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GENERAL NOTICES • ALGEMENE KENNISGEWINGS

ELECTORAL COMMISSION**NOTICE 118 OF 2019****INVITATION TO MAKE REPRESENTATIONS**

The President assented to the Political Party Funding Act No. 6 of 2018 (the Act) on the 21 January 2019. The Act was published for general information in Government Gazette No: 42188 on the 23 January 2019.

1. The chief electoral officer of the Electoral Commission, hereby publishes a notice inviting representations from the public, to be made in respect of the proposed regulations for the Act.
2. This Notice is issued for public comment. Stakeholders and interested parties are accordingly hereby invited to submit representations and comments in respect of the regulations.
3. Representations and comments must be submitted within 21 days from date of publication of this Notice, to the Electoral Commission for the attention of Mr. Nilan Rampershad, at the following e-mail address:- rampershadn@elections.org.za or delivered to Election House, Riverside Office Park, 1303 Heuwel Avenue, Centurion, 0157.

PROPOSED REGULATIONS In terms of Section 24(2) of the Political Party Funding Act

POLITICAL PARTY FUNDING ACT, 6 OF 2018 REGULATIONS REGARDING REPRESENTED POLITICAL PARTY FUNDING

The Electoral Commission, as authorised in terms of Section 24(2) of the Political Party Funding Act, hereby makes the Regulations below.

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POLITICAL PARTIES FUNDING REGULATIONS 2019

CHAPTER 1 - GENERAL PROVISIONS

Part A - Interpretation

1. *Short title*

These Regulations are called the Political Party Funding Regulations, 2019.

2. *Definitions*

In these regulations a word or phrase to which a meaning has been assigned in the Act has that meaning, and, unless the context otherwise indicates—

- (1) 'Accounting Officer' means the office bearer or official appointed as contemplated in Section 12(1)(c) of the Act;
- (2) 'Act' means the Political Party Funding Act, 6 of 2018; including regulations made under section 24;
- (3) 'Chief Executive Officer' means the person appointed in terms of Section 21(2) of the Act;
- (4) 'Citizen' means, the meaning ascribed thereto in the South African Citizenship Act, No. 88 of 1995;
- (5) 'Commission' means the Electoral Commission established by section 3(1) of the Electoral Commission Act;
- (6) 'Constitution' means the Constitution of the Republic of South Africa, No 108 of 1996;
- (7) 'Contributor' means any Person who makes a Donation as contemplated in terms of Section 3(3)(a) of the Act;
- (8) 'Disclosure Threshold' means the threshold prescribed in regulation 9 of the Presidential Regulations;
- (9) 'Donation'—
 - (a) includes a donation in kind; but
 - (b) does not include—
 - (i) a membership fee of the Political Party or any levy imposed by the party on its elected representatives; or
 - (ii) any funds provided to the Political Party by the National Assembly and provincial legislatures respectively in terms of sections 57(2)(c) and 116(2)(c) of the Constitution;

and Donate shall have a similar meaning;

(10) 'Donation in Kind'—

- (a) includes—
 - (i) any money lent to the Political Party other than on commercial terms;

- (ii) any money paid on behalf of the Political Party for any expenses incurred directly or indirectly by that Political Party;
 - (iii) the provision of assets, services or facilities for the use or benefit of a Political Party other than on commercial terms; or
 - (iv) a sponsorship provided to the Political Party; but
- (b) does not include services rendered personally by a volunteer;
- (11) 'Electoral Commission Act' means the Electoral Commission Act, No. 51 of 1996;
- (12) 'Entity' means a Juristic Person;
- (13) 'Financial Year' means an accounting period of a year that ends on 31 March each year;
- (14) 'Foreign Government' means a Government of a country other than the Republic;
- (15) 'Foreign Government Entity' means a Juristic Person or Entity under the ownership or control of a Foreign Government and not incorporated in terms of the Companies Act, No. 71 of 2008 or trust registered in terms of the Trust Property Control Act, 1988 (Act No 57 of 2008);
- (16) 'Foreign Person' means an individual who is not a Citizen or permanent resident of the Republic;
- (17) 'Foreign Agency' means a Foreign Entity;
- (18) 'Foreign Entity' means an Entity incorporated and registered outside of the Republic irrespective of whether it is—
- (a) A profit, or non-profit, Entity; or
 - (b) Carrying on business or non-profit activities, as the case may be, within the Republic;
- (19) 'Funds' means the Multi-Party Democracy Fund and Represented Political Party Fund;
- (20) 'Government' means an administration responsible for public policy and implementation of executive and political laws;
- (21) 'Juristic Person' means a juristic person as defined in terms of the Companies Act, No. 71 of 2008, but shall not include any Foreign Entity;
- (22) 'Multi-Party Democracy Fund' means the Multi-Party Democracy Fund established in terms of Section 3(1) of the Act;
- (23) 'Organ of State' means an organ of state as defined in terms of the Institution of Legal Proceedings Against Certain Organs of State Act, No. 40 of 2002;
- (24) 'Political Party' includes any entity that accepts donations principally to support or oppose any registered political party or its candidates, in an election as defined in Section 1 of the Electoral Act, 1998 (Act No. 73 of 1998);
- (25) 'PFMA' means the Public Finance Management Act, No. 1 of 1999;
- (26) 'Presidential Regulations' means the regulations published in terms of Section 24(1) of the Act;
- (27) 'Represented Political Party' means a Represented Political Party with representation in the national or provincial legislatures;
- (28) 'Represented Political Party Fund' means the Represented Political Party Fund established in terms of Section 2(1) of the Act;
- (29) 'Republic' means the Republic of South Africa and its territory as defined in terms of Section 1 of the Constitution;

- (30) 'State Owned Enterprise' shall have the meaning ascribed to it in terms of Section 1 of the PFMA;
- (31) 'Written' or 'in Writing' means any request, form, document, record, statement or declaration received by the Commission and shall include any digital transmission thereof.

3. **Interpretation**

- (1) In these regulations—
 - (a) a reference to a section by number refers to the corresponding section of the Act;
 - (b) a reference to a regulation by number refers to the corresponding provision of these regulations; and
 - (c) a reference to a sub-regulation or other partial regulation by number refers to the corresponding clause of the regulation in which the reference appears;
- (2) A word or expression that is defined in Section 1 of these regulations, or elsewhere in the Act to the extent applicable in particular circumstances, bears the same meaning in these regulations as in the Act;
- (3) Insofar as any provisions contained in these regulations are found to be in contravention of, or at variance with the PFMA, then in such event the provisions of the PFMA shall prevail and the words and their corresponding meanings as defined therein, shall be ascribed to the words contained herein, insofar as may be applicable.

4. **Establishment of Multi-Party Democracy Fund, Donations made and Request for Non-disclosure by Contributor - Sections 3(4) and 3(5) of the Act**

- (1) The Commission shall have the right to return any Donation made to the Multi-Party Democracy Fund, as contemplated in Section 3 of the Act, to any Contributor, should the Commission be of the belief, or have reason to believe, or suspect, or have reason to suspect, that the source of the money relating to the said Donation is from :
 - (a) The proceeds of any unlawful activity; or
 - (b) An Organ of State; or
 - (c) A State-Owned Enterprise; or
 - (d) Foreign Government or Foreign Agency.
- (2) A Contributor as contemplated in Section 3(3)(a) of the Act who makes a request to the Commission as contemplated in Section 3(5) of the Act, not to disclose the Contributor's identity and/or the amount of the Donation, must do so in Writing in a prescribed form substantially similar to **PPR1**.
- (3) The Commission shall make a final determination in respect of such request, after taking into consideration the following—
 - (a) The reason for the request;
 - (b) The amount Donated;
 - (c) Confirmation from a recognised financial institution of the Contributor's bank account;
 - (d) The source of the monies for the Donation and all supporting documents;
 - (e) Assessment of political exposure of the Contributor, if applicable;
 - (f) Any other relevant factors the Commission deems necessary, taking into account the purpose and provisions of the Act;

- (4) Within 30 (thirty) days of receipt of the Written request as contemplated in Sub-Regulation 4(2) above, the Contributor must be notified of the Commission's decision, which notification must be in a prescribed form substantially similar to **PPR2**.
 - (5) The Commission must decline any request made for non-disclosure:
 - (a) if there is reason to believe that any provision of the Act or any other legislation has been contravened by the Contributor; or
 - (b) the Contributor failed, without reason, to provide any of the information required in terms of Sub-Regulation 4(3)(a), (b), (c) and (d) above.
5. ***Cost of administering and managing the Multi-Party Democracy Fund in terms of Section 3(6) of the Act***
- (1) The Commission must on an annual basis determine the fees it will charge for the administration and management of the Multi-Party Democracy Fund, the aggregate of which shall at all times be limited to the amount as prescribed in Section 3(6) of the Act. Within two weeks of the start of every Financial Year, the Commission must publish the administration and management fees to be charged for the particular Financial Year, in the Gazette.
 - (2) The fees so due to the Commission must be payable by way of set-off and be deducted from the credit of the Multi-Party Democracy Fund, at the end of every Financial Year, before any balance standing to the credit of the Multi-Party Democracy Fund, is carried forward, as is contemplated in Section 4(3) of the Act.
6. ***Payment by the Commission in terms of Section 6(7) of the Act***
- (1) Subject to the provisions of Regulation 5(3) of the Presidential Regulations, payment as contemplated in Section 6(7) of the Act must be effected by the Commission in the manner and within the time periods as stated in Regulation 5(1) of the Presidential Regulations, on the proviso that a Represented Political Party has complied with Regulation 6(1) of the Presidential Regulations and Sub-Regulation 6(3) below.
 - (2) Every Represented Political Party must submit the following documentation to the Commission:
 - (a) Every one of its banking account details within the two week period prescribed in Regulation 6(1) of the Presidential Regulations, in a prescribed form substantially similar to **PPR3A**;
 - (b) Written confirmation of each bank account opened with a bank registered in terms of the Banks Act, 94 of 1990; and
 - (c) Written proof of authorisation of the Represented Political Party's authorised signatories.
 - (3) All payments made from the Funds are to be used by the Represented Political Parties solely in accordance with and for the purposes prescribed in Section 7 of the Act;
 - (4) If any Represented Political Party's banking details submitted to the Commission changes, then the Represented Political Party must notify the Commission in a prescribed form substantially similar to **PPR3B**, and provide the Commission with the following—
 - (a) proof of the new bank account opened with a bank registered in terms of the Banks Act, 94 of 1990;
 - (b) proof of closure of the old bank account;
 - (c) proof of authorisation of the Represented Political Party's authorised signatories.

