

Government Gazette Staatskoerant

REPUBLIC OF SOUTH AFRICA REPUBLIEK VAN SUID-AFRIKA

Vol. 600

Pretoria, 8 June 2015

No. 38868

N.B. The Government Printing Works will not be held responsible for the quality of "Hard Copies" or "Electronic Files" submitted for publication purposes



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AIDS HELPLINE: 0800-0123-22 Prevention is the cure

IMPORTANT

Information

from Government Printing Works

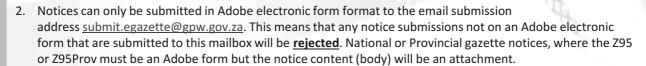
Dear Valued Customers,

Government Printing Works has implemented rules for completing and submitting the electronic Adobe Forms when you, the customer, submits your notice request.

Please take note of these guidelines when completing your form.

GPW Business Rules

 No hand written notices will be accepted for processing, this includes Adobe forms which have been completed by hand.



- 3. Notices brought into GPW by "walk-in" customers on electronic media can only be submitted in Adobe electronic form format. This means that any notice submissions not on an Adobe electronic form that are submitted by the customer on electronic media will be <u>rejected</u>. National or Provincial gazette notices, where the Z95 or Z95Prov must be an Adobe form but the notice content (body) will be an attachment.
- 4. All customers who walk in to GPW that wish to submit a notice that is not on an electronic Adobe form will be routed to the Contact Centre where the customer will be taken through the completion of the form by a GPW representative. Where a customer walks into GPW with a stack of hard copy notices delivered by a messenger on behalf of a newspaper the messenger must be referred back to the sender as the submission does not adhere to the submission rules.
- 5. All notice submissions that do not comply with point 2 will be charged full price for the notice submission.
- 6. The current cut-off of all Gazette's remains unchanged for all channels. (Refer to the GPW website for submission deadlines www.gpwonline.co.za)
- 7. Incorrectly completed forms and notices submitted in the wrong format will be rejected to the customer to be corrected and resubmitted. Assistance will be available through the Contact Centre should help be required when completing the forms. (012-748 6200 or email info.egazette@gpw.gov.za)
- 8. All re-submissions by customers will be subject to the above cut-off times.
- 9. All submissions and re-submissions that miss the cut-off will be rejected to the customer to be submitted with a new publication date.
- 10. Information on forms will be taken as the primary source of the notice to be published. Any instructions that are on the email body or covering letter that contradicts the notice form content will be ignored.

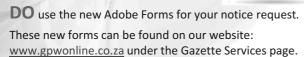
You are therefore advised that effective from **Monday**, **18 May 2015** should you not comply with our new rules of engagement, all notice requests will be rejected by our new system.

Furthermore, the fax number **012-748 6030** will also be <u>discontinued</u> from this date and customers will only be able to submit notice requests through the email address <u>submit.egazette@gpw.gov.za</u>.









DO attach documents separately in your email to GPW. (In other words, your email should have an Adobe Form plus proof of payment – 2 separate attachments – where notice content is applicable, it should also be a 3rd separate attachment)

DO specify your requested publication date.

DO send us the electronic Adobe form. (There is no need to print and scan it).



DON'T submit request as a single PDF containing all other documents, i.e. form, proof of payment & notice content, it will be **FAILED** by our new system.

DON'T print and scan the electronic Adobe form.

DON'T send queries or RFQ's to the submit.egazette mailbox.

DON'T send bad quality documents to GPW. (Check that documents are clear and can be read)

Form Completion Rules

No.	Rule Description	Explanation/example
1.	All forms must be completed in the chosen	GPW does not take responsibility for translation of notice
	language.	content.
2.	All forms must be completed in sentence	e.g. "The company is called XYZ Production Works"
	case, i.e. No fields should be completed in all	
-	uppercase. No single line text fields should end with any	o a "Dtyltd" o a Do not and an address field company
3.	punctuation, unless the last word is an	e.g. "Pty Ltd.", e.g. Do not end an address field, company name, etc. with a period (.) comma (,) etc.
	abbreviation.	hame, etc. with a period (.) comma (,) etc.
4.	Multi line fields should not have additional	This causes unwanted line breaks in the final output, e.g.
	hard returns at the end of lines or the field	Do not type as:
	itself.	43 Bloubokrand Street
		Putsonderwater
		1923
		Text should be entered as:
		43 Bloubokrand Street, Putsonderwater, 1923
5.	Grid fields (Used for dates, ID Numbers,	Date fields are verified against format CCYY-MM-DD
	Telephone No., etc.)	Time fields are verified against format HH:MM Talankara (Tan Name have a same have if adapted and all against format HH:MM).
		 Telephone/Fax Numbers are not verified and allow for any of the following formats limited to 13
		characters: including brackets, hyphens, and spaces
		o 0123679089
		0 (012) 3679089
		o (012)367-9089
6.	Copy/Paste from other documents/text	Avoid using this option as it carries the original
	editors into the text blocks on forms.	formatting, i.e. font type, size, line spacing, etc.
		 Do not include company letterheads, logos, headers, footers, etc. in text block fields.

