



# Government Gazette Staatskoerant

REPUBLIC OF SOUTH AFRICA  
REPUBLIEK VAN SUID AFRIKA

*Regulation Gazette*

**No. 11303**

*Regulasiekoerant*

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**AIDS HELPLINE: 0800-0123-22 Prevention is the cure**

**IMPORTANT NOTICE:**

**THE GOVERNMENT PRINTING WORKS WILL NOT BE HELD RESPONSIBLE FOR ANY ERRORS THAT MIGHT OCCUR DUE TO THE SUBMISSION OF INCOMPLETE / INCORRECT / ILLEGIBLE COPY.**

**No FUTURE QUERIES WILL BE HANDLED IN CONNECTION WITH THE ABOVE.**

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government  
printing

Department:  
Government Printing Works  
REPUBLIC OF SOUTH AFRICA

## HIGH ALERT: SCAM WARNING!!!

### TO ALL SUPPLIERS AND SERVICE PROVIDERS OF THE GOVERNMENT PRINTING WORKS

It has come to the attention of the *GOVERNMENT PRINTING WORKS* that there are certain unscrupulous companies and individuals who are defrauding unsuspecting businesses disguised as representatives of the *Government Printing Works (GPW)*.

The scam involves the fraudsters using the letterhead of *GPW* to send out fake tender bids to companies and requests to supply equipment and goods.

Although the contact person's name on the letter may be of an existing official, the contact details on the letter are not the same as the *Government Printing Works*. When searching on the Internet for the address of the company that has sent the fake tender document, the address does not exist.

The banking details are in a private name and not company name. Government will never ask you to deposit any funds for any business transaction. *GPW* has alerted the relevant law enforcement authorities to investigate this scam to protect legitimate businesses as well as the name of the organisation.

Example of e-mails these fraudsters are using:

[PROCUREMENT@GPW-GOV.ORG](mailto:PROCUREMENT@GPW-GOV.ORG)

Should you suspect that you are a victim of a scam, you must urgently contact the police and inform the *GPW*.

*GPW* has an official email with the domain as [@gpw.gov.za](mailto:@gpw.gov.za)

Government e-mails DO NOT have org in their e-mail addresses. All of these fraudsters also use the same or very similar telephone numbers. Although such number with an area code 012 looks like a landline, it is not fixed to any property.

*GPW* will never send you an e-mail asking you to supply equipment and goods without a purchase/order number. *GPW* does not procure goods for another level of Government. The organisation will not be liable for actions that result in companies or individuals being resultant victims of such a scam.

*Government Printing Works* gives businesses the opportunity to supply goods and services through RFQ / Tendering process. In order to be eligible to bid to provide goods and services, suppliers must be registered on the National Treasury's Central Supplier Database (CSD). To be registered, they must meet all current legislative requirements (e.g. have a valid tax clearance certificate and be in good standing with the South African Revenue Services - SARS).

The tender process is managed through the Supply Chain Management (SCM) system of the department. SCM is highly regulated to minimise the risk of fraud, and to meet objectives which include value for money, open and effective competition, equitability, accountability, fair dealing, transparency and an ethical approach. Relevant legislation, regulations, policies, guidelines and instructions can be found on the tender's website.

## Fake Tenders

National Treasury's CSD has launched the Government Order Scam campaign to combat fraudulent requests for quotes (RFQs). Such fraudulent requests have resulted in innocent companies losing money. We work hard at preventing and fighting fraud, but criminal activity is always a risk.

### How tender scams work

There are many types of tender scams. Here are some of the more frequent scenarios:

Fraudsters use what appears to be government department stationery with fictitious logos and contact details to send a fake RFQ to a company to invite it to urgently supply goods. Shortly after the company has submitted its quote, it receives notification that it has won the tender. The company delivers the goods to someone who poses as an official or at a fake site. The Department has no idea of this transaction made in its name. The company is then never paid and suffers a loss.

OR

Fraudsters use what appears to be government department stationery with fictitious logos and contact details to send a fake RFQ to Company A to invite it to urgently supply goods. Typically, the tender specification is so unique that only Company B (a fictitious company created by the fraudster) can supply the goods in question.

Shortly after Company A has submitted its quote it receives notification that it has won the tender. Company A orders the goods and pays a deposit to the fictitious Company B. Once Company B receives the money, it disappears. Company A's money is stolen in the process.

Protect yourself from being scammed

- If you are registered on the supplier databases and you receive a request to tender or quote that seems to be from a government department, contact the department to confirm that the request is legitimate. Do not use the contact details on the tender document as these might be fraudulent.
- Compare tender details with those that appear in the Tender Bulletin, available online at [www.gpwonline.co.za](http://www.gpwonline.co.za)
- Make sure you familiarise yourself with how government procures goods and services. Visit the tender website for more information on how to tender.
- If you are uncomfortable about the request received, consider visiting the government department and/or the place of delivery and/or the service provider from whom you will be sourcing the goods.
- In the unlikely event that you are asked for a deposit to make a bid, contact the SCM unit of the department in question to ask whether this is in fact correct.

