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## GOVERNMENT NOTICE GOEWERMENTSKENNISGEWING

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### DEPARTMENT OF POLICE DEPARTEMENT VAN POLISIE

No. 1028

7 December 2012

#### **DIRECTIONS BY THE NATIONAL HEAD OF THE DIRECTORATE FOR PRIORITY CRIME INVESTIGATION (DPCI) WITHIN THE SOUTH AFRICAN POLICE SERVICE IN TERMS OF SECTION 34 (3)(a) OF THE PREVENTION AND COMBATING OF CORRUPT ACTIVITIES ACT, 2004**

I, Anwa Dramat, in my capacity as the National Head of the Directorate for Priority Crime Investigation (DPCI) within the South African Police Service hereby, in terms of section 34(3)(b) of the Prevention and Combating of Corrupt Activities Act, 2004 (Act No. 12 of 2004), publish the directions contemplated in section 34(3)(a) in the Schedule.

#### SCHEDULE

The manner in which a designated member of the Directorate for Priority Crime Investigation (DPCI) takes down a report contemplated in section 34(1) of the Prevention and Combating of Corrupt Activities Act, 2004 (Act No.12 of 2004), hereinafter referred to as "the Act", must be as follows:

- 1) Any designated member of the Directorate for Priority Crime Investigation (DPCI) who receives a report from a person as contemplated in section 34 (1) of the Act must —
  - a) take down the report in the format of the form contained in Annexure A;
  - b) as soon as possible register the report on the system as used by the Directorate for Priority Crime Investigation (DPCI); and
  - c) forthwith provide the person who made the report with an acknowledgement of receipt reflecting the relevant reference number, in the format of the form contained in Annexure B which will serve as a unique reference number for future enquiries and official purposes.
- 2) After the report has been taken down as contemplated in paragraph 1(a), it must without delay be submitted to a Central Reporting Office within the Directorate for Priority Crime Investigation (DPCI), Pretoria.
- 3) The responsibilities of the Central Reporting Office include the following:
  - a) To ensure that only members designated by the National Head of the Directorate for Priority Crime Investigation (DPCI), are responsible to deal with reports that have been taken down as contemplated in paragraph 1.
  - b) To promote the confidentiality and integrity of the reporting system.
- 4) The Central Reporting Office must ensure that a designated member of the Directorate

for Priority Crime Investigation (DPCI), contacts the person who made the report and takes down a complete affidavit, where appropriate, which could serve as a basis for a police investigation into the report.

- 5) A list of designated reporting points of the Directorate for Priority Crime Investigation (DPCI) national and provincial offices, with the related contact particulars and guidelines, will be published periodically on the SA Police Service website and communicated through other appropriate media.

**NATIONAL HEAD: DIRECTORATE FOR PRIORITY CRIME INVESTIGATION (DPCI)**



Annexure A

**TAKING DOWN OF REPORT CONTEMPLATED IN SECTION 34(3)(a) OF THE PREVENTION AND COMBATING OF CORRUPT ACTIVITIES ACT, 2004**

**TO: CENTRAL REPORTING OFFICE: DIRECTORATE FOR PRIORITY CRIME INVESTIGATION (DPCI)**

I, \_\_\_\_\_  
*(Full Names and Surname)*

Rank \_\_\_\_\_ PERSAL Number 

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stationed at \_\_\_\_\_

Tel.No \_\_\_\_\_ Cellular No \_\_\_\_\_

Email Address \_\_\_\_\_

a designated member of the Directorate for Priority Crime Investigation (DPCI) in the South African Police Service have received the following report *(report attached where applicable)*

from a person holding a position of authority as contemplated in section 34(4) of the Act,

\_\_\_\_\_  
*(Full Names and Surname of person making the report)*

ID.No 

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with the following contact particulars:

Residential Address \_\_\_\_\_ (Address)  
 \_\_\_\_\_ (Suburb)  
 \_\_\_\_\_ (Town/City)  
 \_\_\_\_\_ (Country)

Tel.No(Private) \_\_\_\_\_ Cellular No \_\_\_\_\_

Email (Private) \_\_\_\_\_

Work Address \_\_\_\_\_ (Employer)  
 \_\_\_\_\_ (Address)  
 \_\_\_\_\_ (Suburb)  
 \_\_\_\_\_ (Town/City)  
 \_\_\_\_\_ (Country)

Tel.No (Work) \_\_\_\_\_ Fax No \_\_\_\_\_

Email (Work) \_\_\_\_\_

<b>Preferred Communication Method(s)</b>	Acknowledgement of Receipt	
	Contact by DPCI	



2. **How did the suspicion or knowledge of the alleged offence(s) come to your attention?**

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3. **Full Names, Identity number or Date of Birth and contact details of person(s) allegedly involved in offence(s), as well as his/her/their position held and the role that he/she/they played in the commission of such offence(s)**

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4. **What is the real or potential impact, losses or consequences of such alleged offence(s)?**

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5. **Does documentation or evidence in support of the allegations exist and where/from whom can such documentation or evidence be obtained? Indicate what information was provided with the report?**

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6. Was the matter reported to any other person or authority and if so to whom, when and what reference number was provided?

