by the Municipal Manager or the Director: Corporate Services.
- 34.6 When a division takes place in accordance with the preceding provisions, every member present, including the Speaker, shall be obliged to record his/her vote for or against the motion or proposal.
- 34.7 A member who requested a division shall not leave the Council Chamber before such division has been taken.
- 34.8 Should there be an equality of votes in respect of a proposal except a proposal as contemplated in section 19, which is being put in terms of subsection (1) or (4) and the Speaker refuses to record his casting vote as contemplated in terms of section 30(4) of the Local Government: Municipal Structures Act, 1998 the matter shall be referred back to the Executive Mayor for consideration.

35. Interpretation of Rules of Order & Rules Committee

- 35.1 The Speaker shall for the duration of his term appoint a Rules Committee proportionally representing different parties in Council inclusive of the Speaker or Councillor appointed by the Speaker.
- 35.2 The Speaker or Councillor appointed by the Speaker shall be the Chairperson of the Rules Committee and if the Speaker is unable to be present at a meeting of the Committee, a nominee who is a member of the Committee shall act as Chairperson of the meeting.
- 35.3 The Speaker may in his own accord refer any matter pertaining to these rules to the Rules Committee.
- 35.4 Any member may request that the ruling of the Speaker as to the interpretation of the Rules of Order be recorded in the minutes and a register of such rulings shall be kept by the Manager in the Office of the Speaker.
- 35.5 The Speaker shall sign the entry in the register referred to in sub-section (4) of each ruling given by him/her.
- 35.6 The ruling of the Speaker on any matter pertaining to these Rules of Order shall remain in force until the Rules Committee has decided otherwise thereon.
- 35.7 A member who has made a request in terms of sub-section (4), may orally during that meeting or within five days thereof in writing require the Speaker to submit the matter to the rules committee in which event the committee shall consider the ruling and report thereon to the Council.

36. Maintenance of Order

- 36.1 The Council Chamber shall at all times be treated with dignity and respect.
- 36.2 All members of Council and the public shall stand whenever the Speaker enters and leaves the Council Chamber.
- 36.3 The Speaker may at any time during a meeting, if he/she deems it necessary for the maintenance of order, direct an officer to remove or cause the removal of any person excluding a member, from the Council Chamber or order that the public gallery be vacated.
- 36.4 Any person who refuses to carry out any instruction given in terms of subsection (1), or who wilfully obstructs the carrying out of such instruction or otherwise contravenes the provisions of subsection (1), (2) and (3) shall be guilty of an offence.

37. Council in Committee

- 37.1 Notwithstanding anything to the contrary in these by-laws contained, a member may
- (a) subject to the provisions of section 20(1) of the Local Government: Municipal Systems Act, 2000, at any time after an item on the agenda has been called or during consideration thereof, move that the Council resolves itself into committee for the further consideration of that item; or
 - (b) if the Council is in committee as contemplated in paragraph (a), move that for the further consideration of the item under debate, the Council resolve to consider the matter in open Council;
- Provided that the Executive Mayor or the member of the Executive Mayoral Committee contemplated in section 12(1), may at any time move that the Council resolve itself into committee for consideration of one or more items on the agenda.
- 37.2 No seconder is required for a motion in terms of subsection (1).
- 37.3 Notwithstanding anything to the contrary in these by-laws contained, only the member moving a motion in terms of subsection (1) may speak on such motion for a period not exceeding five minutes and shall restrict his/her speech to the reasons why the Council should resolve itself into committee or discuss the matter in open Council, as the case may be : Provided that if a motion is moved in terms of subsection (1), the member concerned may speak for a period not exceeding five minutes on each item in respect of which such proposal is made.
- 37.4 In open Council Meeting the Speaker may, if in his opinion information is disclosed or is about to be disclosed in the course of a speech which may be prejudicial to the Council or the inhabitants of the Municipality, direct the member concerned to forthwith discontinue his/her speech and declare the Council to be the committee where after the member shall be allowed to continue with his speech.
- 37.5 If the Council is in committee, the provisions of these by-laws, except in so far as they are in conflict with this section, shall apply.

- 37.6 If the Council adopts a resolution in terms of subsection (1), the further debate on the item in question, whether in or out of committee, shall for all purposes be deemed to be a continuation of the preceding debate on that item.
- 37.7 If a proposal in terms of the proviso to subsection (1) is carried, the Speaker shall determine when the items concerned shall be considered and all such items shall be considered consecutively.
- 37.8 At the conclusion of the consideration of items in committee, the Council shall revert to the consideration of further items in open Council.
- 37.9 When the Council resolves itself into committee, all members of the public and Council officials except the Municipal Manager, the Director: Corporate Services and such other officials as the Speaker may require to remain, shall leave the Council Chamber and shall not return to the Council Chamber for the duration of the proceedings in committee.
- 37.10 The Speaker may direct an official to eject or cause to be ejected any person who remains in the Council Chamber in contravention of subsection (9), or take steps to prevent the entry of any person into such chamber in contravention of that subsection.
- 37.11. The Councils Policy on the closure of meetings and marking of confidential items shall govern all aspects relating to Council in Committee.