7. ***Prohibited use of Funds in terms of Section 7(2)(e) of the Act***

- (1) No payments received by the Represented Political Parties in terms of Section 6(7) of the Act may be used to defray any costs or expenses incurred directly or indirectly, arising from and pursuant to inter-political party disputes, or for any purpose which contravenes -
 - (a) any provision contained in the Act, including but not limited to Section 7(2) of the Act;
 - (b) Part 1 of Chapter 7, Sections 87, 88, 89 and 90 of the Electoral Act, Act No. 73 of 1998;
 - (c) the Electoral Code of Conduct as contained in Schedule 2 of the Electoral Act, Act No. 73 of 1998;
 - (d) Part 1 of Chapter 7, Sections 66, 67, 68, 69 and 70 of the Local Government: Municipal Electoral Act, Act 27 of 2000;
 - (e) the Electoral Code of Conduct as contemplated in Schedule 1 of the Local Government: Municipal Electoral Act, Act 27 of 2000;
 - (f) the provisions of the Constitution.
- (2) If the payments so received from the Commission in terms of Section 6(7) of the Act are used for any purpose which contravenes sub-regulation 7(1) above, the Act or any other legislation, the provisions of Section 15 as read with Section 16 of the Act shall apply.

8. ***Disclosure of Donations received by Political Parties in terms of Section 9(1)***

- (1) All Donations received by Political Parties which exceed the Disclosure Threshold, must be reported to the Commission in the prescribed form substantially similar to **PPR4**.
- (2) The Accounting Officer must complete **PPR4** and submit **PPR4** to the Commission on a monthly basis, but within no longer than 30 (thirty) days after receipt of the last Donation, in the previous month.
- (3) The Accounting Officer must ensure that all Donations received from the same Person in any Financial Year which in aggregate exceeds the Disclosure Threshold are disclosed to the Commission, notwithstanding that the individual amounts donated in any Financial Year by such Person, may on its own, be less than the Disclosure Threshold.
- (4) A Political Party shall be deemed to have complied with the provisions of Section 9(1) of the Act only upon receipt of confirmation from the Commission, in a prescribed form substantially similar to **PPR5**.
- (5) A record of all disclosures made as provided for in this Regulation 8 shall be kept by the Commission and shall be available for inspection by any Person during normal business hours at the office of the Commission.

9. ***Disclosure of Donations made by Juristic Persons in terms of Section 9 (2) of the Act***

- (1) Every Juristic Person or Entity who makes Donations to those Political Parties which in aggregate exceed the Disclosure Threshold in any Financial Year shall disclose Donations to the Commission, in a prescribed form substantially similar to **PPR6**;
- (2) A duly authorised representative of each Juristic Person or Entity, as the case may be, shall complete **PPR6** for submission to the Commission within 30 (thirty) days of making such Donation.
- (3) A Juristic Person or Entity shall be deemed to have complied with the provisions of Section 9(2) of the Act and Sub-Regulations 9(1) and 9(2) above only, upon receipt of written confirmation from the Commission in a prescribed manner substantially similar to **PPR7**.

- (4) The Commission shall keep a record of all disclosures made as provided for in this Regulation 9 which shall be available for inspection by any Person during normal business hours at the office of the Commission.

10. ***Publication of Donations in terms of Section 9(3) of the Act***

The Commission must publish a list of all Donations made and received as contemplated in Section 9(1) and 9(2) of the Act in the Gazette on a quarterly basis in each Financial Year, in a manner substantially similar to **PPR8**.

11. ***Political Party to furnish information to the Commission in terms of Section 11 of the Act***

The Accounting Officer or duly authorised office bearer of every Political Party must ensure that:

- (1) all information, documentation, and disclosures to be submitted as provided for in Regulation 13 of these Regulations, or Regulation 10 and 11 of the Presidential Regulations, or as may be required in terms of the Act, are submitted within the time periods and in the prescribed manner; and
- (2) if the Commission calls upon a Political Party to make representations, as contemplated in Section 15 of the Act, that such representations are submitted in Writing within 30 days of date of delivery of such directive by the Commission.

12. ***Represented Political Parties to Account for all Income Received***

- (1) All income received by a Represented Political Party as contemplated in Section 12(2)(a) of the Act, including any financial assistance received in terms of Section 57(2) or Section 116(2) of the Constitution, must be reported to the Commission in a prescribed form substantially similar to **PPR9A**;
- (2) All funding received in terms of Section 57(2) and 116 (2) of the Constitution by a Represented Political Party must be reported to the Commission in a prescribed form substantially similar to **PPR9B**;
- (3) The Accounting Officer or duly authorised office bearer of the Represented Political Party or Political Party, as the case may be, must complete and submit **PPR9A** or **PPR9B**, as the case may be, to the Commission, within 30 (thirty) days of the end of the previous Financial Year and shall further ensure that the separate books and records of account referred to in Section 12(2)(c) of the Act include details of all income received and as contemplated and referred to in this Regulation.

13. ***Submission of all documents and information to the Commission as contemplated in Section 12 of the Act***

- (1) To ensure compliance with the Act and that all Funds allocated to a Represented Political Party in terms of Section 6(7) of the Act have been used solely for purposes contemplated in Section 7 of the Act, all Represented Political Parties must, in addition to complying with Regulation 10 and 11 of the Presidential Regulations, submit the following information to the Commission—
- (a) Within two weeks of each Financial Year, a list of all office bearers and details of their respective positions held within the Represented Political Party for each Financial Year, in a prescribed manner substantially similar to **PPR10**; and
- (b) Within two weeks of each Financial Year confirmation of the official address of the Represented Political Party for each Financial Year, in a prescribed manner substantially similar to **PPR11**; and
- (c) Within 30 days of each Financial Year, confirmation of the appointment and name of the Accounting Officer, in a prescribed manner substantially similar to **PPR12**; and

- (d) Within 30 days of each Financial Year, confirmation of the appointment and name of the auditor, as contemplated in Section 12 (1)(d) of the Act, in a prescribed manner substantially similar to **PPR13**; and
 - (e) Within 30 days of each Financial Year, the auditor's opinion, as contemplated in Section 12(4) of the Act in a prescribed form substantially similar to **PPR14**; and
 - (f) Within 30 days of delivery by the Commission, of a request for any books, records, reports or other documentation in terms of Section 14 of the Act, to enable the Commission to discharge its obligations.
- (2) Failure to comply with sub-regulation (1) above may result in the Commission suspending payments of money as contemplated in Section 16 of the Act.
14. ***Issuing of Directives by the Commission in terms of Section 15 of the Act***
- (1) The Commission must issue a directive as contemplated in Section 15 of the Act in a manner substantially similar to **PPR15A** and/or **PPR15B** respectively if—
 - (a) the Commission opines that a Political Party and/or Represented Political Party has failed to comply with the provisions of the Act and/or a Represented Political Party has utilised any monies allocated in terms of Section 6(7) of the Act, in contravention of the provisions of Section 7 of the Act; and
 - (b) afforded the Political Party and/or Represented Political Party an opportunity to make representations in respect of any alleged or suspected contravention, or breach of the Act, or these Regulations, and the Political Party and/or Represented Political Party fails to do so within 30 (thirty) days of delivery of a request by the Commission for representations, in a form substantially similar to **PPR16A** and/or **PPR16B** respectively.
15. ***Disclosure of Financial Assistance and Funding to Represented Political Parties by Parliament or Provincial Legislatures in terms of Section 23***
- (1) Any and all financial assistance provided to and funding of Represented Political Parties by Parliament and/or a provincial legislature as contemplated in Section 57(2) and Section 116(2) of the Constitution, must be disclosed to the Commission annually, which disclosure shall be in a form substantially similar to **PPR17**;
 - (2) The accounting officer of a legislature as defined in Section 1 of the Financial Management of Parliament and Provincial Legislatures Act, 2009 (Act No. 10 of 2009) must complete **PPR17**, which must be submitted to the Commission annually within 6 (six) months after the end of each Financial Year;
 - (3) The information and details as reflected on **PPR17** and **PPR9B** shall be assessed, verified and compared by the Commission, who shall have the discretion to report any inconsistencies to the relevant authorities.
16. ***Offences and penalties***
- Any Person who makes a false statement or furnishes false particulars in any manner whatsoever and in any notice, declaration, or other written document required by these Regulations shall be guilty of an offence and liable on conviction to a fine or imprisonment or both such fine and imprisonment in accordance with Schedule 1 in respect of such offence.

Part B - Forms, Notices, Declarations and Requests (Documents)

1. Forms and filing requirements

- (1) Whenever a document is required—
 - (a) in terms of a section of the Act that is listed in column 1 of Schedule 3 or a provision of these regulations that is listed in column 1 of Schedule 3; and
 - (b) for a purpose listed in column 2 of Schedule 3, the document must be in the form of the annexure listed opposite that section number in column 3 of Schedule 3, and must be produced, delivered, or filed as the case may be subject to any conditions or requirements listed opposite that section number in column 4 of Schedule 3.

