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IMPORTANT

Information

from Government Printing Works

Dear Valued Customers,

Government Printing Works has implemented rules for completing and submitting the electronic Adobe Forms when you, the customer, submits your notice request.

Please take note of these guidelines when completing your form.



GPW Business Rules

1. No hand written notices will be accepted for processing, this includes Adobe forms which have been completed by hand.
2. Notices can only be submitted in Adobe electronic form format to the email submission address submit.egazette@gpw.gov.za. This means that any notice submissions not on an Adobe electronic form that are submitted to this mailbox will be **rejected**. National or Provincial gazette notices, where the Z95 or Z95Prov must be an Adobe form but the notice content (body) will be an attachment.
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4. All customers who walk in to GPW that wish to submit a notice that is not on an electronic Adobe form will be routed to the Contact Centre where the customer will be taken through the completion of the form by a GPW representative. Where a customer walks into GPW with a stack of hard copy notices delivered by a messenger on behalf of a newspaper the messenger must be referred back to the sender as the submission does not adhere to the submission rules.
5. All notice submissions that do not comply with point 2 will be charged full price for the notice submission.
6. The current cut-off of all Gazette's remains unchanged for all channels. (Refer to the GPW website for submission deadlines – www.gpwonline.co.za)
7. Incorrectly completed forms and notices submitted in the wrong format will be rejected to the customer to be corrected and resubmitted. Assistance will be available through the Contact Centre should help be required when completing the forms. (012-748 6200 or email info.egazette@gpw.gov.za)
8. All re-submissions by customers will be subject to the above cut-off times.
9. All submissions and re-submissions that miss the cut-off will be rejected to the customer to be submitted with a new publication date.
10. Information on forms will be taken as the primary source of the notice to be published. Any instructions that are on the email body or covering letter that contradicts the notice form content will be ignored.

You are therefore advised that effective from **Monday, 18 May 2015** should you not comply with our new rules of engagement, all notice requests will be rejected by our new system.

Furthermore, the fax number **012- 748 6030** will also be **discontinued** from this date and customers will only be able to submit notice requests through the email address submit.egazette@gpw.gov.za.

DISCLAIMER:

Government Printing Works reserves the right to apply the 25% discount to all Legal and Liquor notices that comply with the business rules for notice submissions for publication in gazettes.

National, Provincial, Road Carrier Permits and Tender notices will pay the price as published in the Government Gazettes.

For any information, please contact the eGazette Contact Centre on 012-748 6200 or email info.egazette@gpw.gov.za

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GOVERNMENT NOTICES • GOEWERMENTSKENNISGEWINGS

DEPARTMENT OF ARTS AND CULTURE**NO. 1258****18 DECEMBER 2015****NATIONAL HERITAGE RESOURCES ACT, 1999 (ACT 25 OF 1999)****REGULATIONS MADE BY THE SOUTH AFRICAN HERITAGE RESOURCES AGENCY IN
TERMS OF SECTION 32**

The National Heritage Resources Act No 25 of 1999 (section 32(14)) stipulates that SAHRA may make regulations relating to the Registration of Dealers in Heritage Objects and the Control of Trade in Heritage Objects.

SCHEDULE**ARRANGEMENT OF REGULATION**

CHAPTER I	Definitions
CHAPTER II	Registration of Dealers

CHAPTER I

DEFINITIONS

1. In these regulations any word or expression which has been defined in the National Heritage Resources Act, 1999 (Act No. 25 of 1999) shall have the meaning assigned to it in that Act.
 - 1.1 “The Act” means the National Heritage Resources Act, 1999 (Act 25 of 1999);
 - 1.2 “A Dealer” means any person, a natural person, a trust or a juristic person, who is in possession of a Heritage Object and holds a permit to deal in and do anything as may be authorized in terms of the Act;
 - 1.3 “An Auctioneer” means any person who conducts sales by auction

CHAPTER II

REGISTRATION OF DEALERS (SECTION 32(14))

2. Application procedure: Registration

- 2.1 A dealer in heritage objects shall apply to SAHRA in order to register as a dealer in accordance with subsection 14 of section 32 of the Act.
- 2.2 A dealer should complete his/her registration on the South African Heritage Resources Information System (SAHRIS) and upon registration shall furnish the following information:
 - (i) Full names including identity numbers or registration numbers in respect of juristic persons or trusts;
 - (ii) If a Dealer is a trust or a juristic person it shall submit proof of registration as such;
 - (iii) Types of Heritage Objects the Dealer intends to deal in; and
 - (iv) Contact details.

3. Refusal and Cancellation of Registration

- 3.1 SAHRA may at any time refuse to register, or may cancel the Registration of a Dealer, if reasonable grounds exist for SAHRA to believe that the conduct or activities of the dealer are in conflict with the principles set out in the Act or any other law or pose a threat or

potential threat to the management of a heritage resource, provided that reasons must be given for such decision.

- 3.2 Upon the successful registration of the Dealer, SAHRA must issue the dealer with a Certificate of Registration and a unique heritage registration number, which must be cited on all correspondence and notices with SAHRA and shall be made available on request to any interested party.

4. Duration of Registration

- 4.1 Registration of a Dealer with SAHRA is valid for a period not exceeding three years from the date of registration. The Dealer may reapply for registration giving at least 60 days written notice to SAHRA before the registration has lapsed, of its intention to do so.

- 4.2 A registered Dealer must –

- (a) conduct his/her affairs in accordance with the principles set out in the Act and on SAHRIS, as well as the International Code of Ethics for Dealers in Cultural Property, as adopted by UNESCO in 1999, and
- (b) Immediately notify SAHRA in writing of any changes in respect to the information supplied on SAHRIS and annually renew the registration.

5. Re-registration

- 5.1 An application for re-registration of an interest shall be in the format and manner prescribed by SAHRA.

6. Rights and duties of a registered Dealer

- 6.1 Registration shall entitle such person to get incentives on export permit applications;
- 6.2 No Dealer may deal in Heritage Objects in any way that contravenes the Act or any other law and conditions that may be set out in a Registration Certificate

WARNING!!!

To all suppliers and potential suppliers of goods to the Government Printing Works

The Government Printing Works would like to warn members of the public against an organised syndicate(s) scamming unsuspecting members of the public and claiming to act on behalf of the Government Printing Works.

One of the ways in which the syndicate operates is by requesting quotations for various goods and services on a quotation form with the logo of the Government Printing Works. Once the official order is placed the syndicate requesting upfront payment before delivery will take place. Once the upfront payment is done the syndicate do not deliver the goods and service provider then expect payment from Government Printing Works.

Government Printing Works condemns such illegal activities and encourages service providers to confirm the legitimacy of purchase orders with GPW SCM, prior to processing and delivery of goods.

To confirm the legitimacy of purchase orders, please contact:

Renny Chetty (012) 748-6375 (Renny.Chetty@gpw.gov.za),

Anna-Marie du Toit (012) 748-6292 (Anna-Marie.DuToit@gpw.gov.za) and

Siraj Rizvi (012) 748-6380 (Siraj.Rizvi@gpw.gov.za)

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