38. Press

The **Director: Corporate Services** may, on application being made to him/her by any newspaper, supply to such newspaper or its representative, the agenda of the Council: Provided that the Executive Mayor or the Municipal Manager may instruct him/her to withhold from the press any particular agenda or item in an agenda.

39. Reporting to the Executive Mayoral Committee

- 39.1 For the purposes of this section, "head of a department" means the head of any section or branch who is not directly responsible to any senior official, other than the Municipal Manager.
- 39.2 A report of a head of a department shall be submitted to the Municipal Manager who may in turn submit it to the Executive Mayor. Provided that the Municipal Manager shall submit a report when this is required by the Council or the Executive Mayor or has to be considered by the Council in terms of any law.
- 39.3 The Municipal Manager may refer a report back to the head of a department for amendment or any addition thereto and may, if he deems it necessary, comment or make a recommendation in respect of any report which he submits.

40. Time of Executive Mayoral Committee Meetings

The Executive Mayor shall determine the dates and times of meetings of the Executive Mayoral Committee.

41. Notice of Executive Mayoral Committee Meetings

- 41.1 An ordinary meeting of the Executive Mayoral Committee shall be convened by way of a written notice signed by the Executive Mayor and such notice shall contain the business to be dealt with.
- 41.2 The notice contemplated in subsection (1) shall be delivered to every member of that committee personally or left at his business or residential address not later than 24 hours before the commencement of an ordinary meeting, and should the notice accidentally not be delivered or left, the validity of the meeting shall not be affected thereby.
- 41.3 If the Executive Mayoral Committee has failed to meet once in any month in which an ordinary meeting of the Council is held, the Executive Mayor shall report the reasons for such failure to the Council at its next ordinary meeting.

42. Attendance Register for Executive Mayoral Committee Meetings

- 42.1 The Director: Corporate Services shall keep an attendance register in which every member of the Executive Mayoral Committee attending a meeting of that committee shall sign his/her name before the closing of such meeting.
- 42.2 Whenever a member who is not a member of the Executive Mayoral Committee attends a meeting of that committee, he/she shall enter his/her name in the attendance register in a separate column provided for that purpose.

43. Participation in Discussion at Executive Mayoral Committee Meetings

Any person requested or permitted by the Executive Mayor to attend a meeting of that committee may, with the permission of the Executive Mayor, speak at such meeting.

44. Approval of Minutes of Executive Mayoral Committee Meetings

- 44.1 At any ordinary meeting of the Executive Mayoral Committee, after consideration of applications for leave of absence, such minutes of any previous meeting of the committee as have not yet been confirmed shall, subject to the provisions of subsection (2), be read, approved with or without amendment and signed by the Executive Mayor on the last page thereof and every amendment and other page shall be initialled by him/her.
- 44.2 The minutes contemplated in subsection (1) may be taken as read if they have been open to inspection by the members of the committee for not less than one hour prior to the commencement of the meetings: Provided that the minutes shall be read if a member so requires, unless the committee decides to defer consideration thereof to the next meeting: Provided further that if the minutes have been circulated in the manner provided in section 41(2), it shall not be competent for any member to require them to be read.
- 44.3 No proposal or discussion shall be allowed upon the minutes, except as to their accuracy.

45. Committees of the Council

- 45.1 A member of a committee wishing to resign there from shall tender his/her resignation in writing to the Municipal Manager and thereafter such resignation may not be withdrawn.
- 45.2 Subject to the provisions of section 60 and 79 of the Local Government Municipal Structures Act, 1998 the Executive Mayor shall report to the Council every vacancy arising in a committee of the Council, excluding the Executive Mayoral Committee, not later than at the second ordinary meeting after the committee meeting at which such vacancy was announced, and the Council may fill such vacancy.
- 45.3 If leave of absence from a meeting of a committee of the Council is granted to a member, the Caucus Leader of the party of the absent member may nominate another member to act in the absence of the member serving in the committee.
- 45.4 The Committees of Council if any, shall report to the Executive Mayor in terms of section 80(4) of the Local Government Municipal Structures Act, 1998

46. Exclusion of Members Publishing or Disclosing Documents

- 46.1 Any member who publishes or discloses or causes to be published or disclosed any document or record of the Council or the proceedings of any committee of the Council relating to any purchase or expropriation of land or other property by the Council or any legal or arbitration proceedings in which the Council is concerned, or any matter the publication or disclosure of which would or might be prejudicial to the interests of the Council, shall be guilty of an offence.
- 46.2 The Council may with due consideration of the provisions of item 10 of the Code of Conduct for Councillors promulgated under Schedule 1 of the Municipal Systems Act, 2000, and after the rules of natural justice had been complied with recommend appropriate sanctions as provided for in item 14 of the said code.

47. Return of Attendance of meetings

The Municipal Manager shall prepare quarterly and submit to the Whips and the Speaker of the Council, a return showing the attendance of each member at meetings of the Council and its committees.

48. Acting Speaker

If the Speaker of a Municipal Council is absent or not available to perform the functions of Speaker, or during a vacancy, the Council must elect another Councillor to act as Speaker.

