

REPUBLIC OF SOUTH AFRICA
REPUBLIEK VAN SUID-AFRIKA

Regulation Gazette

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IMPORTANT NOTICE

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IMPORTANT ANNOUNCEMENT

Closing times **PRIOR TO PUBLIC HOLIDAYS** for
GOVERNMENT NOTICES, GENERAL NOTICES,
REGULATION NOTICES AND PROCLAMATIONS

2012

The closing time is 15:00 sharp on the following days:

- ▶ **15 March**, Thursday, for the issue of Friday **23 March 2012**
- ▶ **29 March**, Thursday, for the issue of Thursday **5 April 2012**
- ▶ **4 April**, Wednesday, for the issue of Friday **13 April 2012**
- ▶ **19 April**, Thursday, for the issue of Thursday **26 April 2012**
- ▶ **25 April**, Wednesday, for the issue of Friday **4 May 2012**
- ▶ **2 August**, Thursday, for the issue of Friday **10 August 2012**
- ▶ **20 September**, Thursday, for the issue of Friday **28 September 2012**
- ▶ **13 December**, Thursday, for the issue of Friday **21 December 2012**
- ▶ **18 December**, Tuesday, for the issue of Friday **28 December 2012**
- ▶ **21 December**, Friday, for the issue of Friday **4 January 2013**

Late notices will be published in the subsequent issue, if under special circumstances, a late notice is accepted, a double tariff will be charged

The copy for a SEPARATE Government Gazette must be handed in not later than three calendar weeks before date of publication

BELANGRIKE AANKONDIGING

Sluitingstye **VOOR VAKANSIEDAE** vir
GOEWERMENTS-, ALGEMENE- & REGULASIE-
KENNISGEWINGS ASOOK PROKLAMASIES

2012

Die sluitingstyd is stiptelik 15:00 op die volgende dae:

- ▶ **15 Maart**, Donderdag, vir die uitgawe van Vrydag **23 Maart 2012**
- ▶ **29 Maart**, Donderdag, vir die uitgawe van Donderdag **5 April 2012**
- ▶ **4 April**, Woensdag, vir die uitgawe van Vrydag **13 April 2012**
- ▶ **19 April**, Donderdag, vir die uitgawe van Donderdag **26 April 2012**
- ▶ **25 April**, Woensdag, vir die uitgawe van Vrydag **4 Mei 2012**
- ▶ **2 Augustus**, Donderdag, vir die uitgawe van Vrydag **10 Augustus 2012**
- ▶ **20 September**, Donderdag, vir die uitgawe van Vrydag **28 Desember 2012**
- ▶ **13 Desember**, Donderdag, vir die uitgawe van Vrydag **21 Desember 2012**
- ▶ **18 Desember**, Dinsdag, vir die uitgawe van Vrydag **28 Desember 2012**
- ▶ **21 Desember**, Vrydag, vir die uitgawe van Vrydag **4 Januarie 2013**

Laat kennisgewings sal in die daaropvolgende uitgawe geplaas word. Indien 'n laat kennisgewing wel, onder spesiale omstandighede, aanvaar word, sal 'n dubbeltarief gehef word

Wanneer 'n APARTE Staatskoerant verlang word moet die kople drie kalenderweke voor publikasie ingedien word

GOVERNMENT NOTICES
GOEWERMENTSKENNISGEWINGS

DEPARTMENT OF JUSTICE AND CONSTITUTIONAL DEVELOPMENT
DEPARTEMENT VAN JUSTISIE EN STAATKUNDIGE ONTWIKKELING

No. R. 25

20 January 2012

PROMOTION OF ACCESS TO INFORMATION ACT, 2000

DESCRIPTION SUBMITTED IN TERMS OF SECTION 15(1)

I, Jeffrey Thamsanqa Radebe, Minister of Justice and Constitutional Development, hereby publish under section 15(2) of the Promotion of Access to Information Act, 2000 (Act No. 2 of 2000), the descriptions submitted to me in terms of section 15(1) of the said Act by the –

