



# Government Gazette Staatskoerant

REPUBLIC OF SOUTH AFRICA  
REPUBLIEK VAN SUID-AFRIKA

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# IMPORTANT Information from Government Printing Works

Dear Valued Customers,

Government Printing Works has implemented rules for completing and submitting the electronic Adobe Forms when you, the customer, submits your notice request.

Please take note of these guidelines when completing your form.

## **GPW Business Rules**

1. No hand written notices will be accepted for processing, this includes Adobe forms which have been completed by hand.
2. Notices can only be submitted in Adobe electronic form format to the email submission address [submit.egazette@gpw.gov.za](mailto:submit.egazette@gpw.gov.za). This means that any notice submissions not on an Adobe electronic form that are submitted to this mailbox will be **rejected**. National or Provincial gazette notices, where the Z95 or Z95Prov must be an Adobe form but the notice content (body) will be an attachment.
3. Notices brought into GPW by "walk-in" customers on electronic media can only be submitted in Adobe electronic form format. This means that any notice submissions not on an Adobe electronic form that are submitted by the customer on electronic media will be **rejected**. National or Provincial gazette notices, where the Z95 or Z95Prov must be an Adobe form but the notice content (body) will be an attachment.
4. All customers who walk in to GPW that wish to submit a notice that is not on an electronic Adobe form will be routed to the Contact Centre where the customer will be taken through the completion of the form by a GPW representative. Where a customer walks into GPW with a stack of hard copy notices delivered by a messenger on behalf of a newspaper the messenger must be referred back to the sender as the submission does not adhere to the submission rules.
5. All notice submissions that do not comply with point 2 will be charged full price for the notice submission.
6. The current cut-off of all Gazette's remains unchanged for all channels. (Refer to the GPW website for submission deadlines – [www.gpwnonline.co.za](http://www.gpwnonline.co.za))
7. Incorrectly completed forms and notices submitted in the wrong format will be rejected to the customer to be corrected and resubmitted. Assistance will be available through the Contact Centre should help be required when completing the forms. (012-748 6200 or email [info.egazette@gpw.gov.za](mailto:info.egazette@gpw.gov.za))
8. All re-submissions by customers will be subject to the above cut-off times.
9. All submissions and re-submissions that miss the cut-off will be rejected to the customer to be submitted with a new publication date.
10. Information on forms will be taken as the primary source of the notice to be published. Any instructions that are on the email body or covering letter that contradicts the notice form content will be ignored.

You are therefore advised that effective from **Monday, 18 May 2015** should you not comply with our new rules of engagement, all notice requests will be rejected by our new system.

Furthermore, the fax number **012- 748 6030** will also be **discontinued** from this date and customers will only be able to submit notice requests through the email address [submit.egazette@gpw.gov.za](mailto:submit.egazette@gpw.gov.za).





**DO** use the new Adobe Forms for your notice request. These new forms can be found on our website: [www.gpwonline.co.za](http://www.gpwonline.co.za) under the Gazette Services page.

**DO** attach documents separately in your email to GPW. (In other words, your email should have an Adobe Form plus proof of payment – 2 separate attachments – where notice content is applicable, it should also be a 3<sup>rd</sup> separate attachment)

**DO** specify your requested publication date.

**DO** send us the electronic Adobe form. (There is no need to print and scan it).

**DON'T** submit request as a single PDF containing all other documents, i.e. form, proof of payment & notice content, it will be **FAILED** by our new system.

