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IMPORTANT

Information

from Government Printing Works

Dear Valued Customers,

Government Printing Works has implemented rules for completing and submitting the electronic Adobe Forms when you, the customer, submits your notice request.

Please take note of these guidelines when completing your form.



GPW Business Rules

1. No hand written notices will be accepted for processing, this includes Adobe forms which have been completed by hand.
2. Notices can only be submitted in Adobe electronic form format to the email submission address submit.egazette@gpw.gov.za. This means that any notice submissions not on an Adobe electronic form that are submitted to this mailbox will be **rejected**. National or Provincial gazette notices, where the Z95 or Z95Prov must be an Adobe form but the notice content (body) will be an attachment.
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4. All customers who walk in to GPW that wish to submit a notice that is not on an electronic Adobe form will be routed to the Contact Centre where the customer will be taken through the completion of the form by a GPW representative. Where a customer walks into GPW with a stack of hard copy notices delivered by a messenger on behalf of a newspaper the messenger must be referred back to the sender as the submission does not adhere to the submission rules.
5. All notice submissions that do not comply with point 2 will be charged full price for the notice submission.
6. The current cut-off of all Gazette's remains unchanged for all channels. (Refer to the GPW website for submission deadlines – www.gpwonline.co.za)
7. Incorrectly completed forms and notices submitted in the wrong format will be rejected to the customer to be corrected and resubmitted. Assistance will be available through the Contact Centre should help be required when completing the forms. (012-748 6200 or email info.egazette@gpw.gov.za)
8. All re-submissions by customers will be subject to the above cut-off times.
9. All submissions and re-submissions that miss the cut-off will be rejected to the customer to be submitted with a new publication date.
10. Information on forms will be taken as the primary source of the notice to be published. Any instructions that are on the email body or covering letter that contradicts the notice form content will be ignored.

You are therefore advised that effective from **Monday, 18 May 2015** should you not comply with our new rules of engagement, all notice requests will be rejected by our new system.

Furthermore, the fax number **012- 748 6030** will also be **discontinued** from this date and customers will only be able to submit notice requests through the email address submit.egazette@gpw.gov.za.

DISCLAIMER:

Government Printing Works reserves the right to apply the 25% discount to all Legal and Liquor notices that comply with the business rules for notice submissions for publication in gazettes.

National, Provincial, Road Carrier Permits and Tender notices will pay the price as published in the Government Gazettes.

For any information, please contact the eGazette Contact Centre on 012-748 6200 or email info.egazette@gpw.gov.za

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BOARD NOTICES • RAADSKENNISGEWINGS**BOARD NOTICE 179 OF 2015****CALL FOR NOMINATION OF THE NON-EXECUTIVE DIRECTORS TO
SERVE ON THE BOARD OF THE COMMUNITY SCHEMES OMBUD
SERVICE**

Honourable Minister Lindiwe Nonceba Sisulu, the Executive Authority for Human Settlements invites the public to nominate candidates to serve as Non-Executive Member to the Board of the Community Schemes Ombud Service.

The Community Schemes Ombud Service is a public entity to be established in terms of the Community Schemes Ombud Service Act, 2011 (Act No. 9 of 2011). It is an entity classified under Schedule 3 of the PFMA. The Service is mandated to:

- (a) Develop and provide a dispute resolution service in terms of this Act;
- (b) Provide training for conciliators, adjudicators and other employees of the Service;
- (c) Regulate, monitor and control the quality of all sectional titles scheme governance documentation and such other scheme governance documentation as may be determined by the Minister by notice in the *Gazette*; and
- (d) Take custody of, preserve and provide public access electronically or by other means to sectional title scheme governance documentation and such other scheme governance documents as may be determined by the Minister by notice in the *Gazette*.

The Board is the accounting authority of the Service and will,

- (a) Implement the mandate contemplated in section 5 and any strategic plan of the Service in order to achieve the objectives of the Service;
- (b) Make decisions on behalf of the Service and ensure that these decisions are carried out;

- (c) Provide guidance to the chief ombud in the performance of his or her functions in terms of this Act;
- (d) Notify the Minister immediately of any matter that may prevent or materially affect the achievement of the objects or financial targets of the Service; and
- (e) Refer to the Minister any matter concerning the adverse functioning of the Service.

REQUIREMENTS

Nominated candidates should have expertise *and* substantial experience in one, or more, of the following fields:

- (i) Risk management;
- (ii) Financial management;
- (iii) Dispute resolution in community schemes;
- (iv) Public education and training;
- (v) Management of community schemes;
- (vi) Community schemes governance documentation; or
- (vii) Development of community schemes;

The following sort after attributes, when viewed collectively, will serve as an advantage for the nominated candidates:-

- Commitment to development and the principles of good corporate governance;
- Visionaries, who are able to formulate and implement strategy, define policies and priorities consistent with the housing delivery responsibility of the government;
- Representative of the population of South Africa.

DISQUALIFICATION

A person shall not be appointed as director if he or she:-

- (a) Is an unrehabilitated insolvent or becomes insolvent and the insolvency results in the sequestration of that person's estate;
- (b) Has been declared by a competent court to be mentally ill;
- (c) Has been convicted, in the Republic or elsewhere, of theft, fraud, forgery, perjury or any other offence involving dishonesty;
- (d) Has been convicted of any other offence, whether in the Republic or elsewhere, committed after the Constitution of the Republic of South Africa, 1993, took effect, and sentenced to imprisonment without the option of a fine;
- (e) Has been, or is, removed from an office of trust on account of misconduct in respect of fraud or the misappropriation of money;
- (f) Is otherwise disqualified from serving as a member of a Board in terms of the Companies Act, 2008 (Act No. 71 of 2008); or
- (g) Has or acquires an interest in a business or enterprise, which may conflict or interfere with the proper performance of the duties of a member of the Board.

TERMS AND CONDITIONS

Non-executive members of the Board will hold office for a period not exceeding three years and may be eligible for reappointment but may not serve for more than two terms consecutively.

NOMINATION PARTICULARS

Nominations should be submitted in writing and must have the following details:-

1. Full name and address of the person(s) or organization(s) nominating the candidate.

2. A Curriculum Vitae (CV) of the candidate. The CV must include:
 - The candidate's full names, ID number and gender.
 - Contact address, telephone, faxes numbers and email address (if any).
 - Experience, knowledge and skills.
 - Certified copies of academic qualifications and supporting information.
 - At least 2 names and contact details of referees.
3. A signed letter of acceptance of the nomination from candidate.
4. Strict compliance with the nomination requirements is essential.

CLOSING DATE FOR NOMINATIONS

Nominations must be posted to Mr Mbulelo Tshangana, the Acting Director General, Department of Human Settlements, Private Bag X644, Pretoria, 0001 or hand delivered to Govan Mbeki House, 240 Justice Mahomed Street, Sunnyside, Pretoria, on or before 02 October 2015. Enquiries may be directed to Ms Tsepiso Moloji at 012 421 1472.

N.B No emailed or faxed nominations will be considered. Correspondence will be limited to the successful candidates.

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