MANDENI MUNICIPALITY

As set out in the Schedule



JEFFREY THAMSANQA RADEBE, MP

MINISTER FOR JUSTICE AND CONSTITUTIONAL DEVELOPMENT



REPUBLIC OF SOUTH AFRICA

FORM D
AUTOMATICALLY AVAILABLE RECORDS AND ACCESS TO SUCH RECORDS:
 (Section 15 of the Promotion of Access to Information Act 2000 (Act No. 2 of 2000))
 [Regulation 5A]

DESCRIPTION OF CATEGORY OF RECORDS AUTOMATICALLY AVAILABLE IN TERMS OF SECTION 15(1)(a) OF THE PROMOTION OF ACCESS TO INFORMATION ACT, 2000	MANNER OF ACCESS TO RECORDS (e.g. website)(SECTION 15(1)(a))
FOR INSPECTION IN TERMS OF SECTION 15(1)(a)(i):	
<ol style="list-style-type: none"> 1. Newsletter, Mayoral Reports and Publications – all publications by and on behalf of the Mandeni Municipality and which have been made public or presented to Council. 2. Tariffs, Fees and Surcharges, etc. 3. Budget <ol style="list-style-type: none"> (a) Capital and Operating Budget (b) Estimates of Income and Expenditure (c) Reports of the Auditor General 	<p>Website: www.mandeni.gov.za Records Section, Mandeni Municipality, 2 Kingfisher Road Mandeni 4490 Kwazulu Natal South Africa</p> <p>Income Section, Department of Finance, Mandeni Municipality, 2 Kingfisher Road, Mandeni and www.mandeni.gov.za</p> <p>Records Section, Mandeni Municipality, 2 Kingfisher Road, Mandeni and www.mandeni.gov.za</p>

FOR PURCHASING IN TERMS OF SECTION 15(1)(a)(ii):

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FOR COPYING IN TERMS OF SECTION 15(1)(a)(ii)

<p>(1) Agendas and Minutes of all Council meetings, its sub-committees (excluding Human Resources Committees) and excluding those minutes and agendas marked "Confidential" or subject to the items that are legally privileged in terms of Council's Rules of Order.</p> <p>(2) Integrated Development Plan</p> <p>(3) Council Legislation, By-laws and Policies</p> <p>(4) Decisions by individuals</p> <p>(5) Decisions by any political office bearer, Councillor or Staff member in terms of a power or duty delegated or sub-delegated.</p> <p>(6) Budget</p> <p>a) Capital and operating budget</p> <p>b) Estimates of income and expenditure</p> <p>c) Reports by the Auditor General</p>	<p>Records Section, Mandeni Municipality, 2 Kingfisher Road, Mandeni.</p> <p>Records Section, Mandeni Municipality, 2 Kingfisher Road, Mandeni</p> <p>www.mandeni.gov.za</p> <p>Records Section, Mandeni Municipality, 2 Kingfisher Road, Mandeni</p> <p>Records Section, Mandeni Municipality, 2 Kingfisher Road, Mandeni</p> <p>Records Section, Mandeni Municipality, 2 Kingfisher Road, Mandeni and www.mandeni.gov.za</p>
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<p>(7) Registers where available</p> <p>Movable assets</p> <p>(8) Tenders</p> <p>(a) Tenders awarded (b) Contractors and Service Providers</p> <p>(9) Planning</p> <p>(a) Town Planning Scheme (b) Building Plans</p>	<p>Records Section, Mandeni Municipality, 2 Kingfisher Road, Mandeni</p> <p>Records Section, Mandeni Municipality, 2 Kingfisher Road, Mandeni</p> <p>Technical Services Department, 2 Croton Place, Mandeni</p>
<p>AVAILABLE FREE OF CHARGE IN TERMS OF SECTION 15(1)(a)(iii)</p>	
<p>1. <u>BUSINESS DETAILS</u></p> <p>Name, locality, address, telephone numbers, contact persons, hours of business, etc. of all Council Offices, depots, installations, facilities and amenities.</p> <p>2. <u>COUNCILLORS</u></p> <p>Information regarding each Councillor's:</p> <p>a) Name, office address, office telephone number; b) Election details and political party details; c) Position in Council, e.g. member of committee A, and if office bearer whether full or part-time; d) Council representation on outside bodies; e) Salary, allowances; f) Declaration of interests in terms of the MSA</p>	<p>Records Section, Mandeni Municipality, 2 Kingfisher Road, Mandeni</p> <p>Records Section, Mandeni Municipality, 2 Kingfisher Road, Mandeni</p>

