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## BOARD NOTICE

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### NOTICE 65 OF 2009

#### THE SOUTH AFRICAN PHARMACY COUNCIL

#### **RULES RELATING TO THE SERVICES FOR WHICH A PHARMACIST MAY LEVY A FEE AND GUIDELINES FOR LEVYING SUCH A FEE OR FEES**

The South African Pharmacy Council intends, in terms of sections 35A (b)(iii) and 49(4) of the Pharmacy Act, 1974 (Act 53 of 1974) as amended, to make the rules in the Schedule, which rules shall replace the existing Rules relating to the services for which a pharmacist may levy a fee and guidelines for levying such fee or fees, as published under Board Notice 18 on 23 February 2007. These rules must be read in conjunction with the Rules relating to Good Pharmacy Practice (GPP) as published by the South African Pharmacy Council.

Interested persons are invited to submit, within 30 days of publication of this notice, substantiated comments on or representations regarding the rules relating to the services for which a pharmacist may levy a fee and guidelines for levying such a fee or fees to the Registrar, The South African Pharmacy Council, Private Bag 40040, Arcadia, 0007, or Fax (012) 326 1496 or email: [vuyo.mokoena@sapc.za.org](mailto:vuyo.mokoena@sapc.za.org) or [debbie.hoffmann@sapc.za.org](mailto:debbie.hoffmann@sapc.za.org).

Interested persons who have made written submissions to the Registrar may on appointment or on the request of Council, make oral presentations to Council between 1 July 2009 and 3 July 2009.

#### **SCHEDULE**

##### **Services for which a pharmacist may levy a fee or fees**

1. A pharmacist may levy a fee or fees for one or more of the services that may be provided in the various categories of pharmacies as prescribed in the Regulations relating to the practice of pharmacy (GNR.1158 of 20 November 2000), subject to the guidelines for levying such a fee as published by Council from time to time.
2. A pharmacist who wishes to levy a fee or fees for the services referred to in **Annexure B** must comply with the provisions of these rules prior to levying a fee or fees.
3. Services for which a pharmacist wishes to levy a fee or fees must be provided in accordance with regulation 20 of the Regulations relating to the practice of

pharmacy (GNR.1158 of 20 November 2000) and the Rules relating to Good Pharmacy Practice.

4. Council may add services for which a fee or fees may be levied as listed in **Annexure B** to the Schedule from time to time. The fee that may be charged for such a service may be based on a fee for a comparable service or procedure appearing in Annexure B.
5. A pharmacist must ensure, when a service for which he or she wishes to levy a fee or fees involves the supply of medicine, whether supplied on a prescription or not, that the patient for whom such medicine is supplied or the patient's caregiver, is furnished with adequate advice or information for the safe and effective use of the medicine(s) supplied by him or her, whether such medicine(s) is supplied personally (face-to-face) or by any other means;
6. Services for which a pharmacist may levy a fee or fees may not be advertised in any manner that –
  - (a) is not factually correct;
  - (b) is misleading;
  - (c) harms the dignity or honour of the pharmacy profession;
  - (d) disparages another pharmacist;
  - (e) suggests or is calculated to suggest that his or her professional skill or ability is superior to that of other pharmacists;
  - (f) suggests or is calculated to suggest that the facilities where the services are provided are superior to those of other pharmacists or pharmacies.
7. A pharmacist may not tout or attempt to tout for services for which he or she wishes to levy a fee or fees.
8. A pharmacist may not levy a fee or fees for a service which he or she is not competent to perform or for which prior authorisation from the Council is required before he or she may provide such service(s). Acceptable documentary evidence of appropriate training, experience or competence, must be provided if and when required by the Council, which could include but shall not be limited to-
  - (a) the successful completion of further education and training at a provider accredited by a competent authority; or
  - (b) practical experience gained under controlled circumstances and the mentorship of a competent authority; or
  - (c) the successful completion of continuing professional development (CPD) courses offered by a provider accredited by a competent authority.
9. A pharmacist may provide any one or more of the services referred to in **Annexure B** without levying a fee or fees.
10. A pharmacist who wishes to levy a fee or fees for the services referred to in **Annexure B** must inform patients regarding the fee to be levied prior to providing any of the services.

