



Government Gazette Staatskoerant

REPUBLIC OF SOUTH AFRICA
REPUBLIEK VAN SUID AFRIKA

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government
printing

Department:
Government Printing Works
REPUBLIC OF SOUTH AFRICA

HIGH ALERT: SCAM WARNING!!!

TO ALL SUPPLIERS AND SERVICE PROVIDERS OF THE GOVERNMENT PRINTING WORKS

It has come to the attention of the *GOVERNMENT PRINTING WORKS* that there are certain unscrupulous companies and individuals who are defrauding unsuspecting businesses disguised as representatives of the *Government Printing Works (GPW)*.

The scam involves the fraudsters using the letterhead of *GPW* to send out fake tender bids to companies and requests to supply equipment and goods.

Although the contact person's name on the letter may be of an existing official, the contact details on the letter are not the same as the *Government Printing Works*. When searching on the Internet for the address of the company that has sent the fake tender document, the address does not exist.

The banking details are in a private name and not company name. Government will never ask you to deposit any funds for any business transaction. *GPW* has alerted the relevant law enforcement authorities to investigate this scam to protect legitimate businesses as well as the name of the organisation.

Example of e-mails these fraudsters are using:

PROCUREMENT@GPW-GOV.ORG

Should you suspect that you are a victim of a scam, you must urgently contact the police and inform the *GPW*.

GPW has an official email with the domain as @gpw.gov.za

Government e-mails DO NOT have org in their e-mail addresses. All of these fraudsters also use the same or very similar telephone numbers. Although such number with an area code 012 looks like a landline, it is not fixed to any property.

GPW will never send you an e-mail asking you to supply equipment and goods without a purchase/order number. *GPW* does not procure goods for another level of Government. The organisation will not be liable for actions that result in companies or individuals being resultant victims of such a scam.

Government Printing Works gives businesses the opportunity to supply goods and services through RFQ / Tendering process. In order to be eligible to bid to provide goods and services, suppliers must be registered on the National Treasury's Central Supplier Database (CSD). To be registered, they must meet all current legislative requirements (e.g. have a valid tax clearance certificate and be in good standing with the South African Revenue Services - SARS).

The tender process is managed through the Supply Chain Management (SCM) system of the department. SCM is highly regulated to minimise the risk of fraud, and to meet objectives which include value for money, open and effective competition, equitability, accountability, fair dealing, transparency and an ethical approach. Relevant legislation, regulations, policies, guidelines and instructions can be found on the tender's website.

Fake Tenders

National Treasury's CSD has launched the Government Order Scam campaign to combat fraudulent requests for quotes (RFQs). Such fraudulent requests have resulted in innocent companies losing money. We work hard at preventing and fighting fraud, but criminal activity is always a risk.

How tender scams work

There are many types of tender scams. Here are some of the more frequent scenarios:

Fraudsters use what appears to be government department stationery with fictitious logos and contact details to send a fake RFQ to a company to invite it to urgently supply goods. Shortly after the company has submitted its quote, it receives notification that it has won the tender. The company delivers the goods to someone who poses as an official or at a fake site. The Department has no idea of this transaction made in its name. The company is then never paid and suffers a loss.

OR

Fraudsters use what appears to be government department stationery with fictitious logos and contact details to send a fake RFQ to Company A to invite it to urgently supply goods. Typically, the tender specification is so unique that only Company B (a fictitious company created by the fraudster) can supply the goods in question.

Shortly after Company A has submitted its quote it receives notification that it has won the tender. Company A orders the goods and pays a deposit to the fictitious Company B. Once Company B receives the money, it disappears. Company A's money is stolen in the process.

Protect yourself from being scammed

- If you are registered on the supplier databases and you receive a request to tender or quote that seems to be from a government department, contact the department to confirm that the request is legitimate. Do not use the contact details on the tender document as these might be fraudulent.
- Compare tender details with those that appear in the Tender Bulletin, available online at www.gpwonline.co.za
- Make sure you familiarise yourself with how government procures goods and services. Visit the tender website for more information on how to tender.
- If you are uncomfortable about the request received, consider visiting the government department and/or the place of delivery and/or the service provider from whom you will be sourcing the goods.
- In the unlikely event that you are asked for a deposit to make a bid, contact the SCM unit of the department in question to ask whether this is in fact correct.

Any incidents of corruption, fraud, theft and misuse of government property in the *Government Printing Works* can be reported to:

Supply Chain Management: Ms. Anna Marie Du Toit, Tel. (012) 748 6292.
Email: Annamarie.DuToit@gpw.gov.za

Marketing and Stakeholder Relations: Ms Bonakele Mbhele, at Tel. (012) 748 6193.
Email: Bonakele.Mbhele@gpw.gov.za

Security Services: Mr Daniel Legoabe, at tel. (012) 748 6176.
Email: Daniel.Legoabe@gpw.gov.za

Closing times for **ORDINARY WEEKLY** **GOVERNMENT GAZETTE** **2021**

*The closing time is **15:00** sharp on the following days:*

- **24 December 2020**, Thursday for the issue of Thursday **31 December 2020**
- **31 December 2020**, Thursday for the issue of Friday **08 January 2021**
- **08 January**, Friday for the issue of Friday **15 January 2021**
- **15 January**, Friday for the issue of Friday **22 January 2021**
- **22 January**, Friday for the issue of Friday **29 January 2021**
- **29 January**, Friday for the issue of Friday **05 February 2021**
- **05 February**, Friday for the issue of Friday **12 February 2021**
- **12 February**, Friday for the issue of Friday **19 February 2021**
- **19 February**, Friday for the issue of Friday **26 February 2021**
- **26 February**, Friday for the issue of Friday **05 March 2021**
- **05 March**, Friday for the issue of Friday **12 March 2021**
- **12 March**, Friday for the issue of Friday **19 March 2021**
- **18 March**, Thursday for the issue of Friday **26 March 2021**
- **25 March**, Thursday for the issue of Thursday **01 April 2021**
- **31 March**, Wednesday for the issue of Friday **09 April 2021**
- **09 April**, Friday for the issue of Friday **16 April 2021**
- **16 April**, Friday for the issue of Friday **23 April 2021**
- **22 April**, Thursday for the issue of Friday **30 April 2021**
- **30 April**, Friday for the issue of Friday **07 May 2021**
- **07 May**, Friday for the issue of Friday **14 May 2021**
- **14 May**, Friday for the issue of Friday **21 May 2021**
- **21 May**, Friday for the issue of Friday **28 May 2021**
- **28 May**, Friday for the issue of Friday **04 June 2021**
- **04 June**, Friday for the issue of Friday **11 June 2021**
- **10 June**, Thursday for the issue of Friday **18 June 2021**
- **18 June**, Friday for the issue of Friday **25 June 2021**
- **25 June**, Friday for the issue of Friday **02 July 2021**
- **02 July**, Friday for the issue of Friday **09 July 2021**
- **09 July**, Friday for the issue of Friday **16 July 2021**
- **16 July**, Friday for the issue of Friday **23 July 2021**
- **23 July**, Friday for the issue of Friday **30 July 2021**
- **30 July**, Friday for the issue of Friday **06 August 2021**
- **05 August**, Thursday for the issue of Friday **13 August 2021**
- **13 August**, Friday for the issue of Friday **20 August 2021**
- **20 August**, Friday for the issue of Friday **27 August 2021**
- **27 August**, Friday for the issue of Friday **03 September 2021**
- **03 September**, Friday for the issue of Friday **10 September 2021**
- **10 September**, Friday for the issue of Friday **17 September 2021**
- **16 September**, Thursday for the issue of Thursday **23 September 2021**
- **23 September**, Thursday for the issue of Friday **01 October 2021**
- **01 October**, Friday for the issue of Friday **08 October 2021**
- **08 October**, Friday for the issue of Friday **15 October 2021**
- **15 October**, Friday for the issue of Friday **22 October 2021**
- **22 October**, Friday for the issue of Friday **29 October 2021**
- **29 October**, Friday for the issue of Friday **05 November 2021**
- **05 November**, Friday for the issue of Friday **12 November 2021**
- **12 November**, Friday for the issue of Friday **19 November 2021**
- **19 November**, Friday for the issue of Friday **26 November 2021**
- **26 November**, Friday for the issue of Friday **03 December 2021**
- **03 December**, Friday for the issue of Friday **10 December 2021**
- **09 December**, Thursday for the issue of Friday **17 December 2021**
- **17 December**, Friday for the issue of Friday **24 December 2021**
- **23 December**, Thursday for the issue of Friday **31 December 2021**

LIST OF TARIFF RATES FOR PUBLICATION OF NOTICES

COMMENCEMENT: 1 APRIL 2018

NATIONAL AND PROVINCIAL

Notice sizes for National, Provincial & Tender gazettes 1/4, 2/4, 3/4, 4/4 per page. Notices submitted will be charged at R1008.80 per full page, pro-rated based on the above categories.

Pricing for National, Provincial - Variable Priced Notices		
Notice Type	Page Space	New Price (R)
Ordinary National, Provincial	1/4 - Quarter Page	252.20
Ordinary National, Provincial	2/4 - Half Page	504.40
Ordinary National, Provincial	3/4 - Three Quarter Page	756.60
Ordinary National, Provincial	4/4 - Full Page	1008.80

EXTRA-ORDINARY

All Extra-ordinary National and Provincial gazette notices are non-standard notices and attract a variable price based on the number of pages submitted.

The pricing structure for National and Provincial notices which are submitted as **Extra ordinary submissions** will be charged at **R3026.32** per page.

GOVERNMENT PRINTING WORKS - BUSINESS RULES

The **Government Printing Works (GPW)** has established rules for submitting notices in line with its electronic notice processing system, which requires the use of electronic *Adobe Forms*. Please ensure that you adhere to these guidelines when completing and submitting your notice submission.

CLOSING TIMES FOR ACCEPTANCE OF NOTICES

1. The *Government Gazette* and *Government Tender Bulletin* are weekly publications that are published on Fridays and the closing time for the acceptance of notices is strictly applied according to the scheduled time for each gazette.
2. Please refer to the Submission Notice Deadline schedule in the table below. This schedule is also published online on the Government Printing works website www.gpwonline.co.za

All re-submissions will be subject to the standard cut-off times.

All notices received after the closing time will be rejected.

Government Gazette Type	Publication Frequency	Publication Date	Submission Deadline	Cancellations Deadline
National Gazette	Weekly	Friday	Friday 15h00 for next Friday	Tuesday, 15h00 - 3 working days prior to publication
Regulation Gazette	Weekly	Friday	Friday 15h00 for next Friday	Tuesday, 15h00 - 3 working days prior to publication
Petrol Price Gazette	Monthly	Tuesday before 1st Wednesday of the month	One day before publication	1 working day prior to publication
Road Carrier Permits	Weekly	Friday	Thursday 15h00 for next Friday	3 working days prior to publication
Unclaimed Monies (Justice, Labour or Lawyers)	January / September 2 per year	Last Friday	One week before publication	3 working days prior to publication
Parliament (Acts, White Paper, Green Paper)	As required	Any day of the week	None	3 working days prior to publication
Manuals	Bi- Monthly	2nd and last Thursday of the month	One week before publication	3 working days prior to publication
State of Budget (National Treasury)	Monthly	30th or last Friday of the month	One week before publication	3 working days prior to publication
<i>Extraordinary Gazettes</i>	As required	Any day of the week	<i>Before 10h00 on publication date</i>	<i>Before 10h00 on publication date</i>
Legal Gazettes A, B and C	Weekly	Friday	One week before publication	Tuesday, 15h00 - 3 working days prior to publication
Tender Bulletin	Weekly	Friday	Friday 15h00 for next Friday	Tuesday, 15h00 - 3 working days prior to publication
Gauteng	Weekly	Wednesday	Two weeks before publication	3 days after submission deadline
Eastern Cape	Weekly	Monday	One week before publication	3 working days prior to publication
Northern Cape	Weekly	Monday	One week before publication	3 working days prior to publication
North West	Weekly	Tuesday	One week before publication	3 working days prior to publication
KwaZulu-Natal	Weekly	Thursday	One week before publication	3 working days prior to publication
Limpopo	Weekly	Friday	One week before publication	3 working days prior to publication
Mpumalanga	Weekly	Friday	One week before publication	3 working days prior to publication

GOVERNMENT PRINTING WORKS - BUSINESS RULES

Government Gazette Type	Publication Frequency	Publication Date	Submission Deadline	Cancellations Deadline
Gauteng Liquor License Gazette	Monthly	Wednesday before the First Friday of the month	Two weeks before publication	3 working days after submission deadline
Northern Cape Liquor License Gazette	Monthly	First Friday of the month	Two weeks before publication	3 working days after submission deadline
National Liquor License Gazette	Monthly	First Friday of the month	Two weeks before publication	3 working days after submission deadline
Mpumalanga Liquor License Gazette	Bi-Monthly	Second & Fourth Friday	One week before publication	3 working days prior to publication

EXTRAORDINARY GAZETTES

3. *Extraordinary Gazettes* can have only one publication date. If multiple publications of an *Extraordinary Gazette* are required, a separate Z95/Z95Prov *Adobe* Forms for each publication date must be submitted.