<p>3. <u>STRUCTURES</u></p> <p>(Including Council, Executive Committee, Portfolio Committees and other Committees)</p> <ul style="list-style-type: none"> ➤ Composition, names of members, office bearers, seat, political membership ➤ Information regarding meetings <p>4. <u>DELEGATIONS TO:</u></p> <ul style="list-style-type: none"> a) Political Office Bearers b) Councillors c) Members of Staff d) Structures (Exco, Sub-Councils, Portfolio Committees and other Committees) <p>5. <u>PERSONAL INFORMATION OF MEMBERS OF STAFF IN TERMS OF SECTION 34 (2) (F) OF THE ACT RELATING TO:</u></p> <ul style="list-style-type: none"> a) The fact that the individual was an official. b) Title, work address, work telephone number and other similar particulars of the individual. <p>6. <u>APPLICATION FORMS FOR ANY SERVICE, LICENCE OR APPROVAL</u></p> <p>7. <u>DETAILS OF MUNICIPAL OWNED LAND</u></p>	<p>Records Section, Mandeni Municipality, 2 Kingfisher Road, Mandeni</p> <p>Records Section, Mandeni Municipality, 2 Kingfisher Road, Mandeni</p> <p>Human Resources Section, Corporate Services Department, Mandeni Municipality, 2 Kingfisher Road, Mandeni</p> <p>Reception, Mandeni Municipality, 2 Kingfisher Road, Mandeni</p> <p>IDP Manager, Mandeni Municipality, 2 Kingfisher Road, Mandeni</p>
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IRIPHABHLIKHI YASENINGIZIMU AFRIKA

IFOMU D

AMAREKHODI ATHOLAKALAYO KANYE NENDLELA YOKUFINYELELA KULAWO
AMAREKHODI:(ISigaba 15 soMthetho Wokukhuthaza Ukufinyelela Olwazini, 2000 (UMthetho
uNo.2 ka- 2000))

[UMthethonqubo 5A]

UKUCHAZWA KWESIGABA SAMAREKHODI ATHOLAKALAYO NGOKWESIGABA 15 (1)(A) SOMTHETHO WOKUKHUTHAZWA KOKUFINYELELA OLWAZINI, WEZI- 2000	INDLELA YOKUFINYELELA EMAREKHODINI (Isib. Kwi- website)(ISIGABA 15 (1)(a))
UKUZE AHLOLWE NGOKWESIGABA 15(1)(a)(i):	
<ol style="list-style-type: none"> 1. Incwadimbiko, Imibiko nezishicilelo zoMphathidolobha- zonke izishicilelo zikaMphathidolobha waseMandeni noma ezikhishwe egameni lakhe, ezidluliselwe emphakathini noma ezethulwe kuMkhandlu. 2. <u>Izinkokhelo ezimisiwe, Izimali zokukhokhela umsebenzi othile, Izinhlawulo, njll</u> 3. <u>Isabelomali</u> <ol style="list-style-type: none"> (a) Isabelomali sokuqalisa nesokuqhuba umsebenzi (b) Izilinganiso zemali engenayo nephumayo (c) Imibiko kaMcwaningi Mabhuku-Jikelele 	<p>I- website: www.mandeni.gov.za UPhiko Lezokugcinwa Kwamarekhodi, uMasipala waseMandeni, 2 Kingfisher Road, Mandeni 4490 KwaZulu-Natal South Africa</p> <p>UPhiko Olubhekela izimali ezingenayo,UMnyango Wezezimali,kuMasipala waseMandeni, 2 Kingfisher Road, Mandeni naku www.mandeni.gov.za</p> <p>UPhiko Lwezokugcinwa Kwamarekhodi, kuMasipala waseMandeni, 2 Kingfisher Road, Mandeni www.mandeni.gov.za</p>