2. Submission of documents

- (1) The submission of a document, record, statement or declaration under these regulations must—
 - (a) be in writing and delivered to each intended recipient of the document, record, statement or declaration either—
 - (i) in paper form at the intended recipient's last known delivery address; or
 - (ii) in electronic form at their last known electronic mail address or facsimile; and
 - (b) set out clearly the title of the document, record, statement or declaration of which is being made available;
 - (c) be submitted with all required supporting documentation.

3. Delivery of documents

- (1) A notice or document to be delivered for any purpose contemplated in these Regulations may be delivered as set out in Schedule 2 hereto.
- (2) A document delivered by a method listed in the second column of Schedule 2 must be regarded as having been delivered to the intended recipient on the date and at the time shown opposite that method, in the third column of Schedule 2.
- (3) A document that is delivered by facsimile must include a cover page, and a document that is transmitted by electronic mail must be accompanied by a cover message, in either case setting out—
 - (a) the name, address, and telephone number of the sender;
 - (b) the date of the transmission; and
 - (c) in the case of a facsimile transmission—
 - (i) the total number of pages sent, including the cover page; and
 - (ii) the name and telephone number of the Person to contact if the transmission is incomplete or otherwise unsuccessful.

SCHEDULE 1**Schedule of Offences****MAXIMUM PERMISSIBLE FINES THAT MAY BE IMPOSED FOR GIVING FALSE INFORMATION, DECLARATIONS OR FALSE DECLARATIONS.**

Offences under the Regulations issued in terms of the Political Party Funding Act, 6 of 2018, as contemplated in Section 18(1) of the Act, in terms of which the Commission may institute proceedings to request the imposition of administrative fines in respect of any contravention of the Political Party Funding Act, 6 of 2018. Regulation 16 enables the Commission to hold any person liable for the submission of any information found to be false, inaccurate or misleading in any manner whatsoever.

Offence Submission of inaccurate, incorrect or misleading information in connection with prescribed regulations and forms:	Penalty
Section 3 as read with Regulation 4(2),	R100 000.00 or two years in prison or both
Regulation 6(2) and 6(4)	R50 000.00 or one year in prison or both
Section 9(1) as read with Regulation 8(1) and 8(2)	R500 000.00 or two years in prison or both
Section 9(2) as read with Regulation 9(1) and 9(2)	R500 000.00 or two years in prison or both
Section 12(2)(a) as read with Regulation 12(1) and 12(2)	R100 000.00 or two years in prison or both
Section 23(2) of the Political Party Funding Act, 6 of 2018 as read with Regulation 15(2)	R100 000.00 or two years in prison or both

SCHEDULE 2**Methods and Times for Delivery of Documents**

A notice or document to be delivered for any purpose contemplated in the Act or these regulations may be delivered in any manner set out in this Schedule.

A document delivered by a method listed in the second column of this Schedule will be deemed to have been delivered to the intended recipient on the date and at the time shown opposite that method, in the third column of this Schedule.

Nature of Person to whom the document is to be delivered	Method of Delivery	Date and Time of Deemed delivery
ANY PERSON	<p>By faxing the notice or a certified copy of the document to the Person, if the Person has a fax number; or</p> <p>By sending the notice or a copy of the document by electronic mail, if the Person has an address for receiving electronic mail; or</p> <p>By sending the notice or a certified copy of the document by registered post to the Person's last known address; or</p> <p>By any other means authorised by the Electoral Court</p>	<p>On the date and at the time recorded by the fax receiver, unless there is conclusive evidence that it was delivered on a different date or at a different time.</p> <p>On the date and at the time recorded by the computer used by the sender, unless there is conclusive evidence that it was delivered on a different date or at a different time.</p> <p>On the 5th business day following the day on which the notice or document was posted as recorded by a post office, unless there is conclusive evidence that it was delivered on a different day.</p> <p>In accordance with the Order of the Electoral Court.</p>
THE COMMISSION	<p>By entering the required information in an electronic representation of that form on the internet website, if any, maintained by the Commission, if the document is a prescribed form; or</p> <p>By transmitting the document by way of facsimile or by transmitting the document as a separate file attached to an electronic mail message addressed to the Commission; or</p>	<p>On the date and at the time recorded by the Commission's computer system, as verified by the Commission's server, unless the Commission advises the sender that the document or information is not readable.</p> <p>On the date and at the time recorded by the Commission's fax receiver, or computer system, as the case may be, unless, there is conclusive evidence that it was delivered on a different date or at a different time.</p>

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	<p>By sending the notice or a copy of the document by electronic mail, if the Commission has an address for receiving electronic mail; or</p> <p>By sending a computer disk containing the document in electronic form, by registered post addressed to the Commission; or</p> <p>By handing the document, or a computer disk containing the document in electronic form, to the Commission, or a responsible employee who is apparently in charge of the Commission's office.</p>	<p>On the date and at the time recorded by the computer used by the Commission, unless there is conclusive evidence that it was delivered on a different date or at a different time.</p> <p>On the date and at the time of delivery of the registered post to the Commission, as recorded by the post office, unless, within 1 (one) business day after that date, the Commission advises the sender that the disk is unreadable.</p> <p>On the date and at the time noted in a receipt issued by the Commission unless, the document is on a computer disk, and, within 1 (one) business day after that date, the Commission advises the sender that the disk is unreadable.</p>
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SCHEDULE 3**Part A - Table of Prescribed Forms**

The Forms prescribed for the purposes of these regulations are set out in this Schedule

1. Whenever a document is required—
- (1) in terms of a section of the Act or a provision of these regulations as listed in column 1 of this Schedule; and
 - (2) for a purpose listed in column 2 of this Schedule the document must be substantially in the form of the annexure listed opposite that section number in column 3, and must be produced, delivered, or filed, as the case may be, subject to any conditions or requirements listed opposite that section number in column 4.

1 Authority	2 Purpose of Form	3 Form	4 Conditions
Sec 3(5) of the Act as read with Regulation 4(2)	Request for non-disclosure	PPR1	<ul style="list-style-type: none"> • Must be accompanied by such supporting documentation and information as detailed in PPR1; and • the completed and duly signed declaration.
Sec 3(5) of the Act as read with Regulation 4(4)	Response to non-disclosure	PPR2	None
Sec 12(1)(b) as read with Regulation 6(2)	Political Parties Banking Details	PPR3A	<ul style="list-style-type: none"> • Must be accompanied by such supporting documentation and information as detailed in PPR3A; and • the completed and duly signed declaration.
Sec 12(1)(b) as read with Regulation 6(4)	Change of bank account details	PPR3B	<ul style="list-style-type: none"> • Must be accompanied by such supporting documentation and information as detailed in PPR3B; and • the completed and duly signed declaration.
Sec 9(1) as read with Regulation 8 (1)	Disclosure of Donations by Represented Political Party	PPR4	<ul style="list-style-type: none"> • Must be accompanied by such supporting documentation and information as detailed in PPR4;

			and • the completed and duly signed declaration.
Sec 9(1) as read with Regulation 8(4)	Response to Disclosure of Donations issued by the Commission	PPR5	None
Sec 9(2) as read with Regulation 9(1)	Disclosure of Donations by a Juristic Person	PPR6	<ul style="list-style-type: none"> • Must be accompanied by such supporting documentation and information as detailed in PPR6; and • the completed and duly signed declaration.
Sec 9(2) as read with Regulation 9(3)	Response to Disclosure of Donations by a Juristic Person	PPR7	None
Sec 9(1) of the Act as read with Regulation 10	List of all Donations received and made	PPR8	None
Sec 12(2)(a) as read with Regulation 12(1)	Represented Political Parties to Account for Income	PPR9A	<ul style="list-style-type: none"> • Must be accompanied by such information as detailed in PPR9A; and • the duly completed and signed declaration.
Sec 12(2)(a) as read with Regulation 12	Represented Political Parties to Account for Funding	PPR9B	<ul style="list-style-type: none"> • Must be accompanied by such information as detailed in PPR9B; and • the duly completed and signed declaration.
Sec 12(1) as read with Regulation 13(1)	List of Registered Office Bearers of Represented Political Party	PPR10	<ul style="list-style-type: none"> • Must be accompanied by such supporting documentation and information as detailed in PPR10.
Sec 12 as read with Regulation 13	Notice by Represented Political Party of Official Addresses	PPR11	<ul style="list-style-type: none"> • Must be accompanied by such supporting documentation and information as detailed in PPR11; and • the duly completed and signed declaration.
Sec 12(1)(c) as read with Regulation 13	Notice by a Represented Political Party of the Name of	PPR12	<ul style="list-style-type: none"> • Must be accompanied by the Information as

	the Appointed Accounting Officer		detailed in PPR12; and <ul style="list-style-type: none"> the duly completed and signed declaration.
Sec 12(1)(d) as read with Regulation 13	Notice by a Represented Political Party of the Name of the Appointed Auditor	PPR13	<ul style="list-style-type: none"> Must be accompanied by such supporting documentation and information as detailed in PPR13; and the duly signed and completed declaration.
Sec 12(4) as read with Regulation 13	Auditor's Opinion	PPR14	<ul style="list-style-type: none"> Must be accompanied by such supporting documentation and information as detailed in PPR14; and the duly completed and signed declaration.
Sec 15 as read with Regulation 14	Directive Issued by the Commission to Represented Political Party	PPR15A	None
Sec 15 as read with Regulation 14	Directive issued by the Commission to Political Party	PPR15B	None
Sec 15 as read with Regulation 14(1)(b)	Request for Representations by Represented Political Party	PPR16A	None
Sec 15 as read with Regulation 14(1)(b)	Request for Representations by Political Party	PPR16B	None
Sec 23(1) as read with Regulation 15	Disclosure of Financial Assistance and Funding to Represented Political Parties by Relevant or Provincial Legislatures	PPR17	<ul style="list-style-type: none"> Must be accompanied by such supporting documentation and information as detailed in PPR17; and the duly completed and signed declaration.