NOTICE SUBMISSION PROCESS

4. Download the latest *Adobe* form, for the relevant notice to be placed, from the **Government Printing Works** website www.gpwnonline.co.za.
5. The *Adobe* form needs to be completed electronically using *Adobe Acrobat / Acrobat Reader*. Only electronically completed *Adobe* forms will be accepted. No printed, handwritten and/or scanned *Adobe* forms will be accepted.
6. The completed electronic *Adobe* form has to be submitted via email to submit.egazette@gpw.gov.za. The form needs to be submitted in its original electronic *Adobe* format to enable the system to extract the completed information from the form for placement in the publication.
7. Every notice submitted **must** be accompanied by an official **GPW** quotation. This must be obtained from the *eGazette* Contact Centre.
8. Each notice submission should be sent as a single email. The email **must** contain **all documentation relating to a particular notice submission**.
 - 8.1. Each of the following documents must be attached to the email as a separate attachment:
 - 8.1.1. An electronically completed *Adobe* form, specific to the type of notice that is to be placed.
 - 8.1.1.1. For *National Government Gazette* or *Provincial Gazette* notices, the notices must be accompanied by an electronic Z95 or Z95Prov *Adobe* form
 - 8.1.1.2. The notice content (body copy) **MUST** be a separate attachment.
 - 8.1.2. A copy of the official **Government Printing Works** quotation you received for your notice. (*Please see Quotation section below for further details*)
 - 8.1.3. A valid and legible Proof of Payment / Purchase Order: **Government Printing Works** account customer must include a copy of their Purchase Order. **Non-Government Printing Works** account customer needs to submit the proof of payment for the notice
 - 8.1.4. Where separate notice content is applicable (Z95, Z95 Prov and TForm 3, it should **also** be attached as a separate attachment. (*Please see the Copy Section below, for the specifications*).
 - 8.1.5. Any additional notice information if applicable.

GOVERNMENT PRINTING WORKS - BUSINESS RULES

9. The electronic *Adobe* form will be taken as the primary source for the notice information to be published. Instructions that are on the email body or covering letter that contradicts the notice form content will not be considered. The information submitted on the electronic *Adobe* form will be published as-is.
10. To avoid duplicated publication of the same notice and double billing, Please submit your notice **ONLY ONCE**.
11. Notices brought to **GPW** by "walk-in" customers on electronic media can only be submitted in *Adobe* electronic form format. All "walk-in" customers with notices that are not on electronic *Adobe* forms will be routed to the Contact Centre where they will be assisted to complete the forms in the required format.
12. Should a customer submit a bulk submission of hard copy notices delivered by a messenger on behalf of any organisation e.g. newspaper publisher, the messenger will be referred back to the sender as the submission does not adhere to the submission rules.

QUOTATIONS

13. Quotations are valid until the next tariff change.
 - 13.1. **Take note:** **GPW's** annual tariff increase takes place on **1 April** therefore any quotations issued, accepted and submitted for publication up to **31 March** will keep the old tariff. For notices to be published from 1 April, a quotation must be obtained from **GPW** with the new tariffs. Where a tariff increase is implemented during the year, **GPW** endeavours to provide customers with 30 days' notice of such changes.
14. Each quotation has a unique number.
15. Form Content notices must be emailed to the *eGazette* Contact Centre for a quotation.
 - 15.1. The *Adobe* form supplied is uploaded by the Contact Centre Agent and the system automatically calculates the cost of your notice based on the layout/format of the content supplied.
 - 15.2. It is critical that these *Adobe* Forms are completed correctly and adhere to the guidelines as stipulated by **GPW**.
16. **APPLICABLE ONLY TO GPW ACCOUNT HOLDERS:**
 - 16.1. **GPW** Account Customers must provide a valid **GPW** account number to obtain a quotation.
 - 16.2. Accounts for **GPW** account customers **must** be active with sufficient credit to transact with **GPW** to submit notices.
 - 16.2.1. If you are unsure about or need to resolve the status of your account, please contact the **GPW** Finance Department prior to submitting your notices. (If the account status is not resolved prior to submission of your notice, the notice will be failed during the process).
17. **APPLICABLE ONLY TO CASH CUSTOMERS:**
 - 17.1. Cash customers doing **bulk payments** must use a **single email address** in order to use the **same proof of payment** for submitting multiple notices.
18. The responsibility lies with you, the customer, to ensure that the payment made for your notice(s) to be published is sufficient to cover the cost of the notice(s).
19. Each quotation will be associated with one proof of payment / purchase order / cash receipt.
 - 19.1. This means that **the quotation number can only be used once to make a payment.**

GOVERNMENT PRINTING WORKS - BUSINESS RULES**COPY (SEPARATE NOTICE CONTENT DOCUMENT)**

20. Where the copy is part of a separate attachment document for Z95, Z95Prov and TForm03
- 20.1. Copy of notices must be supplied in a separate document and may not constitute part of any covering letter, purchase order, proof of payment or other attached documents.
- The content document should contain only one notice. (You may include the different translations of the same notice in the same document).
- 20.2. The notice should be set on an A4 page, with margins and fonts set as follows:
- Page size = A4 Portrait with page margins: Top = 40mm, LH/RH = 16mm, Bottom = 40mm;
Use font size: Arial or Helvetica 10pt with 11pt line spacing;
- Page size = A4 Landscape with page margins: Top = 16mm, LH/RH = 40mm, Bottom = 16mm;
Use font size: Arial or Helvetica 10pt with 11pt line spacing;

CANCELLATIONS

21. Cancellation of notice submissions are accepted by **GPW** according to the deadlines stated in the table above in point 2. Non-compliance to these deadlines will result in your request being failed. Please pay special attention to the different deadlines for each gazette. Please note that any notices cancelled after the cancellation deadline will be published and charged at full cost.
22. Requests for cancellation must be sent by the original sender of the notice and must be accompanied by the relevant notice reference number (N-) in the email body.

AMENDMENTS TO NOTICES

23. With effect from 01 October 2015, **GPW** will not longer accept amendments to notices. The cancellation process will need to be followed according to the deadline and a new notice submitted thereafter for the next available publication date.

REJECTIONS

24. All notices not meeting the submission rules will be rejected to the customer to be corrected and resubmitted. Assistance will be available through the Contact Centre should help be required when completing the forms. (012-748 6200 or email info.egazette@gpw.gov.za). Reasons for rejections include the following:
- 24.1. Incorrectly completed forms and notices submitted in the wrong format, will be rejected.
- 24.2. Any notice submissions not on the correct *Adobe* electronic form, will be rejected.
- 24.3. Any notice submissions not accompanied by the proof of payment / purchase order will be rejected and the notice will not be processed.
- 24.4. Any submissions or re-submissions that miss the submission cut-off times will be rejected to the customer. The Notice needs to be re-submitted with a new publication date.

GOVERNMENT PRINTING WORKS - BUSINESS RULES**APPROVAL OF NOTICES**

25. Any notices other than legal notices are subject to the approval of the Government Printer, who may refuse acceptance or further publication of any notice.
26. No amendments will be accepted in respect to separate notice content that was sent with a Z95 or Z95Prov notice submissions. The copy of notice in layout format (previously known as proof-out) is only provided where requested, for Advertiser to see the notice in final Gazette layout. Should they find that the information submitted was incorrect, they should request for a notice cancellation and resubmit the corrected notice, subject to standard submission deadlines. The cancellation is also subject to the stages in the publishing process, i.e. If cancellation is received when production (printing process) has commenced, then the notice cannot be cancelled.

GOVERNMENT PRINTER INDEMNIFIED AGAINST LIABILITY

27. The Government Printer will assume no liability in respect of—
 - 27.1. any delay in the publication of a notice or publication of such notice on any date other than that stipulated by the advertiser;
 - 27.2. erroneous classification of a notice, or the placement of such notice in any section or under any heading other than the section or heading stipulated by the advertiser;
 - 27.3. any editing, revision, omission, typographical errors or errors resulting from faint or indistinct copy.

LIABILITY OF ADVERTISER

28. Advertisers will be held liable for any compensation and costs arising from any action which may be instituted against the Government Printer in consequence of the publication of any notice.

CUSTOMER INQUIRIES

Many of our customers request immediate feedback/confirmation of notice placement in the gazette from our Contact Centre once they have submitted their notice – While **GPW** deems it one of their highest priorities and responsibilities to provide customers with this requested feedback and the best service at all times, we are only able to do so once we have started processing your notice submission.

GPW has a 2-working day turnaround time for processing notices received according to the business rules and deadline submissions.

Please keep this in mind when making inquiries about your notice submission at the Contact Centre.

29. Requests for information, quotations and inquiries must be sent to the Contact Centre ONLY.
30. Requests for Quotations (RFQs) should be received by the Contact Centre at least **2 working days** before the submission deadline for that specific publication.

GOVERNMENT PRINTING WORKS - BUSINESS RULES

PAYMENT OF COST

31. The Request for Quotation for placement of the notice should be sent to the Gazette Contact Centre as indicated above, prior to submission of notice for advertising.
32. Payment should then be made, or Purchase Order prepared based on the received quotation, prior to the submission of the notice for advertising as these documents i.e. proof of payment or Purchase order will be required as part of the notice submission, as indicated earlier.
33. Every proof of payment must have a valid **GPW** quotation number as a reference on the proof of payment document.
34. Where there is any doubt about the cost of publication of a notice, and in the case of copy, an enquiry, accompanied by the relevant copy, should be addressed to the Gazette Contact Centre, **Government Printing Works**, Private Bag X85, Pretoria, 0001 email: info.egazette@gpw.gov.za before publication.
35. Overpayment resulting from miscalculation on the part of the advertiser of the cost of publication of a notice will not be refunded, unless the advertiser furnishes adequate reasons why such miscalculation occurred. In the event of underpayments, the difference will be recovered from the advertiser, and future notice(s) will not be published until such time as the full cost of such publication has been duly paid in cash or electronic funds transfer into the **Government Printing Works** banking account.
36. In the event of a notice being cancelled, a refund will be made only if no cost regarding the placing of the notice has been incurred by the **Government Printing Works**.
37. The **Government Printing Works** reserves the right to levy an additional charge in cases where notices, the cost of which has been calculated in accordance with the List of Fixed Tariff Rates, are subsequently found to be excessively lengthy or to contain overmuch or complicated tabulation.

PROOF OF PUBLICATION

38. Copies of any of the *Government Gazette* or *Provincial Gazette* can be downloaded from the **Government Printing Works** website www.gpwnonline.co.za free of charge, should a proof of publication be required.
39. Printed copies may be ordered from the Publications department at the ruling price. The **Government Printing Works** will assume no liability for any failure to post or for any delay in despatching of such *Government Gazette(s)*

GOVERNMENT PRINTING WORKS CONTACT INFORMATION

Physical Address:

Government Printing Works
149 Bosman Street
Pretoria

Postal Address:

Private Bag X85
Pretoria
0001

GPW Banking Details:

Bank: ABSA Bosman Street
Account No.: 405 7114 016
Branch Code: 632-005

For Gazette and Notice submissions: Gazette Submissions:

For queries and quotations, contact: Gazette Contact Centre:

E-mail: submit.egazette@gpw.gov.za

E-mail: info.egazette@gpw.gov.za

Tel: 012-748 6200

Contact person for subscribers: Mrs M. Toka:

E-mail: subscriptions@gpw.gov.za

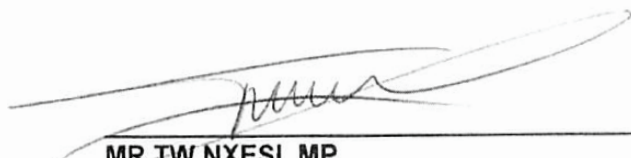
Tel: 012-748-6066 / 6060 / 6058

Fax: 012-323-9574

GENERAL NOTICES • ALGEMENE KENNISGEWINGS

DEPARTMENT OF EMPLOYMENT AND LABOUR**NOTICE 334 OF 2021****LABOUR RELATIONS ACT, 1995****NATIONAL BARGAINING COUNCIL FOR THE PRIVATE SECURITY
SECTOR: EXTENSION TO NON-PARTIES OF THE MAIN COLLECTIVE
AMENDING AGREEMENT**

I, **THEMBELANI WALTERMADE NXESI**, Minister of Employment and Labour, hereby in terms of section 32(2) of the Labour Relations Act, 1995, declare that the Collective Agreement which appears in the Schedule hereto, which was concluded in the **National Bargaining Council for the Private Security Sector**, and is binding in terms of section 31 of the Labour Relations Act, 1995, on the parties which concluded the Agreement, shall be binding on the other employers and employees in that Industry with effect from the Second Monday after publication of this Notice and shall remain in force until 1 March 2023.



MR TW NXESI, MP
MINISTER OF EMPLOYMENT AND LABOUR
DATE: 21/05/2021

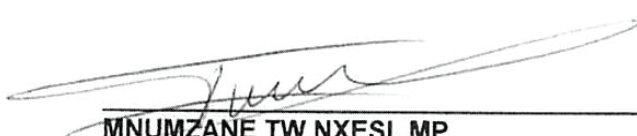
UMNYANGO WEZEMISEBENZI NEZABASEBENZI

R.

USUKU:

UMTHETHO WOBUDLELWANO KWEZABASEBENZI KA-1995**NATIONAL BARGAINING COUNCIL FOR THE PRIVATE SECURITY
SECTOR: UKWELULELWA KWESIVUMELWANO PHAKATHI
KWABAQASHI NABASEBENZI ESIYINGQIKITHI SELULELWA KULABO
ABANGEYONA INGXYENYE YESIVUMELWANO**

Mina, **THEMBELANI WALTERMADE NXESI**, onguNgqongqoshe Wezemisebenzi neZabasebenzi, ngokwesigaba 32(2) soMthetho Wobudlelwano Kwezabasebenzi ka-1995, ngazisa ukuthi isiVumelwano sabaqashi nabasebenzi esitholakala kwiSheduli yesiNgisi exhunywe lapha, esenziwa **kwiNational Bargaining Council for the Private Security Sector**, ngokwesigaba 31 soMthetho Wobudlelwano Kwezabasebenzi, ka 1995 esibopha labo abasenzayo, sizobopha bonke abanye abaqashi nabasebenzi kuleyoMboni, kusukela ngomSombuluko wesibili emuva kokushicilelwa kwalesisaziso kuze kube isikhathi esiphela mhlaka 1 kuNdasas 2023.


