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# Government Printing Works

## Notice submission deadlines

Government Printing Works has over the last few months implemented rules for completing and submitting the electronic Adobe Forms when you, the customer, submit your notice request.

In line with these business rules, GPW has revised the notice submission deadlines for all gazettes. Please refer to the GPW website [www.gpwonline.co.za](http://www.gpwonline.co.za) to familiarise yourself with the new deadlines.

### CANCELLATIONS

Don't forget!

Cancellation of notice submissions are accepted by GPW according to the deadlines stated in the table above.

Non-compliance to these deadlines will result in your request being failed. **Please pay special attention to the different deadlines for each gazette.**

**Please note that any notices cancelled after the cancellation deadline will be published and charged at full cost.**

Requests for cancellation must be sent by the original sender of the notice and must be accompanied by the relevant notice reference number (N-) in the email body.

### AMENDMENTS TO NOTICES

take note!

With effect from 01 October, GPW will not longer accept amendments to notices. The cancellation process will need to be followed and a new notice submitted thereafter for the next available publication date.

### CUSTOMER INQUIRIES



Many of our customers request immediate feedback/confirmation of notice placement in the gazette from our Contact Centre once they have submitted their notice – While GPW deems it one of their highest priorities and responsibilities to provide customers with this requested feedback and the best service at all times, we are only able to do so once we have started processing your notice submission.

GPW has a **2-working day turnaround time for processing notices** received according to the business rules and deadline submissions.

Please keep this in mind when making inquiries about your notice submission at the Contact Centre.

### PROOF OF PAYMENTS



GPW reminds you that all notice submissions **MUST** be submitted with an accompanying proof of payment (PoP) or purchase order (PO). If any PoP's or PO's are received without a notice submission, it will be failed and your notice will not be processed.

When submitting your notice request to [submit.egazette@gpw.gov.za](mailto:submit.egazette@gpw.gov.za), please ensure that a purchase order (GPW Account customer) or proof of payment (non-GPW Account customer) is included with your notice submission. All documentation relating to the notice submission must be in a single email.

A reminder that documents must be attached separately in your email to GPW. (In other words, your email should have an Adobe Form plus proof of payment/purchase order – 2 separate attachments – where notice content is applicable, it should also be a 3rd separate attachment).

### REMINDER OF THE GPW BUSINESS RULES

- ☐ Single notice, single email – with proof of payment or purchase order.
- ☐ All documents must be attached separately in your email to GPW.
- ☐ 1 notice = 1 form, i.e. each notice must be on a separate form
- ☐ Please submit your notice **ONLY ONCE**.
- ☐ Requests for information, quotations and inquiries must be sent to the Contact Centre **ONLY**.
- ☐ The notice information that you send us on the form is what we publish. Please do not put any instructions in the email body.



eGazette



## Contents

<i>No.</i>	<b>GENERAL NOTICES • ALGEMENE KENNISGEWINGS</b>	<i>Gazette No.</i>	<i>Page No.</i>
<b>Labour, Department of/ Arbeid, Departement van</b> 115	Labour Relations Act 66 of 1995, as amended: Commission of Conciliation Mediation and Arbitration Tariff of Fees ..... 39807	39807	4

## GENERAL NOTICES • ALGEMENE KENNISGEWINGS

### DEPARTMENT OF LABOUR

#### NOTICE 115 OF 2016

### LABOUR RELATIONS ACT 66 OF 1995, as amended

#### COMMISSION FOR CONCILIATION MEDIATION AND ARBITRATION TARIFF OF FEES

The Governing Body of the Commission for Conciliation, Mediation and Arbitration hereby repeal the Tariff of Fees published in terms of the Labour Relations Act 66 of 1995 as amended under the Government Notice No. 363 of 29 April 2015.

### LABOUR RELATIONS ACT 66 OF 1995, as amended

#### COMMISSION FOR CONCILIATION MEDIATION AND ARBITRATION TARIFF OF FEES

Under section 123 (3) of the Labour Relations Act 66 of 1995, as amended, the Commission for Conciliation, Mediation and Arbitration hereby publish the tariff of fees as established by the Governing Body in the Annexure effective from the 1<sup>st</sup> of April 2016.

#### Annexure

The Commission may charge a fee in accordance with the tariff shown in Column 3 of Table 1 for a purpose listed in Column 2 of that Table. All fees exclude VAT.

TABLE – TARIFF OF FEES

1 SECTION	2 SERVICE	3 TARRIF OF FEES
	<b>Advice and training</b>	
115 (3)	Providing advice or training to employers, registered trade unions, registered employers' organisations, federations of trade unions, federations of employers' organisations' or councils relating to the primary objects of the Labour Relations Act and conducting facilitations.	R200.00 – R 1000.00 per person per day or part thereof.
123(1)(b)	Conducting, overseeing or scrutinizing any election of ballot of a registered trade union or registered employers' organisation.	R 2136.00 – R 4270.00 for each day or part thereof
140(2)	If a commissioner appointed to resolve a dismissal dispute through arbitration finds that the dismissal is unfair only because the employer did not follow a fair procedure.	R 2136.00 for each day or part thereof
147(1)	Resolving a dispute about the interpretation or application of a collective agreement if – (i) the collective agreement does not provide a procedure for resolving that dispute through conciliation and arbitration; (ii) the procedure provided in the collective agreement is not operative; or (iii) a party to a collective agreement has frustrated that resolution of the dispute.	R 2136.00 – R 5689.00 for each day or part thereof
147(2)	Resolving a dispute between parties to a council if the council's	R 2136.00. – R 5689.00. for each day

	dispute resolution procedure are not operative.	or part thereof
147(3)	Resolving a dispute between parties who fall within the registered scope of a council if the council's dispute resolution procedures are not operative.	R 2136.00. – R 5689.00 for each day or part thereof
147(5)	Resolving a dispute between parties to a collective agreement that provides for the resolution of that dispute by an accredited agency if the accredited agency's dispute resolution procedures are not operative.	R 2136.00 – R 5689.00 for each day or part thereof
188A	Resolving a dispute by inquiry by arbitrator.	R 5689.00 for each day or part thereof.





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