Part B - Templates of Forms

PPR1 — Request for Non-Disclosure¹

(in terms of Section 3(5) of the Political Party Funding Act, 6 of 2018 as read with Regulation 4(2))

NON-DISCLOSURE REQUEST BY CONTRIBUTOR

TO: The Electoral Commission
Election House
Riverside Office Park
1303 Heuwel Avenue
Centurion 0157
E-mail : info@elections.org.za

PLEASE TAKE NOTE THAT THE UNDERMENTIONED CONTRIBUTOR HEREBY REQUESTS THE COMMISSION IN TERMS OF SECTION 3(5) OF THE POLITICAL PARTY FUNDING ACT, 6 OF 2018 NOT TO DISCLOSE ANY DETAILS OF THE NAME / IDENTITY OF THE CONTRIBUTOR NOR THE AMOUNT OF THE DONATION MADE BY THE CONTRIBUTOR.

FULL NAME OF CONTRIBUTOR		
IDENTITY NUMBER / REGISTRATION NUMBER		
CONTACT DETAILS		
Telephone No.		
Mobile No.		
E-mail Address		
Facsimile		
Business Address		
AMOUNT OF DONATION		
BANK DETAILS OF CONTRIBUTOR		
Financial Institution		
Branch		
Branch Code		
Name of Account Holder		
Account Number		
REASON/S FOR NON-DISCLOSURE		

DECLARATION

I, THE UNDERSIGNED, HEREBY CONFIRM AND DECLARE THAT:

- 1. THE INFORMATION FURNISHED ABOVE IS CORRECT AND TRUE IN EVERY RESPECT; AND**

¹ The Form shall be accompanied by the following documentation :

- Proof of Identity of Contributor;
- Proof of Donation made;
- Proof of bank account of Contributor;
- Resolution confirming the authority of the signatory, if Contributor a Juristic Person

2. THE INFORMATION CONTAINED IN ALL SUPPORTING DOCUMENTS ATTACHED TO THIS REQUEST IS CORRECT AND TRUE AND THE SUPPORTING DOCUMENTS ARE AUTHENTIC IN ALL RESPECTS; AND
3. THAT THE SOURCE OF THE FUNDS IN RESPECT OF THE DONATION IS NOT FROM AN ORGAN OF STATE, STATE OWNED ENTERPRISE, FOREIGN GOVERNMENT OR FOREIGN GOVERNMENT ENTITY OR FOREIGN GOVERNMENT AGENCY; AND
4. SHOULD ANY OF THE INFORMATION ABOVE OR AS SET OUT IN THE SUPPORTING DOCUMENTS BE FOUND TO BE FALSE OR INACCURATE OR MISLEADING, I AM AWARE THAT I COULD BE HELD LIABLE AS PRESCRIBED IN REGULATION 16;
5. I AM AWARE OF THE PROVISIONS OF THE PREVENTION OF ORGANISED CRIME ACT, 121 OF 1998, AND DECLARE THAT THE DONATION DOES NOT ORIGINATE FROM THE PROCEEDS OF CRIMINAL AND/OR UNLAWFUL ACTIVITY.

Signed at _____ on this _____ day of _____ 20____

Signature

Full names of Signatory

Designation

PPR2 — Response to Request for Non-Disclosure*(in terms of Section 3(5) of the Political Party Funding Act, 6 of 2018 as read with Regulation 4(4))***NOTICE IN RESPONSE TO A REQUEST FOR NON-DISCLOSURE**

TO {Name of Contributor}	
CONTACT DETAILS	
Telephone No.	
Mobile No.	
E-mail Address	
Facsimile	
Business Address	

YOU ARE HEREBY NOTIFIED THAT YOUR REQUEST FOR NON-DISCLOSURE SUBMITTED TO THE COMMISSION IN TERMS OF SECTION 3(5) OF THE POLITICAL PARTY FUNDING ACT, 6 OF 2018, DATED _____ WAS APPROVED/ DENIED.

The reason/s for the request being denied is / are :

Signed at _____ on this _____ day of _____ 20__

Signature

Full names of Signatory

Designation

PPR3A — Notice of Represented Political Parties Bank Account Details*(in terms of Section 12(1)(b) of the Political Party Funding Act, 6 of 2018 as read with Regulation 6(2))***¹NOTICE OF BANKING DETAILS OF REPRESENTED POLITICAL PARTY****To be completed by the Appointed Accounting Officer**

TO: The Electoral Commission
Election House
Riverside Office Park
1303 Heuwel Avenue
Centurion 0157
E-mail : info@elections.org.za

Notice is hereby given by the undermentioned Represented Political Party of all of its banking accounts. The details are set out below.

NAME OF REPRESENTED POLITICAL PARTY	
BANKING DETAILS <i>(as contemplated in Section 12(1)(b) of the Act)</i>	
FINANCIAL INSTITUTION:	
BRANCH:	
BRANCH CODE:	
ACCOUNT HOLDER:	
ACCOUNT NUMBER:	

DECLARATION

I, THE UNDERSIGNED, DO HEREBY DECLARE AND CERTIFY THAT I HAVE BEEN DULY AUTHORISED BY RESOLUTION OF THE ABOVEMENTIONED REPRESENTED POLITICAL PARTY TO :

- 1. SUBMIT THIS NOTICE;**
- 2. THAT THE BANKING DETAILS SET OUT ABOVE ARE TRUE AND CORRECT IN EVERY RESPECT; AND**
- 3. THAT THE BANKING DETAILS PROVIDED ABOVE ARE IN ACCORDANCE AND/OR COMPLIANCE WITH SECTION 12(1)(b) OF THE POLITICAL PARTY FUNDING ACT, 6 OF 2018.**
- 4. SHOULD ANY OF THE INFORMATION ABOVE OR DOCUMENTATION SUBMITTED BE FOUND TO BE FALSE OR INACCURATE OR MISLEADING, IN ANY MANNER WHATSOEVER, I AM AWARE THAT I COULD BE HELD LIABLE AS PRESCRIBED IN THE REGULATION 16.**

¹ The Notice shall be accompanied by the following documentation:

- i. Copy of the Resolution confirming the authority of the signatory as passed by the Executive of the Represented Political Party; and
- ii. Confirmation of bank account from the relevant financial institution

Signed at _____ on this _____ day of _____ 20__

Signature

Full names of Signatory

Designation

Contact phone no:

PPR3B — Change of Bank Account Details*(in terms of Section 12(1)(b) of the Political Party Funding Act, 6 of 2018 as read with Regulation 6(4))***¹NOTICE OF CHANGE OF BANKING DETAILS OF REPRESENTED POLITICAL PARTY****To be completed by the Appointed Accounting Officer**

TO: The Electoral Commission
Election House
Riverside Office Park
1303 Heuwel Avenue
Centurion 0157
E-mail : info@elections.org.za

Notice is hereby given that the undermentioned Represented Political Party has changed its banking account. The changes are set out below.

NAME OF REPRESENTED POLITICAL PARTY	
OLD BANKING DETAILS <i>(as contemplated in Section 12(1)(b) of the Act)</i>	
FINANCIAL INSTITUTION:	
BRANCH:	
BRANCH CODE:	
ACCOUNT HOLDER:	
ACCOUNT NUMBER:	
NEW BANKING DETAILS <i>(to be updated in terms of Section 12(1)(b) of the Act)</i>	
FINANCIAL INSTITUTION:	
BRANCH:	
BRANCH CODE:	
ACCOUNT HOLDER:	
ACCOUNT NUMBER:	

DECLARATION

I, THE UNDERSIGNED, DO HEREBY DECLARE AND CERTIFY THAT I HAVE BEEN DULY AUTHORISED BY RESOLUTION OF THE ABOVEMENTIONED REPRESENTED POLITICAL PARTY TO:

- 1. SUBMIT THIS NOTICE;**
- 2. THAT THE NEW/CHANGED BANKING DETAILS SET OUT ABOVE ARE TRUE AND CORRECT IN EVERY RESPECT; AND**

¹ The Notice shall be accompanied by the following documentation:

- i. Copy of the Resolution confirming the authority of the signatory as passed by the Executive of the Represented Political Party;
- ii. Proof of closure of old banking account; and
- iii. Confirmation of new bank account from the relevant financial institution

-
3. THAT THE NEW BANKING DETAILS PROVIDED ABOVE ARE IN ACCORDANCE AND/OR COMPLIANCE WITH SECTION 12(1)(b) OF THE ACT.
 4. SHOULD ANY OF THE INFORMATION ABOVE OR DOCUMENTATION SUBMITTED BE FOUND TO BE FALSE, INACCURATE OR MISLEADING IN ANY MANNER WHATSOEVER, I AM AWARE THAT I COULD BE HELD LIABLE AS PRESCRIBED IN THE REGULATION 16.