49. Report of the Speaker

To be submitted when any member of the Council has allegedly contravened, or failed to comply with, any provisions of the Code of Conduct for Councillors as contained in the Schedule I of the Local Government Municipal Systems Act, 2000 and any other matter that the Speaker might deem necessary for consideration of the Council.

50. Disciplinary Committee

- 50(a) At the request of the Speaker the Council shall for the duration of its term appoint a disciplinary committee consisting of a member appointed by the Council who shall be chairperson of the committee, and four other appointed in terms of Councils Disciplinary Procedure for Councillors.
- (b) The committee shall at the instruction of the Speaker investigate and make a finding on any alleged breach of the code of conduct contained in Schedule I of the Local Government: Municipal Systems Act, 2000; and make appropriate recommendations to the Council as contemplated in terms of Clause 14 of section the said code.
- (c) In the event of a member of the disciplinary committee being investigated for a breach of discipline he/she shall be obliged to recuse himself from the committee and be replaced by another member of the party he represents.
- (d) Any disciplinary proceedings against any Councillor shall be instituted and proceed with as determined in the Councils Disciplinary Procedure for Councillors.

51. Public Participation

- 51.1 The Municipal Manager shall cause the dates of the ordinary meetings and statutory meetings to be published in all local newspapers and be conspicuously displayed at all Council Buildings.
- 51.2 In the notice envisaged in Subsection 1 the members of the public shall be invited to attend Council Meetings.

PROVINCIAL NOTICES • PROVINSIALE KENNISGEWINGS

PROVINCIAL NOTICE 66 OF 2017

APPLICATION FOR REZONING OF REMAINING EXTENT OF PORTION 1 OF ERF 340 POTCHEFSTROOM [TLOKWE AMENDMENT SCHEME 2197]

Notice is hereby given in terms of Section 92(1)(a) of the Tlokwe City Council By-Law on Spatial Planning and Land Use Management, 2015, read with SPLUMA (Act 16 of 2013) that the under-mentioned application has been received by the North West 405 Ventersdorp/Tlokwe Local Municipality and is open for inspection during normal office hours at the Office of the Department Human Settlements and Planning, North West 405 Ventersdorp/Tlokwe Local Municipality, Office 210, Second floor, Dan Tloome Complex, Corner of Wolmarans Street and Sol Plaatjie Avenue, Potchefstroom. Any objections/representations must be lodged with or made in writing, or verbally if unable to write, to the Municipal Manager, at the above-mentioned address or posted to PO Box 113, Potchefstroom, 2520 on or before the closing date for the submission of objections/representations, quoting the above-mentioned heading, the objector's interest in the matter, the ground(s) of the objection/representation, the objector's erf and phone numbers and address. **CLOSING DATE FOR SUBMISSION OF OBJECTIONS/REPRESENTATIONS: 11/05/2017**

NATURE OF APPLICATION: Application in terms of Section 62 of the Tlokwe Spatial Planning and Land Use Management Bylaw, 2015, to amend the Tlokwe Town Planning Scheme, 2015, by the rezoning of Remaining Extent of Portion 1 of Erf 340 Potchefstroom, located at 14 Chris Hani Street, from "Residential 1" to "Business 3" with Annexure 1729 for a restaurant (coffee shop).

OWNER: Craig Leslie Frost [ID: 660814 5043 083]
APPLICANT: M.M. Coetzee [ID: 870115 0084 080] of PlanServ (Pty) Ltd [Reg. No. 2013/191660/07]
ADDRESS: PO Box 198 Potchefstroom 2520
TEL. NO.: 082 923 6171
REFERENCE: 2017P01
MUNICIPAL MANAGER: DR. N.E. BLAAI-MOKGETHI

NOTICE NO.: 42/2017
11-18

PROVINSIALE KENNISGEWING 66 VAN 2017

AANSOEK VIR HERSONERING VAN RESTERENDE GEDEELTE VAN GEDEELTE 1 VAN ERF 340 POTCHEFSTROOM [TLOKWE WYSIGINGSKEMA 2197]

Kennis geskied hiermee in terme van Klousule 92(1)(a) van die Tlokwe Stadsraad se Verordening op Ruimtelike Beplanning en Grondgebruikbeheer, 2015, saamgelees met SPLUMA (Wet 16 van 2013), dat ondergemelde aansoek deur die Noordwes 405 Ventersdorp/Tlokwe Plaaslike Munisipaliteit ontvang is en ter insae beskikbaar is gedurende gewone kantoor ure te die kantoor van die Departement Menslike Nedersettings en Beplanning, Noordwes 405 Ventersdorp/Tlokwe Stadsraad, Kantoor 210, Tweede Vloer, Dan Tloome Kompleks, op die hoek van Wolmarans straat en Sol Plaatjielaan, Potchefstroom. Enige beswaar/vertoë moet skriftelik, of mondelings indien nie kan skryf nie, by of tot die Munisipale Bestuurder voor die sluitingsdatum vir die indiening van besware/vertoë by bovermelde adres of na Posbus 113, Potchefstroom, 2520 ingedien of gerig word, met vermelding van bogenoemde opskrif, die beswaarmaker se belang in die saak, die grond(e) van die beswaar/vertoë, die beswaarmaker se erf en telefoon nommers en adres. **SLUITINGSDATUM VIR DIE INDIENING VAN BESWARE/VERTOË: 11/05/2017**

AARD VAN AANSOEK: Aansoek in terme van Artikel 62 van die Tlokwe Ruimtelike Beplanning en Grondgebruiksbestuur Verordening, 2015, om die Tlokwe Dorpsbeplanningskema, 2015, te wysig, deur die hersonering van Resterende Gedeelte van Gedeelte 1 van Erf 340 Potchefstroom, geleë te Chris Hani Straat 14, vanaf "Residensieel 1" na "Besigheid 3" met Bylaag 1729 vir 'n restaurant (koffiewinkel).

