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**ERRATUM**

SACAP draws your attention to Board Notice 35 of 2014, relating to Fees and charges for the financial year 1 April 2014 - 31 March 2015 in terms of the Architectural Profession Act, No 44 of 2000

The purpose of this erratum is to correct an error contained in Board Notice 35 of 2014. Throughout the various tables the wording 'proposed' is replaced by the word 'applicable'.

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**BOARD NOTICE**

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**BOARD NOTICE 43 OF 2014****Fees and charges for the financial year 1 April 2014 - 31 March 2015  
in terms of the Architectural Profession Act, No 44 of 2000**

The South African Council for the Architectural Profession (SACAP) is empowered in terms of Section 12 (1) of the Architectural Profession Act No. 44 of 2000 to determine fees and charges payable to the Council.

The prescribed annual fee for the 2014-2015 financial year will be increased by 6%. All other fees and charges have been similarly adjusted.

The relevant prescribed fees are set out in the schedule below and come into effect on 1 April 2014.

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**SCHEDULE****Interpretation:**

The South African Council hereby prescribes its schedule of fees for the period 1 April 2014 – 31 March 2015.

1. Annual Fees and charges as published herein, replaces Board Notice 38 of 2013.
2. All other corresponding and related fees and charges as published herein, replace and supersede the Board Notice 38 of 2013, published 28 March 2013.
3. Persons registered with the Council in terms of the Architectural Profession Act No 44 of 2000 are required to pay the applicable Annual Fee in April annually.
4. In terms of section 20 (1) (a) (iii) of the Architectural Profession Act No 44 of 2000, the Council may cancel the registration of a Registered Person if he or she fails to pay the prescribed Annual Fee or portion thereof, within 60 days from it becoming due or within such further period as the Council may allow, either before or after the expiry of the 60 days.
5. A Registered Person, whose registration had been cancelled in terms of clause 4 above, is liable to pay all arrear and outstanding fees and charges and a stipulated re-registration fee on application for re-registration.
6. The fees prescribed herein include 14% Value Added Tax (VAT).
7. All fees are non-refundable.
8. Payments received in excess of the required amounts shall be credited to the Registered Persons' account.
9. All payments must be made directly to the bank account of SA Council for the Architectural Profession (SACAP), as indicated on the application form and/or invoice.
10. Registered Persons must ensure that the correct reference details are recorded during payment transactions. SACAP will not be held responsible for any inconvenience caused due to incorrect referencing on the part of the Registered Person.
11. Council will not be offering any form of rebates and/or discounts to Registered Persons for the current financial year.
12. Annual Fees as charged by the SACAP are administration fees and thus do not differentiate between the categories of registration.

<b>SCHEDULE OF ANNUAL REGISTRATION FEES exclusive of 14% VAT</b>					
<b>These fees are applicable in accordance with Section 12(1)(c)</b>					
<b>CATEGORY OF REGISTRATION</b>	<b>DESCRIPTION</b>	<b>Financial Year 1 April 2013 - 31 March 2014 (R)</b>	<b>Financial Year 1 April 2014 - 31 March 2015 (R)</b>	<b>Increased Amount (R)</b>	<b>% Increased</b>
a. Professional	Annual Fees due and payable within 60 days from date of issue of invoice	1940.66	2057.10	116.44	6%
b. Candidate	Annual Fees due and payable within 60 days from date of issue of invoice	828.95	878.69	49.74	6%
<b>SCHEDULE OF OTHER FEES AND CHARGES exclusive of 14% VAT</b>					
<b>SCOPE OF WORK</b>	<b>DESCRIPTION</b>	<b>Financial Year 1 April 2013 - 31 March 2014 (R)</b>	<b>Financial Year 1 April 2014 - 31 March 2015 (R)</b>	<b>Increased Amount (R)</b>	<b>% Increased</b>
<b>1. REGISTRATIONS (Administration Fees)</b>					
<b>These fees are applicable in accordance with Sections 12(1) and 19(1)</b>					
a. Candidates - Section 12 (1) (b) and Section 19 (1) (b)	Initial registration – once off	764.91	810.81	45.89	6%
b. Professionals Re-Registration - Section 12 (1) (i) and 20 (4)	Re-registration after suspension for non-payment of Annual Fees	1627.19	1724.82	97.63	6%
c. Candidate Re-Registration - Sections 12 (1) (i) and 20 (4)	Re-registration after suspension for non-payment of Annual Fees	963.16	1020.95	57.79	6%
d. Upgrades	Successful passing of PPE and/or obtaining further academic qualifications	1326.32	1405.89	79.58	6%
e. Registration application: Recognition of Foreign Qualifications - Section 12	Registration of person who have International qualifications	5775.44	6121.96	346.53	6%
f. Registration Appeal - Section 35 - Sections 12 (1) (h) and 24	<b>Appeal against:</b> <ul style="list-style-type: none"> <li>• Category of registration;</li> <li>• Registration declined;</li> <li>• Cancellation of registration;</li> <li>• Period of internship</li> </ul>	1410.53	1495.16	84.63	6%