MNUMZANE TW NXESI, MP
UNGQONGQOSHE WEZEMISEBENZI EZABASEBENZI
USUKU: 21/05/2021

THE SCHEDULE**NATIONAL BARGAINING COUNCIL FOR THE PRIVATE SECURITY SECTOR****MAIN COLLECTIVE AMENDING AGREEMENT**

In accordance with the provisions of the Labour Relations Act, 1995 (as amended),

made and entered into by and between the

Security Association of South Africa ("SASA")

South African National Security Employers Association ("SANSEA")

(hereinafter referred to as the "employers" or the "employers' organisation") of the one part,

and the

Abangobi Workers Union ("AWU")

Democratic Transport Logistics and Allied Workers Union ("DETAWU")

Kungwini Amalgamated Workers Union ("KAWU")

National Security and Unqualified Workers Union ("NASUWU")

Professional Transport and Allied Workers' Union of South Africa ("PTAWU")

South African Algamated and Integrated Workers Union ("SAAIWU")

South African National Security and Allied Workers' Forum ("SANSAWF")

South African Transport and Allied Workers Union ("SATAWU")

(hereinafter referred to as the "trade union") of the other part, being the parties to the
National Bargaining Council for the Private Security Sector

Hereby agree to amend and extend the Main Collective Agreement published under Government Notice
No. R.193 of 20 February 2020

1. SCOPE OF APPLICATION OF AGREEMENT

- (1) This Agreement applies to all employers and all employees who are engaged in the Private Security Sector, as defined hereunder, in the Republic of South Africa.

"Private Security Sector" or "sector" means the sector in which the employers and employees are associated for the purposes of guarding or protecting fixed property, premises, goods, persons or employees, including monitoring and responding to alarms at premises which are guarded by persons or by electronic means, but excluding the assets-in transit to the extent that it falls under the registered scope of the National Bargaining Council for the Road Freight and Logistics Industry.

- (2) (a) Notwithstanding the provisions of subclause 1, this agreement shall apply to employees for whom wages are prescribed in this Agreement and to employers of such employees and.
- (b) Other categories of employees, including car guards and other employees employed on non-standard service arrangements including fixed term contract agreements and disguised employment relationship such as self-employed security officers, who are deemed to be employees in terms of clause 21 and employers of such employees.
- (3) The provisions of this schedule shall not apply to:
- (a) A manager as defined in clause 3 with the exception of clause 35; and
- (b) Any employer or employee who is subject to an agreement of another bargaining council in terms of the Labour Relations Act, 1995 as amended.
- (4) For the purpose of determining the salary rate applicable to an employee the rate applicable to an employee, the area where the employee performs the employee's duties shall be the area contemplated in sub-clause 1 irrespective of whether or not the employer has an establishment or not.

2 PERIOD OF OPERATION OF THE AGREEMENT

This Agreement is binding on the parties from date of signature until 1 March 2023.

This Agreement shall become binding and operational on non-party employees and employers once this Agreement is extended by the Minister in terms of section 32 of the Act and shall remain in force until 1 March*2023.

3. CLAUSE 4: REMUNERATION

1. Replace clause 4(1) with the following:

“(1) Minimum salary:

- (a) The ordinary salary which an employer shall pay employees shall be as specified in the tables listed below.
- (i) The hourly equivalents reflected in the table hereunder shall be used solely for the calculation of time worked in excess of the ordinary hours or for the deduction of monies from the ordinary salary for short time as defined or for any unauthorized absenteeism or any reduced ordinary hours of work as may be agreed between the employer and the employee in terms of sub clause 3(50).
- (b) Subject to sub clause (a)(i) above, an employer shall pay to each member of the undermentioned classes of employees, other than casual employees, the minimum monthly salaries specified hereunder in Table 1, 2, and 3 –

Table 1 – Monthly salary rate for year 1 as gazetted in Notice R. 193 of 20 February 2020

MONTHLY SALARY RATES FOR YEAR 1 of operation of this agreement			
	AREAS 1 AND 2	AREA 3	
In the Magisterial Districts of	Alberton, Bellville, Benoni, Bloemfontein, Boksburg, Brakpan, Camperdown, Chatsworth, Durban, East London, Germiston, Goodwood, Inanda, Johannesburg, Kempton Park, Kimberley, Klerksdorp, Krugersdorp, Kuils River, Mitchell's Plain, Nigel, Oberholzer, Paarl, Pietermaritzburg, Pinetown, Port Elizabeth, Pretoria, Randburg, Randfontein, Roodepoort, Sasolburg, Simon's Town, Somerset West, Springs, Stellenbosch, Strand, The Cape, Uitenhage, Vanderbijlpark, Vereeniging, Westonaria, Wonderboom and Wynberg.	All other areas	Maximum permissible working hours per week for each respective category of employee, subject to clause 6(2), with regard to averaging of working hours.
	Monthly salary	Monthly salary	
Artisan	R7 840.00	R6 845.00	45
Clerical Assistant	R4 085.00	R4 085.00	45
Clerk			45
During the first year of experience	R4 261.00	R4 085.00	
During the second year of experience	R4 531.00	R4 085.00	

During the third year of experience	R4 765.00	R4 085.00	
Thereafter	R5 022.00	R4 269.00	
Control or Communication Centre Operator	As for relevant security officer grading		48
Controller	As for a clerical assistant		45
Driver of a -			
Light motor vehicle	R4 112.00	R4 085.00	45
Medium motor vehicle	R4 407.00	R4 085.00	
Heavy motor vehicle	R4 601.00	R4 085.00	
General Worker	R4 085.00	R4 085.00	45
Handyman	R4 549.00	R4 085.00	45
Security Officer			
Grade A	R5 766.00	R4 811.00	48
Grade B	R5 189.00	R4 396.00	
Grade C, D & E	R4 585.00	R4 358.00	
Employees not elsewhere specified	R4 095.00	R4 095.00	45

Table 2 - Monthly salary rate for year 2 from date of operation of this agreement until 1 March 2022

MONTHLY SALARY RATES FOR YEAR 2 of operation of this agreement			
	AREAS 1 AND 2	AREA 3	
In the Magisterial Districts of	Alberton, Bellville, Benoni, Bloemfontein, Boksburg, Brakpan, Camperdown, Chatsworth, Durban, East London, Germiston, Goodwood, Inanda, Johannesburg, Kempton Park, Kimberley, Klerksdorp, Krugersdorp, Kuils River, Mitchell's Plain, Nigel, Oberholzer, Paarl, Pietermaritzburg, Pinetown, Port Elizabeth, Pretoria, Randburg, Randfontein, Roodepoort, Sasolburg, Simon's Town, Somerset West, Springs, Stellenbosch, Strand, The Cape, Uitenhage, Vanderbijlpark, Vereeniging, Westonaria, Wonderboom and Wynberg.	All other areas	Maximum permissible working hours per week for each respective category of employee, subject to clause 6(2), with regard to averaging of working hours.
	Monthly salary	Monthly salary	
Artisan	R8 216.00	R7 174.00	45
Clerical Assistant	R4 281.00	R4 281.00	45
Clerk			
During the first year of experience	R4 466.00	R4 281.00	45
During the second year of experience	R4 748.00	R4 281.00	
During the third year of experience	R4 994.00	R4 281.00	
Thereafter	R5 263.00	R4 474.00	

Control or Communication Centre Operator	As for relevant security officer grading		48
Controller	As for a clerical assistant		45
Driver of a -			
Light motor vehicle	R4 309.00	R4 281.00	45
Medium motor vehicle	R4 619.00	R4 281.00	
Heavy motor vehicle	R4 822.00	R4 281.00	
General Worker	R4 281.00	R4 281.00	45
Handyman	R4 767.00	R4 281.00	45
Security Officer			
Grade A	R 5 986.00	R5 020.00	48
Grade B	R5 409.00	R4 605.00	
Grade C, D & E	R4 805.00	R4 567.00	
Employees not elsewhere specified	R4 292.00	R4 292.00	45

Table 3 - Monthly salary rate for year 3 from 2 March 2022 until 1 March 2023

MONTHLY SALARY RATES FOR YEAR 3 of operation of this agreement			
	AREAS 1 AND 2	AREA 3	
In the Magisterial Districts of	Alberton, Bellville, Benoni, Bloemfontein, Boksburg, Brakpan, Camperdown, Chatsworth, Durban, East London, Germiston, Goodwood, Inanda, Johannesburg, Kempton Park, Kimberley, Klerksdorp, Krugersdorp, Kuils River, Mitchell's Plain, Nigel, Oberholzer, Paarl, Pietermaritzburg, Pinetown, Port Elizabeth, Pretoria, Randburg, Randfontein, Roodepoort, Sasolburg, Simon's Town, Somerset West, Springs, Stellenbosch, Strand, The Cape, Uitenhage, Vanderbijlpark, Vereeniging, Westonaria, Wonderboom and Wynberg.	All other areas	Maximum permissible working hours per week for each respective category of employee, subject to clause 6(2), with regard to averaging of working hours.
	Monthly salary	Monthly salary	
Artisan	R8 611.00	R7 518.00	45
Clerical Assistant	R4 487.00	R4 486.00	45
Clerk			
During the first year of experience	R4 681.00	R4 486.00	45
During the second year of experience	R4 976.00	R4 486.00	
During the third year of experience	R5 234.00	R4 486.00	
Thereafter	R5 516.00	R4 689.00	
Control or Communication Centre Operator	As for relevant security officer grading		48
Controller	As for a clerical assistant		45
Driver of a -			45

Light motor vehicle	R4 516.00	R4 486.00	
Medium motor vehicle	R4 841.00	R4 486.00	
Heavy motor vehicle	R5 054.00	R4 486.00	
General Worker			45
During the first six months service with the same employer	R4 487.00	R4 486.00	
Thereafter	R4 487.00	R4 486.00	
Handyman	R4 996.00	R4 486.00	45
Security Officer			48
Grade A	R6 217.00	R5 239.00	
Grade B	R5 640.00	R4 824.00	
Grade C, D & E	R5 036.00	R4 786.00	
Employees not elsewhere specified	R4 498.00	R4 498.00	45

2 Replace clause 4(4) with the following:

“(4) Security Officer Premium Allowance:

A security officer premium allowance shall be applicable to all areas as defined in Tables 1,2 and 3 and shall be payable on a monthly basis. The security officer premium allowance shall however not be payable to the security officer during periods of unauthorised absence from work, to be calculated on a pro-rated basis. Permission for authorised absent shall not be unreasonably denied.

Year 1 of operation of this Agreement as gazetted in Notice R.193 of 20 February 2020: R175 per month

Year 2 of operation of this agreement : R270.00 per month until 1 March 2022.

Year 3 of operation of this agreement : R439.00 per month until 1 March 2023.

The rand value of the security officer premium allowance referred to in clause 4, shall be added to the basic salary at the end of year 3 of the agreement calculated from the effective date as envisaged in 2.2 *supra*.”

3 Replace clause 4(5) with the following:

“(5) Hospital Cover

- (i) In the second year of the operation of this agreement from the period of operation of the agreement until 1 March 2022, the employer shall contribute R100.00 for each security officer in its employ and the employee will contribute the balance of the total cost of the scheme, which allowance shall however not be payable during periods of unauthorised absence from work to be calculated on a pro-rated basis.


- (ii) In the third year of the operation of this agreement from 02 March 2022 until 1 March 2023, the employer shall contribute R150 for each security officer in its employ and the employee will contribute the balance of the total cost of the scheme, which allowance shall however not be payable during periods of unauthorised absence from work to be calculated on a pro-rated basis.
- (iii) Appointment of an appropriate service provider will be subject to the NBCPSS process prior to the implementation of the Hospital Cover in year 2, calculated from the period of operation of this Agreement.
- (iv) The hospital cover shall be applicable to all areas as defined in Tables 1, 2 and 3 and payable each month, which premium allowance shall however not be payable during periods of unauthorised absence from work to be calculated on a pro-rated basis. Permission for authorised absence shall not be unreasonably denied."


4 CLAUSE 9: COMPENSATION ON A SUNDAY


Replace clause 9(1) with the following:

- "(1) An employer must pay an employee who works on a Sunday at double the employee's salary for each hour worked, unless the employee ordinarily works on a Sunday, in which case the employer must pay the employee at one and a half times the employee's salary for each hour worked."

DATED AT JOHANNESBURG ON THIS THE 01 DAY OF APRIL 2021

Chair Lady for the NBCPSS	Signature 	Name <u>ANNA D. MASHIGOO</u>
who, by his signature hereto duly acknowledges that he is authorized and mandated to sign such agreement.		
Postal address		
Email address		

Deputy Chairman for the NBCPSS	Signature 	Name Rodney Kekana
who, by his signature hereto duly acknowledges that he is authorized and mandated to sign such agreement.		
Postal address		
Email address		

General Secretary for the NBCPSS	Signature 	Name Christian Odolse
who, by his signature hereto duly acknowledges that he is authorized and mandated to sign such agreement.		
Postal address		
Email address		

DEPARTMENT OF HIGHER EDUCATION AND TRAINING

NOTICE 335 OF 2021

DICTIONARY OF TERMS AND CONCEPTS FOR POST-SCHOOL EDUCATION AND TRAINING, 2021

I, Bonginkosi Emmanuel Nzimande, Minister of Higher Education, Science and Innovation, in terms of section 15 of the Interpretation Act, 1957 (Act No. 33 of 1957) read with the Continuing Education and Training Act, 2006 (Act No.16 of 2006), Higher Education Act, 1997 (Act No. 101 of 1997), National Qualifications Framework Act, 2008 (Act No.67 of 2008) and the Skills Development Act, 1998 (Act No.97 of 1998) hereby publish the Dictionary of Terms and Concepts for Post-School Education and Training. The Dictionary is available on the Departmental website through the following link:

<http://www.dhet.gov.za/SitePages/HRDPlanningNew.aspx>



Dr BE Nzimande, MP

Minister of Higher Education, Science and Innovation

Date:

31/03/2021

NON-GOVERNMENTAL ORGANIZATION**NOTICE 336 OF 2021**

Form E4d-Newspaper

NEWSPAPER ADVERTISEMENT FOR TOWNSHIP ESTABLISHMENTAPPLICABLE SCHEME:**CITY OF JOHANNESBURG LAND USE SCHEME, 2018**

Notice is hereby given, in terms of Section 26 of the City of Johannesburg Municipal Planning By-laws, 2016, that I/we, the undersigned, intend to apply to the City of Johannesburg for township establishment.

