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Government Printing Works

Notice submission deadlines

Government Printing Works has over the last few months implemented rules for completing and submitting the electronic Adobe Forms when you, the customer, submit your notice request.

In line with these business rules, GPW has revised the notice submission deadlines for all gazettes. Please refer to the GPW website www.gpwnonline.co.za to familiarise yourself with the new deadlines.

CANCELLATIONS

Don't forget!

Cancellation of notice submissions are accepted by GPW according to the deadlines stated in the table above.

Non-compliance to these deadlines will result in your request being failed. **Please pay special attention to the different deadlines for each gazette.**

Please note that any notices cancelled after the cancellation deadline will be published and charged at full cost.

Requests for cancellation must be sent by the original sender of the notice and must be accompanied by the relevant notice reference number (N-) in the email body.

AMENDMENTS TO NOTICES

take note!

With effect from 01 October, GPW will not longer accept amendments to notices. The cancellation process will need to be followed and a new notice submitted thereafter for the next available publication date.

CUSTOMER INQUIRIES



Many of our customers request immediate feedback/confirmation of notice placement in the gazette from our Contact Centre once they have submitted their notice – While GPW deems it one of their highest priorities and responsibilities to provide customers with this requested feedback and the best service at all times, we are only able to do so once we have started processing your notice submission.

GPW has a **2-working day turnaround time for processing notices** received according to the business rules and deadline submissions.

Please keep this in mind when making inquiries about your notice submission at the Contact Centre.

PROOF OF PAYMENTS



GPW reminds you that all notice submissions **MUST** be submitted with an accompanying proof of payment (PoP) or purchase order (PO). If any PoP's or PO's are received without a notice submission, it will be failed and your notice will not be processed.

When submitting your notice request to submit.egazette@gpw.gov.za, please ensure that a purchase order (GPW Account customer) or proof of payment (non-GPW Account customer) is included with your notice submission. All documentation relating to the notice submission must be in a single email.

A reminder that documents must be attached separately in your email to GPW. (In other words, your email should have an Adobe Form plus proof of payment/purchase order – 2 separate attachments – where notice content is applicable, it should also be a 3rd separate attachment).

REMINDER OF THE GPW BUSINESS RULES

- Single notice, single email – with proof of payment or purchase order.
- All documents must be attached separately in your email to GPW.
- 1 notice = 1 form, i.e. each notice must be on a separate form
- Please submit your notice **ONLY ONCE**.
- Requests for information, quotations and inquiries must be sent to the Contact Centre **ONLY**.
- The notice information that you send us on the form is what we publish. Please do not put any instructions in the email body.

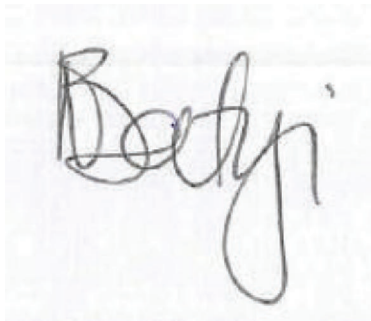
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GENERAL NOTICES • ALGEMENE KENNISGEWINGS

**INDEPENDENT COMMUNICATIONS AUTHORITY OF SOUTH AFRICA
NOTICE 155 OF 2016****REGULATIONS ON STANDARD TERMS AND CONDITIONS IN TERMS OF THE
ELECTRONIC COMMUNICATIONS ACT, 2005 (NO. 36 OF 2005)**

The Independent Communications Authority of South Africa hereby amends the Standard Terms and Conditions Regulations for Class Licences, 2010 (Notice No. 525) of 2010 to the extent reflected in the schedule.

A handwritten signature in black ink, appearing to read 'Batyi', is centered on a light-colored background.

**NOMVUYISO BATYI
COUNCILLOR: ICASA**

ELECTRONIC COMMUNICATIONS ACT, 2005 (ACT NO. 36 OF 2005)**REGULATIONS**

The Independent Communications Authority of South Africa has, under section 8 read with section 4 of the Electronic Communications Act, 2005 (Act No. 36 of 2005), as amended, and section 17E(2)(b) of the ICASA Act, 2000 (Act No. 13 of 2000) made the regulations in the schedule.

SCHEDULE 1**1. Definitions**

In these regulations “the Regulations” means the regulations published by Government Notice No. 525 of 2010.

2. Amendment of regulation 2 of the Regulations

2.1 Regulation 2 of the Regulations is hereby amended by the substitution for subregulation (1) of the following subregulation:

“(1) A Licensee must submit written notice to the Authority within seven (7) days of the occurrence of the following changes:

- (a) the name of the Licensee;
- (b) contact details including the contact person;
- (c) shareholding;
- (d) Physical address; and
- (e) Financial year end.”