**DON'T** print and scan the electronic Adobe form.

**DON'T** send queries or RFQ's to the submit.egazette mailbox.

**DON'T** send bad quality documents to GPW. (Check that documents are clear and can be read)



**Form Completion Rules**

No.	Rule Description	Explanation/example
1.	All forms must be completed in the chosen language.	GPW does not take responsibility for translation of notice content.
2.	All forms must be completed in sentence case, i.e. No fields should be completed in all uppercase.	e.g. "The company is called XYZ Production Works"
3.	No single line text fields should end with any punctuation, unless the last word is an abbreviation.	e.g. "Pty Ltd.", e.g. Do not end an address field, company name, etc. with a period (.) comma (,) etc.
4.	Multi line fields should not have additional hard returns at the end of lines or the field itself.	This causes unwanted line breaks in the final output, e.g. <ul style="list-style-type: none"> <li><b>Do not</b> type as: 43 Bloubokrand Street Putsonderwater 1923</li> <li><b>Text should be entered</b> as: 43 Bloubokrand Street, Putsonderwater, 1923</li> </ul>
5.	Grid fields (Used for dates, ID Numbers, Telephone No., etc.)	<ul style="list-style-type: none"> <li>Date fields are verified against format CCYY-MM-DD</li> <li>Time fields are verified against format HH:MM</li> <li>Telephone/Fax Numbers are not verified and allow for any of the following formats limited to 13 characters: including brackets, hyphens, and spaces                             <ul style="list-style-type: none"> <li>o 0123679089</li> <li>o (012) 3679089</li> <li>o (012)367-9089</li> </ul> </li> </ul>
6.	Copy/Paste from other documents/text editors into the text blocks on forms.	<ul style="list-style-type: none"> <li>Avoid using this option as it carries the original formatting, i.e. font type, size, line spacing, etc.</li> <li>Do not include company letterheads, logos, headers, footers, etc. in text block fields.</li> </ul>



No.	Rule Description	Explanation/example
7.	Rich text fields (fields that allow for text formatting)	<ul style="list-style-type: none"> <li>• Font type should remain as Arial</li> <li>• Font size should remain unchanged at 9pt</li> <li>• Line spacing should remain at the default of 1.0</li> <li>• The following formatting is allowed:               <ul style="list-style-type: none"> <li>○ Bold</li> <li>○ Italic</li> <li>○ Underline</li> <li>○ Superscript</li> <li>○ Subscript</li> </ul> </li> <li>• Do not use tabs and bullets, or repeated spaces in lieu of tabs and indents</li> <li>• Text justification is allowed:               <ul style="list-style-type: none"> <li>○ Left</li> <li>○ Right</li> <li>○ Center</li> <li>○ Full</li> </ul> </li> <li>• Do not use additional hard or soft returns at the end of line/paragraphs. The paragraph breaks are automatically applied by the output software               <ul style="list-style-type: none"> <li>○ Allow the text to wrap automatically to the next line only use single hard return to indicate the next paragraph</li> <li>○ Numbered lists are allowed, but no special formatting is applied. It maintains the standard paragraph styling of the gazette, i.e. first line is indented.</li> </ul> </li> </ul>
	e.g. 1. The quick brown fox jumps over the lazy river. The quick brown fox jumps over the lazy river. The quick brown fox jumps over the lazy river. 2. The quick brown fox jumps over the lazy river. The quick brown fox jumps over the lazy river. The quick brown fox jumps over the lazy river.	



You can find the **new electronic Adobe Forms** on the website [www.gpwonline.co.za](http://www.gpwonline.co.za) under the Gazette Services page.

For any **queries or quotations**, please contact the **eGazette Contact Centre** on 012-748 6200 or email [info.egazette@gpw.gov.za](mailto:info.egazette@gpw.gov.za)

## Disclaimer

*Government Printing Works does not accept responsibility for notice requests submitted through the discontinued channels as well as for the quality and accuracy of information, or incorrectly captured information and will not amend information supplied.*

*GPW will not be held responsible for notices not published due to non-compliance and/or late submission.*



**DISCLAIMER:**

Government Printing Works reserves the right to apply the 25% discount to all Legal and Liquor notices that comply with the business rules for notice submissions for publication in gazettes.

National, Provincial, Road Carrier Permits and Tender notices will pay the price as published in the Government Gazettes.