11. A pharmacist who wishes to levy a fee or fees for the services referred to in **Annexure B** must display a list of such services and fees conspicuously in the pharmacy.
12. A pharmacist who wishes to levy a fee or fees for the services referred to in **Annexure B** must indicate clearly on the invoice or receipt provided, the service for which a fee is levied and the amount of the fee or fees levied per service.

**Guidelines for the levying of a fee or fees**

13. The guidelines published herewith as **Annexure A** shall constitute the only guidelines for levying a fee or fees for any one or more of the services referred to in **Annexure B**.



**TA MASANGO**  
**REGISTRAR**

**ANNEXURE A****GUIDELINES FOR LEVYING A FEE OR FEES****General guidelines governing the determination of a fee or fees****1. Nature of services provided**

A pharmacist may, in charging a fee for professional services rendered by him/her take into account one or more of the following factors –

- (a) the nature of the professional service rendered;
- (b) the time of day and circumstances under which the service is rendered.

**2. Call out service, delivery of medicines and after-hour fees**

- (a) Where a pharmacist is called out from his/her pharmacy, or the pharmacy in which he/she practises, or from his or her residence or other place where he or she may be, a fee including the travelling time and costs according to the South African Revenue Services (SARS) travelling reimbursement table as published from time to time, may be charged.
- (b) Where a pharmacist is required to deliver a service after normal operating hours, an after-hours fee may be charged. The recommended fee is one and a half times the normal fee for a specific procedure code.
- (c) Where a pharmacist is required to transport a medicine to an address requested by the patient or his or her caregiver, the transport costs according to the South Africa Revenue Services (SARS) travelling reimbursement table as published from time to time may be charged.
- (d) Where a pharmacist is claiming reimbursement for expenses incurred, details of such expenses must be individually itemised.

**3. Collaboration with other health care professionals**

Services may be provided in collaboration with a registered nurse or other registered health care professional as agreed to by the Council and the applicable statutory health councils.

**A pharmacist's guide to fees****4. Procedures**

- 4.1 Services for which a fee or fees may be levied shall be divided into procedures as indicated in **Annexure B**. A separate fee shall be charged for each procedure.
- 4.2 The fee per procedure shall be based on a procedure code as listed in **Annexure B**.
- 4.3 The fee for after-hours and/or call-out services must be levied separately as per clause 2 using the designated procedure codes as listed in **Annexure B**.
- 4.4 The fees will be reviewed on an annual basis.
- 4.5 All expenses claimed must be indicated separately.

### 5. Pharmacy support personnel

The fee or fees may be levied by a pharmacist whether the service concerned is provided by the pharmacist, any other person registered in terms of the Pharmacy Act or a healthcare professional employed in the pharmacy. Provided that a pharmacist's assistant may only be utilised to provide a service or perform an act falling within his or her scope of practice.

### 6. Chronic Medicines Authorisation

A fee may be levied by a pharmacist where he/she needs to liaise with a medical scheme, pharmaceutical benefit management organisation and/or medical practitioner to initiate or renew a chronic medicine authorisation or update a chronic medicine authorisation.

### 7. Guidelines for professional services where one or more service is provided

The following examples are provided as guidelines:

	Scenario	Fees that may be levied for services provided	Procedure Codes
i.	A patient presents a prescription for dispensing to the pharmacist which requires the compounding of a product.	A professional fee for compounding plus the fee for dispensing may be levied.	Procedure codes 0002 and 0001
ii.	A patient presents a prescription for dispensing to the pharmacist which includes the preparation of a sterile product.	A professional fee for preparation of a sterile product plus the fee for dispensing may be levied.	Procedure codes 0003 and 0001
iii.	A patient presents a prescription for dispensing to the pharmacist which includes the preparation of an intravenous admixture or parenteral solution.	A professional fee for the preparation of an intravenous admixture or parenteral solution plus the fee for dispensing may be levied.	Procedure codes 0004 and 0001
iv.	A patient presents a prescription for dispensing to the pharmacist which includes the preparation of a total parenteral nutrition product.	A professional fee for preparation of a total parenteral nutrition product plus the fee for dispensing may be levied.	Procedure codes 0005 and 0001
v.	A patient presents a prescription for dispensing to the pharmacist which includes a cytotoxic preparation.	A professional fee for cytotoxic preparation plus the fee for dispensing may be levied.	Procedure codes 0006 and 0001
vi.	A patient requests information regarding the use of medicine dispensed by another entity authorised to dispense medicines.	A professional fee for provision of information concerning the medicines may be levied.	Procedure code 0008
vii.	A patient presents him/herself to the pharmacist with a	A professional fee for blood glucose monitoring plus the	Procedure codes 0012 and 0001