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7. What is the nature and extent of the gratification or benefit involved? Any information to the reporter's knowledge about the standard of living of the person(s) allegedly involved.

.....  
.....  
.....  
.....  
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8. Name and contact details of possible witnesses to the alleged offence(s):

.....  
.....  
.....  
.....

Signed \_\_\_\_\_ on \_\_\_\_\_ day  
at \_\_\_\_\_ this \_\_\_\_\_ of \_\_\_\_\_ 20 \_\_\_\_\_

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**SIGNATURE OF THE DESIGNATED MEMBER  
DIRECTORATE FOR PRIORITY CRIME INVESTIGATION (DPCI)**

**Unique reporting  
reference number**

*To be inserted by the designated DPCI members to whom the report is made. A corresponding number must appear on the acknowledgement of receipt (Annexure B).*





Annexure B

Unique reference Number \_\_\_\_\_

**ACKNOWLEDGEMENT OF RECEIPT IN TERMS OF SECTION 34(3)(a) OF THE PREVENTION AND COMBATING OF CORRUPT ACTIVITIES ACT, 2004 (ACT NO. 12 OF 2004)**

I, \_\_\_\_\_  
*(Full Names and Surname)*

Rank \_\_\_\_\_ PERSAL Number 

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stationed at \_\_\_\_\_

Tel.No \_\_\_\_\_ Cellular No \_\_\_\_\_

Email Address \_\_\_\_\_

acknowledge receipt from \_\_\_\_\_

\_\_\_\_\_  
*(Full Names and Surname of the person who made the report)*

The following documentation was received with the report:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Signed \_\_\_\_\_ on \_\_\_\_\_ day \_\_\_\_\_  
at \_\_\_\_\_ this \_\_\_\_\_ of \_\_\_\_\_ 20 \_\_\_\_\_

SIGNATURE OF THE DESIGNATED MEMBER  
DIRECTORATE FOR PRIORITY CRIME INVESTIGATION (DPCI)

No. 1028

7 Desember 2012

**BEVELE DEUR DIE NASIONALE HOOF VAN DIE DIREKTORAAT VIR PRIORITEITSMISDAADONDERSOEK (DPMO) IN DIE SUID-AFRIKAANSE POLISIEDIENS INGEVOLGE ARTIKEL 34 (3)(a) VAN DIE WET OP DIE VOORKOMING EN BESTRYDING VAN KORRUPTIE BEDRYWIGHED, 2004**

Ek, Anwa Dramat, in my hoedanigheid as die Nasionale Hoof van die Direkoraat vir Prioriteitsmisdaadondersoek (DPMO) in die Suid-Afrikaanse Polisie, publiseer hiermee, ingevolge artikel 34(3)(b) van die Wet op die Voorkoming en Bestryding van Korrupte Bedrywighede, 2004 (Wet No. 12 van 2004), die bevele soos bedoel in artikel 34(3)(a) in die Bylae.

**BYLAE**

Die wyse waarop 'n aangewese lid van die Direkoraat vir Prioriteitsmisdaadondersoek (DPMO) 'n rapportering soos bedoel in artikel 34(1) van die Wet op die Voorkoming en Bestryding van Korrupte Bedrywighede, 2004 (Wet No. 12 van 2004), hierna na verwys as "die Wet", afneem, moet as volg wees:

- 1) Enige aangewese lid van die Direkoraat vir Prioriteitsmisdaadondersoek (DMPO) wat 'n rapport van 'n persoon soos bedoel in artikel 34(1) van die Wet ontvang, moet—
  - a) die rapport afneem in die formaat van die vorm soos vervat in Aanhangsel A;
  - b) so gou as moontlik die rapport op die sisteem soos gebruik deur die Direkoraat vir Prioriteitsmisdaadondersoek (DMPO) registreer; en
  - c) die persoon wat die rapport gemaak het, onverwyld van 'n ontvangserkenning, wat die betrokke verwysingsnommer vervat, voorsien in die formaat van die vorm vervat in Aanhangsel B wat as 'n unieke verwysingsnommer sal dien vir toekomstige navrae en amptelike doeleindes.
- 2) Die rapport moet, nadat dit afgeneem is op die wyse soos bedoel in paragraaf 1(a), onverwyld aangestuur word na 'n Sentrale Aanmeldingskantoor binne die Direkoraat vir Prioriteitsmisdaadondersoek (DMPO), Pretoria.
- 3) Die verantwoordelikhede van die Sentrale Aanmeldingskantoor sluit die volgende in:
  - a) Om te verseker dat slegs lede, deur die Nasionale Hoof van die Direkoraat vir Prioriteitsmisdaadondersoek (DMPO) aangewys, verantwoordelik is om met rapporte wat afgeneem is soos bedoel in paragraaf 1, te handel.
  - b) Om die vertroulikheid en integriteit van die rapporteringstelsel te bevorder.
- 4) Die Sentrale Aanmeldingskantoor moet toesien dat 'n aangewese lid van die Direkoraat vir Prioriteitsmisdaadondersoek (DMPO) met die persoon wat die rapport gemaak het in verbinding tree en 'n volledige beedigde verklaring, waar toepaslik, afneem wat as die grondslag vir polisie ondersoek met betrekking tot die rapport kan dien.

- 5) 'n Lys van aangewese aanmeldingspunte van die Direkoraat vir Prioriteitsmisdaadondersoek (DMPO) se nasionale en provinsiale kantore, tesame met die verbandhoudende kontakbesonderhede en riglyne, sal periodiek op die Suid-Afrikaanse Polisie se webwerf gepubliseer, en, deur middel van ander toepaslike media, gekommunikeer word.

NASIONALE HOOF: DIREKTORAAT VIR PRIORITEITSMISDAADONDERSOEK (DMPO)



## Aanhangsel A

## AFNEEM VAN RAPPORT BEDOEL IN ARTIKEL 34(3)(a) VAN DIE WET OP DIE VOORKOMING EN BESTRYDING VAN KORRUPTIE BEDRYWIGHEDE, 2004

**AAN: SENTRALE AANMELDINGSKANTOOR: DIREKTORAAT VIR  
PRIORITEITSMISDAADONDERSOEK ( DPMO)**

Ek \_\_\_\_\_

(volle name en van)

Rang \_\_\_\_\_

PERSAL  
Nommer

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Gestationeer \_\_\_\_\_

Tel.No \_\_\_\_\_

Selfoon No \_\_\_\_\_

Epos Adres \_\_\_\_\_

'n aangewese lid van die Direkoraat vir Prioriteitsmisdaadondersoek (DPMO) in the Suid Afrikaanse Polisie diens het die volgende verslag ontvang ( *verslag aangeheg waar van toepassing*) van n persoon wat 'n gesagsposisie beklee soos bedoel in artikel 34(4) van die Wet,

(volle name en van van die persoon wat rapporteer)

ID.No \_\_\_\_\_

Met die volgende kontak besonderhede:

Woonadres \_\_\_\_\_

(Adres)

(Gebied)

( Dorp/Stad)

(Land)

Tel.No. (Privaat) \_\_\_\_\_

Selfoon No. \_\_\_\_\_

Epos (Privaat) \_\_\_\_\_

Werkadres \_\_\_\_\_

(Werkgewer)

(Adres)

(Suburb)

(Dorp/Stad)

(Land)

Tel.No (Werk) \_\_\_\_\_

Faks No \_\_\_\_\_

Epos (Werk) \_\_\_\_\_

Voorkeur

ontvangserkenning

metode van

Kontak met DPMO

Kommunikasie(s)