For any information, please contact the eGazette Contact Centre on 012-748 6200 or email [info.egazette@gpw.gov.za](mailto:info.egazette@gpw.gov.za)

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# GOVERNMENT NOTICE

## GOEWERMENTSKENNISGEWING

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### SOUTH AFRICAN REVENUE SERVICE SUID-AFRIKAANSE INKOMSTEDIENS

No. 510

12 June 2015

#### INCOME TAX 2015: NOTICE TO FURNISH RETURNS FOR THE 2015 YEAR OF ASSESSMENT

1. Notice is hereby given in terms of section 66(1) of the Income Tax Act, 1962 (Act No. 58 of 1962) ("the Act") read together with section 25 of the Tax Administration Act, 2011 (Act No. 28 of 2011), that a person who is required in terms of paragraph 2 to furnish a return, must furnish a return in respect of the 2015 year of assessment within the period prescribed in paragraph 4 below.
2. The following persons must furnish an income tax return:
  - (a) every company, trust or other juristic person, which is a resident;
  - (b) every company, trust or other juristic person, which is not a resident—
    - (i) which carried on a trade through a permanent establishment in the Republic;
    - (ii) which derived income from a source in the Republic; or
    - (iii) which derived any capital gain from a source in the Republic;
  - (c) every company incorporated, established or formed in the Republic, but which is not a resident as a result of the application of any agreement entered into with the Government of any other country for the avoidance of double taxation;
  - (d) every natural person—
    - (i) who carried on any trade in the Republic (other than solely in his or her capacity as an employee);
    - (ii) to whom an allowance or advance was paid or granted as described in section 8(1)(a) of the Act (other than an amount reimbursed or advanced as described in section 8(1)(a)(ii)) and whose gross income exceeded the thresholds set out in item (viii);
    - (iii) who had capital gains or capital losses exceeding R30 000;
    - (iv) who is a resident and held any funds in foreign currency or owned any assets outside the Republic, if the total value of those funds and assets exceeded R200 000 at any stage during the 2015 year of assessment;
    - (v) who is a resident and to whom any income or capital gains from funds in foreign currency or assets outside the Republic could be attributed in terms of the Act;
    - (vi) who is a resident and held any participation rights, as referred to in section 72A of the Act, in a controlled foreign company;
    - (vii) to whom an income tax return is issued or who is requested by the Commissioner in writing to furnish a return, irrespective of the amount of income of that person; or
    - (viii) who, subject to the provisions of paragraph 3, at the end of the year of assessment—
      - (aa) was under the age of 65 and whose gross income exceeded R70 700;

- (bb) was 65 years or older (but under the age of 75) and whose gross income exceeded R110 200; or
        - (cc) was 75 years or older and whose gross income exceeded R123 350;
      - (e) every non-resident whose gross income consisted of interest from a source in the Republic to which the provisions of section 10(1)(h) of the Act, do not apply; and
      - (f) every representative taxpayer of any person referred to in subparagraphs (a) to (e) above.
- 3. A natural person is not required to furnish a return for the 2015 year of assessment in terms of paragraph 2(d)(viii) if the gross income of that person consisted solely of gross income described in one or more of the following subparagraphs:
  - (a) remuneration, other than an allowance or advance referred to in paragraph 2(d)(ii) above, paid or payable from one single source, which does not exceed R350 000 and employees' tax has been deducted or withheld in terms of the deduction tables prescribed by the Commissioner;
  - (b) interest from a source in the Republic not exceeding—
    - (i) R23 800 in the case of a natural person below the age of 65 years; or
    - (ii) R34 500 in the case of a natural person aged 65 years or older; and
  - (c) dividends and the natural person was a non-resident during the 2015 year of assessment.
- 4. Returns in respect of the 2015 year of assessment must be furnished within the following periods:
  - (a) in the case of any company, within 12 months from the date on which its financial year ends; or
  - (b) in the case of all other persons (which include natural persons, trusts and other juristic persons, such as institutions, boards or bodies)—
    - (i) on or before 30 September 2015 if the return is submitted manually;
    - (ii) on or before 27 November 2015 if the return is submitted by using the SARS eFiling platform or electronically through the assistance of a SARS official at an office of SARS;
    - (iii) on or before 29 January 2016 if the return relates to a provisional taxpayer and is submitted by using the SARS eFiling platform; or
    - (iv) where accounts are accepted by the Commissioner in terms of section 66(13A) of the Act in respect of the whole or portion of a taxpayer's income, which are drawn to a date after 28 February 2015, but on or before 30 September 2015, within 6 months from the date to which such accounts are drawn.
- 5. The forms prescribed by the Commissioner for the rendering of returns are obtainable *via* the internet at [www.sarsefiling.co.za](http://www.sarsefiling.co.za) or on request or