EIENAAR: Craig Leslie Frost [ID: 660814 5043 083]
APPLIKANT: M.M. Coetzee [ID: 870115 0084 080] van PlanServ (Edms) Bpk [Reg. No. 2013/191660/07]
ADRES: Posbus 198 Potchefstroom 2520
TEL. NO.: 082 923 6171
VERWYSING: 2017P01
MUNISIPALE BESTUURDER: DR. N.E. BLAAI-MOKGETHI

KENNISGEWING NO.: 42/2017
11-18

PROVINCIAL NOTICE 68 OF 2017

NOTICE IN TERMS OF SECTION 18(1) OF THE RUSTENBURG LOCAL MUNICIPALITY SPATIAL PLANNING AND LAND USE MANAGEMENT BY-LAW, 2015 FOR A CHANGE OF LAND USE RIGHTS KNOWN AS A REZONING. RUSTENBURG AMENDMENT SCHEME 1779.

The firm NE Town Planning CC, being the authorised agent of the owner of **The Remaining Extent of Erf 1225 , Rustenburg, Registration Division J.Q., North West Province** hereby give notice in terms of Section 18(1)(d) of the Rustenburg Local Municipality Spatial Planning and Land Use Management By-Law, 2015 that we have applied to the Rustenburg Local Municipality for a change of land use rights also known as rezoning of the property described above, situated at 185 President Mbeki Drive, Rustenburg from "Residential 1" to "Residential 2" as defined in Annexure 1982 to the Scheme. This application contains the following proposals: A) that the property will be used for group housing consisting of 8 dwelling units. B) The adjacent properties as well as properties in the area, could thereby be affected. C) The rezoning from "Residential 1" to "Residential 2" entails that new buildings will be built consisting of a total of 8 dwelling units. Annexure 1982 contains the following development parameters: Max Height: 2 Storeys, Max Coverage: 65%, Max F.A.R: 0.55. Any objection or comments, with the grounds therefore and contact details, shall be lodged within a period of 30 days from the first date on which the notice appeared, with or made in writing to: Municipality at: **Room 319, Missionary Mpheni House, cnr. Nelson Mandela and Beyers Naude Drives, Rustenburg, or to PO Box 16, Rustenburg 0300.** Full particulars and plans (if any) may be inspected during normal office hours at the above-mentioned offices, for a period of 30 days from the date of first publication of the advertisement in the Provincial Gazette, Beeld and Citizen and/or Site Notice. Closing date for any objections : **12 May 2017** Address of applicant NE Town Planning CC, **155 Kock Street, Suite 204, De Dak, Rustenburg 0299 or P.O. Box 5717, RUSTENBURG, 0300;** Telephone No: 014 592 2777. Dates on which notice will be published: **11 and 18 April 2017.**

11-18

PROVINSIALE KENNISGEWING 68 VAN 2017

KENNISGEWING INGEVOLGE ARTIKEL 18 (1) VAN DIE RUSTENBURG PLAASLIKE MUNISIPALITEIT RUIMTELIKE BEPLANNING EN GRONDGEBRUIKBESTUURS VERORDENING, 2015 VIR 'N VERANDERING VAN DIE GRONDGEBRUIKSREGTE BEKEND AS 'N HERSONERING. RUSTENBURG WYSIGINGSKEMA 1779.