UKUZE ATHENGWE NGOKWESIGABA 15(1)(a)(ii):	
UKUZE KWENZIWE AMAKHOPHI NGOKWESIGABA 15(1)(a)(ii)	
<p>(1) Uhlelo naMaminithi Omhlangano wayo yonke imihlangano yoMkhandlu, yamaKomidi awo kanye neyamaKomidi Amancane (ngaphandle kwawamaKomidi Ezabasebenzi) futhi kungambandakanyi lawo maminithi nezinhlelo zomhlangano ezibekwe uphawu “Kuyimfihlo” noma kuncike kumaphuzu anamalungelo asemthethweni ngokweMithetho Yokusebenza yoMkhandlu.</p> <p>(2) Uhlelo Lwentuthuko Edidiyele</p> <p>(3) Imithetho yoMkhandlu, iMithetho kaMasipala kanye neZinqubomgomo</p> <p>(4) Izinqumo zomuntu ngamunye</p> <p>(5) Izinqumo zanoma yimuphi usopolitiki osesikhundleni, iKhansela noma umsebenzi ophethe isikhundla esithile ngokwamandla anikezwe wona kumbe adluliselwe kuye.</p> <p>(6) Isabelomali</p> <p>(a) Isabelomali sokuqalisa nesokuqhuba umsebenzi</p> <p>(b) Izilinganiso zemali engenayo nephumayo</p> <p>(c) Imibiko kaMcwaningi Mabhuku-Jikelele</p>	<p>UPhiko Lwezokugcinwa Kwamarekhodi, kuMasipala waseMandeni, 2 Kingfisher Road, Mandeni</p> <p>UPhiko Lwezokugcinwa Kwamarekhodi, kuMasipala waseMandeni, 2 Kingfisher Road, Mandeni</p> <p>www.mandeni.gov.za</p> <p>UPhiko Lwezokugcinwa Kwamarekhodi, kuMasipala waseMandeni, 2 Kingfisher Road, Mandeni</p> <p>UPhiko Lwezokugcinwa Kwamarekhodi, kuMasipala waseMandeni, 2 Kingfisher Road, Mandeni</p> <p>UPhiko Lwezokugcinwa Kwamarekhodi, kuMasipala waseMandeni, 2 Kingfisher Road, Mandeni</p>

<p>(7) Amarejista uma ekhona Izimpahla ezisusekayo</p> <p>(8) Amathenda (a) Amathenda akhishiwe (b) OSonkontileka kanye Nabahlinzeki Bezidingo</p> <p>(9) Ukuhlelwa (a) Uhlelo Lokuklanywa Kwedolobha (b) AmaPulani Ezakhiwo</p>	<p>UPhiko Lwezokugcinwa Kwamarekhodi, kuMasipala waseMandeni, 2 Kingfisher Road, Mandeni</p> <p>UPhiko Lwezokugcinwa Kwamarekhodi, kuMasipala waseMandeni, 2 Kingfisher Road, Mandeni</p> <p>UMnyango Wezemisebenzi Yezobuchwepheshe, 2 Croton Place, Mandeni</p>
<p>ATHOLAKALA MAHHALA NGOKWESIGABA 15 (1) (a)(iii)</p>	
<p>1. <u>IMININGWANE YEBHIZINISI</u> Igama, indawo elikuyo, ikheli, izinombolo zocingo,abantu okuxhunyanwa nabo, isikhathi zokusebenza, njll. kwawo wonke amahhovisi oMkhandlu, indawo yokucina izimpahla, yokuxhunyanwa kwezinto,izinsiza kanye nezikhungo.</p> <p>2. <u>AMAKHANSELA</u> Ulwazi mayelana neKhansela ngalinye:</p> <p>a) Igama, ikheli lehhovisi, inombolo yocingo lwasehhovisi; b) Imininingwane yokhetho kanye neminingwane yeqembu lezopolitiki; c) Isikhundla emkhandlwini, isibonelo. Ilungu lekomidi A, kanye ngokuthi uma ephethe isikhundla esithile sasehhovisi usebenza ngokugcwele yini noma isikhashana; d) Ukumeleleka koMkhandlu ezinhlakeni zangaphandle; e) Iholo,imihlomulo; f) Ukudalulwa kwezintshisekelo ngokwe- MSA</p>	<p>UPhiko Lwezokugcinwa Kwamarekhodi, kuMasipala waseMandeni, 2 Kingfisher Road, Mandeni</p> <p>UPhiko Lwezokugcinwa Kwamarekhodi,uMasipala waseMandeni, 2 Kingfisher Road, Mandeni</p>