on application from any office of SARS, other than an office which deals solely with matters relating to customs and excise.

6. Returns must—
- (a) in the case of a company, be submitted electronically by using the SARS eFiling platform; and
  - (b) in the case of all other persons (which include natural persons, trusts and other juristic persons, such as institutions, boards or bodies), be—
    - (i) submitted electronically by using the SARS eFiling platform, provided the person is registered for eFiling;
    - (ii) forwarded by post to SARS;
    - (iii) delivered to an office of SARS, other than an office which deals solely with matters relating to customs and excise; or
    - (iv) delivered to such other places as designated by the Commissioner from time to time.
7. If a person who is required to render a return fails to do so within the period mentioned in paragraph 4 above, that person is liable on conviction to a fine or to imprisonment for a period not exceeding two years. SARS may also estimate that person's taxable income, impose a penalty in respect of the failure to submit the return within the required period or both.
8. A taxpayer who knowingly and wilfully makes any false statement in a return or evades or attempts to evade taxation, or a person who assists a taxpayer to do so, is liable on conviction to a fine or to imprisonment for a period of up to five years. A penalty up to two times the amount of tax which was evaded may also be imposed.
9. No person is exempted from any penalty merely by reason of the fact that the person may not have been called upon personally to furnish a return.
10. For purposes of this notice, any word or expression to which a meaning has been assigned in the Act bears the meaning so assigned, and "2015 year of assessment" means—
  - (a) in the case of a company, the financial year of that company ending during the 2015 calendar year; and
  - (b) in the case of any other person, the year of assessment commencing on 1 March 2014 or ending on 28 February 2015.
11. Further information or assistance may be obtained from any office of SARS, other than an office which deals solely with matters relating to customs and excise or from the website: [www.sars.gov.za](http://www.sars.gov.za)

**ISSUED BY THE ACTING COMMISSIONER FOR THE SOUTH AFRICAN REVENUE SERVICE**



**INKOMSTEBELASTING 2015: KENNISGEWING OM OPGAWES VIR DIE 2015 JAAR VAN AANSLAG IN TE DIEN**

1. Ingevolge artikel 66(1) van die Inkomstebelastingwet, 1962 (Wet No. 58 van 1962) ("die Wet") gelees saam met artikel 25 van die Wet op Belastingadministrasie, 2011 (Wet No. 28 van 2011), word hiermee kennis gegee dat 'n persoon van wie ingevolge paragraaf 2 vereis word om 'n opgawe in te dien, 'n opgawe ten opsigte van die 2015 jaar van aanslag binne die tydperk in paragraaf 4 hieronder voorgeskryf, moet indien.
  
