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No.	Page No.	Gazette No.
GENERAL NOTICE		
Labour, Department of		
General Notice		
89 Skills Development Act (97/1998): Amendments: Sector Education and Regulations regarding monies received by a SETA and related matters	Training Authorities (SETAs) Grant	3 29583

### **GENERAL NOTICE**

#### **NOTICE 89 OF 2007**

## **DEPARTMENT OF LABOUR**

#### SKILLS DEVELOPMENT ACT, 1998 (ACT NO.97 OF 1998)

### PROPOSED AMENDMENTS TO SECTOR EDUCATION AND TRAINING AUTHORITIES (SETAs) GRANT REGULATIONS REGARDING MONIES RECEIVED BY A SETA AND RELATED MATTERS

I, Membathisi Mphumzi Shepherd Mdladlana, Minister of Labour, in terms of section 36 of the Skills Development Act, 1998 (Act No. 97 of 1998), and after consultation with the National Skills Authority, hereby publish for public comment proposed amendments to the Sector Education and Training Authorities (SETAs) Grant Regulations regarding monies received by a SETA and related matters published in Government Notice No.R.713 of 18 July 2005.

Interested parties are invited to submit written comments on the proposed regulations within 30 days after the publication notice by:-

(a)	Posting comments to:	The Executive Officer National Skills Authority Mr S Morotoba Department of Labour Private Bag X117 Pretoria 0001
(b)	Fax comments to:	The Executive Officer National Skills Authority (012) 309 4237
(c)	Deliver comments to:	Room 371 Third Floor Labour House Building 215 Schoeman Street Pretoria
(d)	E-mail to:	malesela.mokoele@labour.gov.za

### SCHEDULE

### Definitions

1. In these regulations "the Regulations" means the Sector Education and Training Authorities (SETAs) Grant Regulations regarding monies received by a SETA and related matters promulgated by Government Notice No.R.713 of 18 July 2005.

#### **Amendment of Annexures**

2. The Regulations are hereby amended by the substitution for Annexure 2 of the following Annexure:

## **ANNEXURE 2**

# WORKPLACE SKILLS PLAN

# and

# **ANNUAL TRAINING REPORT**

# **Private Sector Template**

**Minimum Requirements** 

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SECTION	A: Al	DMINIS	STR		/E D	ET/	AILS		
	E	NTITY D	ETAI	LS					
A1: Entity name									
A2: Skills Development Levy (SDL) number									
A3: Postal address of the	City	. 1							
main office	Provin	ce							
	Postal	code							
A4: Standard Industrial Code (	SIC cod	e) for the m	ain bus	iness	activity				
DETAILS OF TH	E PER	SON WI		OMP	LETE	DTH	IE FC	RM	
A5: Title	s								
A6: Surname						_			
A7: First name								_	_
A8: ID number									
A9: Telephone number									
A10: E-mail									
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A11: Name of bank									
A12: Account number									
A13: Name of account holder									
A14: Type of account									
A15: Branch name									
A16: Branch code									

# SECTION B: EMPLOYMENT SUMMARY

B1: Total number of employees per occupational category, by gender, population group, disability status and age group

	Occupations		М	ale	-		Fer	nale		Total			e wi bility		Ag	e grou	ps
Code	Occupational category	A	С	Ì	w	A	С	j.	W	TOLA	<b>A</b> <sup>2</sup>	С	I	W.	<35	35-55	>55

B2: Total number of employees in each province

# SECTION C: SKILLS DEVELOPMENT

C1: Planned beneficiaries of training per occupational category, by gender, population group and disability status

Occupations		M	ale	,		Fer	nale	;		Peo	ple wi	th Disa	ability
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evel 2											_		
evel 3													
evel 4											_		
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## SECTION F: AUTHORISATION and STAKEHOLDER SUPPORT (WSP and ATR)

Section F of the template, with the original signatures, must be submitted to the skills development division of the relevant SETA by hand, post or fax by 30 June.

## DECLARATION

We, the undersigned, submit this information in fulfilment of this entity's legal obligation in terms of the skills development legislation and regulations. We declare that, to the best of our knowledge, the information contained in this WSP/ATR is accurate and up to date. We recognise that any inaccurate statement in this document may constitute fraud and be subject to the full penalty of the law.

### SIGNATORIES

F1: Designated signatory	Name and surname	Telephone number	Original signature	Date
The person who completed the WSP/ATR				
Designated employee representative				
	AU	THORISATION		
F2: CEO/Managing Director				