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# Government Printing Works

## Notice submission deadlines

Government Printing Works has over the last few months implemented rules for completing and submitting the electronic Adobe Forms when you, the customer, submit your notice request.

In line with these business rules, GPW has revised the notice submission deadlines for all gazettes. Please refer to the GPW website [www.gpwonline.co.za](http://www.gpwonline.co.za) to familiarise yourself with the new deadlines.

### CANCELLATIONS

Don't forget!

Cancellation of notice submissions are accepted by GPW according to the deadlines stated in the table above.

Non-compliance to these deadlines will result in your request being failed. **Please pay special attention to the different deadlines for each gazette.**

**Please note that any notices cancelled after the cancellation deadline will be published and charged at full cost.**

Requests for cancellation must be sent by the original sender of the notice and must be accompanied by the relevant notice reference number (N-) in the email body.

### AMENDMENTS TO NOTICES

take note!

With effect from 01 October, GPW will not longer accept amendments to notices. The cancellation process will need to be followed and a new notice submitted thereafter for the next available publication date.

### CUSTOMER INQUIRIES



Many of our customers request immediate feedback/confirmation of notice placement in the gazette from our Contact Centre once they have submitted their notice – While GPW deems it one of their highest priorities and responsibilities to provide customers with this requested feedback and the best service at all times, we are only able to do so once we have started processing your notice submission.

GPW has a **2-working day turnaround time for processing notices** received according to the business rules and deadline submissions.

Please keep this in mind when making inquiries about your notice submission at the Contact Centre.

### PROOF OF PAYMENTS



GPW reminds you that all notice submissions **MUST** be submitted with an accompanying proof of payment (PoP) or purchase order (PO). If any PoP's or PO's are received without a notice submission, it will be failed and your notice will not be processed.

When submitting your notice request to [submit.egazette@gpw.gov.za](mailto:submit.egazette@gpw.gov.za), please ensure that a purchase order (GPW Account customer) or proof of payment (non-GPW Account customer) is included with your notice submission. All documentation relating to the notice submission must be in a single email.

A reminder that documents must be attached separately in your email to GPW. (In other words, your email should have an Adobe Form plus proof of payment/purchase order – 2 separate attachments – where notice content is applicable, it should also be a 3rd separate attachment).

### REMINDER OF THE GPW BUSINESS RULES

- Single notice, single email – with proof of payment or purchase order.
- All documents must be attached separately in your email to GPW.
- 1 notice = 1 form, i.e. each notice must be on a separate form
- Please submit your notice **ONLY ONCE**.
- Requests for information, quotations and inquiries must be sent to the Contact Centre **ONLY**.
- The notice information that you send us on the form is what we publish. Please do not put any instructions in the email body.

**DISCLAIMER:**

Government Printing Works reserves the right to apply the 25% discount to all Legal and Liquor notices that comply with the business rules for notice submissions for publication in gazettes.

National, Provincial, Road Carrier Permits and Tender notices will pay the price as published in the Government Gazettes.

For any information, please contact the eGazette Contact Centre on 012-748 6200 or email [info.egazette@gpw.gov.za](mailto:info.egazette@gpw.gov.za)

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**GOVERNMENT NOTICES • GOEWERMENTSKENNISGEWINGS**

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**DEPARTMENT OF JUSTICE AND CONSTITUTIONAL DEVELOPMENT****NO. 143****03 FEBRUARY 2016****MAGISTRATES' COURTS ACT, 1944 (ACT NO. 32 OF 1944): VARIATION OF  
NOTICE IN RESPECT OF CERTAIN REGIONAL DIVISIONS**

I, Tshililo Michael Masutha, Minister of Justice and Correctional Services, acting under section 2(1)(iA) and (l) of the Magistrates' Courts Act, 1944 (Act No. 32 of 1944), hereby vary Schedule 2 to Government Notice No. 3 published in the Government Gazette of 18 January 2016 by,-

- (a) In respect of the Gauteng Regional Division as reflected under Column "A":-
- (i) deletion of Daveyton in column "D" of item 7 (Kempton park);
  - (ii) addition of Daveyton in Column "D" of item 1 (Benoni);
  - (iii) deletion of Brakpan in Column "D" of item 16 (Springs); and
  - (iv) addition of Brakpan in Column "D" of item 1 (Benoni).
- (b) In respect of the Limpopo Regional Division as reflected under Column "A":-
- (i) substitution for Nebo of Sekhukhune under Column "C" of item 12; and
  - (ii) substitution for Nkowankowa of Tzaneen under Column "C" of item 14.
- (c) In respect of the Mpumalanga Regional Division as reflected under Column "A":-
- (i) substitution for Kwaggafontein of KwaMhlanga under Column "C" of item 4;
  - (ii) substitution for Mapulaneng of Mhala under Column "C" of item 5; and
- (d) In respect of the North West Regional Division as reflected under Column "A":-
- (i) deletion of Atamelang, Ottosdal (sub-districts) and Tswaing under Column "D" of item 12 (Vryburg);
  - (ii) addition of Atamelang under Column "C" (after Vryburg) as item 13; and
  - (iii) addition of Atamelang, Ottosdal and Tswaing under Column "D" of item 13 (Atamelang).

The Notice is deemed to have come into effect on 25 January 2016.

Given under my hand at PRETORIA on this the 01<sup>st</sup> day of FEBRUARY  
Two Thousand and Sixteen.



**TM MASUTHA**

**MINISTER OF JUSTICE AND CORRECTIONAL SERVICES**





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