Die firma NE Town Planning BK, synde die gemagtigde agent van die eienaar van **The Remaining Extent of Portion 1 of Erf 1225 Rustenburg, J.Q., Noord-Wes Provinsie**, gee hiermee ingevolge, Artikel 18(1)(d) van die Rustenburg Plaaslike Munisipaliteit Ruimtelike Beplanning en Grondgebruikbestuur Verordening, 2015 kennis dat ons by Rustenburg Plaaslike Munisipaliteit aansoek gedoen het vir die verandering van die grondgebruikregte, ook bekend as die hersonering van die eiendom hierbo beskryf, geleë te President Mbeki Rylaan 185, Rustenburg, vanaf "Residensieël 1" na "Residensieël 2" soos omskryf in Bylae 1982 tot die Skema. Hierdie aansoek behels A) dat die eiendom gebruik sal word vir Groepsbehuising bestaande uit 8 wooneenhede B) die aangrensende eiendomme asook eiendomme in die omgewing kan moontlik hierdeur geraak word. C) Die hersonering vanaf "Residensieël 1" na "Residensieël 2" behels dat nuwe geboue opgerig sal word wat bestaan uit 'n totaal van 8 wooneenhede. Bylae 1982 bevat die volgende ontwikkelingsparameters: Maks Hoogte: 2 verdiepings, Maks dekking: 65%, Maks VOV: 0.55. Enige besware of kommentaar, met gronde daarvoor asook kontakbesonderhede, kan gebring word binne 'n tydperk van 30 vanaf die eerste datum waarop die kennisgewing verskyn het na die **Munisipaliteit: Kamer 319, Missionary Mpheni House**, h.v. Nelson Mandela en Beyers Naude Rylane, Rustenburg, of na Posbus 16, Rustenburg 0300. Besonderhede en planne (indien enige) is beskikbaar vir inspeksie gedurende gewone kantoorure by die bovermelde kantore, vir 'n tydperk van 30 dae van die datum van eerste publikasie van die kennisgewing in die Provinsiale Gazette, Beeld en Citizen en/of terrein kennisgewing. Sluitingsdatum vir enige besware: **12 Mei 2017** Adres van applikant: **155 Kockstraat, Suite 204, De Dak, Rustenburg 0299 of NE Stadsbeplanners BK, Posbus 5717, RUSTENBURG, 0300; Telefoon nr: 014 592 2777.** Datums waarop kennisgewings gepubliseer word: **11 en 18 April 2017**

11-18

PROVINCIAL NOTICE 69 OF 2017**NOTICE IN TERMS OF SECTION 18(1) OF THE RUSTENBURG LOCAL MUNICIPALITY SPATIAL PLANNING AND LAND USE MANGEMENT BY-LAW, 2015 FOR A CHANGE OF LAND USE RIGHTS KNOWN AS A REZONING. RUSTENBURG AMENDMENT SCHEME 1890**

NE Town Planning CC (Reg Nr: 2008/2492644/23), being the authorised agent of the owner of **Portion 4 of the Farm Elandsfontein 102, Registration Division J.Q and Portions 71, 85, 103 and the Remaining Extent of Portion 70, of The Farm Boschhoek 103, Registration Division J.Q, North West Province** hereby give notice in terms of Section 18(1)(d) of the Rustenburg Local Municipality Spatial Planning and Land Use Management By-Law, 2015 that we have applied to the Rustenburg Local Municipality for a change of land use rights also known as rezoning of the properties described above, situated approximately 7km north east of the rural township of Boshhoek, south of the R556 and east of the R565 from "Agricultural" and "Mining and Quarrying" (Elandsfontein property) and "Agricultural" (Boschoek properties) to "Mining and Quarrying" as defined in Annexure 1993 to the Scheme. This application contains the following proposals: A) that the properties may be used for all land uses in terms of the "Mining and Quarrying" zoning. B) The adjacent properties as well others in the vicinity of Boshhoek, Chaneng, Rasimone and Frischgewaagd, could possibly be affected by the rezoning. C) The rezoning from "Agricultural" to "Mining and Quarrying as pertained in Annexure 1993 as follows: Max Coverage: As per Local Authority. Max Height: As per Local Authority, Max F.A.R: As per Local Authority. Any objection or comments, with the grounds therefore and contact details, shall be lodged within a period of 30 days from the first date on which the notice appeared, with or made in writing to: Municipality at: **Room 319, Missionary Mpheni House, cnr. Nelson Mandela and Beyers Naude Drives, Rustenburg, or to PO Box 16, Rustenburg 0300.** Full particulars and plans (if any) may be inspected during normal office hours at the above-mentioned offices, for a period of 30 days from the date of first publication of the advertisement in the Provincial Gazette, Beeld and Citizen and/or Site Notice. Closing date for any objections : **11 May 2017** Address of applicant: NE Town Planning CC, **155 Kock Street, Suite 204, De Dak, Rustenburg 0299 or P.O. Box 5717, RUSTENBURG, 0300;** Telephone No: 014 592 2777. Dates on which notice will be published: **11 and 18 April 2017**

11-18

PROVINSIALE KENNISGEWING 69 VAN 2017

KENNISGEWING INGEVOLGE ARTIKEL 18 (1) VAN DIE RUSTENBURG PLAASLIKE MUNISIPALITEIT RUIMTELIKE BEPLANNING EN GRONDGEBRUIKBESTUURS VERORDENING, 2015 VIR 'N VERANDERING VAN DIE GRONDGEBRUIKSREGTE BEKEND AS 'N HERSONERING. RUSTENBURG WYSIGINGSKEMA 1890