2.2 Regulation 2 of the Regulations is hereby amended by the repeal of subregulation (2).

3. Amendment of regulation 3 of the Regulations

Regulation 3 of the Regulations is hereby amended by the addition of the following subregulation:

“(4) A licensee must provide services within its licence area.

4. Substitution of regulation 5 of the Regulations

The following regulation is hereby substituted for regulation 5 of the Regulations:

“5. COMMENCEMENT OF OPERATIONS

A Licensee must commence operation of the BS specified in the Licence within twelve (12) months from the date of issue, unless the Authority grants, on good cause shown, an extended commencement period on written application, prior to the expiry of the twelve (12) months period.”

5. Substitution of regulation 9 of the Regulations

The following regulation is hereby substituted for regulation 9 of the Regulations:

“9. PROVISION OF INFORMATION

- (1) The Authority may, in the course of carrying out its obligations under the Act, require a Licensee to provide any information including documents or books not ordinarily required, so as to enable it to:
- (a) monitor and enforce consumer protection, quality of service, competition, compliance with licence conditions and other requirements of the Act and related legislation;

- (b) allow for the assessment and allocation of applicable fees and related requirements;
 - (c) facilitate the efficient use of radio frequency spectrum; and
 - (d) collect and compile information to be used for research purposes, planning, reporting and conducting inquiries.”
- (2) In respect of each information request referred to in subregulation (1), except where otherwise addressed in applicable regulations, the Authority will provide, among other things, detailed specifications of its information request, applicable response times and a contact person to whom queries may be addressed.
- (3) In respect of each information request referred to in subregulation (1), except where otherwise addressed in applicable regulations, the Authority will provide, among other things, detailed specifications of its information request, applicable response times and a contact person to whom queries may be addressed.
- (4) A licensee must submit all the required information as required by the Authority in terms of subsection (1).
- (5) In the event where the Licensee or its representative refuse or fail to provide the Authority with requested information in terms of subregulation (1), the Authority may, after reasonable attempts, refer the matter to the Complaints and Compliance Committee.”

6. Substitution of regulation 10 of the Regulations:

The following regulation is hereby substituted for regulation 10 of the Regulations:

“10. PUBLIC SERVICE ANNOUNCEMENTS

The Licensee must broadcast:

- (a) Any public service announcements in the public interest or interest of public welfare as may be requested by a Public Service Organisation/Institution in writing to the Licensee concerned;
- (b) when requested by the National or a Provincial Commissioner of Police, without charge, any information or other matter concerning a disaster or immediate grave danger to public safety and security which the Commissioner may and on reasonable grounds request to be broadcast. Such request should be confirmed in writing by the Commissioner concerned within twenty-four (24) hours; and
- (c) any public service announcements in the public interest as may be requested by the Authority in writing.”

7. Insertion of regulation 10A in the Regulations

The following regulation is hereby inserted in the Regulation, after regulation 10:

“10A. GENERAL OBLIGATIONS OF LICENSEES

- (1) A Licensee must:
 - (a) inform the Authority, in writing, within fourteen (14) days of any judgment or judgments given in a court of law against it; and
 - (b) any conviction in respect of an offence involving dishonesty of any of its directors or senior managers.
- (2) A Licensee must keep the following records, in accordance with the template determined by the Authority and provided to the Licensee, relating to its broadcasting activities and provide same to the Authority on a quarterly basis:
 - (a) a log of all advertisements broadcast;

- (b) a log of the percentage of air-time per hour allocated to advertisements;
 - (c) a log of all sponsorships received for programmes, news, game shows, welfare activities or similar programming together with details of payment, financial or otherwise, received for such sponsorship; and
 - (d) a log of programmes broadcast.
- (3) A station must clearly identify itself at intervals of not more than thirty (30) minutes.
- (4) A Licensee must use profit and other income for the promotion of its broadcasting activities and in the service of its community.
- (5) A licensee must not pay a dividend to any of its board members, directors, trustees, management and staff. This, however, does not stop or prohibit a payment in good faith of reasonable remuneration for a service rendered to the Licensee.
- (6) A Licensee must furnish to the Authority, for every completed one (1) year of its license or upon a written demand by the Authority, the name, address and contacts details of the donors together with the details of the amount donated by such donors.
- (7) Ownership and Control of Community Television and Community Radio:
- (a) a Licensee must be owned by community members with the Board of Directors as custodian of the licence.
 - (b) a Licensee must encourage the community within its coverage area to participate in ownership, management of television station or radio station.
 - (c) a Licensee must be managed by person(s) tasked by the Board of Directors to ensure the licensee's daily operation. However, this exclude a

private company since a community television or class sound community radio is non-profit.