## Die Rapport ontvang het betrekking op die volgende:

Beskrywing van beweerde misdryf – Merk toepaslike misdryf/misdrywe			merk
<b>Deel 1</b>	<b>Art. 3</b>	Algemene misdryf van korrupsie	
<b>Deel 2</b>	<b>Art 4</b>	Misdrywe ten opsigte van korrupte bedrywighede met betrekking tot openbare beamptes	
	<b>Art 5</b>	Misdrywe ten opsigte van korrupte bedrywighede met betrekking tot buitelandse openbare amptenare	
	<b>Art 6</b>	Misdrywe ten opsigte van korrupte bedrywighede met betrekking tot agente	
	<b>Art 7</b>	Misdrywe ten opsigte van korrupte bedrywighede met betrekking tot lede van die wetgewende gesag	
	<b>Art 8</b>	Misdrywe ten opsigte van korrupte bedrywighede met betrekking tot regterlike beamptes	
	<b>Art 9</b>	Misdrywe ten opsigte van korrupte bedrywighede met betrekking tot lede van die vervolgingsgesag	
<b>Deel 3</b>	<b>Art 10</b>	Misdrywe van ontvangs of aanbied van n ongemagtigde beloning deur of aan partye by werksverhouding	
<b>Deel 4</b>	<b>Art 11</b>	Misdrywe ten opsigte van korrupte bedrywighede met betrekking tot getuies en bewysmateriaal tydens sekere verrigtinge	
	<b>Art 12</b>	Misdrywe ten opsigte van korrupte bedrywighede met betrekking tot kontrakte	
	<b>Art 13</b>	Misdrywe ten opsigte van korrupte bedrywighede met betrekking tot verkryging en terugtrekking van tenders	
	<b>Art 14</b>	Misdrywe ten opsigte van korrupte bedrywighede met betrekking tot veilings	
	<b>Art 15</b>	Misdrywe ten opsigte van korrupte bedrywighede met betrekking tot sportgebeurtenisse	
	<b>Art 16</b>	Misdrywe ten opsigte van korrupte bedrywighede met betrekking tot dobbel of geluksele	
<b>Deel 6</b>	<b>Art 20</b>	Ander misdrywe ten opsigte van korrupte bedrywighede – Medepligtige by of begunstiger van misdryf soos bedoel in Deel 1, 2, 3 of 4. of article 21	
	<b>Art 21</b>	Ander misdrywe ten opsigte van korrupte bedrywighede – Posing, sameswering en oorreding van n ander person om n misdryf ingevolge die wet te pleeg	
<b>Hoofstuk 7</b>	<b>Art 34 (1)(b)</b>	Die misdryf diefstal, bedrog, afpersing, vervalsing of uitgifte van n vervalste document waarby n bedrag van R 100 000 of meer betrokke is	

1. Voorsien 'n kort beskrywing van die vermoede of beweerde misdryf/ misdrywe wat gepleeg is. (Wat, wanneer, waar, hoekom en hoe). Word die misdryf nog steeds gepleeg?

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2. **Hoe het die vermoede by u ontstaan of hoe het die beweerde misdryf/misdrywe onder u aandag gekom?**

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3. **Volle name, Identitetsnommer of geboortedatum en kontak besonderhede van die persoon/ persone wat na bewering in die misdryf/misdrywe betrokke is asook posisie wat die persoon / persone bekleed en die rol wat hy/sy/hulle vervul het in die pleeg van die misdryf/misdrywe.**

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4. **Wat is die ware of potensiele impak, verliese of gevolge van die beweerde misdryf / misdrywe?**

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5. **Bestaan daar enige dokumentere of ander getuienis wat die bewerings steun en indien wel waar en van wie kan sodanige dokumentasie en/ of ander getuienes bekom word? Dui aan welke inligting tesame met die rapport verskaf is?**

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6. Is die aangeleentheid aan enige ander persoon of owerheid gerapporteer en, indien wel, aan wie, wanneer en vermeld enige verwysingsnommer wat verskaf is?

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7. Wat is die aard en omvang van die beloning of voordeel betrokke? Enige inligting wat die rapporteerder het wat betrekking het op die lewenstandaard van die persone wat na bewering betrokke is moet ook vermeld word.

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8. Name en kontak besonderhede van moontlike getuies tot die beweerde misdryf/misdrywe :

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Geteken op dag  
te hierdie van 20

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**HANDTEKENING VAN AANGEWESSE LID**  
**DIREKTORAAT VIR PRIORITEITSMISDAADONDERSOEK (DPMO)**

**Unieke rapportering**  
**verwysingsnommer**

*Om ingevul te word deur die aangewese DPMO lid aan wie dir rapport gemaak is. n ooreenstemmende nommer moet op die ontvangserkenning verskyn. (Aanhangsel B)*



### Aanhangsel B

Unieke verwysingsnommer

## **ONTVANGSERKENNING INGEVOLGE ARTIKEL 34(3)(a) VAN DIE WET OP DIE VOORKOMING EN BESTRYDING VAN KORRUPTIE BEDRYWIGHEDE, 2004**

Ek

(volle name en van)

Rang

PERSAL  
Nommer

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gestationeer

Tel.No

Selfoon No

Epos Adres

Erken ontvangs vanaf

(volle name en van van die persoon wat rapporteer)

Die volgende dokumentasie is tesame met die rapport ontvang:

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Geteken  
te

op  
hierdie

dag  
van

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**HANDTEKENING VAN AANGEWESE LID  
DIREKTORAAT VIR PRIORITEITSMISDAADONDERSOEK (DPMO)**

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