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Government Printing Works

Notice submission deadlines

Government Printing Works has over the last few months implemented rules for completing and submitting the electronic Adobe Forms when you, the customer, submit your notice request.

In line with these business rules, GPW has revised the notice submission deadlines for all gazettes. Please refer to the GPW website www.gpwonline.co.za to familiarise yourself with the new deadlines.

CANCELLATIONS

Don't forget!

Cancellation of notice submissions are accepted by GPW according to the deadlines stated in the table above.

Non-compliance to these deadlines will result in your request being failed. **Please pay special attention to the different deadlines for each gazette.**

Please note that any notices cancelled after the cancellation deadline will be published and charged at full cost.

Requests for cancellation must be sent by the original sender of the notice and must be accompanied by the relevant notice reference number (N-) in the email body.

AMENDMENTS TO NOTICES

take note!

With effect from 01 October, GPW will not longer accept amendments to notices. The cancellation process will need to be followed and a new notice submitted thereafter for the next available publication date.

CUSTOMER INQUIRIES



Many of our customers request immediate feedback/confirmation of notice placement in the gazette from our Contact Centre once they have submitted their notice – While GPW deems it one of their highest priorities and responsibilities to provide customers with this requested feedback and the best service at all times, we are only able to do so once we have started processing your notice submission.

GPW has a **2-working day turnaround time for processing notices** received according to the business rules and deadline submissions.

Please keep this in mind when making inquiries about your notice submission at the Contact Centre.

PROOF OF PAYMENTS



GPW reminds you that all notice submissions **MUST** be submitted with an accompanying proof of payment (PoP) or purchase order (PO). If any PoP's or PO's are received without a notice submission, it will be failed and your notice will not be processed.

When submitting your notice request to submit.egazette@gpw.gov.za, please ensure that a purchase order (GPW Account customer) or proof of payment (non-GPW Account customer) is included with your notice submission. All documentation relating to the notice submission must be in a single email.

A reminder that documents must be attached separately in your email to GPW. (In other words, your email should have an Adobe Form plus proof of payment/purchase order – 2 separate attachments – where notice content is applicable, it should also be a 3rd separate attachment).

REMINDER OF THE GPW BUSINESS RULES

- Single notice, single email – with proof of payment or purchase order.
- All documents must be attached separately in your email to GPW.
- 1 notice = 1 form, i.e. each notice must be on a separate form
- Please submit your notice **ONLY ONCE**.
- Requests for information, quotations and inquiries must be sent to the Contact Centre **ONLY**.
- The notice information that you send us on the form is what we publish. Please do not put any instructions in the email body.

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GOVERNMENT NOTICES • GOEWERMENTSKENNISGEWINGS

DEPARTMENT OF ENVIRONMENTAL AFFAIRS

NO. 250

11 MARCH 2016

**NATIONAL ENVIRONMENTAL MANAGEMENT: AIR QUALITY ACT, 2004
(ACT NO. 39 OF 2004)****REGULATIONS PRESCRIBING THE ATMOSPHERIC EMISSION LICENCE
PROCESSING FEE**

I, Bomo Edith Edna Molewa, Minister of Environmental Affairs, hereby make regulations prescribing the atmospheric emission licence processing fee in terms of sections 53(o), 37(2)(a), 44(3)(a), 45(1) and 47(3)(a) of the National Environmental Management: Air Quality Act, 2004 (Act No. 39 of 2004), as set out in the Schedule hereto.



**BOMO EDITH EDNA MOLEWA
MINISTER OF ENVIRONMENTAL AFFAIRS**

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1. Definitions

In these Regulations any word or expression to which a meaning has been assigned in the Act shall have the meaning so assigned, and unless the context otherwise indicates—

“applicant” means any person who has submitted an application;

“application” means an application for an atmospheric emission licence submitted in terms of Chapter 5 of the Act;

“application for new atmospheric emission licence” means an application in terms of section 37 of the Act;

“application for atmospheric emission licence renewal” means an application in terms of section 47 of the Act;

“application for atmospheric emission licence review” means an application in terms of section 45 of the Act;

“application for atmospheric emission licence transfer” means an application in terms of section 44 of the Act; and

“prescribed processing fee” means a fee payable to the licensing authority for an application contemplated in Chapter 5 of the Act;

“proof of payment” includes a receipt, a stamped deposit slip, electronic fund transfer copy or a payment advice;

“the Act” means the National Environmental Management: Air Quality Act, 2004 (Act No.39 of 2004).

2. Purpose of regulations

- (1) The purpose of these regulations is to prescribe the atmospheric emission licence processing fees as contemplated in Chapter 5 of the Act.

3. Prescribed processing fees

- (1) The processing fee for an atmospheric emission licence application is as indicated in the Annexure A to these regulations.

4. Payment

- (1) The applicant must pay the prescribed processing fees, as indicated in the Annexure A, before or on the date of the submission of the application or as directed by the licensing authority.
- (2) The applicant must attach proof of payment to the application form submitted to the licensing authority.
- (3) In the instance where an application is refused in terms of section 40(1)(b) or the application is withdrawn, the fee will not be refunded.

5. Short title

These regulations are called the Regulations prescribing the atmospheric emission licence processing fee, 2016.

ANNEXURE A

The processing fees are as follows:

Application for new atmospheric emission licence	Application for atmospheric emission licence review	Application for atmospheric emission licence renewal	Application for atmospheric emission licence transfer
R10 000 per listed activity	R10 000 per listed activity under review	R5 000 per listed activity	R2 000

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