- (d) The Board of Directors/ Trustees and station management must not occupy dual roles with regard to being managers/presenters at the radio station.
- (8) The programming of community television or community radio must meet the needs of community members within its broadcasting coverage area by encouraging the following:
- (a) The participation of community within its coverage area in the production of content; and
- (b) The majority of content produced must be from the coverage area. This is to ensure that involvement of content producer(s) outside the coverage area is limited as to enable the reflection and participation of local producers.
- (9) If a licensee decides to employ the services of a content producer(s) outside the coverage area, it must be relevant to the community and must include community members' inputs through community structures such as membership or listeners' associations or viewers' associations.
- (10) The broadcast of pre-recorded material must be limited to ensure coverage of immediate programmes like current affairs, infotainment, and news with the exception of content like dramas or movies.
- (11) The programme syndication/networks or programme sharing must not exceed 20% of the licensee's original programming.
- (12) If a licensee intends into entering into a management agreement with another entity. Attach details and nature of the agreement, including timelines. Should a management agreement's time line lapse, if and when renewed, such must first be lodged with the Authority.

-
- (13) Submission of information for the annual compliance report must be in line with the relevant Compliance Procedure Manual Regulations or Guidelines and Licence Terms and Conditions.
- (14) The following persons (office bearers) are prohibited from playing any role in the Board, Management and staff of a community sound broadcasting service:
- (a) Members of the Local Executive Committees of political parties, the youth affiliates and women affiliates of political parties, and any organization that is in an alliance with a political party;
 - (b) Members of the Regional Executive Committees of political parties, youth affiliates, women's affiliates of political parties and any organization that is in an alliance with a political party;
 - (c) Members of the Provincial Executive Committees of political parties, the youth wings, women's wings of political parties and any organization that is in alliance with a political party;
 - (d) Councillors;
 - (e) Mayors;
 - (f) Members of the Provincial Legislatures; and
 - (g) Members of Parliament.

8. Substitution of regulation 12 of the Regulations:

The following regulation is hereby substituted for regulation 11 of the Regulations:

“11. CONTRAVENTIONS AND PENALTIES

- (1) Any person that contravenes these regulations, except regulation 4, is liable to a fine not less than R2 500, 00 (Two thousand, five hundred Rand) but not exceeding R100 000, 00 (One hundred thousand Rand).
- (2) Any person that contravenes regulation 4, is guilty of an offence and subject, on conviction, to 30 (thirty) days imprisonment and/or is liable to a fine not less than R50 000, 00 (Fifty thousand Rand) but not exceeding R100 000, 00 (One hundred thousand Rand).”

9. Short Title and Commencement

These regulations are called the Amendment Standard Terms and Conditions for Class Broadcasting Services, 2015 and will come into operation by publication in the Government Gazette.

SCHEDULE 2

1. Definitions

In these regulations “the Regulations” means the regulations published by Government Notice No. 525 of 2010.

2. Amendment of regulation 2 of the Regulations

Regulation 2 of the Regulations is hereby amended by the substitution for subregulation (1) of the following subregulation:

“(1) A Licensee must submit written notice to the Authority within seven (7) days of the occurrence of the following changes:

- (a) the name of the Licensee;
- (b) contact details including the contact person;
- (c) shareholding;
- (d) Physical address; and
- (e) Financial year end.”

3. Amendment of regulation 3 of the Regulations

Regulation 3 of the Regulations is hereby amended by the addition of the following subregulation:

“(4) A licensee must provide services within its licence area.”

4. Substitution of regulation 5 of the Regulations

The following regulation is hereby substituted for regulation 5 of the Regulations:

“5. COMMENCEMENT OF OPERATIONS

A Licensee must commence operation of the ECNS specified in the Licence within twenty-four (24) months from the date of issue, unless the Authority grants, on good cause shown, an extended commencement period on written application, prior to the expiry of the twenty-four (24) months period.”

5. Substitution of regulation 9 of the Regulations

The following regulation is hereby substituted for regulation 9 of the Regulations:

“9. PROVISION OF INFORMATION

(1) The Authority may, in the course of carrying out its obligations under the Act, require a Licensee to provide any information including documents or books not ordinarily required, so as to enable it to:

- (a) monitor and enforce consumer protection, quality of service, competition, compliance with licence conditions and other requirements of the Act and related legislation;
- (b) allow for the assessment and allocation of applicable fees and related requirements;
- (c) facilitate the efficient use of radio frequency spectrum; and
- (d) collect and compile information to be used for research purposes, planning, reporting and conducting inquiries.

- (2) In respect of each information request referred to in subregulation (1), except where otherwise addressed in applicable regulations, the Authority will provide, among other things, detailed specifications of its information request, applicable response times and a contact person to whom queries may be addressed.
- (3) A Licensee must submit all the required information as required by the Authority in terms of subsection (1).
- (4) In the event where a Licensee or its representative refuse or fail to provide the Authority with requested information in terms of subregulation (1), the Authority may, after reasonable attempts, refer the matter to the Complaints and Compliance Committee.”