APPLICATION PURPOSES:

- ZOO APPLICATION

SITE DESCRIPTION:

Erf/Erven (stand) No(s): **Portion 98 and 217**

Township (Suburb) Name: **Farm Olifantsvlei 327 IQ**

Street Address: **Kliprivier Road**

The above application, in terms of the **JOHANNESBURG LAND USE (APPLICATION SCHEME)**, will be open for inspection from 08:00 to 15:30 at the Registration Counter, Department of Development Planning, Room 8100, 8th Floor A-block, Metropolitan Centre, 158 Civic Boulevard, Braamfontein.

Any objections or representation with regards to application must be submitted to both owner / agent and the Registration Section of the Department of Development planning at the above address, or posted to P.O Box 30733, Braamfontein, 2017, or facsimile send to (011) 339 4000, or an email send to : ObjectionsPlanning@joburg.org.za, by not later than: **17 May 2021** (state date – 28 days from the date on which the application notice was first displayed)

Any objection/s not fully motivated as required in terms of Section 68 of the City of Johannesburg Municipal Planning By-law, 2016, (Validity of Objections) may be deemed invalid and may be disregarded during the assessment of the application.

DEPARTMENT OF TRADE, INDUSTRY AND COMPETITION

NOTICE 337 OF 2021

STANDARDS ACT, 2008
STANDARDS MATTERS

In terms of the Standards Act, 2008 (Act No. 8 of 2008), the Board of the South African Bureau of Standards has acted in regard to standards in the manner set out in the Schedules to this notice.

SECTION A: DRAFTS FOR COMMENTS

The following draft standards are hereby issued for public comments in compliance with the norm for the development of the South African National Standards in terms of section 23(2)(a) (ii) of the Standards Act.

Draft Standard No. and Edition	Title, scope and purport	Closing Date
SANS 61158-3-2 Ed 1	<i>Industrial communication networks - Fieldbus specifications – Part 3-2: Data-link layer service definition – Type 2 elements.</i> Defines in an abstract way the externally visible service provided by the Type 2 fieldbus data-link layer in terms of the primitive actions and events of the service, the parameters associated with each primitive action and event, and the form which they take and the interrelationship between these actions and events, and their valid sequences.	2021-06-29
SANS 61158-3-8 Ed 1	<i>Industrial communication networks – Fieldbus specifications – Part 3-8: Data-link layer service definition – Type 8 elements.</i> Defines in an abstract way the externally visible service provided by the Type 8 fieldbus data-link layer in terms of the primitive actions and events of the service, the parameters associated with each primitive action and event, and the form which they take and the interrelationship between these actions and events, and their valid sequences.	2021-06-29
SANS 10400-Q Ed 4	<i>The application of the National Building Regulations – Part Q: Non-water-borne means of sanitary disposal.</i> Specifies deemed-to-satisfy requirements for compliance with part Q (Non-Water-Borne Means of Sanitary Disposal) of the National Building Regulations.	2021-06-29
SANS 60079-19 Ed 4	<i>Explosive atmospheres – Part 19: Equipment repair, overhaul and reclamation.</i> Gives instructions, principally of a technical nature, on the repair, overhaul, reclamation and modification of Ex equipment designed for use in explosive atmospheres; applies to overhaul and repair which mitigates deficiencies identified during operation, inspection and maintenance does not give advice on cable and wiring systems which can require a renewal when the equipment is re-installed and is not applicable to Type of Protection "m".	2021-06-29
SANS 61158-3-7 Ed 1	<i>Industrial communication networks – Fieldbus specifications – Part 3-7: Data-link layer service definition – Type 7 elements.</i> Provides common elements for basic time-critical messaging communications between devices in an automation environment.	2021-06-29
SANS 61158-3-21 Ed 1	<i>Industrial communication networks - Fieldbus specifications - Part 3-21: Data-link layer service definition – Type 21 elements.</i> Defines in an abstract way the externally visible service provided by the Type 21 data-link layer in terms of the primitive actions and events of the service, the parameters associated with each primitive action and event, and the form that they take and the interrelationships between these actions and events, and their valid sequences.	2021-06-29
SANS 61158-3-1 Ed 1	<i>Industrial communication networks – Fieldbus specifications – Part 3-1: Data-link layer service definition – Type 1 elements.</i> Defines in an abstract way the externally visible service provided by the Type 1 fieldbus data-link layer in terms of the primitive actions and events of the service, the parameters associated with each primitive action and event, and the form which they take and the interrelationship between these actions and events, and their valid sequences.	2021-06-29

SANS 61158-3-11 Ed 1	<i>Industrial communication networks – Fieldbus specifications – Part 3-11: Data-link layer service definition – Type 11 elements.</i> Defines in an abstract way the externally visible service provided by the Type 11 fieldbus data-link layer in terms of the primitive actions and events of the service, the parameters associated with each primitive action and event, and the form which they take and the interrelationship between these actions and events, and their valid sequences.	2021-06-29
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A.1: AMENDMENT OF EXISTING STANDARDS

The following draft amendments are hereby issued for public comments in compliance with the norm for the development of the South African National Standards in terms of section 23(2)(a) (ii) of the Standards Act.

Draft Standard No. and Edition	Title	Scope of amendment	Closing Date
SANS 182-4 Ed 1.3	<i>Conductors for overhead electrical transmission lines – Part 4: Copper-covered steel wire for telecommunication purposes</i>	Amended to delete appendix on notes to purchasers and to update the definitions.	2021-07-06

SCHEDULE A.2: WITHDRAWAL OF THE SOUTH AFRICAN NATIONAL STANDARDS

In terms of section 24(1)(C) of the Standards Act, the following published standards are issued for comments with regard to the intention by the South African Bureau of Standards to withdraw them.

Draft Standard No. and Edition	Title	Reason for withdrawal	Closing Date

SECTION B: ISSUING OF THE SOUTH AFRICAN NATIONAL STANDARDS

SCHEDULE B.1: NEW STANDARDS

The following standards have been issued in terms of section 24(1)(a) of the Standards Act.

Standard No. and year	Title, scope and purport
SANS 21277:2021 Ed 1	<i>Information technology – Radio frequency identification device performance test methods – Crypto suite.</i> Defines test methods to measure the performance of crypto suites of radio frequency identification (RFID) devices (tags and interrogators) for item management as specified in ISO/IEC 18000-63 and ISO/IEC 29167 (all parts).
SANS 8528-8:2021 Ed 2	<i>Reciprocating internal combustion engine driven alternating current generating sets – Part 8: Requirements and tests for low-power generating sets.</i> Defines design requirements, minimum performances and type tests for lowpower generating sets driven by reciprocating internal combustion engines for land and marine use (domestic, recreational and industrial application), excluding generating sets used on aircraft..
SANS 10139:2021 Ed 4	<i>Code of practice for design, installation, commissioning and maintenance of fire detection and alarm systems in non-domestic premises.</i> Provides recommendations for the planning, design, installation, commissioning and maintenance of fire detection and fire alarm systems in and around buildings, other than dwellings.
SANS 11890-2:2021 Ed 2	<i>Paints and varnishes – Determination of volatile organic compounds (VOC) and/or semi volatile organic compounds (SVOC) content – Part 2: Gas-chromatographic method.</i> Applies for the determination of VOC and SVOC with an expected VOC and/or SVOC content greater than 0,01 % by mass up to 100 % by mass.

Standard No. and year	Title, scope and purport
SANS 51276:2021 Ed 3	<i>Chemical disinfectants and antiseptics – Quantitative suspension test for the evaluation of bactericidal activity of chemical disinfectants and antiseptics used in food, industrial, domestic, and institutional areas – Test method and requirements (phase 2, step 1).</i> Specifies a test method and the minimum requirements for bactericidal activity of chemical disinfectant and antiseptic products that form a homogeneous, physically stable preparation when diluted with hard water or - in the case of ready-to-use products - with water.
SANS 54476:2021 Ed 2	<i>Chemical disinfectants and antiseptics – Virucidal quantitative suspension test for chemical disinfectants and antiseptics used in human medicine – Test method and requirements (phase 2, step 1).</i> Specifies a test method and the minimum requirements for virucidal activity of chemical disinfectant and antiseptic products that form a homogeneous physically stable preparation when diluted with hard water or in the case of ready-to-use products, i. e, products that are not diluted when applied, with water.

SCHEDULE B.2: AMENDED STANDARDS

The following standards have been amended in terms of section 24(1)(a) of the Standards Act.

Standard No. and year	Title, scope and purport
SANS 1676-5:2013 Ed 1	<i>Acoustics – Laboratory measurement of sound insulation of building elements – Part 5: Requirements for test facilities and equipment. This edition incorporates a loose leaf amendment.</i> Amended to update the introduction and the clause on laboratory test facilities for impact sound insulation measurements, to add new information to the subclause on impact sound sources, and to add new annexes on specification of heavy and intense rain with example of a tank with perforated base and on reference test specimens for rainfall sound measurements.
SANS 60335-2-47:2021 Ed 4.2	<i>Household and similar electrical appliances – Safety – Part 2-47: Particular requirements for commercial electric boiling pans. Consolidated edition incorporating amendment No</i> Amended to update the scope, referenced standards, terms and definitions, the requirements for marking and instructions, heating, leakage current and electric strength at operating temperature, moisture resistance, and for leakage current and electric strength, to delete the note to the clause on abnormal operation, to update the requirements for construction, supply connection and external flexible cords, screws and connections, and for resistance to heat and fire, radiation, toxicity and similar hazards, and to add the annex on guidance for the application of this standard to appliances used in tropical climates.
SANS 1703:2021 Ed 1.3	<i>Shade netting. Consolidated edition incorporating amendment No 3.</i> Amended to update the subclause on bursting strength (knitted netting), and to delete the annex on notes to purchasers.

SCHEDULE B.3: WITHDRAWN STANDARDS

In terms of section 24(1)(C) of the Standards Act, the following standards have been withdrawn.

Standard No. and year	Title
SANS 61851-21:2014 Ed 1	<i>Electric vehicle conductive charging system – Part 21: Electric vehicle requirements for conductive connection to an a.c./d.c. supply.</i>

If your organization is interested in participating in these committees, please send an e-mail to Dsscomments@sabs.co.za for more information.

SCHEDULE 5: ADDRESS OF THE SOUTH AFRICAN BUREAU OF STANDARDS HEAD OFFICE

Copies of the standards mentioned in this notice can be obtained from the Head Office of the South African Bureau of Standards at 1 Dr Lategan Road, Groenkloof, Private Bag X191, Pretoria 0001.

DEPARTMENT OF TRADE, INDUSTRY AND COMPETITION

NOTICE 338 OF 2021

STANDARDS ACT, 2008
STANDARDS MATTERS

In terms of the Standards Act, 2008 (Act No. 8 of 2008), the Board of the South African Bureau of Standards has acted in regard to standards in the manner set out in the Schedules to this notice.

SECTION A: DRAFTS FOR COMMENTS

The following draft standards are hereby issued for public comments in compliance with the norm for the development of the South African National Standards in terms of section 23(2)(a) (ii) of the Standards Act.

Draft Standard No. and Edition	Title, scope and purport	Closing Date
SANS 725 Ed 2	<i>IEEE guide for safety in a.c. substation grounding.</i> Is concerned with outdoor ac substations, either conventional or gas-insulated.	2021-07-20
SANS 1037 Ed 2	<i>Standard ceramic transformer bushings.</i> Covers outdoor, oil filled, hollow ceramic bushings for use on distribution transformers having a rated maximum voltage (Um) up to and including 36 kV.	2021-07-20
SANS 10083 Ed 6	<i>The measurement and assessment of occupational noise for hearing conservation purposes.</i> Covers the measurement and rating of a working environment for hearing conservation purposes, the physical demarcation of an area where hearing conservation measures have to be applied, and medical surveillance.	2021-07-20
SANS 25022 Ed 1	<i>Systems and software engineering – Systems and software quality requirements and evaluation (SQuaRE) – Measurement of quality in use.</i> Provides a suggested set of quality in use measures to be used with the quality in use model in ISO/IEC 25010.	2021-07-20
SANS 60335-2-118 Ed 1	<i>Household and similar electrical appliances – Safety – Part 2-118: Particular requirements for professional ice-cream makers.</i> Deals with the safety of appliances for making ice cream, and artisan gelato appliances taken into account are those intended for commercial use and similar appliances not intended for normal household use but which may nevertheless be a source of danger to the public, such as appliances intended to be used by laymen in shops, stores, by artisans or on farms, which rated voltage is not more than 250 V for single-phase appliances and 480 V for other appliances.	2021-07-20
SANS 3001-AS24 Ed 1	<i>Civil engineering test methods – Part AS24: Determination of the moisture susceptibility of asphalt mixes (modified Lottman).</i> Describes a method to determine the effect of moisture on compacted asphalt mixtures.	2021-07-27
SANS 20149 Ed 1	<i>Uniform provisions concerning the approval of road illumination devices (lamps) and systems for power-driven vehicles.</i> Applies to the following road illumination devices: Headlamps emitting a driving-beam and or an asymmetrical passing-beam for vehicles of categories L,M,N and T.	2021-07-27

A.1: AMENDMENT OF EXISTING STANDARDS

The following draft amendments are hereby issued for public comments in compliance with the norm for the development of the South African National Standards in terms of section 23(2)(a) (ii) of the Standards Act.