2. Die volgende persone moet 'n inkomstebelastingopgawe indien:
  - (a) elke maatskappy, trust of ander regspersoon, wat 'n inwoner is;
  - (b) elke maatskappy, trust of ander regspersoon, wat nie 'n inwoner is nie—
    - (i) wat 'n bedryf deur 'n permanente saak in die Republiek beoefen het;
    - (ii) wat inkomste vanuit 'n bron in die Republiek verkry het; óf
    - (iii) wat 'n kapitaalwins vanuit 'n bron binne die Republiek verkry het;
  - (c) elke maatskappy ingelyf, opgerig of ingestel in die Republiek, maar wat weens die toepassing van enige ooreenkoms aangegaan met die Regering van enige ander land vir die vermyding van dubbele belasting nie 'n inwoner is nie;
  - (d) elke natuurlike persoon—
    - (i) wat enige bedryf binne die Republiek beoefen het (behalwe uitsluitlik in sy of haar hoedanigheid as werknemer);
    - (ii) aan wie 'n toelae of voorskot betaal of toegestaan is soos in artikel 8(1)(a) van die Wet beskryf (behalwe 'n bedrag vergoed of voorgeskiet soos in artikel 8(1)(a)(ii) beskryf) en wie se bruto inkomste die drempels uiteengesit in item (viii), oorskry het;
    - (iii) wat kapitaalwinste of kapitaalverliese wat R30 000 oorskry, gehad het;
    - (iv) wat 'n inwoner is en enige fondse in buitelandse geldeenheid gehou het of enige bates buite die Republiek besit het, indien die totale waarde van daardie fondse en bates op enige tydstip gedurende die 2015 jaar van aanslag R200 000 oorskry het;
    - (v) wat 'n inwoner is en aan wie enige inkomste of kapitaalwins uit fondse in buitelandse geldeenheid of bates buite die Republiek ingevolge die Wet toegerekon kon word;
    - (vi) wat 'n inwoner is en deelnemende regte, soos in artikel 72A van die Wet bedoel, in 'n beheerde buitelandse maatskappy gehou het;
    - (vii) aan wie 'n inkomstebelastingopgawe uitgereik is of wat skriftelik deur die Kommissaris versoek is om 'n opgawe

- in te dien, ongeag die bedrag van inkomste van daardie persoon; of
- (viii) wat, behoudens die bepalings van paragraaf 3, aan die einde van die jaar van aanslag—
    - (aa) jonger as 65 jaar was en wie se bruto inkomste R70 700 oorskry het;
    - (bb) 65 jaar of ouer was (maar jonger as 75) en wie se bruto inkomste R110 200 oorskry het; of
    - (cc) 75 jaar of ouer was en wie se bruto inkomste R123 350 oorskry het;
  - (e) elke persoon wat nie 'n inwoner is nie en waarvan die bruto inkomste uit rente vanuit 'n bron in die Republiek bestaan het waarop die bepalings van artikel 10(1)(h) van die Wet nie van toepassing is nie; en
  - (f) elke verteenwoordigende belastingpligtige van enige persoon in paragrawe (a) tot (e) hierbo bedoel.
3. 'n Natuurlike persoon hoef nie 'n opgawe vir die 2015 jaar van aanslag ingevolge paragraaf 2(d)(viii) in te dien nie, indien die bruto inkomste van daardie persoon uitsluitlik uit bruto inkomste soos in een of meer van die volgende subparagrawe beskryf, bestaan het:
- (a) besoldiging, behalwe 'n toelae of voorskot in paragraaf 2(d)(ii) hierbo bedoel, betaal of betaalbaar uit 'n enkele bron, wat nie R350 000 oorskry nie en werknemersbelasting afgetrek of teruggehou is ingevolge die aftrekkingstabelle deur die Kommissaris voorgeskryf;
  - (b) rente uit 'n bron binne die Republiek wat nie meer is nie as—
    - (i) R23 800 in die geval van 'n natuurlike persoon jonger as 65 jaar; of
    - (ii) R34 500 in die geval van 'n natuurlike persoon van 65 jaar of ouer; en
  - (c) dividende en die natuurlike persoon was nie 'n inwoner gedurende die 2015 jaar van aanslag nie.
4. Opgawes ten opsigte van die 2015 jaar van aanslag moet binne die volgende tydperke ingedien word:
- (a) in die geval van 'n maatskappy, binne 12 maande vanaf die datum waarop sy finansiële jaar eindig; of
  - (b) in die geval van alle ander persone (waarby natuurlike persone, trusts en ander regspersone, soos instellings, rade en liggame ingesluit)—
    - (i) voor of op 30 September 2015 indien die opgawe per hand ingedien word;
    - (ii) voor of op 27 November 2015 indien die opgawe ingedien word deur die SAID eFiling platform te gebruik of elektronies met die bystand van 'n SAID-amptenaar by 'n kantoor van die SAID;
    - (iii) voor of op 29 Januarie 2016 indien die opgawe met 'n voorlopige belastingpligtige verband hou en ingedien word deur die SAID eFiling platform te gebruik; of