Any incidents of corruption, fraud, theft and misuse of government property in the *Government Printing Works* can be reported to:

Supply Chain Management: Ms. Anna Marie Du Toit, Tel. (012) 748 6292.  
Email: [Annamarie.DuToit@gpw.gov.za](mailto:Annamarie.DuToit@gpw.gov.za)

Marketing and Stakeholder Relations: Ms Bonakele Mbhele, at Tel. (012) 748 6193.  
Email: [Bonakele.Mbhele@gpw.gov.za](mailto:Bonakele.Mbhele@gpw.gov.za)

Security Services: Mr Daniel Legoabe, at tel. (012) 748 6176.  
Email: [Daniel.Legoabe@gpw.gov.za](mailto:Daniel.Legoabe@gpw.gov.za)

# Closing times for **ORDINARY WEEKLY** **GOVERNMENT GAZETTE** **2021**

The closing time is **15:00** sharp on the following days:

- **24 December 2020**, Thursday for the issue of Thursday **31 December 2020**
- **31 December 2020**, Thursday for the issue of Friday **08 January 2021**
- **08 January**, Friday for the issue of Friday **15 January 2021**
- **15 January**, Friday for the issue of Friday **22 January 2021**
- **22 January**, Friday for the issue of Friday **29 January 2021**
- **29 January**, Friday for the issue of Friday **05 February 2021**
- **05 February**, Friday for the issue of Friday **12 February 2021**
- **12 February**, Friday for the issue of Friday **19 February 2021**
- **19 February**, Friday for the issue of Friday **26 February 2021**
- **26 February**, Friday for the issue of Friday **05 March 2021**
- **05 March**, Friday for the issue of Friday **12 March 2021**
- **12 March**, Friday for the issue of Friday **19 March 2021**
- **18 March**, Thursday for the issue of Friday **26 March 2021**
- **25 March**, Thursday for the issue of Thursday **01 April 2021**
- **31 March**, Wednesday for the issue of Friday **09 April 2021**
- **09 April**, Friday for the issue of Friday **16 April 2021**
- **16 April**, Friday for the issue of Friday **23 April 2021**
- **22 April**, Thursday for the issue of Friday **30 April 2021**
- **30 April**, Friday for the issue of Friday **07 May 2021**
- **07 May**, Friday for the issue of Friday **14 May 2021**
- **14 May**, Friday for the issue of Friday **21 May 2021**
- **21 May**, Friday for the issue of Friday **28 May 2021**
- **28 May**, Friday for the issue of Friday **04 June 2021**
- **04 June**, Friday for the issue of Friday **11 June 2021**
- **10 June**, Thursday for the issue of Friday **18 June 2021**
- **18 June**, Friday for the issue of Friday **25 June 2021**
- **25 June**, Friday for the issue of Friday **02 July 2021**
- **02 July**, Friday for the issue of Friday **09 July 2021**
- **09 July**, Friday for the issue of Friday **16 July 2021**
- **16 July**, Friday for the issue of Friday **23 July 2021**
- **23 July**, Friday for the issue of Friday **30 July 2021**
- **30 July**, Friday for the issue of Friday **06 August 2021**
- **05 August**, Thursday for the issue of Friday **13 August 2021**
- **13 August**, Friday for the issue of Friday **20 August 2021**
- **20 August**, Friday for the issue of Friday **27 August 2021**
- **27 August**, Friday for the issue of Friday **03 September 2021**
- **03 September**, Friday for the issue of Friday **10 September 2021**
- **10 September**, Friday for the issue of Friday **17 September 2021**
- **16 September**, Thursday for the issue of Thursday **23 September 2021**
- **23 September**, Thursday for the issue of Friday **01 October 2021**
- **01 October**, Friday for the issue of Friday **08 October 2021**
- **08 October**, Friday for the issue of Friday **15 October 2021**
- **15 October**, Friday for the issue of Friday **22 October 2021**
- **22 October**, Friday for the issue of Friday **29 October 2021**
- **29 October**, Friday for the issue of Friday **05 November 2021**
- **05 November**, Friday for the issue of Friday **12 November 2021**
- **12 November**, Friday for the issue of Friday **19 November 2021**
- **19 November**, Friday for the issue of Friday **26 November 2021**
- **26 November**, Friday for the issue of Friday **03 December 2021**
- **03 December**, Friday for the issue of Friday **10 December 2021**
- **09 December**, Thursday for the issue of Friday **17 December 2021**
- **17 December**, Friday for the issue of Friday **24 December 2021**
- **23 December**, Thursday for the issue of Friday **31 December 2021**

# LIST OF TARIFF RATES FOR PUBLICATION OF NOTICES

**COMMENCEMENT: 1 APRIL 2018**

## NATIONAL AND PROVINCIAL

Notice sizes for National, Provincial & Tender gazettes 1/4, 2/4, 3/4, 4/4 per page. Notices submitted will be charged at R1008.80 per full page, pro-rated based on the above categories.

