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# Government Printing Works

## Notice submission deadlines

Government Printing Works has over the last few months implemented rules for completing and submitting the electronic Adobe Forms when you, the customer, submit your notice request.

In line with these business rules, GPW has revised the notice submission deadlines for all gazettes. Please refer to the GPW website [www.gpwnline.co.za](http://www.gpwnline.co.za) to familiarise yourself with the new deadlines.

### CANCELLATIONS

Don't forget!

Cancellation of notice submissions are accepted by GPW according to the deadlines stated in the table above.

Non-compliance to these deadlines will result in your request being failed. **Please pay special attention to the different deadlines for each gazette.**

**Please note that any notices cancelled after the cancellation deadline will be published and charged at full cost.**

Requests for cancellation must be sent by the original sender of the notice and must be accompanied by the relevant notice reference number (N-) in the email body.

### AMENDMENTS TO NOTICES

take note!

With effect from 01 October, GPW will not longer accept amendments to notices. The cancellation process will need to be followed and a new notice submitted thereafter for the next available publication date.

### CUSTOMER INQUIRIES



Many of our customers request immediate feedback/confirmation of notice placement in the gazette from our Contact Centre once they have submitted their notice – While GPW deems it one of their highest priorities and responsibilities to provide customers with this requested feedback and the best service at all times, we are only able to do so once we have started processing your notice submission.

GPW has a **2-working day turnaround time for processing notices** received according to the business rules and deadline submissions.

Please keep this in mind when making inquiries about your notice submission at the Contact Centre.

### PROOF OF PAYMENTS



GPW reminds you that all notice submissions **MUST** be submitted with an accompanying proof of payment (PoP) or purchase order (PO). If any PoP's or PO's are received without a notice submission, it will be failed and your notice will not be processed.

When submitting your notice request to [submit.egazette@gpw.gov.za](mailto:submit.egazette@gpw.gov.za), please ensure that a purchase order (GPW Account customer) or proof of payment (non-GPW Account customer) is included with your notice submission. All documentation relating to the notice submission must be in a single email.

A reminder that documents must be attached separately in your email to GPW. (In other words, your email should have an Adobe Form plus proof of payment/purchase order – 2 separate attachments – where notice content is applicable, it should also be a 3rd separate attachment).

### REMINDER OF THE GPW BUSINESS RULES

- Single notice, single email – with proof of payment or purchase order.
- All documents must be attached separately in your email to GPW.
- 1 notice = 1 form, i.e. each notice must be on a separate form
- Please submit your notice **ONLY ONCE**.
- Requests for information, quotations and inquiries must be sent to the Contact Centre **ONLY**.
- The notice information that you send us on the form is what we publish. Please do not put any instructions in the email body.

**IMPORTANT NOTICE:**

**THE GOVERNMENT PRINTING WORKS WILL NOT BE HELD RESPONSIBLE FOR ANY ERRORS THAT MIGHT OCCUR DUE TO THE SUBMISSION OF INCOMPLETE / INCORRECT / ILLEGIBLE COPY.**

**No FUTURE QUERIES WILL BE HANDLED IN CONNECTION WITH THE ABOVE.**

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**BOARD NOTICES • RAADSKENNISGEWINGS**

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**BOARD NOTICE 102 OF 2016****INVITATION TO INTERESTED PERSONS TO APPLY TO SERVE ON THE NOMINATION PANEL OF THE SOUTH AFRICAN COUNCIL FOR THE ARCHITECTURAL PROFESSION**

Call for the applications of interested persons to serve on the Nomination Panel to evaluate nominations received by Council and make recommendations to Council on the appointment of replacement Council members for the South African Council for the Architectural Profession (SACAP).

**BACKGROUND**

SACAP is a statutory body established in terms of section 2 of the Architectural Profession Act, 2000 (Act No.44 of 2000). SACAP has called for nominations of registered persons to serve on the fourth term Council, for the remainder of the term. Council therefore invites interested persons to submit applications to be considered as members of the Nomination Panel, who will serve as such, until the completion of the nomination process.

The Nomination Panel will be appointed by Council to evaluate all nominations received to serve on the remainder of the fourth term Council and make recommendations thereto. When considering the nominations, the Nominations Panel will consider the requirement for the nominees to be appointed from registered persons [Section 3(1) (a)]; from the State [Section 3(1) (b)]; and from the public [Section 3(1) (c)], as well as the transformational and geographic representivity needs of Council.

The Nomination Panel will evaluate each nominee and identify the nominees who meet the requirements. The Panel shall submit a report to Council containing the list of nominations received; a list of nominees recommended; a reserve list of nominees; a list of nominees not eligible and the reasons therefore and confirmation of compliance.

The Panel shall receive administrative assistance from The Registrar/CEO and the Secretariat of SACAP.

**The Nomination Panel shall comprise of the following persons:**

- One registered person from each of the categories of registration;
- One registered person with special knowledge of the Architectural Profession;
- One person nominated by the Director General of the Department of Public Works
- Two Persons from the public;

- Any other person nominated by the Council to ensure transformed representivity on the panel; and
- One person who has legal knowledge of both the Act and the South African Constitution.

Persons who believe that they have the appropriate skills, expertise and experience, as outlined above, are invited to submit their applications.

**Applications should comprise of the following:**

1. A letter of application (comprising a maximum of two pages) explaining the applicant's reasons for applying for nomination to the Nomination Panel and the value that he or she could add to the panel.
2. An abridged CV (comprising of a maximum of three pages) highlighting academic qualifications, professional registration, and experience in the architectural profession.

**Applications may be delivered in either of the following ways:**

By Hand to: **The Registrar/CEO**

The South African Council for the Architectural Profession

Physical address: 1<sup>st</sup> Floor, Lakeside Place, Cnr Ernest Oppenheimer and Queen Street, Bruma, Johannesburg.

By Post to: The Registrar/CEO, SACAP, P O Box 408 Bruma, 2026

Fax: +27 11 479 5100

Email: [registrar@sacapsa.com](mailto:registrar@sacapsa.com)

With the Attention: Recommendation Panel





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