Draft Standard No. and Edition	Title	Scope of amendment	Closing Date
SANS 1529-3 Ed 1.2	<i>Water meters for cold potable water – Part 3: Physical dimensions</i>	Amended to delete reference to the certification mark, and the legislation in the foreword, and to delete the annex on notes to purchasers	2021-07-18
SANS 1308 Ed 3.1	<i>Plaster-of-Paris bandages</i>	Amended to update the requirements on length and to delete annex A and all the references to it.	2021-07-18
SANS 1043 Ed 3.1	<i>The manufacture of sanitary towels</i>	Amended to update the title, referenced standards, dimensions of filler components, marking and delete annex on notes to purchasers.	2021-07-18
SANS 164-6 Ed 1.6	<i>Plug and socket-outlet systems for household and similar purposes for use in South Africa – Part 6: Two-pole (Class II), 16 A 250 V a.c. system</i>	Amended to update the dimensions on standard sheet 6-1 and Standard sheet 6-2.	2021-07-20
SATS 3208 Ed 1.1	<i>Performance Grade (PG) Specifications for Bitumen in South Africa</i>	Amended to update and renumber definitions, and to update the binder requirements.	2021-07-27
SANS 523 Ed 2.4	<i>Limes for use in building</i>	Covers quicklime and slaked (hydrated) limes for use in building and produced by calcining of limestone, or treatment of calcium carbide.	2021-07-27
SANS 1058 Ed 2.2	<i>Concrete paving blocks</i>	Amended to update requirements, drawings and to add annexes.	2021-07-27
SANS 1879 Ed 2.1	<i>Precast concrete suspended slabs</i>	Amended to update referenced standards, to update and renumber subsequent definitions, to update the requirements, and to delete the annex on notes to purchasers.	2021-07-27

SCHEDULE A.2: WITHDRAWAL OF THE SOUTH AFRICAN NATIONAL STANDARDS

In terms of section 24(1)(C) of the Standards Act, the following published standards are issued for comments with regard to the intention by the South African Bureau of Standards to withdraw them.

Draft Standard No. and Edition	Title	Reason for withdrawal	Closing Date
SANS 13818-1	<i>Information technology - Generic coding of moving pictures and associated audio information: Systems</i>	This series of Standards is no longer used in South Africa, as all coding of television signals in South Africa now takes place in a digital domain	2021-07-20

SECTION B: ISSUING OF THE SOUTH AFRICAN NATIONAL STANDARDS

SCHEDULE B.1: NEW STANDARDS

The following standards have been issued in terms of section 24(1)(a) of the Standards Act.

Standard No. and year	Title, scope and purport
SANS 60095-7:2021 Ed 1	<i>Lead-acid starter batteries – Part 7: General requirements and methods of test for motorcycle batteries.</i> Applies to lead-acid batteries used primarily as a power source for the starting of internal combustion engines, lighting and ignition (SLI) of motorcycles and other power sport vehicles.
SANS 54393:2021 Ed 1	<i>Test methods and requirements for accessories for use on distribution cables of rated voltage 0,6/1,0 (1,2) kV.</i> Details the performance requirements and the test methods for type testing of cable accessories for use with power distribution cables of rated voltage 0,6/1,0 (1,2) kV as defined in HD 603 or other relevant cable standards.
SANS 62477-1:2021 Ed 1	<i>Safety requirements for power electronic converter systems and equipment – Part 1: General.</i> Applies to Power Electronic Converter Systems (PECS) and equipment, their components for electronic power conversion and electronic power switching, including the means for their control, protection, monitoring and measurement, such as with the main purpose of converting electric power, with rated system voltages not exceeding 1 000 V a.c. or 1 500 V d.c.
SANS 2001-DP7:2021 Ed 1	<i>Construction Works – Part DP7: Sewers for buildings.</i> Covers in relation to a building, the construction of: a) surface mounted sewers having a nominal diameter of 200 mm or less; and b) below ground sewers having a nominal diameter of 160 mm or less including manholes and the like which discharge into a connecting sewer, conservancy tank, french drain or septic tank.
SANS 50004:2021 Ed 2	<i>Energy management systems – Guidance for the implementation, maintenance and improvement of an energy management system.</i> Gives practical guidelines and examples for establishing, implementing, maintaining and improving an energy management system (EnMS) in accordance with the systematic approach of ISO 50001:2018 (published in South Africa as an identical adoption under the designation SANS 50001).

SCHEDULE B4 DISBAND OF TECHNICAL COMMITTEES

Committee No	Title	Scope

If your organization is interested in participating in these committees, please send an e-mail to Dsscomments@sabs.co.za for more information.

SCHEDULE B5: ADDRESS OF THE SOUTH AFRICAN BUREAU OF STANDARDS HEAD OFFICE

Copies of the standards mentioned in this notice can be obtained from the Head Office of the South African Bureau of Standards at 1 Dr Lategan Road, Groenkloof, Private Bag X191, Pretoria 0001.

DEPARTMENT OF TRANSPORT

NOTICE 339 OF 2021

**DEPARTMENT OF TRANSPORT
AIR SERVICE LICENSING ACT, 1990 (ACT NO.115 OF 1990)
APPLICATION FOR THE GRANT OR AMENDMENT OF DOMESTIC AIR
SERVICE LICENCE**

Pursuant to the provisions of section 15 (1) (b) of Act No. 115 of 1990 and Regulation 8 of the Domestic Air Regulations, 1991, it is hereby notified for general information that the application detail of which appear in the appendix, will be considered by the Air Service Licensing Council. Representation in accordance with section 15 (3) of the Act No.115 of 1990 in support of, or in position, an application, should reach the Air Service Licensing Council. Private Box X 193, Pretoria, 0001, within 21 days of date of the publication thereof.

APPENDIX II

(A) Full Name and trade name of the applicant. (B) Full business or residential address of the applicant. (C) The Class and number of license in respect of which the amendment is sought (D) Type of air service and the amendment thereto which is being applied for (E) Category of aircraft and the amendment thereto which is being applied for.

(A) Flyfofa Airways (Pty) Ltd. (B) Hangar 3, Lintvelt Road, Wonderboom National Airport, Pretoria, 0182. (C) Class III; G1174D. (D) Type G3, G4, G5, G7, G8, G10 & G16 (Ship to shore). (E) Category A1, A2, A3, A4 & H2. **Changes to the MP:** Mr Johan Liebenberg is appointed as the RP: Aircraft & **addition of type** G16 operations (RPAS).

(A) Corporate Aviation Management Services (Pty) Ltd. (B) Hangar 4 Annexure, Virginia Airport, 4051. (C) Class III; G1361D. (D) Type G4 & G16 (RPAS). (E) Category H1. **Change to the Company trade name:** From Drone Imaging Solution to Zephyr Solutions & **changes to the MP:** A. L. Barske replaces R. Barske as the CEO, R. Barske replaces C. Wyness as the Air Service Safety Officer & Security Manager, R. Barske replaces N. Matthews as the Quality Assurance Manager & C. Berlyn replaces R. Barske as the RP: Flight Operations.

(A) S. A. Airways (SOC) Ltd; South African Airways. (B) Airways Park Jones Road, OR Tambo International Airport, 1627. (C) Class I, II & III; S552D, N553D & G554D. (D) Type S1, S2, N1, N2 & G2. (E) Category A1, A2 & A3. **Changes to the MP:** Ms Linda Evelyn Jordaan is appointed as the RP: Flight Operations, Mr Prince MacDonald Mereotlhe as the RP: Aircraft & Mr Kiran Arun Vassen Paima as the Air Service Safety Officer

DEPARTMENT OF TRANSPORT

NOTICE 340 OF 2021

INTERNATIONAL AIR SERVICE ACT, (ACT NO.60 OF 1993)
GRANT /AMENDMENT OF INTERNATIONAL AIR SERVICE LICENSE

Pursuant to the provisions of section 17 (12) of Act No.60 of 1993 and Regulation 15 (1) and 15 (2) of the International Air Regulations, 1994, it is hereby notified for general information that the applications, detail of which appear in the Schedules hereto, will be considered by the International Air Services Council (Council) Representation in accordance with section 16(3) of the Act No. 60 of 1993 and regulation 25(1) of International Air Services Regulation, 1994, against or in favour of an application, should reach the Chairman of the International Air Services Council at Department of Transport, Private Bag X 193, Pretoria, 0001, within 28 days of the application hereof. It must be stated whether the party or parties making such representation is / are prepared to be represent or represented at the possible hearing of the application.

APPENDIX II

(A) Full name, surname and trade name of the applicant. (B) Full business or residential address of the applicant. (C) Class and number of licence in which the amendment is made. (D) Type of International Air Service in respect which amendment was made. (E) Category or kind of aircraft in respect of which license was made. (F) Airport in respect of which the amendment was made. (G) Area to be served. (H) Frequency of flight of which the amendment was made. (I) Condition under which amendment was made.

(A) S. A. Airways (SOC) Ltd; South African Airways. (B) Airways Park Jones Road, OR Tambo International Airport, 1627. (C) Class I, II; I/S094 & I/N095. (D) Type S1, S2, N1, N2, N3 & N4. (E) Category A1 & A2. (F) OR Tambo International Airport. **Changes to the MP:** Ms Linda Evelyn Jordaan is appointed as the RP: Flight Operations, Mr Prince MacDonald Mereotlhe as the RP: Aircraft & Mr Kiran Arun Vassen Paima as the Air Service Safety Officer

GOVERNMENT NOTICES • GOEWERMENTSKENNISGEWINGS

DEPARTMENT OF AGRICULTURE, LAND REFORM AND RURAL DEVELOPMENT

NO. 488

4 June 2021

NOTICE OF WITHDRAWAL OF PROPERTIES INDICATED IN THE TABLE BELOW FROM THE GOVERNMENT GAZETTE NO. 27787, NOTICE NO. 218 OF 2007 IN TERMS OF SECTION 11A (4) OF THE RESTITUTION OF LAND RIGHTS ACT, 1994 (ACT 22 OF 1994), AS AMENDED,

Note that the Government Gazette Notice No. 27787, Notice No. 218 of 2007 was published on several properties which are claimed by Mr. Matsobane Piet Nchabeleng and Mr. Madimetja Frans Molomo, on behalf of the Shamane Magashula Community. Therefore, this withdrawal is only for the properties mentioned in the table below since this land claim was found to be non-compliant in terms Section 2 of the Restitution of Land Rights on the said properties.

Details of the properties to be withdrawn are as follows:

PROPERTY DESCRIPTION	OWNER	TITLE DEED NUMBER	HECTARES	ENDORSEMENT	HOLDER
Remaining Extent of Vrederust 67 KS	National Government of the Republic of South Africa	T19520/1982 T85368/2006	171.5834	KS, 67 K1240/1974S K83/1985S	None
Portion 2 of Vrederust 67 KS	National Government of the Republic of South Africa	T25585/1982 T85368/2006	85.6532	KS, 67.2 K1492/1972S K358/1985S	None
Portion 3 of Vrederust 67 KS	National Government of the Republic of South Africa	T25585/1982 T85368/2006	149.0366	KS, 67.3 K1492/1972S K358/1985S	None
Portion 6 of Vrederust 67 KS	National Government of the Republic of South Africa	T19520/1982 T85368/2006	9.8973	None	None
Remaining extent of Vrederust 76 KS	Roman Catholic Mission-Northern Transvaal	T15885/1949	195.6770	KS, 76	None
Portion 3 (Remaining Extent) of Vrederust 76 KS	National Government of the Republic of South Africa	T21905/1982 T85368/2006	78.9569	KS, 76.3 K2983/198 K3174/1979S 7S	None
Portion 4 of Vrederust 76 KS	National Government of the Republic of South Africa	T17342/1982 T85368/2006	3.4261	KS, 76.4	None
Portion 7 of Vrederust 76 KS	National Government of the Republic of South Africa	T29788/1982 T85368/2006	85.6207	KS, 76.7	None
Portion 8 of Vrederust 76 KS	National Government of the Republic of South Africa	T29788/1982 T85368/2006	85.6191	KS, 76.8	None
Portion 11 of Vrederust 76 KS	Roman Catholic Mission-Northern Transvaal	T12728/1950	61.1120	KS, 76.11	None
Portion 12 of Vrederust 76 KS	National Government of the Republic of South Africa	T20684/1982 T85368/2006	47.3110	KS, 76.12 K261/1980S K3015/1987S	None

Take further notice that the Office of the Regional Land Claims Commissioner: Limpopo is in a process of settling this land claim. Any party that has an interest in the above-mentioned property is hereby invited to submit in writing within 14 days of publication of this notice, any comment, and/or objection to this land claim to the Office of the Regional Land Claims Commissioner: Limpopo at the address set out below under reference number KRP NO's: 2440 and 1853

Office of the Regional Land Claims

Commissioner: Limpopo
Private Bag x9552
POLOKWANE
0700

Submissions may also be delivered to:

61 Biccard Street
Corner Grobler & Biccard Streets
POLOKWANE
0700

L.H. MAPHUTHA
REGIONAL LAND CLAIMS COMMISSIONER: LIMPOPO

DATE: 2021/05/06

DEPARTMENT OF BASIC EDUCATION

NO. 489

4 June 2021



NATIONAL EDUCATION POLICY ACT, 1996 (ACT NO. 27 OF 1996)
SOUTH AFRICAN SCHOOLS ACT, 1996 (ACT NO. 84 OF 1996)

**CALL FOR COMMENTS ON THE DRAFT POLICY FOR THE *GENERAL
EDUCATION CERTIFICATE (GEC)***

I, Angelina Matsie Motshekga, Minister of Basic Education, acting under section 3(4)(l) of the *National Education Policy Act, 1996 (Act No. 27 of 1996)* and section 6A of the *South African Schools Act (Act No. 84 of 1996)*, and after consultation with the Council of Education Ministers, hereby call for comments on the Draft Policy for the General Education Certificate (GEC).

Interested persons or organisations are hereby invited to submit written comments on the Draft Policy for the General Education Certificate (GEC) within 30 calendar days from the date of publication. Comments must be forwarded for the attention of Dr Moses Simelane by:

Post to:

The Director General,
The Department of Basic Education
Private Bag X895,
Pretoria, 0001,

(b) Hand to:

The Department of Basic Education
Sol Plaatjie House,
222 Struben Street,
Pretoria,
0001

(c) Fax to:

+27 (0)12 328 9828; and

(d) By email to:

simelane.m@dbe.gov.za

For Attention: Ms MA Mohale

AVAILABILITY OF THE DOCUMENTS

The draft CAPS documents are available on the Departmental website: www.education.gov.za, under Resources, Legislation, and Call for Comments.