Signed at _____ on this _____ day of _____ 20____

Signature

Full names of Signatory

Designation

Contact phone no:

PPR4 — Disclosure of Donations Received by Political Party*(in terms of Section 9(1) of the Political Party Funding Act, 6 of 2018 as read with Regulation 8(1))***¹DONATION DISCLOSURE BY A POLITICAL PARTY**

NAME OF POLITICAL PARTY		
NAME OF ACCOUNTING OFFICER		
NAME OF DONOR		
IDENTITY NO / REGISTRATION/ TRUST NUMBER OF DONOR		
CONTACT DETAILS		
Telephone No.		
Mobile No.		
Facsimile		
E-mail		
Physical Address		
LEGAL STATUS OF DONOR (Tick appropriate response)		
INDIVIDUAL		
PRIVATE COMPANY		
PUBLIC COMPANY		
PARTNERSHIP		
CLOSE CORPORATION		
TRUST <i>(please provide details of Trustees)</i>		
DATE OF DONATION		
SENDING BANK ACCOUNT		
RECEIVING BANK ACCOUNT		
TYPE OF DONATION <i>(please Tick)</i>		Monetary Donation in Kind
AMOUNT DONATED <i>(estimated value)</i>		
If Donation-in-Kind, describe briefly :		
Details of Donation if total amount/or value exceeds Disclosure Threshold :		

DECLARATION**I, THE UNDERSIGNED, DO HEREBY CONFIRM AND CERTIFY THAT :**

- 1. I AM DULY AUTHORISED TO MAKE THIS DECLARATION ON BEHALF OF THE ABOVEMENTIONED POLITICAL PARTY.**

¹ Notice shall be accompanied by the following documentation:

- i. Proof of Receipt/s of Donation;
- ii. Certified copy of proof of receipt/s making up Donation;
- iii. If Donation in kind:
 - a. copies of all agreements regulating and governing loan or services, evidencing the value of the Donation; or
 - b. list of all expenses paid detailing amounts paid and details of beneficiary of such payments effected on behalf of the Political Party evidencing the value of the Donation.

2. THE INFORMATION CONTAINED HEREIN AND AS CONTAINED IN THE SUPPORTING DOCUMENTS, ARE TRUE AND CORRECT IN EVERY RESPECT AND ARE IN ACCORDANCE AND/OR COMPLIANCE WITH REGULATION 8;
3. SHOULD ANY OF THE INFORMATION ABOVE BE FOUND TO BE FALSE, INACCURATE OR MISLEADING IN ANY MANNER WHATSOEVER, I AM AWARE THAT I COULD BE HELD LIABLE AS PRESCRIBED IN REGULATION 16.
4. I CONFIRM THAT THERE ARE NO OBJECTIONS TO AND CONFIRM THE CONSENT TO THE PUBLICATION OF THE DONATION BY THE COMMISSION, AS IS CONTEMPLATED IN SECTION 9(3) OF THE POLITICAL PARTY FUNDING ACT, 6 OF 2018

Signed at _____ on this _____ day of _____ 20 _____

Signature of Accounting Officer

Full names of Signatory

Contact phone number of Accounting Officer

PPR5 — Response to Disclosure of Donations by Political Party*(in terms of Section 9(1) of the Political Party Funding Act, 6 of 2018 as read with Regulation 8(4))***NOTICE IN RESPONSE TO DISCLOSURE OF DONATIONS MADE TO
POLITICAL PARTY**

NAME OF POLITICAL PARTY	
CONTACT DETAILS	
Office Telephone No.	
Mobile No.	
E-mail Address	
Facsimile	
Business Address	

THIS NOTICE SERVES AS FORMAL NOTIFICATION OF RECEIPT OF YOUR DISCLOSURE NOTICE IN TERMS OF SECTION 9(1) OF THE POLITICAL PARTY FUNDING ACT, 6 OF 2018, DATED _____.

IT IS HEREBY CONFIRMED THAT THE ABOVEMENTIONED POLITICAL PARTY'S NOTICE OF DISCLOSURE AS REQUIRED IN TERMS OF SECTION 9(1) OF THE POLITICAL PARTY FUNDING ACT, 6 OF 2018 HAS BEEN RECEIVED BY THE COMMISSION, AND WILL BE INCLUDED IN THE LIST OF DONATIONS TO BE PUBLISHED BY THE COMMISSION AS IS REQUIRED IN TERMS OF SECTION 9(3) OF THE SAID ACT.

Signed at _____ on this _____ day of _____ 20____

Signature

Full names of Signatory

Designation

PPR6 — Disclosure of Donations by a Juristic Person*(in terms of Section 9(2) of the Political Party Funding Act, 6 of 2018 as read with Regulation 9 (1))***¹DONATION DISCLOSURE BY A JURISTIC PERSON**

NAME OF POLITICAL PARTY TO WHOM DONATION WAS MADE	
FULL NAME OF DONOR	
IDENTITY NO / REGISTRATION/ TRUST NUMBER OF DONOR	
CONTACT DETAILS	
Telephone No.	
Mobile No.	
Facsimile	
E-mail	
Physical Address	
LEGAL STATUS (<i>Tick appropriate response</i>)	
PRIVATE COMPANY	
PUBLIC COMPANY	
PARTNERSHIP	
CLOSE CORPORATION	
TRUST (<i>please provide details of Trustees</i>)	
DATE OF DONATION	
SENDING BANK ACCOUNT	
RECEIVING BANK ACCOUNT	
TYPE OF DONATION (<i>please Tick</i>)	Monetary Donation in Kind
AMOUNT DONATED (<i>estimated value</i>)	
If Donation-in-Kind, describe briefly	
Details of Donation if total amount/or value exceeds Disclosure Threshold :	

DECLARATION**I, THE UNDERSIGNED, DO HEREBY CONFIRM AND CERTIFY THAT :**

- 1. I AM DULY AUTHORISED TO SUBMIT THIS DECLARATION AND THAT THE INFORMATION CONTAINED HEREIN AND AS CONTAINED IN THE SUPPORTING DOCUMENTS ARE TRUE AND CORRECT IN EVERY RESPECT AND IN ACCORDANCE AND / OR COMPLIANCE WITH REGULATION 9;**

¹ Notice shall be accompanied by the following documentation:

- i. Proof of Payment/s of Donation;
- ii. Certified copy of proof of payment/s making up Donation;
- iii. If Donation in kind:
 - a. copies of all agreements regulating and governing loan or services, evidencing the value of the Donation; or
 - b. list of all expenses paid detailing amounts paid and details of beneficiary of such payments effected on behalf of the Political Party evidencing the value of the Donation.

2. SHOULD ANY OF THE INFORMATION ABOVE BE FOUND TO BE FALSE, INACCURATE OR MISLEADING IN ANY MANNER WHATSOEVER, I AM AWARE THAT I COULD BE HELD LIABLE AS PRESCRIBED IN REGULATION 16.

3. I CONFIRM THAT I HAVE NO OBJECTION TO AND HEREBY CONSENT TO THE PUBLICATION OF THE DONATION BY THE COMMISSION, AS CONTEMPLATED IN SECTION 9(3) OF THE ACT.

Signed at _____ on this _____ day of _____ 20 _____

Signature of individual and/or by duly authorised representative

Full names of Signatory

PPR7 — Response to Disclosure of Donations by a Juristic Person*(in terms of Section 9(2) of the Political Party Funding Act, 6 of 2018 as read with Regulation 9(3))***NOTICE IN RESPONSE TO A DISCLOSURE OF DONATIONS BY A JURISTIC PERSON**

TO {Name of Juristic Person or Entity}	
CONTACT DETAILS	
Telephone No.	
Mobile No.	
E-mail Address	
Facsimile	
Business Address	

THIS NOTICE SERVES AS FORMAL NOTIFICATION OF RECEIPT OF THE DISCLOSURE NOTICE IN TERMS OF SECTION 9(2) OF THE POLITICAL PARTY FUNDING ACT, 6 OF 2018, DATED _____ .

IT IS HEREBY CONFIRMED THAT THE ABOVEMENTIONED NOTICE OF DISCLOSURE AS REQUIRED IN TERMS OF SECTION 9(2) OF THE POLITICAL PARTY FUNDING ACT, 6 OF 2018 HAS BEEN RECEIVED BY THE COMMISSION, AND WILL BE INCLUDED IN THE LIST OF DONATIONS TO BE PUBLISHED BY THE COMMISSION AS IS REQUIRED IN TERMS OF SECTION 9(3) OF THE ACT.

Signed at _____ on this _____ day of _____ 20_____

Signature

Full names of Signatory

Designation

PPR9A – Political Parties to Account for Income

(in terms of Section 12(2)(a) of the Political Party Funding Act, 6 of 2018 as read with Regulation 12(1))

ACCOUNTING OFFICER'S RECORD OF ALL INCOME IN TERMS OF SECTION 12(2)(a)

NAME OF POLITICAL PARTY	
FULL NAME OF APPOINTED ACCOUNTING OFFICER	
CONTACT DETAILS	
Telephone No.	
Mobile No.	
Facsimile	
E-mail	
Physical Address	
CURRENT FINANCIAL YEAR	
TOTAL INCOME RECEIVED FOR FINANCIAL YEAR	
DONATIONS (MONETARY)	
DONATIONS-IN-KIND (VALUE)	
MEMBERSHIP FEES	
LEVIES	
OTHER: (Please Specify)	

DECLARATION

I, THE UNDERSIGNED, BEING DULY AUTHORISED AND IN MY CAPACITY AS THE APPOINTED ACCOUNTING OFFICER, DO HEREBY CONFIRM AND CERTIFY THAT :

1. THE INFORMATION CONTAINED HEREIN AND AS CONTAINED IN THE SUPPORTING DOCUMENTS, ARE TRUE AND CORRECT IN EVERY RESPECT AND ARE IN ACCORDANCE AND/OR COMPLIANCE WITH REGULATION 12;
2. SHOULD ANY OF THE INFORMATION ABOVE BE FOUND TO BE FALSE, INACCURATE OR MISLEADING IN ANY MANNER WHATSOEVER, I AM AWARE THAT I COULD BE HELD LIABLE AS PRESCRIBED IN REGULATION 16.
3. I CONFIRM THAT ALL INCOME RECEIVED HAS BEEN ACCOUNTED FOR IN THE BOOKS AND RECORDS OF ACCOUNT OF THE AFOREMENTIONED POLITICAL PARTY.