<p>3. <u>IZINHLAKA</u></p> <p>(Kubandakanya uMkhandlu, iKomidi leSigungu, Esiphezulu, Amakomidi emisebenzi ethile kanye namanye Amakomidi)</p> <ul style="list-style-type: none"> ➤ Ukwakheka, amagama amalunga, abaphethe izikhundla, isihlalo, nobulungu bezepolitiki ➤ Ulwazi maqondana nemihlangano <p>4. <u>UKUDLULISELWA KWAMANDLA:</u></p> <ul style="list-style-type: none"> a) Kwabaphethe izikhundla ngokwezepolitiki b) Kumakhansela c) Kubasebenzi d) Ezinhlakeni (kwi-Exco, Emikhandlwini Emincane, Kumakomidi Emisebenzi Ethile nakwamanye amaKomidi) <p>5. <u>IMINININGWANE YABASEBENZI NGOKUHAMBISANA NESIGABA 34 (2) SOMTHETHO OMAQONDANA:</u></p> <ul style="list-style-type: none"> a) Nokuthi umuntu wayengumsebenzi womkhandlu. b) Nesikhundla, ikheli lasemsebenzini, inombolo yocingo yasemsebenzini kanye neminye imininingwane yomuntu ngamunye. <p>6. <u>AMAFOMU OKUFAKA ISICELO SANOMA YIMUPHI UMSEBENZI, IMVUME NOMA UKUGUNYAZWA</u></p> <p>7. <u>IMINININGWANE YOMHLABA OKUNGOWAMASIPALA</u></p>	<p>UPhiko Lwezokugcinwa Kwamarekhodi, kuMasipala waseMandeni, 2 Kingfisher Road, Mandeni</p> <p>UPhiko Lwezokugcinwa Kwamarekhodi, kuMasipala waseMandeni, 2 Kingfisher Road, Mandeni</p> <p>UPhiko Lwezabasebenzi, UPhiko Lwemisebenzi Edidiyelwe, kuMasipala waseMandeni, 2 Kingfisher Road, Mandeni</p> <p>Indawo yokwamukela izivakashi, kuMasipala waseMandeni, 2 Kingfisher Road, Mandeni</p> <p>IMenja ye- IDP, kuMasipala waseMandeni, 2 Kingfisher Road, Mandeni</p>
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No. R. 26

20 Januarie 2012

PROMOTION OF ACCESS TO INFORMATION ACT, 2000**DESCRIPTION SUBMITTED IN TERMS OF SECTION 15(1)**

I, Jeffrey Thamsanqa Radebe, Minister of Justice and Constitutional Development, hereby publish under section 15(2) of the Promotion of Access to Information Act, 2000 (Act No. 2 of 2000), the descriptions submitted to me in terms of section 15(1) of the said Act by the –

**LIMPOPO PROVINCIAL GOVERNMENT: DEPARTMENT OF
EDUCATION**

As set out in the Schedule

**JEFFREY THAMSANQA RADEBE, MP****MINISTER FOR JUSTICE AND CONSTITUTIONAL DEVELOPMENT**



LIMPOPO

PROVINCIAL GOVERNMENT
REPUBLIC OF SOUTH AFRICA

DEPARTMENT OF
EDUCATION

***AUTOMATICALLY AVAILABLE
RECORDS IN TERMS OF
SECTION 15 PROMOTION OF
ACCESS TO INFORMATION ACT
(PAIA)***

(Act 2 OF 2000)

[Regulations 5A]

“Working together we can do more in providing quality education”

The heartland of Southern Africa - development is about people!