MRS ANGIE MOTSHEKGA, MP

MINISTER

DATE: [30/04/2021](#)

BOARD NOTICES • RAADSKENNISGEWINGS

BOARD NOTICE 55 OF 2021

**INVITATION TO COMMENT ON EXPOSURE DRAFTS 188 TO 191 ISSUED BY THE INTERNATIONAL PUBLIC SECTOR ACCOUNTING STANDARDS BOARD****Issued: 4 June 2021**

The Accounting Standards Board (the Board) invites comment on the proposed:

- Conceptual Framework Update: Chapter 7, *Measurement of Assets and Liabilities in Financial Statements* (ED 188);
- International Public Sector Accounting Standard (IPSAS) on *Measurement* (ED 189);
- IPSAS on *Property, Plant and Equipment* (ED 190); and
- IPSAS on *Non-current Assets Held for Sale and Discontinued Operations* (ED 191)

The four Exposure Drafts issued by the International Public Sector Accounting Standards Board are published concurrently for comment locally by the Board. Comment is due locally by **1 October 2021**.

The feedback received as part of the public consultation process will be used to formulate comments to the IPSASB. As a result, all those affected by, or who are interested in the Exposure Draft, are encouraged to provide a written response to the Board.

Responses to the Exposure Drafts should be received by the comment deadline, as indicated above.

Copies of the documents

The documents are available electronically on the Board's website – <http://www.asb.co.za>, or can be obtained by contacting the Board's offices on 011 697 0660 (telephone), or 011 697 0666 (fax).

Comment can be emailed to info@asb.co.za or can be submitted in writing to:

Accounting Standards Board

PO Box 7001

Halfway House

1685

We look forward to receiving your responses.

BOARD NOTICE 56 OF 2021
FINANCIAL SECTOR CONDUCT AUTHORITY

FINANCIAL MARKETS ACT, 2012

PROPOSED AMENDMENTS TO THE EESE RULES
PUBLICATION FOR COMMENT

The Financial Sector Authority (FSCA) hereby gives notice under section 71(3)(b)(ii) of the Financial Markets Act, 2012 (Act No. 19 of 2012) that the proposed amendments to the EESE rules have been published on the official website of the FSCA (www.fsca.co.za) for public comment. All interested persons who have any objections to the proposed amendments are hereby called upon to lodge their objections with FSCA, at the following email address: Michael.Kabai@fsca.co.za within a period of fourteen (14) days from the date of publication of this notice.



B TOPHAM

FINANCIAL SECTOR CONDUCT AUTHORITY

BOARD NOTICE 57 OF 2021

Building 2 Greenstone Hill Office Park Emerald Boulevard Modderfontein
PO Box 8237 Greenstone 1616 Johannesburg South Africa
Tel 087 940 8800 Fax 087 940 8873 E-mail board@irba.co.za
Internet www.irba.co.za

INSPECTIONS COMMITTEE (INSCOM) OF THE IRBA**CALL FOR NOMINATIONS**

In terms of section 20(2)(d) of the Act, the IRBA Board must establish an Inspections Committee (INSCOM) and appoint its members. The Committee is responsible for monitoring the process and outcomes of IRBA inspections of registered auditors in South Africa.

The Board requires nominations of suitably qualified and experienced persons who are not directly or indirectly involved in public practice or members of the IRBA Investigations Committee or Disciplinary Committee.

A member of the INSCOM will hold office for a period not exceeding three years, and may be reappointed, but may not serve more than two consecutive terms of office. The first term of a member appointed as a result of this call for nominations will commence on 1 August 2021 and expire on 31 July 2024.

Applications must include a curriculum vitae detailing the applicant's knowledge and experience in an executive role or higher and 7 (seven) years post CA(SA) qualification experience in external auditing (including as an academic), together with copies of the applicant's qualifications. Any specialism in the following fields would be advantageous:

- One CA (SA) from a relevant regulator, e.g. SARB, FSCA
- One CA (SA) in Commerce.
- One CA (SA) with IFRS expertise.
- One CA (SA) with IT audit experience.
- One CA (SA) with experience as an Investor/Financial Analyst.

Eligible persons who wish to be considered for appointment are invited to submit applications to the Board Secretary, Ms J Levendal at board@irba.co.za.

In appointing suitable persons, the IRBA will take into account the current demographic composition of the committee and will seek to achieve a more representative committee in accordance with the demographics of the country.

Each application must include a Curriculum Vitae detailing the applicant's knowledge, experience and suitability as a committee member, copies of the applicant's qualifications and a completed nominations form which can be downloaded from the IRBA's website at www.irba.co.za.

Shortlisted applicants will be invited to an interview. The closing date for these applications is **30 June 2021**.

Imre Nagy
Acting Chief Executive Officer

BOARD NOTICE 58 OF 2021**ROAD ACCIDENT FUND****STIPULATION OF TERMS AND CONDITIONS UPON WHICH CLAIMS FOR THE COMPENSATION SHALL BE ADMINISTERED**

The Road Accident Fund hereby, in accordance with section 4(1)(a) of the Road Accident Fund Act, No. 56 of 1996, stipulates the terms and conditions upon which claims for compensation shall be administered, as set out in the Schedule hereto.

SCHEDULE

1. In this Schedule "the Act" means the Road Accident Fund Act, No. 56 of 1996.
2. In order to enable Fund to effectively and efficiently administer claims, and in addition to the documentation required in terms of the Act to ensure that a valid claim is lodged which substantially complies with the Act, the following documents must be included and form part of the claim's supporting documents when lodging the claim with the Fund:
 - 2.1 Standard documentation applicable to both death and injury benefits:
 - 2.1.1 Certified Copies of Identity Documents
 - 2.1.2 Accident Report Form, Case docket and sketch plan
 - 2.1.3 Power of Attorney and Contingency Fee Agreement
 - 2.1.4 Permission for the Fund to obtain and inspect hospital and medical records in terms of s19(e)(ii) and 19(e)(iii)
 - 2.1.5 All statements and documents in claimant's possession as outlined in S19(f)(ii)
 - 2.1.6 When the claimant is claiming in the capacity as guardian of a minor or for loss of support, copies of the unabridged birth certificate must accompany the claim form.
 - 2.1.7 If it is a Curator submitting a claim, certified copy of Court order/Masters' letters of appointment
 - 2.2 Claims administration requirements for death benefits claims
 - 2.2.1 Funeral Claim
 - 2.2.1.1 Death certificate
 - 2.2.1.2 Proof of the relationship of claimant to deceased (certified marriage certificate/ unabridged birth certificate/Affidavit confirming relationship)
 - 2.2.1.3 Post - mortem report
 - 2.2.1.4 A tax invoice for funeral expenses with proof of payment
 - 2.2.2 Loss of support
 - 2.2.2.1 Certified copy of deceased's ID
 - 2.2.2.2 Certified copy of death certificate
 - 2.2.2.3 Curatorship: Certified copy of court order/Letters of appointment
 - 2.2.2.4 Certified copy of marriage certificate/certificate proving customary marriage/un-abridged birth certificate
 - 2.2.2.5 If not married, an affidavit setting out the legal basis of claimant's dependency on deceased
 - 2.2.2.6 Deceased's medical and hospital records, if applicable
 - 2.2.2.7 Specified vouchers for medical costs if claimed
 - 2.2.2.8 Post-mortem report/ Inquest record/charge sheet/other documents proving that the deceased was killed in the accident
 - 2.2.2.9 Employer's certificate of deceased's service showing nature of employment, the period of service, remuneration, prospects of advancement and compensation and retirement age
 - 2.2.2.10 Deceased's Payslips

- 2.2.2.11 Deceased's tax records (if not available, communication from SARS that Claimant is not registered for tax) in which case a bank statements for three years preceding death will be required.
- 2.2.2.12 Proof of any additional income, if applicable
- 2.2.2.13 Copy of Liquidation and Distribution account
- 2.2.2.14 Copy of maintenance order, if applicable
- 2.2.2.15 The child support grant official documents, if applicable
- 2.2.2.16 Employer's certificate of spouse indicating the period of employment, remuneration and advancement prospects
- 2.2.2.17 Official confirmation of the Compensation Fund's award if deceased died during the course and scope of employment
- 2.2.2.18 Actuarial report

2.3 Claims administration requirements for injury benefits claims

2.3.1 Past Medical Expenses

- 2.3.1.1 An itemised tax invoice from a registered medical provider or hospital for past medical expenses, together with proof of payment

2.3.2 Loss of earnings

- 2.3.2.1 Copies of all medical and hospital records, including photographs of the injuries
- 2.3.2.2 Employer's certificate showing nature of employment, the period of employment, remuneration, prospects of advancement and retirement age
- 2.3.2.3 Proof of any other income, if applicable
- 2.3.2.4 Claimant's tax records (if not available, communication from SARS that Claimant is not registered for tax) in which case a bank statements for three years preceding death will be required.
- 2.3.2.5 Payslips pre and post-accident
- 2.3.2.6 Copies of all hospital and medical records in terms of s 19(e)(i) and 19(e)(ii)
- 2.3.2.7 Copies of all hospital and medical accounts
- 2.3.2.8 Medical reports or documentation establishing or substantiating claimant's temporary/permanent disability and the loss of earnings claimed
- 2.3.2.9 Official confirmation of remuneration/compensation received from other sources
- 2.3.2.10 Official documentation confirming any disability grant
- 2.3.2.11 Official confirmation of the Compensation Fund's award if claimant was injured during the course and scope of employment.

2.3.3 General damages

- 2.3.3.1 Duly completed RAF 4 FORM
- 2.3.3.2 Copies of all hospital and medical records in terms of s 19(e)(i) and 19(e)(ii)
- 2.3.3.3 Medical reports
- 2.3.3.4 Photographs of injuries or scarring, where applicable

2.4 Mandatory information / documentation to be submitted for claims payments

- 2.4.1 To ensure that payments are processed in line with the settlement agreements concluded and/ in compliance with court orders, the following documents must accompany any request for payment:

- 2.4.1.1 Stamped Court Order/duly signed discharge form or settlement agreement:
- 2.4.1.2 Duly signed Power of Attorney
- 2.4.1.3 Tax clearance certificate, which shall be submitted by the claimants' attorneys at least once a year.
- 2.4.1.4 Proof of banking details / confirmation of Banking Details (Trust Account).
- 2.4.1.5 Copy of the Contingency Fee Agreement concluded with the claimant and Proof of compliance with section 4 of the Contingency Fee Act, alternatively, the attorney must submit an affidavit to confirm that there is no contingency fee agreement.

3. These terms and conditions took effect on 01 April 2021

ROAD ACCIDENT FUND**SUBSTITUTION OF RAF 1 CLAIM FORM**

The Road Accident Fund hereby, in accordance with Regulation 7(1) of the Road Accident Fund Regulations, 2008, published under Government Notice No. 770 of 21 July 2008 in Government Gazette No. 31249, substitutes the RAF 1 Claim Form as set out in the Schedule.

SCHEDULE

1. In this Schedule "the Act" means the Road Accident Fund Act, No. 56 of 1996.
2. A claim for compensation and accompanying medical report referred to in section 24 (1) (a) of the Act, must be in the form of the RAF 1 form, prescribed as follows:
[insert claim form]
3. A claim for compensation and accompanying medical report referred to in section 24 (1) (a) of the Act, which is not in the form of the RAF 1 form in paragraph 2 shall not be acceptable by the Fund as a claim.
4. Claimants are directed to make use of the substituted RAF 1 form in paragraph 2, as the old RAF 1 form will not be acceptable as the prescribed claim form.
5. The effective date of the substitution of the RAF 1 form is the date of publication of this Notice in the Gazette.

RAF 1 FORM



Important information

- This is a prescribed form to be completed in respect of claims for compensation under section 17 of the Road Accident Fund (RAF) Act, provided for in terms of section 24(1)(a) of the Act.
- This form shall be completed in all its particulars and in instances where there are asterisks indicating that supporting documents will be required, such must be included for completeness.
- Your attention is drawn to the provisions of section 24(4)(a) of the Act, which provides that any form referred to in the section which is not completed in all its particulars shall not be acceptable as a claim under the Act.
- Please take note that when a form submitted to the Fund is not completed in all its particulars and not acceptable as a claim, the provisions of section 24(1)(b) shall not be invoked, and the Fund shall not be obliged to acknowledge receipt thereof.
- The form and relevant supporting documents can be sent to us via our regional offices or by registered mail.
- This form consists of three sections: Section A, B and C.
- Complete Section A and B if lodging an Injury Benefit Claim and Section A and C for a Death Benefit Claim.