- (iv) waar rekenings kragtens artikel 66(13A) van die Wet deur die Kommissaris aanvaar word ten opsigte van die geheel of 'n gedeelte van 'n belastingpligtige se inkomste, wat opgemaak is tot 'n datum na 28 Februarie 2015, maar voor of op 30 September 2015, binne 6 maande vanaf die datum tot wanneer daardie rekenings opgemaak is.
5. Die vorms deur die Kommissaris voorgeskryf vir die indiening van opgawes is *via* die internet by [www.sarsefiling.co.za](http://www.sarsefiling.co.za) of op aanvraag of aansoek beskikbaar by enige kantoor van SAID, behalwe 'n kantoor wat uitsluitlik met aangeleenthede wat met doeane en aksyns verband hou, handel.
6. Opgawes moet—
- (a) in die geval van 'n maatskappy, elektronies ingedien word deur van die SAID eFiling platform gebruik te maak; en
  - (b) in die geval van alle ander persone (waarby natuurlike persone, trusts en ander regspersone, soos instellings, rade en liggame ingesluit)—
    - (i) elektronies ingedien word deur van die SAID eFiling platform gebruik te maak op voorwaarde dat die persoon vir eFiling geregistreer is;
    - (ii) gepos word aan SAID;
    - (iii) gelewer word aan 'n kantoor van SAID, behalwe 'n kantoor wat uitsluitlik met aangeleenthede wat met doeane en aksyns verband hou, handel; of
    - (iv) gelewer word aan sodanige ander plekke as wat die Kommissaris van tyd tot tyd mag aanwys.
7. Indien 'n persoon van wie vereis word om 'n opgawe in te dien nalaat om dit aldus in te dien binne die tydperk in paragraaf 4 hierbo genoem, is daardie persoon by skuldigbevinding strafbaar met 'n boete of met gevangenisstraf vir 'n tydperk van hoogstens twee jaar. SAID kan ook daardie persoon se belasbare inkomste raam, 'n boete ten aansien van die versuim om 'n opgawe binne die voorgeskrewe tydperk in te dien, oplê of beide.
8. 'n Belastingpligtige wat willens en wetens 'n valse verklaring in 'n opgawe maak of belasting ontduik of poog om belasting te ontduik, of 'n persoon wat 'n belastingpligtige daarmee bystaan, is by skuldigbevinding strafbaar met 'n boete of met gevangenisstraf vir 'n tydperk van hoogstens vyf jaar. Daarbenewens kan 'n boete gelykstaande aan twee maal die bedrag van belasting wat ontduik is, opgelê word.
9. Geen persoon word van enige boete kwytgesteld nie slegs op grond van die feit dat die persoon nie persoonlik versoek is om 'n opgawe in te dien nie.

10. In hierdie kennisgewing dra enige woord of uitdrukking waaraan 'n betekenis in die Wet geheg is die betekenis aldus daaraan geheg, en beteken "2015 jaar van aanslag"—
- (a) in die geval van 'n maatskappy, die finansiële jaar van daardie maatskappy wat gedurende die 2015 kalenderjaar eindig; en
  - (b) in die geval van enige ander persoon, die jaar van aanslag wat op 1 Maart 2014 begin of op 28 Februarie 2015 eindig.
11. Verdere inligting of bystand kan verkry word by enige kantoor van die SAID, behalwe 'n kantoor wat uitsluitlik met aangeleenthede wat met doeane en aksyns verband hou, handel, of op die webtuiste: [www.sars.gov.za](http://www.sars.gov.za)

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**UITGEREIK DEUR DIE WAARNEMENDE KOMMISSARIS VIR DIE SUID-  
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