NE Town Planning BK (Reg Nr: 2008/2492644/23), synde die gemagtigde agent van die eienaar van **Gedeelte 4 van die plaas Elandsfontein 102, Registrasie Afdeling J.Q en Gedeeltes 71, 85, 103 en die Resterende Gedeelte van Gedeelte 70, van die plaas Boschhoek 103, Registrasie Afdeling J.Q, Noord Wes Provinsie**, gee hiermee ingevolge, Artikel 18(1)(d) van die Rustenburg Plaaslike Munisipaliteit Ruimtelike Beplanning en Grondgebruikbestuur Verordening, 2015 kennis dat ons by Rustenburg Plaaslike Munisipaliteit aansoek gedoen het vir die verandering van die grondgebruikregte, ook bekend as die hersonering van die eiendomme hierbo beskryf, geleë **naastenby 7km Noord-oos van die landelike dorpie Boshhoek, suid van die R556 en oos van die R565** vanaf "Landbou" en "Mynbou en Uitgrawings" (Elandsfontein eiendom) en "Landbou" (Boschhoek Eiendomme) na "Mynbou en Uitgrawings" soos vervat in Bylae 1993 tot die Skema. Hierdie aansoek behels A) dat die eiendomme gebruik mag word vir alle gebruike in terme van die "Mynbou en Uitgrawings" sonering. B) Alle aangrensende eiendomme asook ander in die omgewing van Boshhoek, Rasimone, Chaneng en Frischgewaagd kan moontlik hierdeur geraak word. C) Die hersonering van "Landbou" en "Mynbou en Uitgrawings" (Elandsfontein eiendom) en "Landbou" (Boschhoek Eiendomme) na "Mynbou en Uitgrawings" soos hierbo genoem en vervat in Bylae 1993 bevat die volgende ontwikkelingsparameters: Maksimum dekking: Soos bepaal deur Plaaslike Regering, Maksimum Hoogte: Soos bepaal deur Plaaslike Regering; Maksimum Vloer Oppervlakte: Soos bepaal deur Plaaslike Regering. Enige besware of kommentaar, met gronde daarvoor asook kontakbesonderhede, kan gebring word binne 'n tydperk van 30 vanaf die eerste datum waarop die kennisgewing verskyn het na die **Munisipaliteit: Kamer 319, Missionary Mpheni House, h.v. Nelson Mandela en Beyers Naude Rylane, Rustenburg, of na Posbus 16, Rustenburg 0300**. Besonderhede en planne (indien enige) is beskikbaar vir inspeksie gedurende gewone kantoorure by die bovermelde kantore, vir 'n tydperk van 30 dae van die datum van eerste publikasie van die kennisgewing in die Provinsiale Gazette, Beeld en Citizen en/of terrein kennisgewing. Sluitingsdatum vir enige besware: **11 Mei 2017** Adres van applikant: **155 Kockstraat, Suite 204, De Dak, Rustenburg 0299 of NE Stadsbeplanners BK, Posbus 5717, RUSTENBURG, 0300; Telefoon nr: 014 592 2777**. Datums waarop kennisgewings gepubliseer word: **11 en 18 April 2017**

11-18

PROVINCIAL NOTICE 74 OF 2017**MADIBENG LOCAL MUNICIPALITY****NOTICE OF APPLICATION FOR THE ESTABLISHMENT OF TOWNSHIP IN TERMS OF SECTION 108 OF THE TOWN PLANNING AND TOWNSHIP ORDINANCE, 1986 (ORDINANCE 15 OF 1986)****BOKFONTEIN EXTENSION 5**

We, Bageso Housing Development Consultants being the applicant, hereby give notice in terms of Section 108 of the Town Planning and Township Ordinance, 1986 (Ordinance 15 of 1986), read together with the Spatial Planning and Land Use Management Act 2013, that we have applied to the Madibeng Local Municipality for the establishment of a township as mentioned below.

Any objection and comment, including the grounds for such objection and comment with full contact details, without which the Municipality cannot correspond with the person or body submitting the objection and comment, shall be lodged with, or made in writing to: Municipal Manager, PO Box 106, Brits, 0250, within a period of 28 days from the 18th of April 2017 to the 15th of May 2017. Full particulars and plans (if any) may be inspected during normal office hours at the Municipal offices as set out below, for a period of 28 days from the date of first publication of the advertisement in the Provincial Gazette /Local newspaper.

Address of Municipal offices: **Postal:** PO Box 106, Brits, 0250; **Physical:** Room 411, Madibeng Local Municipality, Van Velden Street, Brits, 0250.

Address of applicant: **Postal:** PO BOX 51315, Wierda Park, 0149; **Physical:** 2271 Puzzelwood Street, Brooklands Ext 2, 0147

Telephone No: 012 645 1088; **Fax No:** 086 567 8941

Dates on which notice will be published: 18th of April 2017 and 25th of April of 2017.

ANNEXURE

Name of township: BOKFONTEIN EXTENSION 5

Full name of applicant: Bageso Housing Development Consultants

Number of erven, proposed zoning and development control measures:

The Township will have **310** number of ervens which consist of proposed zonings such as:

- Residential 1 = 302
- Residential 3 = 2
- Business 1 = 2
- Crèche = 2
- Primary School = 2

Development control measures **13.1706 Ha.**

Locality of property (Portion 76 and 141 of Bokfontein 448JQ) on which township is to be established is located in the jurisdiction of Madibeng Local Municipality and is situated East of Portion 258 and 134 of Bokfontein, North of Portion 250 of Bokfontein 448JQ, West of Portions 70, 71 and the Remaining Extent of Portion 225 of the Farm Bokfontein 448 JQ and South of Portion 37 of the Farm Bokfontein 448, North West Province.