Section A									
(Personal Information and Accident Details)									
1. Capacity									
Unrepresented									
Represented					*Attach proof of contingency fee agreement and power of attorney				
1.1 Details of Legal Representative									
Representative's Name and Surname									
Representative Capacity									
Name of Firm									
1.2 Bank Account Details of Claimant / Legal Representative									
Bank Name									
Branch Number									
Name of Account Holder									
2. Personal Information									
2.1 Personal Details of the Claimant									
Title		Name and Surname							
ID Number / Passport Number		* Attach a certified copy of ID or passport			Date of Birth				
Residential Address		Town							
		Province							
		Postal Code							
Postal Address		Town							
		Province							
		Postal Code							
Home Telephone Number			Work Telephone Number						
Cell Phone Number			Email						
Preferred Method of Communication			<input checked="" type="checkbox"/>	Email	SMS	Post	Tel /Cell		
Home / Preferred Language of Communication									
Country of Residence									
Ethnicity / Race			Country of Birth						
Sex		<input checked="" type="checkbox"/>	Male		Female				
Marital Status									
Residential Country									

2.2 Personal Details of the Injured (complete only if the claimant is not the injured)							
Title		Name and Surname					
Date of Birth		ID Number / Passport Number		* Attach a certified copy of ID, unabridged birth certificate or passport			
Residential Address	Complex						
	Street						
	Town						
	Province						
	Postal Code						
Postal Address	Postal Box						
	Street						
	Town						
	Province						
Postal Code							
Home Telephone Number				Work Telephone Number			
Cell Phone Number				Email			
Preferred Method of Communication			✓	Email	SMS	Post	Tel /Cell
Home / Preferred Language of Communication					Marital Status		
Ethnicity / Race			Country of Birth				
Residential Country							
Sex	✓	Male		Female			

2.3 Personal Details of the Deceased							
Title		Name and Surname					
Date of Birth		Date of Death		* Attach a certified copy of death certificate			
Residential Address	Complex						
	Street						
	Town						
	Province						
	Postal Code						
Time of Death		ID Number /		* Attach a certified copy of ID or passport			
		Passport Number					
Country of Birth							
Residential Country							
Sex	✓	Male		Female			

2.4 Personal Details of Dependants: No.1	
Title	
Name and Surname	
Date of Birth	
ID Number / Passport Number	* Attach a certified copy of ID, Unabridged birth certificate
Ethnicity / Race	
Country of Birth	
Residential Country	
Sex (Male/Female)	
Relationship to the Deceased	
Reason for Dependence	
Marital Status	

2.4 Personal Details of Dependants: No. 2	
Title	
Name and Surname	
Date of Birth	
ID Number / Passport Number	* Attach a certified copy of ID, Unabridged birth certificate
Ethnicity / Race	
Country of Birth	
Residential Country	
Sex (Male/Female)	
Relationship to the Deceased	
Reason for Dependence	
Marital Status	

2.4 Personal Details of Dependants: No. 3	
Title	
Name and Surname	
Date of Birth	
ID Number / Passport Number	* Attach a certified copy of ID, Unabridged birth certificate
Ethnicity / Race	
Country of Birth	
Residential Country	
Sex (Male/Female)	
Relationship to the Deceased	
Reason for Dependence	
Marital Status	

2.4 Personal Details of Dependants: No. 4	
Title	
Name and Surname	
Date of Birth	
ID Number / Passport Number	* Attach a certified copy of ID, Unabridged birth certificate
Ethnicity / Race	
Country of Birth	
Residential Country	
Sex (Male/Female)	
Relationship to the Deceased	
Reason for Dependence	
Marital Status	

2.5 Next of Kin Details									
Title			Name and Surname						
Home Telephone Number							Work Telephone Number		
Cell Phone Number							Email		
Relationship to Claimant/Injured									
Sex	✓	Male					Female		
3. Accident Details									
3.1 Motor Vehicle Accident Details									
Date of Accident									
Time of Accident									
Place of Accident			Street						
			Town						
			Province						
			Postal Code						
Name and Address of Police Station Where the Accident was Reported			Name						
			Town						
			Province						
			Postal Code						
Contact Details of SAPS Station			* Attach SAPS Accident Report						
Name of Investigating Officer			* Attach a docket						
Accident Report Number (AR Number)									
Case Reference Number (CR Number)									
Post-mortem Results Relating to the Deceased			* Post mortem report (for death claims only)						
Accident Notification - RAF 3 Form Reference Number									
* Attach accident report or copy of the case docket or both documents in case of death									
3.2 Injured/Deceased Capacity									
Capacity in Accident ✓			Pedestrian		Passenger		Cyclist		
			Driver		Motorcyclist				
Vehicle Registration Number									
Driver's Name and Surname									
Vehicle Make and Model									
Please Indicate if This is a Public Transport Vehicle							Yes	No	
Driver's Physical Address			Complex						
			Street						
			Town						
			Province						
			Postal Code						
Driver's Cell Phone Number									

To be completed where the injured or deceased was a pedestrian or cyclist

3.3 Accident Scenarios of Pedestrians' and Cyclists' Details	
Crossing a road with poor visibility and obstructed view of oncoming traffic	✓
Crossing the road at a robot-controlled intersection/pedestrian crossing/robot-controlled pedestrian crossing	
Crossing in front of or behind a stationary vehicle	
Crossing a highway	
Running/cycling across the road	
Pedestrian standing on the centre line/painted island/centre island	
Pedestrian under seven years of age	
Pedestrian between seven and 14 years of age	
Other (Specify)	

To be completed where the injured or deceased was a driver or motorcyclist

3.4 Driver / Motorcyclist			
Vehicle Registration Number			
Vehicle Owner's Name & Surname			
Vehicle Owner's Telephone Number			
Vehicle Owner's Cell Phone Number			
Vehicle Owner's Physical Address	Complex		
	Street		
	Town		
	Province		
	Postal Code		
Driver's Licence number	*Attach certified copy of driver's licence		
Category of Licence and Restrictions			
Date of Issue			
Valid	From		To
Insurance Details (Include All Details of Claim)			

3.5 Accident Scenarios of a Driver or Motorcyclist					✓ or not applicable	
Head-on collision						
Rear-end collision						
Stop-street-controlled intersection (4-way stop, T-junction, opposing stop streets)						
Robot-controlled intersection						
Tyre burst						
Collision with animal						
Single-vehicle accident						
Accident with object						
Poor visibility/dust cloud/smoke						
Right turn						
Overtaking						
Lane change						
T-junction						
Merging/ joining/yield sign						
Traffic circle						
Stationary vehicle						
Reversing						
Other (Specify)						
3.6 Details of Other Vehicle(s) Involved in the Accident						
Vehicle Registration Number					All vehicles involved	
Vehicle Make and Model						
Driver's Contact Details					All vehicles involved	
Unidentified Motor Vehicle	Yes		No			
Please indicate if any of the vehicles is a public transport vehicle						
3.7 Witnesses						
Any Witnesses to the Accident?	If yes, attached the witness statement(s)				Yes	No
Witness's Name and Surname						
Witness's Address						
Witness's Telephone Number						
Witness's Cell Phone Number						
3.8 Safety Measures						
Seatbelt/Helmet worn at time of accident?	Yes		No			
Blood alcohol tested?	Yes		No			
Results	If yes, attach results		Attach results	Yes	No	

Section B Injury Benefits Claim			
4. Benefits Claimed			
Past Loss of Earnings	R	*Medical Reports and proof of income	
Future Loss of Earnings	R	*Medical Reports and proof of income	
General Damages	R	*Medical and hospital records and serious injury assessment	
Past Medical Expenses	R	*Specified vouchers and proof of payment	
Future Medical Expenses	R	*Medical Reports	
5. Employment Information			
5.1 Details of Injury on Duty Claims (If applicable)			
MVA under Compensation for Occupational Injuries and Diseases Act	Yes	No	
Claim Lodged with the Compensation Fund?	Yes	No	
Compensation Fund Reference Number			
Amount Received			
Final Award	*Attach final award	Yes	No
5.2 Employment Status			
Status	✓	Employed	Self-Employed Unemployed
Employment Sector Category	or not applicable		
Self-employed			
Public Servant			
Formal Regulated Industry			
Informal Unregulated Industry			
Employment Sector			
Agriculture, Food and Natural Resources			
Architecture and Construction			
Arts, Audio/Video Technology and Communications			
Business Management and Administration			
Education and Training			
Finance			
Government and Public Administration			
Health Science			
Hospitality and Tourism			
Human Services			
Information Technology			
Law, Public Safety, Corrections and Security			
Manufacturing			
Marketing, Sales and Service			
Science, Technology, Engineering and Mathematics			
Transportation, Distribution and Logistics			
Other (Specify)			

5.3 Employment Details				
Occupation				
Annual Remuneration (pre- and post-accident)				
Highest Qualification and NQF Level				
Was the injured required to take time off duty?				
If yes, please specify the dates				
Number of work days absent				
Did you receive any remuneration while away from work?				
State amount received				
Nature of payment received				
5.4 Employer's Details				
Name of Employer				
Physical Address				
Telephone Number				
Contact Person				
Employee Number				
Nature of Employment	✓	Permanent	Temporary	Casual / Contract
Period of Temporary / Contract / Casual Employment				
5.5 Proof of Income				
Payslips	*	Tax Return	*	Declaration to give RAF consent to validate any income
Printout of Payments from Employer	*	Bank Statements	*	
Other (Specify)	*			
Tax Reference Number	*			
<i>attach proof of items marked with an *</i>				
5.6 Self-Employed				
Business Name				
Nature of Business				
Business Address				
Legal Entity of Business	✓	Sole Trader	Partnership	Trust
		Company	Close Corporation	Other
5.7 Minor's Injury Claims				
Level of education at the time of accident				
Age at the time of accident				
Level of education at the time of submitting the claim				
Age at the time of submitting the claim				
School / university report pre-accident		* minimum three years' report		
School / university report post-accident				
6. Injury Details				
Type(s) of Injuries				
Severity of Injuries				
List of Injuries				
Hospital				
Address of Hospital				
Person who treated the injured				

6.1 Substantial Compliance Injury Claims		✓ or not applicable
Standard documents		
i.	Statutory Medical Report	
ii.	Copies of all Hospital and Medical Records in terms of section 19 (e) (i) and 19 (e) (ii)	
ii.	Amount Claimed as Compensation	
iii.	Certified copy of Claimant's ID	
iv.	Certified copy of Injured's ID (if different from claimant)	
v.	Unabridged birth certificate (if a natural guardian is claiming on behalf of a minor). If it's the legal guardian claiming on behalf of a minor they must submit a court order.	
vi.	Officer's Accident Report	
vii.	Docket and Sketch Plan	
viii.	Consent for RAF to obtain and inspect hospital and medical records in terms of section 19 (ii) and 19 (e) (iii)	
ix.	Consent for RAF to obtain and inspect financial and earnings information	
x.	Court Order or Master's letter of appointment (If Curator submitting on behalf of minor – (If applicable)	
xi.	Power of Attorney (if Represented)	
xii.	Contingency Fee Agreement (if Represented)	
xiii.	Affidavit in terms of Section 19 (f) (i)	
xiv.	Any other statements/documents in accordance with section 19 (f) (ii)	
General Damages		
i.	Photographs of injuries or scarring, where applicable	
ii.	RAF 4 Form for serious injury report duly completed in line with American Medical Association (AMA) guides	
iii.	Narrative test where applicable	
Loss of Earnings		
i.	RAF 4 Form where applicable	
ii.	Employer's certificate showing nature of employment, the period of service, remuneration, prospects of advancement and retirement age	
iii.	Proof of any other income (If applicable)	
iv.	Claimant's tax records (if not available, communication from SARS that the claimant is not registered for tax), in which case a bank statement for three years preceding the accident must be submitted	
v.	Payslips pre- and post-accident	
vi.	Academic records	
vii.	Medical reports or documentation establishing or substantiating claimant's temporary/ permanent disability and the loss of earnings claimed (Medico-legal reports)	
viii.	Official confirmation of remuneration / compensation received from other sources	
ix.	Official documentation confirming any disability grant	
x.	Official confirmation of the Compensation Fund's award (if the claimant was injured during the course and scope of employment)	
Past Medical Expenses		
i.	An itemised tax invoice from a registered medical provider/or hospital for past medical expenses	
ii.	Proof of payment of medical expenses	

7. Medical Report										
<p><i>Section 24(2)(a) provides that this report shall be completed by the medical practitioner who treated the injured or deceased person for the bodily injuries sustained by him/her in the accident, from which this claim arises or by the superintendent (or his representative) of the hospital in which the injured or deceased person was treated for such bodily injuries. (ii) Where blocks are provided for the purpose of replying to a question, place a cross in the appropriate block.</i></p>										
Patient's Name and Surname										
Patient's ID Number										
Patient's Date of Birth										
Have you verified that this is the person mentioned in the injured section of the claim form using an ID or a Passport										
Date when first seen after the accident										
Did you treat the patient at any time before?										
If yes, give date of last such treatment and nature of correct ailment										
Give full details of the nature of the injuries and any complications (e.g. fractured rib with haemothorax, contusion of the heart, compound fracture, etc.)										
Parts of body injured and degree										
	Head	Central Nervous System	Chest	Neck	Abdomen	Back	Upper Limbs	Lower Limbs	Pelvis	Musculo-skeletal & skin
Minor										
Moderate										
Severe										
ICD 10 CODE				PROCEDURE				TREATMENT PLAN		
7.1 Level of Care and Duration										
Level of care					Duration					
ICU										
High Care					*Attach any clinical notes					
Ward										
Step-down / Rehabilitation										

Any other treatment given to date?			
Is there any current or future permanent disability?		Yes	No
If yes, provide details			
If no, has the condition stabilised?			
Is there any future/ongoing medical treatment, e.g. specialist, physiotherapy, etc.?		Yes	No
If yes, provide name and address of treating service provider			
Any other treatment given to date?		Yes	No
Is there any current or future permanent disability?		Yes	No
If yes, provide details			
If no, has the condition stabilised?			
Is there any future/ongoing medical treatment, e.g. specialist, physiotherapy, etc.?		Yes	No
If yes, provide name and address of treating service provider			
What is the nature of such treatment?			
Is hospitalisation foreseen in connection with future treatment referred to above?		Yes	No
What are the pre-existing conditions?			
Have the injuries aggravated any pre-existing pathological condition?		Yes	No
If yes, please give details			
Have any such pre-existing pathological conditions aggravated the effects of trauma?		Yes	No
If yes, please give details			
Has the patient been confined to a hospital/rehab centre/ stepdown facility?		Yes	No
Date of admission			
Name and address and practice number of facility			
Hospital reference number			
Date of discharge or when discharge is expected			
If in employment at date of accident, state date when return to employment is expected			
7.2 Medical Report - Medical Practitioner's Details			
Name and Surname			
Speciality			
Practice Number Health Professions Council of South Africa (HPCSA) and/or Board of Healthcare Funders (BHF)			
Telephone Number			
E-mail Address			
Cell Phone Number			
Postal Address			
Physical Address			
Signature		Affix Stamp (If applicable)	
Date			

Section C Death Benefit Claim

8. Benefits Claimed

Funeral Expenses	R _____	*Specified Voucher (Tax invoice for funeral expenses)
Past Loss of Support	R _____	*Proof of Income
Future Loss of Support	R _____	*Proof of Income
Past Medical Expenses	R _____	*Specified vouchers and proof of payment

9. Employment Information

9.1 Details of Injury on Duty Claims (If applicable)

MVA under Compensation for Occupational Injuries and Diseases Act	Yes	No
Claim Lodged with the Compensation Fund?	Yes	No
Compensation Fund Reference Number		
Amount Received		