Important!







No.	Rule Description	Explanation/example
7.	Rich text fields (fields that allow for text formatting)	 Font type should remain as Arial Font size should remain unchanged at 9pt Line spacing should remain at the default of 1.0 The following formatting is allowed: Bold Italic Underline Superscript Subscript Do not use tabs and bullets, or repeated spaces in lieu of tabs and indents Text justification is allowed: Left Right Center Full Do not use additional hard or soft returns at the end of line/paragraphs. The paragraph breaks are automatically applied by the output software Allow the text to wrap automatically to the next line only use single hard return to indicate the next paragraph Numbered lists are allowed, but no special formatting is applied. It maintain the standard paragraph styling of the gazette, i.e. first line is indented.
	e.g.	

- 2. The quick brown fox jumps over the lazy river. The quick brown fox jumps over the lazy river. The quick brown fox jumps over the lazy river.



You can find the **new electronic** Adobe Forms on the website www.gpwonline.co.za under the Gazette Services page.

For any queries or quotations, please contact the eGazette Contact Centre on 012-748 6200 or email

Disclaimer

Government Printing Works does not accept responsibility for notice requests submitted through the discontinued channels as well as for the quality and accuracy of information, or incorrectly captured information and will not amend information supplied.

GPW will not be held responsible for notices not published due to non-compliance and/or late submission.







DISCLAIMER:

Government Printing Works reserves the right to apply the 25% discount to all Legal and Liquor notices that comply with the business rules for notice submissions for publication in gazettes.

National, Provincial, Road Carrier Permits and Tender notices will pay the price as published in the Government Gazettes.

For any information, please contact the eGazette Contact Centre on 012-748 6200 or email *info.egazette@gpw.gov.za*

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Page Gazette No. No.

GOVERNMENT NOTICE

Basic Education, Department of

Government Notice

472 National Education Policy Act (27/1996): Call for comments: Proposed 2017 School Calendar for Public Schools.... 6 38868

GOVERNMENT NOTICE

DEPARTMENT OF BASIC EDUCATION

No. 472 8 June 2015

NATIONAL EDUCATION POLICY ACT, 1996 (ACT NO 27 OF 1996)

CALL FOR COMMENTS: PROPOSED 2017 SCHOOL CALENDAR FOR PUBLIC SCHOOLS

I, Angelina Matsie Motshekga, Minister of Basic Education, acting in terms of Section 3(4)(k) of the National Education Policy Act, 1996, and after consultation with the Council of Education Ministers, hereby publish the Proposed 2017 School Calendar set out in the Schedule for comments.

All persons with a particular interest in school calendars are invited to comment in writing on the proposed school calendar and direct the comments to: the Acting Director-General, Private Bag X 895, Pretoria 0001 for the attention of Mr Sihle Mlambo, fax: 012 328 3532 or e-mail: Mlambo.S@dbe.gov.za; cc Manaka.L@dbe.gov.za.

Kindly provide the name, address, telephone number, fax number and or email address of the person or organisation submitting the comments.

All comments must reach the Department of Basic Education no later than one month after the publication of this notice.

MRS AM MOTSHEKGA, MP

MINISTER OF BASIC EDUCATION

DATE: 06.06.2015

Proposed School Calendar for the 2017 Academic Year

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Public a	Public and School Holidays 2017
01 January	New Year's Day
20 March	School holiday
21 March	Human Rights Day
14 April	Good Friday
17 April	Family Day
27 April	Freedom Day
28 April	School holiday
01 May	Workers Day
16 June	Youth Day
09 August	National Women's Day
24 September	Heritage Day
16 December	Day of Reconciliation
25 December	Christmas Day
26 December	Day of Goodwill

PROVINCES: EAST	S: EASTERN CAPE, FREE STATE, GAUTENG, KWAZULU-NATAL, LIMPOPO, MPUMALANGA, NORTH WEST, NORTHERN CAPE AND WESTERN CAPE	ATE, GAUTENC ORTHERN CAF	S, KWAZULU-N E AND WESTE	ATAL, LIMPOPC RN CAPE), MPUMALANGA,
Term	Duration	No. of weeks	No. of days	No. of public holidays	Actual no. of school days
_	(16) 18 Jan - 31 March	11	53 (55)	1+1	51 (53)
2	10 April -23 June	11	55	5+1	49
3	17 July-29 September	11	55	2	53
4	09 Oct-06 (8) Dec	60	43 (45)	0	43 (45)
TOTAL		42	206 (210)	8+2	196 (200)

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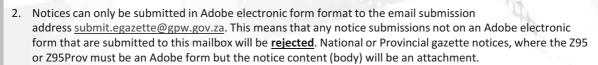
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