18-25

PROVINSIALE KENNISGEWING 74 VAN 2017**PLAASLIKE MUNISIPALITEIT VAN MADIBENG****KENNISGEWING VAN AANSOEK OM STIGTING VAN DORP INGEVOLGE ARTIKEL 108 VAN DIE ORDONNANSIE OP DORPSBEPLANNING EN DORPE, 1986 (ORDINANCE 15 VAN 1986)
BOKFONTEIN UITBREIDING 5**

Ons, Bageso synde die aansoeker, gee hiermee ingevolge artikel 108 van die Ordonnansie op Dorpsbeplanning en Dorpe, 1986 (Ordonnansie 15 van 1986), saamgelees met die Ruimtelike Beplanning en Grondgebruikbestuur Wet 2013, dat ons by die Madibeng Plaaslike Munisipaliteit vir die vestiging van 'n dorp, soos hieronder genoem.

Enige beswaar en kommentaar, insluitende die gronde vir so 'n beswaar en kommentaar, met die volledige kontakbesonderhede, waarsonder die Munisipaliteit nie kan ooreenstem met die persoon of liggaam wat beswaar wil en kommentaar, sal gedurende gewone kantoorure by, of gerig word aan: Munisipale Bestuurder, Posbus Posbus 106, Brits, 0250, binne 'n tydperk van 28 dae vanaf die 13th April 2017 aan die 15th Mag 2017. Volledige besonderhede en planne (as daar is) kan gedurende gewone kantoorure ter insae by die Munisipale kantore soos hieronder uiteengesit, vir 'n tydperk van 28 dae vanaf die datum van eerste publikasie van die kennisgewing in die Provinsiale Koerant / plaaslike koerant.

Adres van Munisipale kantore: **Pos:** Posbus 106, Brits, 0250; **Fisiese:** Kamer 411, Plaaslike Munisipaliteit van Madibeng, Van Veldenstraat, Brits, 0250.

Adres van aplikant: **Pos:** PO BOX 51315, Wierdapark, 0149; **Fisiese:** 2271 Puzzelwood Street, Brooklands Ext 2, 0147.

Telefoon No: 012 645 1088; **Faks No:** 086 567 8941

Datums waarop kennisgewing gepubliseer moet word: 18th April 2017 en 25th April van 2017.

BYLAE

Naam van dorp: Bokfontein UITBREIDING 5

Volle naam van aansoeker: Bageso Housing Development Consultants

Aantal erwe, voorgestelde sonering en beheermaatreëls:

Die dorp sal **310** aantal Erwe wat bestaan uit voorgestelde sonerings soos:

- Residensieel 1 = 302
- Residensieel 3 = 2
- Besigheid 1 = 2
- Crèche = 2
- Laerskool = 2

Ontwikkeling beheermaatreëls **13,1706 Ha.**

Ligging van eiendom (Portion 76 and 141 of Bokfontein 448JQ) waarop dorp gestig staan te word is geleë in die jurisdiksie van Madibeng Plaaslike Munisipaliteit en is geleë oos van Gedeelte 258 en 134 van Bokfontein, Noord van Gedeelte 250 van Bokfontein 448JQ, West van Gedeeltes 70, 71 en die Restant van Gedeelte 225 van die Plaas Bokfontein 448 JQ en Suid van Gedeelte 37 van die Plaas Bokfontein 448, Noordwes Provinsie..

18-25

PROVINCIAL NOTICE 75 OF 2017**NOTICE OF APPLICATION FOR AMENDMENT OF TOWN PLANNING
SCHEME IN TERMS OF SECTION 56 (1) (b) (ii) OF THE TOWN PLANNING
AND TOWNSHIPS ORDINANCE, 1986
(ORDINANCE 15 OF 1986)**

I/we EBRAHIM DAWOOD of DAWOOD KADER & ASSOCIATES (PTY) LTD (full name), being the authorised agent of the owner of Erf 501 Lethlabile - I hereby give notice in terms of section 56 (1) (b) (ii) of the Town Planning and Townships Ordinance, 1986, that I have applied to the Local Municipality of Madibeng for the amendment of the Town Planning Scheme known as Lethlabile Town Planning Scheme, 1990, by the rezoning of the property described above, situated at Erf 501 Lethlabile - I – UNNAMED STREET from SPECIAL RESIDENTIAL to SPECIAL for TAVERN.

Particulars of the application will lie for inspection during normal office hours at the Municipal Offices, 53 Van Velden Street, Brits for a period of 28 days from 11 APRIL 2017 (date of first publication of this notice).

Objections to or representations in respect of the application must be lodged with or made in writing to the Municipal Manager, at the above address or at PO Box 106, Brits, 0250, within a period of 28 days from 11 APRIL 2017 (date as above).