9.2 Deceased Employment Status

Status	✓	Employed	Self-Employed	Unemployed
Employment Sector Category				✓ <small>or not applicable</small>
Self-employed				
Public Servant				
Formal Regulated Industry				
Informal Unregulated Industry				
Employment Sector				
Agriculture, Food and Natural Resources				
Architecture and Construction				
Arts, Audio/Video Technology and Communications				
Business Management and Administration				
Education and Training				
Finance				
Government and Public Administration				
Health Science				
Hospitality and Tourism				
Human Services				
Information Technology				
Law, Public Safety, Corrections and Security				
Manufacturing				
Marketing, Sales and Service				
Science, Technology, Engineering and Mathematics				
Transportation, Distribution and Logistics				
Other (Specify)				

Final Award		<small>*Attach final award</small>		Yes	No
10. Deceased's Employment Details					
10.1 Deceased's Employment Details					
Occupation					
Annual Remuneration (Pre- and Post-Accident)					
Highest Qualification and NQF Level					
10.2 Deceased's Employer's Details					
Name of Employer					
Postal Address					
Telephone Number					
Contact Person					
Employee Number					
Nature of Employment	<input checked="" type="checkbox"/>	Permanent	Temporary	Casual / Contract	
Period of Temporary / Contract / Casual Employment					
10.3 Deceased's Proof of Income					
Payslips	*	Tax Return	*	Declaration to give RAF consent to validate any income	
Printout of Payments from Employer	*	Bank Statements	*		
Other (Specify)	*				
Tax Reference Number	*				
<i>attach proof of items marked with an *</i>					
10.4 Self-Employed Deceased					
Business Name					
Nature of Business		<input checked="" type="checkbox"/>			
Business Address					
Legal Entity of Business	Sole Trader	Partnership	Trust		
	Company	Close Corporation	Other		
10.5 Employment Details of the Surviving Spouse					
Occupation					
Employer					
Annual Remuneration					
Payslip					
Tax Reference Number					
Declaration to give RAF consent to validate any income					
11. Injury Details (Only Where the Deceased Did Not Die at the Scene)					
Type(s) of Injuries					
Severity of Injuries					
List of Injuries					
Hospital					
Address of Hospital					
Person who treated the deceased					

11.1 Substantial Compliance Death Claims	
Standard documents	✓ or not applicable
i. Completed Statutory Medical Report (Only applicable if the deceased did not die at the scene)	
ii. Hospital and medical records (Only applicable if the deceased did not die at the scene)	
iii. Amount claimed as compensation	
iv. Certified copy of the claimant's ID	
v. Certified copy of the dependant's ID	
vi. Certified copy of the deceased's ID	
vii. Certified copy of death certificate	
viii. Unabridged birth certificate (if a natural guardian is claiming on behalf of a minor). If it's the legal guardian claiming on behalf of a minor they must submit a court order.	
ix. Officer's Accident Report	
x. Docket and Sketch Plan	
xi. Court Order or Master's letter of appointment (If Curator submitting on behalf of minor – (If applicable)	
xii. Power of Attorney (if Represented)	
xiii. Contingency Fee Agreement (if Represented)	
xiv. Affidavit in terms of Section 19 (f) (i)	
xv. Any other statements/documents in accordance with section 19 (f) (ii)	
xvi. Post-mortem/ Inquest Report/Charge sheet and/or any other document(s) proving that the deceased was killed in the collision or as a result of the collision	
Funeral	
i. Specified Voucher (Tax invoice for funeral expenses)	
ii. Proof of Payment of funeral expenses	
iii. Proof of relationship to the deceased (certified marriage certificate/unabridged birth certificate/ affidavit confirming relationship)	
Loss of Support	
i. Certified copy of marriage certificate/Certificate proving customary marriage/unabridged birth certificate	
ii. If not married, an affidavit setting out the legal basis of the claimant's dependency on the deceased	
iii. Employer's certificate of the deceased's service showing nature of employment, the period of service, remuneration, prospects for advancement and compensation and retirement age	
iv. Payslips	
v. Copy of maintenance order, if any	
vi. Claimant's tax records (if not available, communication from SARS that the claimant is not registered for tax, in which case a bank statement for three years preceding death must be submitted)	
vii. Proof of additional income (if applicable)	
viii. Copy of Liquidation and Distribution Account (if applicable)	
ix. Employer's certificate of surviving spouse indicating period of employment, remuneration and prospects for advancement	
x. Proof of guardianship (if claimant not biological parent)	
xi. Proof of academic registration for children or dependants	
xii. Actuarial Report	
xiii. All payments in terms of Compensation Commissioner, Rand Mutual, Police, Defence Force, etc.	
Past Medical Expenses	
i. An itemised tax invoice from a registered medical provider/or hospital for past medical expenses	

12. Medical Report (Only Applicable Where the Deceased Did Not Die at the Scene)											
<p><i>Section 24(2)(a) provides that this report shall be completed by the medical practitioner who treated the injured or deceased person for the bodily injuries sustained by him/her in the accident, from which this claim arises or by the superintendent (or his representative) of the hospital in which the injured or deceased person was treated for such bodily injuries. (ii) Where blocks are provided for the purpose of replying to a question, place a cross in the appropriate block.</i></p>											
Patient's Name and Surname											
Patient's ID Number											
Patient's Date of Birth											
Have you verified that this is the person mentioned in the injured section of the claim form using ID or passport											
Date when first seen after the accident											
Did you treat the patient at any time before?											
If yes, give date of last such treatment and nature of correct ailment											
Give full details of the nature of the injuries and any complications (e.g. fractured rib with haemothorax, contusion of the heart, compound fracture, etc.)											
Parts of body injured and degree											
	Head	Central Nervous System	Chest	Neck	Abdomen	Back	Upper Limbs	Lower Limbs	Pelvis	Musculo-skeletal & skin	
Minor											
Moderate											
Severe											
ICD 10 CODE				PROCEDURE				TREATMENT PLAN			
12.1 Level of Care and Duration											
Level of care						Duration					
ICU											
High Care						*Attach any clinical notes					
Ward											
Step-down / Rehabilitation											

12.1 Medical Report (Continued)		
Any other treatment given to date?		
Is there any current or future permanent disability?	Yes	No
If yes, provide details		
If no, has the condition stabilised?		
Is there any future/ongoing medical treatment, e.g. specialist, physiotherapy, etc.?	Yes	No
If yes, provide name and address of treating service provider		
Any other treatment given to date?		
Is there any current or future permanent disability?	Yes	No
If yes, provide details		
If no, has the condition stabilised?		
Is there any future/ongoing medical treatment, e.g. specialist, physiotherapy, etc.?	Yes	No
If yes, provide name and address of treating service provider		
What is the nature of such treatment?		
Is hospitalisation foreseen in connection with future treatment referred to above?	Yes	No
What are the pre-existing conditions?		
Have the injuries aggravated any pre-existing pathological condition?	Yes	No
If yes, please give details		
Have any such pre-existing pathological conditions aggravated the effects of trauma?	Yes	No
If yes, please give details		
Has the patient been confined to a hospital/rehab centre/stepdown facility?	Yes	No
Date of admission		
Name and address and practice number of facility		
Hospital reference number		
Date of discharge or when discharge is expected		
If in employment at date of accident, state date when return to employment is expected		
12.2 Medical Report - Medical Practitioners Details		
Name and Surname		
Speciality		
Practice Number (HPCSA and/or BHF)		
Telephone Number		
E-mail Address		
Cell Phone Number		
Postal Address		
Physical Address		
Signature		Affix Stamp (If applicable)
Date		

13. Declaration and Consent:

The consent granted to the RAF in this paragraph authorises the RAF to obtain copies of any records and to access any information which relates to this claim for compensation and to contact any person or entity for purposes of obtaining or verifying such information and /or documentation.

I, _____ (name and surname of claimant), declare that, to the best of my knowledge, the information provided in this Third Party Claim Form is true and correct in every respect; and

I confirm that I am claiming compensation:

In my personal capacity as a result of injuries I sustained in the accident; alternatively

In my personal and / or representative capacity as _____

(state capacity) on behalf of _____ (name and surname of injured) who sustained injuries in the accident; alternatively

In my personal and / or representative capacity as _____ (state capacity)

of _____ (state name of the deceased) who died as a result of the injuries sustained in the accident.

(Indicate, and if applicable complete the applicable statement above)

I hereby consent to the release, to the RAF, of copies of all documentation and /or information, including, but not limited to, documentation and /or information of a medical or financial nature, in the possession of any person or entity, which documentation or information, in any way, relates to this claim for compensation arising from the motor vehicle accident detailed in the claim form.

I further consent to, and authorise, the RAF to contact any person or entity for purposes of obtaining or verifying such information and /or documentation.

Signature of the Claimant

Signature of the Witness

BOARD NOTICE 59 OF 2021**THE SOUTH AFRICAN COUNCIL FOR THE ARCHITECTURAL PROFESSION**

REQUIREMENTS FOR RECOGNITION AND MAINTENANCE OF RECOGNITION OF A VOLUNTARY ASSOCIATION IN TERMS OF SECTION 25, READ WITH SECTION 14(d), OF THE ARCHITECTURAL PROFESSION ACT, 2000 (ACT NO. 44 OF 2000) (THE ACT)

Notice is hereby given that, as provided in this Schedule, the South African Council for the Architectural Profession intends, in terms of section 14(d) read with section 25 of the Act, to implement the following rules for the recognition of an association as a voluntary association in terms of Section 25 of the Act and the maintenance of that recognition.

SCHEDULE

.. In this Schedule, unless the context indicates the contrary, a word or term as defined in section 1 of the Act, shall have that same meaning: provided that, for purposes of this Schedule, the following words shall have the following meanings:

- (i) “the Act” means the Architectural Profession Act, 2000 (Act No. 44 of 2000), as amended from time to time;
- (ii) “association” means an association of natural persons which has:
 - (a) an identity separate from its individual members;
 - (b) as the majority of its members, persons who have been registered in one of the categories provided for in section 18 of the Act: provided that, in this definition,
 - (c) majority shall mean 50% of the members plus one additional person who is registered in terms of one of the categories provided for in section 18(1) of the Act;
 - (a) as the majority of its members, persons who are in good standing and who are certified annually by the association in the manner specified in this Notice; and
 - (b) as its objects, the promotion and transformation of the architectural profession in South Africa and the promotion of the professional interests of its members;

- (iii) “registered person” means a person who is registered in one of the categories in terms of section 18(1) of the Act;
 - (iv) “Rules” shall mean the rules contained in this Schedule; and
 - (v) “voluntary association” means any voluntary association recognized by the Council in terms of Section 25, read with section 14(d) of the Act and “VA” shall have a corresponding meaning.
2. To qualify for recognition as voluntary association, and association shall comply with the following:
- 2.1 the association shall have a constitution that provides for:
- 2.1.1 a management structure, nomination procedure and requirements with which members nominated for offices shall comply;
 - 2.1.2 the association’s powers in general and for the enrolment of members, termination of membership and associated matters;
 - 2.1.3 the requirements for membership in different categories and rules for cancellation and re-instatement thereof; and
 - 2.1.4 a code of professional conduct for its members which aligns with the Council’s Code of Conduct as per Board Notice 154 of 2009, or such other Notice as may be applicable from time to time, and which provides for disciplinary procedures which observe the rules of natural justice and which provide for appropriate sanctions for contraventions of the code;
 - 2.1.5 the submission to the Council of all validated courses to be offered under the auspices of the association for CPD purposes to enable SACAP to upload the information on the SACAP website;
3. if, after consideration of an application, the Council is not satisfied that the association meets the relevant requirements for recognition as set out in these rules, the Council must formally notify such association and give reasons why it does not meet the relevant requirements for recognition as set out in these rules.

4. Council shall, in notifying the association that is found not to meet the relevant requirements for recognition as set out in these rules that its application has not been successful, also notify that association of its right to appeal against such a Council decision through the avenues provided for lodging an appeal through the Council for the Built Environment.
5. Annual Reporting to maintain recognition as voluntary association;
 - 5.1 the annual reporting to the Council, for statistical and related purposes, of a report certifying and signed by a designated office bearer, detailing:
 - 5.1.1 continuing compliance with the conditions of recognition for voluntary associations in terms of these Rules:
 - 5.1.2 records of attendance of persons who have attended any validated CPD courses or any other activities offered under the auspices of the association and which are intended to count towards compliance with CPD requirements of persons registered in terms of section 18(1) of the Act;
 - 5.1.3 list and self-evaluation / self-assessment of course content report detailing the relevance and quality of the CPD activities offered under association's auspices.
 - 5.1.4 information about the annual paid up members of the association; and
 - 5.1.5 transformation statistics for association membership including gender, demographics and age.
6. Provided that the Council shall have the right to audit the information submitted to it by voluntary associations.
7. A voluntary association shall further submit its annual report to Council by no later than **31 March** each year in order to maintain the validity of its certificate of recognition.

8. Renewal and lapsing of recognition;

- 8.1 A certificate of recognition of a voluntary association shall be valid for a period of five years from date of issue, as provided for in Section 25 read with Section 14(d) of the Act: provided that a voluntary association shall at all times remain in compliance with the provisions of this Board Notice.
- 8.2 The recognition of voluntary association remains in effect for as long as it meets the requirements for recognition in terms of these rules.
- 8.3 Council reserves the right to conduct regular audits and inspections on all recognised voluntary associations to ensure that voluntary associations remains compliant to the requirements for recognition in terms of these rules.
- 8.4 The recognition of voluntary association lapses in terms section 25(6)(a) of the Act-
 - 8.4.1 if that association no longer complies with the requirements contemplated in section 14(d);or

8.4.2 at the expiry of the five-year period referred to in subsection (4).

8.5 A voluntary association must, at least three months prior to the expiry of its recognition, apply in the prescribed manner to the council for the renewal thereof.

REPEAL OF PREVIOUS RULES

The Rules published under Board Notice 45 of 2021 are hereby repealed.

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