

Gazette over nmen E R FPI B 0 F T Δ 9 0 U

 Vol. 609
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 March Maart
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Government Printing Works Notice submission deadlines

Government Printing Works has over the last few months implemented rules for completing and submitting the electronic Adobe Forms when you, the customer, submit your notice request.

In line with these business rules, GPW has revised the notice submission deadlines for all gazettes. Please refer to the GPW website <u>www.gpwonline.co.za</u> to familiarise yourself with the new deadlines.

CANCELLATIONS

Cancellation of notice submissions are accepted by GPW according to the deadlines stated in the table above. Non-compliance to these deadlines will result in your request being failed. Please pay special attention to the different deadlines for each gazette.

Please note that any notices cancelled after the cancellation deadline will be published and charged at full cost.

Requests for cancellation must be sent by the original sender of the notice and must accompanied by the relevant notice reference number (N-) in the email body.

AMENOMENTS TO NOTICES note

With effect from 01 October, GPW will not longer accept amendments to notices. The cancellation process will need to be followed and a new notice submitted thereafter for the next available publication date.

CUSTOMER INQUIRIES

Many of our customers request immediate feedback/confirmation of notice placement in the gazette from our Contact Centre once they have submitted their notice – While GPW deems it one of their highest priorities and responsibilities to provide customers with this requested feedback and the best service at all times, we are only able to do so once we have started processing your notice submission.

GPW has a **<u>2-working day turnaround time for processing notices</u> received according to the business rules and deadline submissions.**

Please keep this in mind when making inquiries about your notice submission at the Contact Centre.

PROOF OF PAYMENTS REMINDER

GPW reminds you that all notice submissions **MUST** be submitted with an accompanying proof of payment (PoP) or purchase order (PO). If any PoP's or PO's are received without a notice submission, it will be failed and your notice will not be processed.

When submitting your notice request to <u>submit.egazette@gpw.gov.za</u>, please ensure that a purchase order (GPW Account customer) or proof of payment (non-GPW Account customer) is included with your notice submission. All documentation relating to the notice submission must be in a single email.

A reminder that documents must be attached separately in your email to GPW. (In other words, your email should have an Adobe Form plus proof of payment/purchase order – 2 separate attachments – where notice content is applicable, it should also be a 3rd separate attachment).

REMINDER OF THE GPW BUSINESS RULES

- □ Single notice, single email with proof of payment or purchase order.
- All documents must be attached separately in your email to GPW.
- 1 notice = 1 form, i.e. each notice must be on a separate form
- Please submit your notice ONLY ONCE.
- Requests for information, quotations and inquiries must be sent to the Contact Centre ONLY.
- The notice information that you send us on the form is what we publish. Please do not put any instructions in the email body.
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BOARD NOTICES • RAADSKENNISGEWINGS

BOARD NOTICE 19 OF 2016

MINISTER OF TELECOMMUNICATION AND POSTAL SERVICES

CALL FOR NOMINATIONS FOR APPOINTMENT OF NON-EXECUTIVE DIRECTORS ON THE BOARD OF NEMISA

Dr Siyabonga Cyprian Cwele, MP, the Minister of Telecommunications and Postal Services, invites the public to nominate persons for appointment as nonexecutive directors on the Board of the National Electronic Media Institute of South Africa (NEMISA), in terms of section 13.2 of NEMISA's memorandum of incorporation.

Written nominations must contain the following:

In respect of the nominator; a signed nomination letter briefly motivating why the nominated person is most suitable for appointment. The letter must bear the full name, identity number, physical and postal address, telephone number, e-mail address of the nominator.

In respect of nominee; a signed letter of acceptance of the nomination must be accompanied by:

A comprehensive curriculum vitae (CV) and Certified proof of academic qualifications and identity document (ID). The CV must have the following information; identity number, physical and postal addresses; telephone and e-mail address.

Candidates must possess skills, knowledge, qualifications and experience in one or more of the following:

• Higher learning and training institutions (curriculum development, teaching/training, governance structure involvement such as board/council

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and/or its subcommittee and management of internal and external stakeholder relationships);

- ICT and knowledge based economy, e-skills and communications;
- Human capacity development within a developmental context;
- Stakeholder relationship Management;
- Public sector finance (PFMA and MTEF) including key policies and regulation (NDP, MTSF);
- Financial management, financial accounting, management accounting, financial reporting and auditing;
- Risk management and corporate governance;
- Human resource management;
- Membership of Board or Board Committee or equivalent governance structures;

Successful candidates must submit themselves to verification of qualifications and the relevant clearance.

Nominations and applications must be addressed to Mr. J Masango at; Private Bag X 860, Pretoria, 001 or email to <u>jmasango@dtps.gov.za</u> or hand delivered to the Department of Telecommunications and Postal Services, Block B, iParioli Office Park, 399 Jan Shoba Street, Hatfield, PRETORIA.

Enquiries: Mr. J Masango 012 427 8243

CLOSING DATE FOR NOMINATIONS: 11 March 2016

Approved/not approve

Ør Siyabonga Cyprian CweleMinister of Telecommunications and Postal ServicesDate: 222

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Printed by and obtainable from the Government Printer, Bosman Street, Private Bag X85, Pretoria, 0001 Contact Centre Tel: 012-748 6200. eMail: info.egazette@gpw.gov.za Publications: Tel: (012) 748 6053, 748 6061, 748 6065