6. Substitution of regulation 11 of the Regulations:

The following regulation is hereby substituted for regulation 11 of the Regulations:

“11. CONTRAVENTIONS AND PENALTIES

Any person that contravenes these Regulations is liable to a fine not less than R2 500, 00 (Two thousand, five hundred Rand) but not exceeding R100 000, 00 (One hundred thousand Rand).”

7. Short Title and Commencement

These regulations are called the Amendment Standard Terms and Conditions for Class Electronic Communications Network Service 2015, and will come into operation by publication in the Government Gazette.

SCHEDULE 3

1. Definitions

In these regulations “the Regulations” means the regulations published by Government Notice No. 525 of 2010.

2. Amendment of regulation 2 of the Regulations

Regulation 2 of the Regulations is hereby amended by the substitution for subregulation (1) of the following subregulation:

“(1) A Licensee must submit written notice to the Authority within seven (7) days of the occurrence of the following changes:

- (a) the name of the Licensee;
- (b) contact details including the contact person;
- (c) shareholding;
- (d) Physical address; and
- (e) Financial year end.”

3. Substitution of regulation 3 of the Regulations

The following regulation is hereby substituted for regulation 3 of the Regulations:

(1) “The licence area is a district or local Municipality as defined in the Local Government Municipal Structures Act, No 117 of 1998.

(2) A Licensee must provide services within its licence area.”

4. Substitution of regulation 5 of the Regulations

The following regulation is hereby substituted for regulation 5 of the Regulations:

“5. COMMENCEMENT OF OPERATIONS

A Licensee must commence operation of the ECS specified in the Licence within twelve (12) months from the date of issue, unless the Authority grants, on good cause shown, an extended commencement period on written application, prior to the expiry of the twelve (12) months period.”

5. Substitution of regulation 9 of the Regulations

The following regulation is hereby substituted for regulation 9 of the Regulations:

“9. PROVISION OF INFORMATION

(1) The Authority may, in the course of carrying out its obligations under the Act, require a Licensee to provide any information including documents or books not ordinarily required, so as to enable it to:

(a) monitor and enforce consumer protection, quality of service, competition, compliance with licence conditions and other requirements of the Act and related legislation;

(b) allow for the assessment and allocation of applicable fees and related requirements;

(c) facilitate the efficient use of radio frequency spectrum; and

(d) collect and compile information to be used for research purposes, planning, reporting and conducting inquiries.”

(2) In respect of each information request referred to in subregulation (1), except where otherwise addressed in applicable regulations, the Authority will provide, among other

things, detailed specifications of its information request, applicable response times and a contact person to whom queries may be addressed.

(3) A licensee must provide the information in accordance with such format as may be prescribed by the Authority.

(4) In the event where a Licensee or its representative refuse or fail to provide the Authority with requested information in terms of subregulation (1), the Authority may, after reasonable attempts, refer the matter to the Complaints and Compliance Committee.”

6. Substitution of regulation 12 of the Regulations:

The following regulation is hereby substituted for regulation 12 of the Regulations:

“12. CONTRAVENTIONS AND PENALTIES

Any person that contravenes these Regulations is liable to a fine not less than R2 500, 00 (Two thousand, five hundred Rand) but not exceeding R100 000, 00 (One hundred thousand Rand).”

7. Short Title and Commencement

These regulations are called the Amendment Standard Terms and Conditions for Class Electronic Communications Service 2015, and will come into operation by publication in the Government Gazette.

WARNING!!!

To all suppliers and potential suppliers of goods to the Government Printing Works

The Government Printing Works would like to warn members of the public against an organised syndicate(s) scamming unsuspecting members of the public and claiming to act on behalf of the Government Printing Works.

One of the ways in which the syndicate operates is by requesting quotations for various goods and services on a quotation form with the logo of the Government Printing Works. Once the official order is placed the syndicate requesting upfront payment before delivery will take place. Once the upfront payment is done the syndicate do not deliver the goods and service provider then expect payment from Government Printing Works.

Government Printing Works condemns such illegal activities and encourages service providers to confirm the legitimacy of purchase orders with GPW SCM, prior to processing and delivery of goods.

To confirm the legitimacy of purchase orders, please contact:

Renny Chetty (012) 748-6375 (Renny.Chetty@gpw.gov.za),

Anna-Marie du Toit (012) 748-6292 (Anna-Marie.DuToit@gpw.gov.za) and

Siraj Rizvi (012) 748-6380 (Siraj.Rizvi@gpw.gov.za)

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