Signed at _____ on this _____ day of _____ 20____

Signature of Accounting Officer

Full names of Accounting Officer

PPR9B –Represented Political Parties to Account for Income Received including Funding in terms of Section 57(2) and 116(2) of the Constitution

ACCOUNTING OFFICER'S RECORD OF ALL INCOME

NAME OF REPRESENTED POLITICAL PARTY	
FULL NAME OF APPOINTED ACCOUNTING OFFICER	
CONTACT DETAILS	
Telephone No.	
Mobile No.	
Facsimile	
E-mail	
Physical Address	
CURRENT FINANCIAL YEAR	
TOTAL INCOME RECEIVED BY REPRESENTED POLITICAL PARTY FOR FINANCIAL YEAR	
DONATIONS (MONETARY)	
DONATIONS-IN-KIND (VALUE)	
MEMBERSHIP FEES	
LEVIES	
PARLIAMENT	
PROVINCIAL LEGISLATURE	
MULTI-PARTY DEMOCRACY FUND	
REPRESENTED POLITICAL PARTY FUND	
OTHER: <i>(Please Specify)</i>	

Funding in terms of Section 57(2) and 116(2) of the Constitution

AMOUNT OF FUNDING	DATE OF FUNDING

DECLARATION

I, THE UNDERSIGNED, BEING DULY AUTHORISED AND IN MY CAPACITY AS THE APPOINTED ACCOUNTING OFFICER, DO HEREBY CONFIRM AND CERTIFY THAT :

1. THE INFORMATION CONTAINED HEREIN AND AS CONTAINED IN THE SUPPORTING DOCUMENTS, ARE TRUE AND CORRECT IN EVERY RESPECT AND ARE IN ACCORDANCE AND/OR COMPLIANCE WITH REGULATION 12;
2. SHOULD ANY OF THE INFORMATION ABOVE BE FOUND TO BE FALSE, INACCURATE OR MISLEADING IN ANY MANNER WHATSOEVER, I AM AWARE THAT I COULD BE HELD LIABLE AS PRESCRIBED IN REGULATION 16.
3. I CONFIRM THAT ALL INCOME RECEIVED IN TERMS OF SECTION 57(2) AND 116(2) OF THE CONSTITUTION HAS BEEN ACCOUNTED FOR IN THE BOOKS AND RECORDS OF ACCOUNT OF THE AFOREMENTIONED REPRESENTED POLITICAL PARTY.

Signed at _____ on this _____ day of _____ 20____

Signature of Accounting Officer

Full names of Accounting Officer

PPR10 —Register of Office Bearers of Political Parties*(in terms of the Political Party Funding Act, 6 of 2018 as read with regulation 13)***NOTICE OF OFFICE BEARERS¹**

TO: The Electoral Commission
Election House
Riverside Office Park
1303 Heuwel Avenue
Centurion 0157
E-mail : info@elections.org.za

NAME OF POLITICAL PARTY:	REGISTRATION NUMBER:
---------------------------------	-----------------------------

Return of particulars as at _____

I, _____ he undersigned, in my capacity as _____

on behalf of and duly authorised by the abovementioned Represented Political Party, state and confirm that the written consent of the office bearers or officers whose names appear in this return have been obtained.

Signed at _____ on this _____ day of _____ 20____

Signature

Full names

¹ Notice shall be accompanied by the following documentation :

- i) Copies of Identity Documents of each of the office bearers

A. President/Leader

SURNAME:	
FULL NAMES:	
IDENTITY NUMBER:	
DATE OF APPOINTMENT:	
POSTAL ADDRESS	
	POSTAL CODE:
BUSINESS ADDRESS	
	POSTAL CODE:
CONTACT DETAILS	
Business Telephone No.	
Business Facsimile	
Mobile No.	
E-mail	

B. Deputy President/Leader

SURNAME:	
FULL NAMES:	
IDENTITY NUMBER:	
DATE OF APPOINTMENT:	
POSTAL ADDRESS	
	POSTAL CODE:
BUSINESS ADDRESS	
	POSTAL CODE:
CONTACT DETAILS	
Telephone No.	
Mobile No.	
Facsimile	
E-mail	

C. National Chairperson

SURNAME:	
FULL NAMES:	
IDENTITY NUMBER:	
DATE OF APPOINTMENT:	
POSTAL ADDRESS	
	POSTAL CODE:
BUSINESS ADDRESS	
	POSTAL CODE:
CONTACT DETAILS	
Telephone No.	
Mobile No.	
Facsimile	
E-mail	

D. Secretary General

SURNAME:	
FULL NAMES:	
IDENTITY NUMBER:	
DATE OF APPOINTMENT:	
POSTAL ADDRESS	
	POSTAL CODE:
BUSINESS ADDRESS	
	POSTAL CODE:
CONTACT DETAILS	
Telephone No.	
Mobile No.	
Facsimile	
E-mail	

E. Treasurer General

SURNAME:	
FULL NAMES:	
IDENTITY NUMBER:	
DATE OF APPOINTMENT:	
POSTAL ADDRESS	
	POSTAL CODE:
BUSINESS ADDRESS	
	POSTAL CODE:
CONTACT DETAILS	
Telephone No.	
Mobile No.	
Facsimile	
E-mail	

F. Other (Specify position in the space provided below)

SURNAME:	
FULL NAMES:	
IDENTITY NUMBER:	
POSITION:	
DATE OF APPOINTMENT:	
POSTAL ADDRESS	
	POSTAL CODE:
BUSINESS ADDRESS	
	POSTAL CODE:
CONTACT DETAILS	
Telephone No.	
Mobile No.	
Facsimile	
E-mail	

DECLARATION :

I, THE UNDERSIGNED, IN MY CAPACITY AS _____ FOR AND ON BEHALF OF THE ABOVEMENTIONED REPRESENTED POLITICAL PARTY DO HEREBY DECLARE AND CONFIRM THAT:

1. I AM DULY AUTHORISED TO SUBMIT THIS NOTICE AND LIST OF OFFICE BEARERS TO THE COMMISSION.
2. THE INFORMATION SET OUT HEREIN AND ALL INFORMATION SET OUT IN THE SUPPORTING DOCUMENTATION HERETO IS TRUE AND CORRECT IN ALL RESPECTS.
3. WRITTEN CONFIRMATION OF ANY CHANGES WHICH MAY BE EFFECTED WITHIN THE AFOREMENTIONED FINANCIAL YEAR, SHALL BE SUBMITTED TO THE COMMISSION WITHIN 30 (THIRTY) DAYS OF SUCH CHANGE BECOMING EFFECTIVE.
4. I CONFIRM AND AGREE THAT ANY FAILURE TO COMPLY WITH THE PROVISIONS OF REGULATION 13(1)(a) TO 13(1)(f) MAY RESULT IN PAYMENTS AS CONTEMPLATED IN SECTION 6(7) OF THE POLITICAL PARTY FUNDING ACT, 6 OF 2018 BEING SUSPENDED, UNTIL ANY BREACH OR NON-COMPLIANCE HAS BEEN RECTIFIED TO THE SATISFACTION OF THE COMMISSION.

Signature

Full name of Signatory

Date

Designation

PPR11 – Notice by a Political Party of Official Addresses*(in terms of Section 12 of the Political Party Funding Act, 6 of 2018 as read with Regulation 13)***NOTICE OF OFFICIAL ADDRESSES¹**

TO: The Electoral Commission
Election House
Riverside Office Park
1303 Heuwel Avenue
Centurion 0157
E-mail : info@elections.org.za

Registered Address - Head Office/s	
Name of Represented Political Party:	<input type="text"/>
Official Address of Represented Political Party:	<input type="text"/>
	<input type="text"/>
	Postal Code:
Business Telephone Number	<input type="text"/>
Facsimile Number	<input type="text"/>
Mobile Number	<input type="text"/>
E-mail Address	<input type="text"/>

DECLARATION :

**I, THE UNDERSIGNED, IN MY CAPACITY AS _____ FOR
AND ON BEHALF OF THE ABOVEMENTIONED REPRESENTED POLITICAL PARTY DO
HEREBY DECLARE AND CONFIRM THAT:**

- 1. I AM DULY AUTHORISED TO SUBMIT THIS NOTICE TO THE COMMISSION.**
- 2. THE INFORMATION SET OUT HEREIN AND ALL INFORMATION SET OUT IN THE SUPPORTING DOCUMENTATION HERETO IS TRUE AND CORRECT IN ALL RESPECTS.**
- 3. WRITTEN CONFIRMATION OF ANY CHANGES WHICH MAY BE EFFECTED WITHIN THE AFOREMENTIONED FINANCIAL YEAR, SHALL BE SUBMITTED TO THE COMMISSION WITHIN 30 (THIRTY) DAYS OF SUCH CHANGE BECOMING EFFECTIVE.**
- 4. I CONFIRM AND AGREE THAT ANY FAILURE TO COMPLY WITH THE PROVISIONS OF REGULATION 13(1)(a) TO 13(1)(f) MAY RESULT IN PAYMENTS AS CONTEMPLATED IN SECTION 6(7) OF THE POLITICAL PARTY FUNDING ACT, 6 OF 2018 BEING SUSPENDED,**

¹ This Notice shall be accompanied by the following documentation:

- i) Proof of Address(es)

UNTIL ANY BREACH OR NON-COMPLIANCE HAS BEEN RECTIFIED TO THE SATISFACTION OF THE COMMISSION.