<b>2. REGISTRATION – SPECIAL DISPENSATION (STEPS 1 - 3 Apply)</b>					
<i>Note: Alternative registration method for persons practising without registration for more than 6 years</i>					
<b>Step 1:</b> Application for Consideration	Administration fee – non refundable	11760.53	12466.16	705.63	6%
<b>Step 2: (If Step One is successful)</b>					
1. Applicant Registered as Candidate with full credit – no internship required	Administration fee – non refundable	3968.42	4206.53	238.11	6%
2. Special Professional Practice Examination	Administration fee – non refundable	4834.21	5124.26	290.05	6%
<b>Step 3:</b> <b>(If Step 2 is successful)</b>	Administration fee – non refundable	8837.72	9367.98	530.26	6%
<b>SPECIAL DISPENSATION TOTAL (Total: Step One – Three)</b>		<b>29400.88</b>	<b>31164.93</b>	<b>1764.05</b>	<b>6%</b>
<b>3. REGISTRATION - LETTER OF GOOD STANDING</b>					
<i>Note: Confirmation of Registration – required for tender or plan submissions etc</i>					
a. Letter of Good Standing (7 working days turnaround time)	Confirmation of Registration	550.88	583.93	33.05	6%
b. Letter of Good Standing additional charge per person	Confirmation of Registration	53.51	56.72	3.21	6%
c. Letter of Good Standing (4 working days turnaround time)	Confirmation of Registration	1007.02	1067.44	60.42	6%
d. Letter of Good Standing - additional charge per person (4 working days turnaround time)	Confirmation of Registration	96.49	102.28	5.79	6%
<b>4. CERTIFICATES - Section 14 (c)</b>					
a. Replacement of Registration Certificate	Affidavit required	127.19	134.82	7.63	6%
b. Re-posting a returned certificate	Written request required	26.32	27.89	1.58	6%
<b>5. RENEWAL OF REGISTRATION - Section 22</b>					
<i>Note: Continuing Professional Development (CPD)</i>					
a. Renewal - Section 22 (3) (a)	Renewable every 5 years in terms of Renewal of Registration Policy (CPD)	421.05	446.32	25.26	6%

b. Exemption - <i>Section 12 (1) (i)</i>	Exemption for 1 year based on special conditions (CPD)	925.44	980.96	55.53	6%
c. Extension – <i>Section 12 (1) (i)</i>	Extension of period for compliance	950.88	1007.93	57.05	6%
<b>6. PROFESSIONAL PRACTICE EXAM (PPE) –</b> <i>Note: Registration requirements in terms of the Practical Training and Examination Policy – Section 12 (1) (e)</i>					
a. Preliminary application fee – <i>Local</i>	Written within South Africa	219.30	232.46	13.16	6%
b. Preliminary application fee – <i>Int</i>	Written outside South Africa	219.30	232.46	13.16	6%
c. Application to write the PPE - <i>Local</i> <i>(Subject to certain conditions)</i>	Written within South Africa	1333.33	1413.33	80	6%
d. Application to write the PPE – <i>Int</i> <i>(Subject to certain conditions)</i>	Written outside South Africa	3014.91	3195.81	180.89	6%
e. Re-Mark (per paper)	Remark permitted - once per exam	533.33	565.33	32	6%
<b>7. IDENTIFICATION OF WORK (IDOW) – Section 26</b> <i>Note: Special Consent Application pertaining to the Identification of Work Matrix (IDoW)</i>					
a. Application Fee		4385.96	4649.12	263.16	6%
<b>8. RECOGNITION OF VOLUNTARY ASSOCIATIONS - Section 25</b>					
a. Application fee for recognition ( <i>Initial fee</i> ) – <i>Section (25)</i>	Application Fee is non-refundable with the recognition period valid for 5 years	4385.96	4649.12	263.16	6%
b. Renewal fee for recognition	Fees Subject to Annual Review	2500	2650	150	6%



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