	<b>Scenario</b>	<b>Fees that may be levied for services provided</b>	<b>Procedure Codes</b>
	prescription for dispensing and requests blood glucose monitoring.	fee for dispensing may be levied.	
viii.	A patient presents him/herself to the pharmacist with a prescription for dispensing and requests blood cholesterol and/or triglyceride monitoring.	A professional fee for blood cholesterol and/or triglyceride monitoring plus the fee for dispensing may be levied.	Procedure codes 0013 and 0001
ix.	A patient presents him/herself to the pharmacist with a prescription for dispensing and requests blood pressure monitoring.	A professional fee for blood pressure monitoring plus the dispensing fee may be levied.	Procedure codes 0015 and 0001
x.	A patient presents him/herself to the pharmacist with a prescription for dispensing and requests a peak flow measurement.	A professional fee for peak flow measurement plus the fee for dispensing may be levied.	Procedure codes 0019 and 0001
xi.	A patient requests immunisation or injection.	A professional fee for administration of immunisation or injection plus the fee for dispensing may be levied.	Procedure codes 0022 and 0001
xii.	A patient requests that the medicine on a prescription dispensed in the pharmacy be delivered to a given address.	A delivery fee plus the fee for dispensing may be levied.	Procedure codes 0025 and 0001
xiii.	The pharmacist is called to the pharmacy after hours to dispense a prescription.	A fee for a call out service plus the fee for dispensing may be levied.	Procedure codes 0024 and 0001
xiv.	A patient presents herself to the pharmacist for emergency post coital contraception (EPC).	A professional fee for EPC plus the fee for dispensing may be levied.	Procedure codes 0027 and 0001
xv.	A patient presents him/herself for pharmacist initiated therapy.	A professional fee for pharmacist initiated therapy plus the fee for dispensing may be levied.	Procedure codes 0028 and 0001



## ANNEXURE B

Procedure Code	PROCEDURE	Performed by	Reference:	Categories of pharmacies in which services may be provided	Time in seconds	Fee (VAT exclusive) (Rands)	Fee (VAT inclusive) (Rands)
	<b>DISPENSING PROCEDURES</b>						
0001	Independent evaluation of a prescription item with regard to appropriateness of that item for the individual, legality, content and correctness. It includes evaluating the dosage, safety of the medicine, interactions with other medicines used by the patient, pharmaceutical and pharmacological incompatibilities, treatment duplications and possible allergies to the medicine prescribed.	Pharmacist, Pharmacist intern	GPP manual Sections: Facilities: 1.2.1 through 1.2.13, 1.3 (institutional pharmacies), 1.4 (mobile pharmacies)	Community and Public or Private Institutional	94		
	Preparation of the medicine as per a prescription, which includes the picking, packaging, labelling of medicine, checking of expiry dates and keeping of appropriate dispensing records in compliance with the Medicines and Related Substances Act, Act 101 of 1965, as amended.	Pharmacist, Pharmacist intern, Pharmacist's Assistant (post-basic).	Dispensing service: 2.7.1, 2.7.2, 2.7.3, 2.7.4, Standards for patient information and advice: 2.8 and 2.7.5(b)	Community and Public or Private Institutional	164		
	Handing of medicine item to the patient/caregiver, including the provision of advice/instructions and a patient information leaflet/written material regarding the safe and efficacious use of the medicine dispensed	Pharmacist, Pharmacist intern, Pharmacist's Assistant (post-basic).		Community and Public or Private Institutional	73		
0002	Compounding of an extemporaneous item for a specific patient. It refers to the compounding of any non-sterile pharmaceutical product prepared as a single item for a patient (a new product is manufactured).	Pharmacist	GPP manual 2.18	Community and Public or Private Institutional	591	79.40	90.50
0003	Preparation of a sterile product including the preparation of the documentation, equipment, and the area for the preparation of sterile products.	Pharmacist	GPP manual 1.2, 2.4, 2.10, 2.17	Community and Public or Private Institutional	811	147.00	167.60
0004	Preparation of an intravenous admixture or parenteral solution, including the preparation of the documentation, equipment, the area for the preparation of the sterile products and the quality control of the final product.	Pharmacist	GPP manual 2.4, 2.10, 2.17.1	Public or Private Institutional	381.35	69.10	78.70
0005	Preparation of a total parenteral nutrition preparation (TPN), including the preparation of the documentation, equipment, the area for the preparation of the sterile products and the quality control of the final product	Pharmacist	GPP manual 2.10, 2.17.2, 2.18	Public or Private Institutional	805.27	145.90	166.30

