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MANUALS

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Closing times for **ORDINARY BI-WEEKLY** **2018** **MANUALS GAZETTE**

The closing time is **15:00** sharp on the following days:

- **04 January**, Thursday for the issue of Thursday **11 January 2018**
- **18 January**, Thursday for the issue of Thursday **25 January 2018**
- **01 February**, Thursday for the issue of Thursday **08 February 2018**
- **15 February**, Thursday for the issue of Thursday **22 February 2018**
- **01 March**, Thursday for the issue of Thursday **08 March 2018**
- **22 March**, Thursday for the issue of Thursday **29 March 2018**
- **05 April**, Thursday for the issue of Thursday **12 April 2018**
- **19 April**, Thursday for the issue of Thursday **26 April 2018**
- **03 May**, Thursday for the issue of Thursday **10 May 2018**
- **24 May**, Thursday for the issue of Thursday **31 May 2018**
- **07 June**, Thursday for the issue of Thursday **14 June 2018**
- **21 June**, Thursday for the issue of Thursday **28 June 2018**
- **05 July**, Thursday for the issue of Thursday **12 July 2018**
- **19 July**, Thursday for the issue of Thursday **26 July 2018**
- **01 August**, Wednesday for the issue of Wednesday **08 August 2018**
- **23 August**, Thursday for the issue of Thursday **30 August 2018**
- **06 September**, Thursday for the issue of Thursday **13 September 2018**
- **19 September**, Wednesday for the issue of Thursday **27 September 2018**
- **04 October**, Thursday for the issue of Thursday **11 October 2018**
- **18 October**, Thursday for the issue of Thursday **25 October 2018**
- **08 November**, Thursday for the issue of Thursday **15 November 2018**
- **22 November**, Thursday for the issue of Thursday **29 November 2018**
- **06 December**, Thursday for the issue of Thursday **13 December 2018**
- **18 December**, Tuesday for the issue of Thursday **27 December 2018**

**DEPARTMENT OF JUSTICE AND CONSTITUTIONAL
DEVELOPMENT**

MANUAL

IN ACCORDANCE WITH

PROMOTION OF ACCESS TO INFORMATION ACT (2/2000)

SECTION 15 OF PAIA (ACT 2/2000) – (I.E. FORM D)



REPUBLIC OF SOUTH AFRICA

FORM D

AUTOMATICALLY AVAILABLE RECORDS AND ACCESS TO SUCH RECORDS:
 (Section 15 of the Promotion of Access to Information Act 2000 (Act no. 2 of 2000))
 [Regulation 5A]

ENGLISH

DESCRIPTION OF CATEGORY OF RECORDS AUTOMATICALLY AVAILABLE IN TERMS OF SECTION 15(1)(a) OF THE PROMOTION OF ACCESS TO INFORMATION ACT, 2000	MANNER OF ACCESS TO RECORDS (website)(SECTION 15(1)(a))
FOR INSPECTION IN TERMS OF SECTION 15(1)(a)(i):	
<ul style="list-style-type: none"> • Organisational Structure • Departmental contact numbers • Application Forms for employment and services • Departmental Policies • Acts and Regulations governing the department's mandate • Procedure /Process Manuals • Citizen's report. • Service standards. • Service delivery charter. • Strategic plan. • Newsletters. • Batho-Pele principle pamphlets • Annual report • Budget speech • Citizen guide 	<p>Mr G. Pratt Head of Department Tel: 015-298 7000 E-mail: io@treasury.limpopo.gov.za</p> <p>Ms N. Ramuntshi Deputy Information Officer Tel: 015-298 7000 E-mail: dio@treasury.limpopo.gov.za</p> <p>Fax Number : (015)- 295 7010</p> <p>www.limtreasury.gov.za</p>

<ul style="list-style-type: none"> • Budget statements • Budget and expenditure review • Adjustments estimate of payment and receipts • Departmental Events Calendar 	
FOR PURCHASING IN TERMS OF SECTION 15(1)(a)(ii):	
None	None
FOR COPYING IN TERMS OF SECTION 15(1)(a)(ii)	
<ul style="list-style-type: none"> • Organisational Structure • Departmental contact numbers • Application Forms for employment and services • Departmental Policies • Acts and Regulations governing the department's mandate • Procedure /Process Manuals • Citizen's report. • Service standards. • Service delivery charter. • Strategic plan. • Newsletters. • Batho-Pele principle pamphlets • Annual report • Budget speech • Citizen guide • Budget statements • Budget and expenditure review • Adjustments estimate of payment and receipts • Departmental Events Calendar 	<p>Mr G. Pratt Head of Department Tel: 015-298 7000 E-mail: io@treasury.limpopo.gov.za</p> <p>Ms N. Ramuntshi Deputy Information Officer Tel: 015-298 7000 E-mail: dio@treasury.limpopo.gov.za</p> <p>Fax Number : (015)- 295 7010</p> <p>www.limtreasury.gov.za</p>

AVAILABLE FREE OF CHARGE IN TERMS OF SECTION 15(1)(a)(iii)

- Organisational Structure
- Departmental contact numbers
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- Citizen's report.
- Service standards.
- Service delivery charter.
- Strategic plan.
- Newsletters.
- Batho-Pele principle pamphlets
- Annual report
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- Citizen guide
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