Signature

Full name of Signatory

Date

Designation

PPR 12 — Notice by a Represented Political Party of the Name of the Appointed Accounting Officer

(in terms of Section 12(1)(c) of the Political Party Funding Act, 6 of 2018 as read with Regulation 13)

NOTICE OF APPOINTMENT OF ACCOUNTING OFFICER

**TO: The Electoral Commission
Election House
Riverside Office Park
1303 Heuwel Avenue
Centurion 0157
E-mail : info@elections.org.za**

Appointment of Accounting Officer	
Full name of Accounting Officer:	<input type="text"/>
As appointed Accounting Officer for (name of Represented Political Party):	<input type="text"/>
Address of Represented Political Party:	<input type="text"/>
	<input type="text"/>
	Postal Code:
Date of Appointment	<input type="text"/>
Accounting Officer's Confirmation	
I (name of Accounting Officer), confirm my appointment as Accounting Officer.	<input type="text"/>
Identity Number:	<input type="text"/>
Accounting officer's address for correspondence:	<input type="text"/>
	Postal Code:
Telephone number:	<input type="text"/>
Mobile number:	<input type="text"/>
Email:	<input type="text"/>
Accounting Officer's signature:	<input type="text"/>

DECLARATION :

I, THE UNDERSIGNED, IN MY CAPACITY AS _____ FOR AND ON BEHALF OF THE ABOVEMENTIONED REPRESENTED POLITICAL PARTY DO HEREBY DECLARE AND CONFIRM THAT:

1. I AM DULY AUTHORISED TO SUBMIT THIS NOTICE TO THE COMMISSION.
2. THE INFORMATION SET OUT HEREIN IS TRUE AND CORRECT IN ALL RESPECTS.
3. THE AFOREMENTIONED APPOINTMENT WILL REMAIN EFFECTIVE UNTIL WRITTEN NOTICE OF RESIGNATION IS RECEIVED FROM THE SAID ACCOUNTING OFFICER, OR NOTICE OF HIS/HER APPOINTMENT BEING TERMINATED.
4. WRITTEN CONFIRMATION OF ANY CHANGES EFFECTED OR NEW APPOINTMENT MADE WILL BE SUBMITTED TO THE COMMISSION WITHIN 30 (THIRTY) DAYS OF SUCH CHANGE OR NEW APPOINTMENT BECOMING EFFECTIVE.
5. I CONFIRM AND AGREE THAT ANY FAILURE TO COMPLY WITH THE PROVISIONS OF REGULATION 13(1)(a) TO 13(1)(f) MAY RESULT IN PAYMENTS AS CONTEMPLATED IN SECTION 6(7) OF THE POLITICAL PARTY FUNDING ACT, 6 OF 2018 BEING SUSPENDED, UNTIL ANY BREACH OR NON-COMPLIANCE HAS BEEN RECTIFIED TO THE SATISFACTION OF THE COMMISSION.

Signature

Full name of Signatory

Date

Designation

PPR 13 — Notice by a Represented Political Party of the Name of the Appointed Auditor*(in terms of Section 12(1)(d) of the Political Party Funding Act, 6 of 2018 as read with Regulation 13)***¹NOTICE OF APPOINTMENT OF AUDITOR**

TO: The Electoral Commission
Election House
Riverside Office Park
1303 Heuwel Avenue
Centurion 0157
E-mail : info@elections.org.za

Appointment of Auditor	
Full name of Auditor:	<input type="text"/>
Name of Firm:	<input type="text"/>
As appointed Auditor for (name of Represented Political Party):	<input type="text"/>
Address of Represented Political Party:	<input type="text"/>
	<input type="text"/>
	Postal Code:
Date of Appointment :	<input type="text"/>
Auditor's Confirmation	
I (name of Auditor), hereby confirm Auditor.	<input type="text"/>
Identity Number:	<input type="text"/>
Auditor's address for correspondence:	<input type="text"/>
	Postal Code:
Contact number(s):	<input type="text"/>

¹ Confirmation of registration with IRBA

Email:	
Auditor's signature:	

DECLARATION :

I, THE UNDERSIGNED, IN MY CAPACITY AS _____ FOR AND ON BEHALF OF THE ABOVEMENTIONED REPRESENTED POLITICAL PARTY DO HEREBY DECLARE AND CONFIRM THAT:

1. I AM DULY AUTHORISED TO SUBMIT THIS NOTICE TO THE COMMISSION.
2. THE INFORMATION SET OUT HEREIN IS TRUE AND CORRECT IN ALL RESPECTS.
3. THE AFOREMENTIONED APPOINTMENT WILL REMAIN EFFECTIVE UNTIL WRITTEN NOTICE OF RESIGNATION IS RECEIVED FROM THE SAID AUDITOR OR NOTICE OF HIS/HER APPOINTMENT BEING TERMINATED.
4. WRITTEN CONFIRMATION OF ANY CHANGES EFFECTED OR NEW APPOINTMENT MADE WILL BE SUBMITTED TO THE COMMISSION WITHIN 30 (THIRTY) DAYS OF SUCH CHANGE OR NEW APPOINTMENT BECOMING EFFECTIVE.
5. I CONFIRM AND AGREE THAT ANY FAILURE TO COMPLY WITH THE PROVISIONS OF REGULATION 13(1)(a) TO 13(6)(f) MAY RESULT IN PAYMENTS AS CONTEMPLATED IN SECTION 6(7) OF THE POLITICAL PARTY FUNDING ACT, 6 OF 2018 BEING SUSPENDED, UNTIL ANY BREACH OR NON-COMPLIANCE HAS BEEN RECTIFIED TO THE SATISFACTION OF THE COMMISSION.

Signature

Full name of Signatory

Date

Designation

PPR14 — Auditor's Opinion

(in terms of Section 12(4) of the Political Party Funding Act, 6 of 2018 as read with Regulation 13)

TO: The Electoral Commission
Election House
Riverside Office Park
1303 Heuwel Avenue
Centurion 0157
E-mail : info@elections.org.za

I, the undersigned, in my capacity as the duly appointed auditor of _____ **[insert name of Represented Political Party]**, do hereby certify that the appointed Accounting Officer of abovenamed Represented Political Party has furnished me with a statement:

- A. showing all money received by the said Represented Political Party from the Multi-Party Democracy Fund and the Represented Political Party Fund (“**the Funds**”);
- B. the application of the money so received from the Funds and the purposes for which it was used;
- C. all Donations and membership fees received and levies imposed.
- D. Showing all income received as contemplated in Regulation 12.

I further certify and declare that I have inspected the documents received from the appointed Accounting Officer on _____ **[insert date]** and performed an audit as required in terms of Section 12(3) of the Political Party Funding Act, 6 of 2018 and confirm and declare that :

1. the Donations received by the said Represented Political Party were not received from :
 - 1.1. any Foreign Government or Foreign Government Agency;
 - 1.2. any Organ of State; or
 - 1.3. any State Owned Enterprise; or
 - 1.4. the proceeds of crime or any unlawful activity.

2. The Donations received which exceeds the Disclosure Threshold as contemplated in Section 9(1), as read together with the Regulations, are listed in the Annexure hereto marked “**A**”;

OR

The said Represented Political Party did not receive any Donations which exceeds the Disclosure Threshold.

3. The Donations received in amounts less than the Disclosure Threshold are listed in Annexure “B” hereto.

4. The said Represented Political Party did not receive any income other than as contemplated and provided for in the Act;

OR

All income received by the said Represented Political Party which falls outside the ambit of the Act, is listed in Annexure “C” hereto.

5. All transactions relating to money allocated from the Funds as is reflected in the Financial Statements for the Financial Year end [*insert relevant year*] _____ are in accordance with the Act.

6. The said Represented Political Party has not received any loans

OR

The said Represented Political Party has received the loans listed in Annexure “D” hereto, upon acceptable and reasonable commercial terms.

7. All transactions reflected in the statements so received from the Accounting Officer relating to the monies allocated from the Funds were used solely in accordance with the purposes prescribed in Political Party Funding Act, 6 of 2018 except for transactions stated in Annexure “E”.

8. In my opinion :

8.1. The statements presented and information provided to me by the appointed Accounting Officer present fairly, in all material respects the correct financial position for the Financial Year (*insert relevant year*) _____ and is an accurate and complete statement in respect of all income received and all expenditure incurred by the said Represented Political Party;

8.2. The information provided in respect of all Donations received by the Represented Political Party is correct in all material respects;

8.3. The financial statements presented for the aforementioned Represented Political Party for the period [*insert relevant period*] _____ were prepared in accordance with generally accepted accounting principles.

Signed at _____ on this _____ day of _____ 20____

Signature

Full names of Signatory

Designation

ANNEXURE "A" TO PPR14
DONATIONS RECEIVED WHICH EXCEEDS THE DISCLOSURE THRESHOLD AS
CONTEMPLATED IN SECTION 9(1), AS READ TOGETHER WITH THE REGULATIONS¹

NAME OF REPRESENTED POLITICAL PARTY		
FULL NAME OF APPOINTED ACCOUNTING OFFICER		
FULL NAME OF DONOR		
IDENTITY NO / REGISTRATION NUMBER / TRUST NUMBER OF DONOR		
CONTACT DETAILS		
Telephone No.		
Facsimile		
Mobile No.		
E-mail		
Physical Address		
LEGAL STATUS (<i>Tick appropriate response</i>)		
INDIVIDUAL		
PRIVATE COMPANY		
PUBLIC COMPANY		
PARTNERSHIP		
CLOSE CORPORATION		
TRUST (<i>please provide details of Trustees</i>)		
DATE OF DONATION		
TYPE OF DONATION (<i>please Tick</i>)	Monetary	Donation in Kind
AMOUNT DONATED (<i>estimated value</i>)		
If Donation-in-Kind, describe briefly		

¹ Form shall be completed in respect of each Donor and each Donation received and accompanied by the following documentation:

- i) Bank Statements for the relevant month(s)