Procedure Code	PROCEDURE	Performed by	Reference:	Categories of pharmacies in which services may be provided	Time in seconds	Fee (VAT exclusive) (Rands)	Fee (VAT inclusive) (Rands)
0006	Preparation of cancer chemotherapy for intravenous, intramuscular or intrathecal administration, including the preparation of the documentation, equipment, the area for the preparation of the sterile products, the admixing and reconstitution thereof for dispensing in a large/small volume parenteral, or a syringe for a specific patient.	Pharmacist	GPP manual 2.4, 2.10, 2.17.3,	Public or Private Institutional	1,040	188.40	214.80
	<b>CLINICAL PHARMACY</b>						
0007	Performance of a consultation to establish the pharmacokinetic dosing of a medicine and perform therapeutic drug monitoring. This includes the review of the data collected, the necessary calculations, review and the formulation of recommendations and the necessary consultation with the prescriber. This code does not include dispensing	Pharmacist registered as a specialist in pharmacokinetics	GPP Manual 2.11.3	Public or Private Institutional	234	45.40	51.80
0008	Provision of information concerning a particular patient's condition or medicine following evaluation by the pharmacist in a situation where no dispensing activity occurs.	Pharmacist	GPP manual 2.8	Community or Consultant or Private or Public Institutional	237	31.80	36.20
0009	The application of pharmaceutical expertise to help maximise drug efficacy and minimise drug toxicity in individual patients by contributing to the care of the individual patient through the provision of drug information and assisting in problem solving in the ward environment for individual patients, where no dispensing activity occurs.	Pharmacist	GPP manual 2.11	Community or Consultant or Private or Public Institutional	201	27.00	30.80
0010	PCDT: A face-to-face consultation with a patient where a pharmacist personally takes down a patient's history, performs an appropriate health examination including observations, and plans appropriate interventions/treatment, which may include referral to another health care professional, where the pharmacist is qualified and registered as a PCDT pharmacist.	PCDT pharmacist	GPP Manual section 2.12	Community	488	91.60	104.50