LIMPOPO

PROVINCIAL GOVERNMENT
REPUBLIC OF SOUTH AFRICA

DEPARTMENT OF EDUCATION

FORM D

AUTOMATICALLY AVAILABLE RECORDS INTERMS OF SECTION 15 PROMOTION OF ACCESS TO INFORMATION ACT (PAIA)

(Act 2 OF 2000)

[Regulations 5A]

DESCRIPTION OF CATEGORIES OF RECORDS AUTOMATICALLY AVAILABLE IN TERMS OF SECTION 15 (1) OF THE PROMOTION OF ACCESS TO INFORMATION ACT, 2000	MANNER OF ACCESS TO RECORDS
DESCRIPTION OF CATEGORIES OF RECORDS AUTOMATICALLY AVAILABLE FOR INSPECTION IN TERMS OF SECTION 15 (1) (a) (i)	
Approved organizational structure Departmental file plans Policies and Procedure Manuals Employment Equity Reports Citizen's reports Statement of Public Service Commitment Service Delivery Improvement Plan Service Standards Acts, Regulations and White Papers Budget Speech Audited financial statements Copies of speeches by MEC Public Service Forms (Z83, Bursary forms) Journals and magazines Departmental Strategic Plans Departmental Annual Performance Plan Annual Reports	LOCATION The records may be inspected at the Department on request in writing addressed to Limpopo Department of Education Information Officer: Mr. Morebudi Jackson Thamaga 113 Biccard & 24 Excelsior Street Private Bag x 9489, POLOKWANE 0700 Tel. (015) 290 7702 Fax. 086 586 0116

DESCRIPTION OF CATEGORIES OF RECORDS AUTOMATICALLY AVAILABLE FOR COPYING INTERMS OF SECTION 15 (1) (a) (ii):	
	LOCATION
Approved organizational structure Departmental file plans Policies and Procedure Manuals Employment Equity Reports Citizen's reports Statement of Public Service Commitment Service Delivery Improvement Plan Service Standards Acts, Regulations and White Papers Budget Speech Audited financial statements Copies of speeches by MEC Public Service Forms (Z83, Bursary forms) Journals and magazines Departmental Strategic Plans Departmental Annual Performance Plan Annual Reports	The records may be inspected at the Department on request in writing addressed to Limpopo Department of Education Information Officer: Mr. Morebudi Jackson Thamaga 113 Biccard & 24 Excelsior Street Private Bag x 9489, POLOKWANE 0700 Tel. (015) 290 7702 Fax. 086 586 0116
DESCRIPTION OF CATEGORIES OF RECORDS AUTOMATICALLY AVAILABLE FOR PURCHASING IN TERMS OF SECTION 15 (1) (a) (ii)	
	LOCATION
ABET level 4 certificate Combined ABET level 4 certificate Grade 12 certificate Combined Grade 12 certificate Diploma certificate Statement of results Old examination papers Tender Documents	Records may be accessed on request in writing addressed to Exam Unit: Help Desk: B-50 Department of Education 113 Biccard & 24 Excelsior Street Private Bag x 9489, POLOKWANE 0700 Records may be accessed on request in writing addressed to Supply Chain Management: Office No. D14 Department of Education 113 Biccard & 24 Excelsior Street Private Bag x 9489, POLOKWANE 0700

DESCRIPTION OF CATEGORY OF RECORDS AUTOMATICALLY AVAILABLE FREE OF CHARGE IN TERMS OF SECTION 15 (1)(a)(iii)	
	LOCATION
Approved organizational structure Departmental file plans Policies and Procedure Manuals Employment Equity Reports Citizen's reports Statement of Public Service Commitment Service Delivery Improvement Plan Service Standards Acts, Regulations and White Papers Budget Speech Audited financial statements Copies of speeches by MEC Public Service Forms (Z83, Bursary forms) Journals and magazines Departmental Strategic Plans Departmental Annual Performance Plan Annual Reports	The records may be inspected at the Department on request in writing addressed to Limpopo Department of Education Information Officer: Mr. Morebudi Jackson Thamaga 113 Biccard & 24 Excelsior Street Private Bag x 9489, POLOKWANE 0700 Tel. (015) 290 7702 Fax. 086 586 0116