ANNEXURE "B" TO PPR14
DONATIONS RECEIVED IN AMOUNTS LESS THAN THE DISCLOSURE THRESHOLD¹

NAME OF REPRESENTED POLITICAL PARTY		
FULL NAME OF APPOINTED ACCOUNTING OFFICER		
FULL NAME OF DONOR		
IDENTITY NO / REGISTRATION NUMBER / TRUST NUMBER OF DONOR		
CONTACT DETAILS		
Telephone No.		
Facsimile		
Mobile No.		
E-mail		
Physical Address		
LEGAL STATUS (<i>Tick appropriate response</i>)		
INDIVIDUAL		
PRIVATE COMPANY		
PUBLIC COMPANY		
PARTNERSHIP		
CLOSE CORPORATION		
TRUST (<i>please provide details of Trustees</i>)		
DATE OF DONATION		
TYPE OF DONATION (<i>please Tick</i>)	Monetary	Donation in Kind
AMOUNT DONATED (<i>estimated value</i>)		
If Donation-in-Kind, describe briefly		

¹ Form shall be completed in respect of each Donor and each Donation received and accompanied by the following documentation:

- i) Bank Statements for the relevant month(s)

ANNEXURE "C" TO PPR14
ALL INCOME RECEIVED BY THE POLITICAL PARTY
WHICH FALLS OUTSIDE THE AMBIT OF THE POLITICAL PARTY FUNDING ACT, 6 OF 2018 ¹

NAME OF REPRESENTED POLITICAL PARTY	
FULL NAME OF AUTHORISED ACCOUNTING OFFICER	
FUNDS RECEIVED FROM	
IDENTITY NO / REGISTRATION NUMBER / TRUST NUMBER OF DONOR	
CONTACT DETAILS	
Telephone No.	
Facsimile	
Mobile No.	
E-mail	
Physical Address	
LEGAL STATUS (<i>Tick appropriate response</i>)	
INDIVIDUAL	
PRIVATE COMPANY	
PUBLIC COMPANY	
PARTNERSHIP	
CLOSE CORPORATION	
TRUST (<i>please provide details of Trustees</i>)	
DATE RECEIVED	
Details of Income Received	

¹ Form shall be completed in respect of each Donor and each Donation received and accompanied by the following documentation:

- i) Bank Statements for the relevant month(s)

**ANNEXURE "D" TO PPR14
LIST OF LOANS RECEIVED BY POLITICAL PARTY WITH SPECIFICATION OF AGREED
COMMERCIAL TERMS¹**

NAME OF REPRESENTED POLITICAL PARTY	
FULL NAME OF AUTHORISED ACCOUNTING OFFICER	
LOAN RECEIVED FROM	
IDENTITY NO / REGISTRATION NUMBER / TRUST NUMBER OF DONOR	
CONTACT DETAILS	
Telephone No.	
Facsimile	
Mobile No.	
E-mail	
Physical Address	
LEGAL STATUS (<i>Tick appropriate response</i>)	
INDIVIDUAL	
PRIVATE COMPANY	
PUBLIC COMPANY	
PARTNERSHIP	
CLOSE CORPORATION	
TRUST (<i>please provide details of Trustees</i>)	
DATE RECEIVED	
Details and Terms of Loan Received	

¹ To be completed in respect of each loan.

ANNEXURE "E" TO PPR14

ALL TRANSCATIONS AND/OR ALLOCATED MONIES SPENT BY REPRESENTED POLITICAL PARTY USED IN CONTRAVENTION OF SECTION 7 OF THE POLITICAL PARTY FUNDING ACT, 6 OF 2018¹

NAME OF REPRESENTED POLITICAL PARTY	
FULL NAME OF AUTHORISED ACCOUNTING OFFICER	
CURRENT FINANCIAL YEAR	
TOTAL MONIES ALLOCATED BY THE FUND(S) TO THE REPRESENTED POLITICAL PARTY	
DATE RECEIVED	
Details of allocated monies and/or transaction(s) used in contravention of the Act:	

¹ To be completed in respect of each transaction.

PPR15A — Directive Issued by the Commission*(in terms of Section 15 of the Political Party Funding Act, 6 of 2018 as read with Regulation 13(1))***DIRECTIVE****TO: [NAME OF REPRESENTED POLITICAL PARTY]**

NAME OF ACCOUNTING OFFICER	
CONTACT DETAILS	
Telephone No.	
E-mail Address	
Facsimile	
Mobile No.	
Business Address	

This serves to inform you that the Commission has found that _____ *[insert the name of the Represented Political Party]* is in contravention of Section _____ of the Political Party Funding Act, 6 of 2018, in that:

[Set out reasons]

Accordingly, you are hereby given notice of the Commission's decision to impose the following sanction/s in terms of Section 15 of the Act:

[Tick where applicable]

- suspension of payment of allocated money as contemplated in Section 16(1)(a);
- the institution of proceedings by the Commission in terms of Section 17(2) of the Act, if applicable;
- the imposition of an administrative fine as contemplated in Section 18 of the Act, as read with Schedule 1.

Signed at _____ on this _____ day of _____ 20____

Signature

Full names of Signatory

Designation

PPR15B — Directive Issued by the Commission*(in terms of Section 15 of the Political Party Funding Act, 6 of 2018 as read with Regulation 13(1))***DIRECTIVE****TO: [NAME OF POLITICAL PARTY]**

NAME OF ACCOUNTING OFFICER	
CONTACT DETAILS	
Telephone No.	
E-mail Address	
Facsimile	
Mobile No.	
Business Address	

This serves to inform you that the Commission has found that _____ *[insert the name of the Political Party]* is in contravention of Section _____ of the Political Party Funding Act, 6 of 2018, in that:

[Set out reasons]

Accordingly, you are hereby given notice of the Commission's decision to impose the following sanction/s in terms of Section 15 of the Act:

[Tick where applicable]

- the institution of proceedings by the Commission in terms of Section 17(2) of the Act, if applicable;
- the imposition of an administrative fine as contemplated in Section 18 of the Act, as read with Schedule 1.

Signed at _____ on this _____ day of _____ 20____

Signature

Full names of Signatory

Designation

PPR16A — Request for Representation*(in terms of Section 15 of the Political Party Funding Act, 6 of 2018 as read with Regulation 14(1)(b))***REQUEST FOR REPRESENTATIONS IN TERMS OF SECTION 15 OF THE POLITICAL PARTY FUNDING ACT****TO: [NAME OF REPRESENTED POLITICAL PARTY]**

NAME OF POLITICAL PARTY	
NAME OF ACCOUNTING OFFICER	
CONTACT DETAILS	
Telephone No.	
E-mail Address	
Facsimile	
Mobile No.	
Business Address	

This serves to inform you that _____ *[insert the name of the Represented Political Party]* is in contravention of Section _____ of the Political Party Funding Act, 6 of 2018, in that:

[Set out reasons]

Accordingly, you are hereby given notice of the Commission's intention to invoke the provisions of Section 15(2).

You are hereby given an opportunity to submit written reasons to the Commission, within 30 (thirty) days of this notice, why the Commission should not invoke the provisions of Section 15(2).

Failure to comply with this notice may result in either :

1. suspension of payment of allocated money;
2. the institution of proceedings by the Commission in terms of Section 17(2) of the Act, if applicable;
3. the imposition of an administrative fine as contemplated in Section 18 of the Act, as read with Schedule 1.

Signed at _____ on this _____ day of _____ 20____

Signature

Full names of Signatory

Designation

PPR16B— Request for Representation*(in terms of Section 15 of the Political Party Funding Act, 6 of 2018 as read with Regulation 14(1)(b))***REQUEST FOR REPRESENTATIONS IN TERMS OF SECTION 15 OF THE POLITICAL PARTY FUNDING ACT****TO: [NAME OF POLITICAL PARTY]**

NAME OF POLITICAL PARTY	
NAME OF ACCOUNTING OFFICER	
CONTACT DETAILS	
Telephone No.	
E-mail Address	
Facsimile	
Mobile No.	
Business Address	

This serves to inform you that _____ *[insert the name of the Political Party]* is in contravention of Section _____ of the Political Party Funding Act, 6 of 2018, in that:

[Set out reasons]

Accordingly, you are hereby given notice of the Commission's intention to invoke the provisions of Section 15(2).

You are hereby given an opportunity to submit written reasons to the Commission, within 30 (thirty) days of this notice, why the Commission should not invoke the provisions of Section 15(2).

Failure to comply with this notice may result in either :

1. the institution of proceedings by the Commission in terms of Section 17(2) of the Act, if applicable;
2. the imposition of an administrative fine as contemplated in Section 18 of the Act, as read with Schedule 1.

Signed at _____ on this _____ day of _____ 20____

Signature

Full names of Signatory

Designation

2. SHOULD ANY OF THE INFORMATION ABOVE BE FOUND TO BE FALSE, INACCURATE, INCORRECT OR MISLEADING IN ANY MANNER WHATSOEVER, I AM AWARE THAT I COULD BE HELD LIABLE AS PRESCRIBED IN REGULATION 16.

3. I CONFIRM AND HAVE NO OBJECTION TO AND CONSENT TO THE PUBLICATION OF THE INFORMATION SET OUT ABOVE IN THE GAZETTE, BY THE COMMISSION.

Signed at _____ on this _____ day of _____ 20_____

Signature of accounting officer

Full names of accounting officer

WARNING!!!

To all suppliers and potential suppliers of goods to the Government Printing Works

The Government Printing Works would like to warn members of the public against an organised syndicate(s) scamming unsuspecting members of the public and claiming to act on behalf of the Government Printing Works.

One of the ways in which the syndicate operates is by requesting quotations for various goods and services on a quotation form with the logo of the Government Printing Works. Once the official order is placed the syndicate requesting upfront payment before delivery will take place. Once the upfront payment is done the syndicate do not deliver the goods and service provider then expect payment from Government Printing Works.

Government Printing Works condemns such illegal activities and encourages service providers to confirm the legitimacy of purchase orders with GPW SCM, prior to processing and delivery of goods.

To confirm the legitimacy of purchase orders, please contact:

Anna-Marie du Toit (012) 748-6292 (Anna-Marie.DuToit@gpw.gov.za) and

Siraj Rizvi (012) 748-6380 (Siraj.Rizvi@gpw.gov.za)

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