Address of applicant: DAWOOD KADER & ASSOCIATES (PTY) LTD, P O BOX 12062, QUEENSWOOD, 0121 / MOBILE: 071 681 3383 / EMAIL: townplanner@yahoo.com

18-25

PROVINSIALE KENNISGEWING 75 VAN 2017**KENNISGEWING VAN AANSOEK OM WYSIGING VAN
DORPSBEPLANNINGSKEMA INGEVOLGE ARTIKEL 56 (1) (b) (ii) VAN
DIE ORDONNANSIE OP DORPSBEPLANNING EN DORPE, 1986
(ORDONNANSIE 15 VAN 1986)**

Ek / ons Ebrahim DAWOOD van DAWOOD KADER & Associates (Edms) Bpk (volle naam), synde die gemagtigde agent van die eienaar van of Erf 501 Lethlabile - I gee hiermee ingevolge artikel 56 (1) (b) (ii) van die Ordonnansie op Dorpsbeplanning en Dorpe, 1986, dat ek deur die hersonering van die eiendom hierbo beskryf aan die Plaaslike Munisipaliteit van Madibeng aansoek gedoen het om die wysiging van die Dorpsbeplanningskema bekend as Lethlabile Dorpsbeplanningskema, 1990, gelee te Erf 501 Lethlabile - I - NAAMLOSE, vanaf Spesiale Residensieel na Spesiaal vir TAVERN.

Besonderhede van die aansoek le ter insae gedurende gewone kantoorure by die Munisipale Kantore, 53 Van Veldenstraat, Brits vir 'n tydperk van 28 dae vanaf 11 APRIL 2017 (datum van eerste publikasie van hierdie kennisgewing).

Besware teen of vertoe ten opsigte van die aansoek moet sodanige beswaar of voorlegging op skrif aan die Munisipale Bestuurder by bovermelde adres of by Posbus 106, Brits, 0250, binne 'n tydperk van 28 dae vanaf 11 APRIL 2017 (datum soos hierbo).

Adres van applikant: DAWOOD KADER & Associates (Edms) Bpk, P O BOX 12062, Queenswood, 0121 / Sel: 071 681 3383 / e-pos: townplanner@yahoo.com

18-25

LOCAL AUTHORITY NOTICES • PLAASLIKE OWERHEIDS KENNISGEWINGS

LOCAL AUTHORITY NOTICE 40 OF 2017**NOTICE OF AN APPLICATION FOR AMENDMENT OF TOWN PLANNING SCHEME IN TERMS OF SECTION 56 (1) (b) (ii) OF THE TOWN PLANNING AND TOWNSHIPS ORDINANCE, 1986 (ORDINANCE 15 OF 1986) PERI URBAN AREAS AMENDMENT SCHEME**

.....

I Alfred Ellias Manonga, being the lessee of the part of farm Kameelfontein 257 JR, hereby give notice in terms of section 56(1)(b)(ii) of the Town Planning and Townships Ordinance, 1986, read with the Spatial Planning and Land Use Management Act, No 16 of 2013, that I have applied to the Madibeng Local Municipality for the Amendment of the Town Planning Scheme known as Peri Urban Areas Town Planning Scheme, 1975, by the rezoning of the property described above, from "Undetermined" to "Special " for Filling Station and Convenient Stores.

Particulars of the application will lie for inspection during normal office hours at the Municipal Offices, Van Velden Street, Brits for a period of 28 days from 16th of March 2017

Objections to or representations in respect of the application must be lodged with or made in writing to the Municipal Manager, at the above address or at P O B ox 106, Brits, 0250, within a period of 28 days from 16th of March 2017

Address of lessee: plot 8 Doreen street, Karenpark, Akasia, Pretoria, 0118, Cell: 0823350323

11-18

PLAASLIKE OWERHEID KENNISGEWING 40 VAN 2017**KENNISGEWING VAN AANSOEK OM WYSIGING VAN DORPSBEPLANNINGSKEMA
INGEVOLGE ARTIKEL 56 (1) (b) (ii) VAN DIE ORDONNANSIE OP DORPSBEPLANNING EN
DORPE, 1986 (ORDONNANSIE 15 VAN 1986) BUITESTEDELIKE GEBIEDE WYSIGINGSKEMA**

.....

Ek Alfred Ellias Manonga, synde die huurder van die deel van die plaas Kameelfontein 257 JR, gee hiermee ingevolge artikel 56 (1) (b) (ii) van die Ordonnansie op Dorpsbeplanning en Dorpe, 1986, saamgelees met die Ruimtelike Beplanning en Grondgebruikbestuur, Wet 16 van 2013, dat ek aansoek gedoen het by die Madibeng Plaaslike Munisipaliteit vir die wysiging van die Dorpsbeplanningskema bekend as die Buitestedelike Gebiede Dorpsbeplanningskema, 1975, deur die hersonering van die eiendom hierbo beskryf, vanaf "Onbepaald "na" Spesiaal "vir Vulstasie en Gerieflike winkels.

Besonderhede van die aansoek le ter insae gedurende gewone kantoorure by die Munisipale Kantore, Van Veldenstraat, Brits vir 'n tydperk van 28 dae vanaf 16 Maart 2017

Besware teen of vertoe ten opsigte van die aansoek moet sodanige beswaar of voorlegging op skrif aan die Munisipale Bestuurder by bovermelde adres of by P O B os 106, Brits, 0250, binne 'n tydperk van 28 dae vanaf 16 Maart 2017

Adres van huurder: Plot 8 Doreen Street, Karenpark, Akasia, Pretoria, 0118, Cell:0823350323

11-18

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