Procedure Code	PROCEDURE	Performed by	Reference:	Categories of pharmacies in which services may be provided	Time in seconds	Fee (VAT exclusive) (Rands)	Fee (VAT inclusive) (Rands)
0011	Medicine use review: Reviewing of the patient's overall medication requirements, as requested by the patient, the patient's caregiver or the patient's health care professional, to ensure the effective use of medicine in response to a diagnosis made by another health care professional in order to maximise therapeutic outcomes. It involves analysing the patient's medication record to assess the appropriateness and cost effectiveness of treatment to ensure rational drug use, and to identify possible interactions and adverse drug reactions. It also involves developing a plan of action in collaboration with other health care professionals and the patient. It may involve a consultation with the patient. Full records must be kept in accordance with the GPP standard. If the consultation is combined with the dispensing of a medicine, a dispensing fee can be charged	Pharmacist	GPP manual 2.25	Community or Consultant or Private or Public Institutional	266	46.50	53.00
<b>PROMOTION OF PUBLIC HEALTH</b>							
<b>SCREENING AND TESTING OF BIOLOGICAL AND PHYSICAL PARAMETERS.</b>							
0012	Blood glucose	Pharmacist	GPP Manual 2.13.7	Community and Public or Private Institutional	269	36.10	41.10
0013	Blood cholesterol and/or triglycerides	Pharmacist	GPP Manual 2.13.6	Community and Public or Private Institutional	439	59.00	67.20
0014	Urine analysis	Pharmacist	GPP Manual 2.13.9	Community and Public or Private Institutional	401	53.90	61.40
0015	Blood pressure monitoring	Pharmacist	GPP Manual 2.13.3	Community and Public or Private Institutional	238	32.00	36.50
0016	HIV and AIDS pre-test counselling	Pharmacist	GPP Manual 2.13.5	Community and Public or Private Institutional	1,418	247.30	282.00
0017	HIV and AIDS testing and post-test counselling	Pharmacist	GPP Manual 2.13.5	Community and Public or Private Institutional	1,010	176.20	200.90
0018	Pregnancy testing	Pharmacist	GPP Manual 2.13.8	Community and Public or Private Institutional	427	57.40	65.40

Procedure Code	PROCEDURE	Performed by	Reference:	Categories of pharmacies in which services may be provided	Time in seconds	Fee (VAT exclusive) (Rands)	Fee (VAT inclusive) (Rands)
0019	Peak Flow measurement	Pharmacist	GPP Manual 2.13.4	Community and Public or Private Institutional	214	28.80	32.80
0020	Reproductive health service	Pharmacist	GPP Manual 2.15	Community and Public or Private Institutional	281	49.00	55.80
0021	Administration of an intramuscular or sub-cutaneous injection.	Pharmacist competent in injection technique	GPP Manual 2.15	Community and Public or Private Institutional	261	35.00	39.90
0022	Administration of immunisation.	Pharmacist competent in injection technique	GPP Manual 2.14	Community and Public or Private Institutional	293	39.40	44.90
<b>REIMBURSABLE EXPENSE CODES</b>							
0023	Chronic medicine authorisation assistance: A fee may be levied by a pharmacist where she/he needs to liaise with a medical scheme, pharmaceutical benefit management organisation and/or medical practitioner to initiate or renew a chronic medicine authorisation or update a chronic medicine authorisation where there has been a dosage or other prescription change, which may include completion of application forms.	Pharmacist		Community and Public or Private Institutional			
0024	Call-out: Where a pharmacist is called out from his/her pharmacy, or the pharmacy, in which he/she practises, or from his or her residence or other place where he or she may be, a fee including the travelling time and costs, as well as time spent, may be charged. The travelling cost per kilometre must be based on SARS rate	Pharmacist	GPP manual 4.2.3.2 and 4.3.6	Community and Public or Private Institutional			
0025	Delivery of medicine: Where a pharmacist is required to transport a medicine to an address as requested by the patient or his or her caregiver, the costs involved in that transportation can be charged as a reimbursable expense. The travelling cost per kilometre must be based on the SARS rate		GPP manual 2.7.5	Community and Public or Private Institutional			
0026	After-hours service: where a pharmacist is required to deliver a service after normal operating hours, an after-hours fee may be charged. The recommended fee is one and a half times the normal fee.		GPP manual 4.2.3.2 and 4.3.6	Community and Public or Private Institutional			

Procedure Code	PROCEDURE	Performed by	Reference:	Categories of pharmacies in which services may be provided	Time in seconds	Fee (VAT exclusive) (Rands)	Fee (VAT Inclusive) (Rands)
<b>ADDITIONAL DISPENSING PROCEDURES</b>							
0027	Emergency post-coital contraception (EPC)	Pharmacist	GPP manual 2.26	Community and Public or Private Institutional	198.	26.60	30.40
0028	Pharmacist Initiated Therapy (PIT)	Pharmacist	GPP manual	Community and Public or Private Institutional	188	25.30	28.80