Pricing for National, Provincial - Variable Priced Notices		
Notice Type	Page Space	New Price (R)
Ordinary National, Provincial	1/4 - Quarter Page	252.20
Ordinary National, Provincial	2/4 - Half Page	504.40
Ordinary National, Provincial	3/4 - Three Quarter Page	756.60
Ordinary National, Provincial	4/4 - Full Page	1008.80

## EXTRA-ORDINARY

All Extra-ordinary National and Provincial gazette notices are non-standard notices and attract a variable price based on the number of pages submitted.

The pricing structure for National and Provincial notices which are submitted as **Extra ordinary submissions** will be charged at **R3026.32** per page.

## GOVERNMENT PRINTING WORKS - BUSINESS RULES

The **Government Printing Works (GPW)** has established rules for submitting notices in line with its electronic notice processing system, which requires the use of electronic *Adobe Forms*. Please ensure that you adhere to these guidelines when completing and submitting your notice submission.

### CLOSING TIMES FOR ACCEPTANCE OF NOTICES

1. The *Government Gazette* and *Government Tender Bulletin* are weekly publications that are published on Fridays and the closing time for the acceptance of notices is strictly applied according to the scheduled time for each gazette.
2. Please refer to the Submission Notice Deadline schedule in the table below. This schedule is also published online on the Government Printing works website [www.gpwonline.co.za](http://www.gpwonline.co.za)

All re-submissions will be subject to the standard cut-off times.

**All notices received after the closing time will be rejected.**

Government Gazette Type	Publication Frequency	Publication Date	Submission Deadline	Cancellations Deadline
National Gazette	Weekly	Friday	Friday 15h00 for next Friday	Tuesday, 15h00 - 3 working days prior to publication
Regulation Gazette	Weekly	Friday	Friday 15h00 for next Friday	Tuesday, 15h00 - 3 working days prior to publication
Petrol Price Gazette	Monthly	Tuesday before 1st Wednesday of the month	One day before publication	1 working day prior to publication
Road Carrier Permits	Weekly	Friday	Thursday 15h00 for next Friday	3 working days prior to publication
Unclaimed Monies (Justice, Labour or Lawyers)	January / September 2 per year	Last Friday	One week before publication	3 working days prior to publication
Parliament (Acts, White Paper, Green Paper)	As required	Any day of the week	None	3 working days prior to publication
Manuals	Bi- Monthly	2nd and last Thursday of the month	One week before publication	3 working days prior to publication
State of Budget (National Treasury)	Monthly	30th or last Friday of the month	One week before publication	3 working days prior to publication
<i>Extraordinary Gazettes</i>	As required	Any day of the week	<i>Before 10h00 on publication date</i>	<i>Before 10h00 on publication date</i>
Legal Gazettes A, B and C	Weekly	Friday	One week before publication	Tuesday, 15h00 - 3 working days prior to publication
Tender Bulletin	Weekly	Friday	Friday 15h00 for next Friday	Tuesday, 15h00 - 3 working days prior to publication
Gauteng	Weekly	Wednesday	Two weeks before publication	3 days <b>after</b> submission deadline
Eastern Cape	Weekly	Monday	One week before publication	3 working days prior to publication
Northern Cape	Weekly	Monday	One week before publication	3 working days prior to publication
North West	Weekly	Tuesday	One week before publication	3 working days prior to publication
KwaZulu-Natal	Weekly	Thursday	One week before publication	3 working days prior to publication
Limpopo	Weekly	Friday	One week before publication	3 working days prior to publication
Mpumalanga	Weekly	Friday	One week before publication	3 working days prior to publication

## GOVERNMENT PRINTING WORKS - BUSINESS RULES

Government Gazette Type	Publication Frequency	Publication Date	Submission Deadline	Cancellations Deadline
Gauteng Liquor License Gazette	Monthly	Wednesday before the First Friday of the month	Two weeks before publication	3 working days <b>after</b> submission deadline
Northern Cape Liquor License Gazette	Monthly	First Friday of the month	Two weeks before publication	3 working days <b>after</b> submission deadline
National Liquor License Gazette	Monthly	First Friday of the month	Two weeks before publication	3 working days <b>after</b> submission deadline
Mpumalanga Liquor License Gazette	Bi-Monthly	Second & Fourth Friday	One week before publication	3 working days prior to publication

### EXTRAORDINARY GAZETTES

3. *Extraordinary Gazettes* can have only one publication date. If multiple publications of an *Extraordinary Gazette* are required, a separate Z95/Z95Prov *Adobe* Forms for each publication date must be submitted.

### NOTICE SUBMISSION PROCESS

4. Download the latest *Adobe* form, for the relevant notice to be placed, from the **Government Printing Works** website [www.gpwonline.co.za](http://www.gpwonline.co.za).
5. The *Adobe* form needs to be completed electronically using *Adobe Acrobat / Acrobat Reader*. Only electronically completed *Adobe* forms will be accepted. No printed, handwritten and/or scanned *Adobe* forms will be accepted.
6. The completed electronic *Adobe* form has to be submitted via email to [submit.egazette@gpw.gov.za](mailto:submit.egazette@gpw.gov.za). The form needs to be submitted in its original electronic *Adobe* format to enable the system to extract the completed information from the form for placement in the publication.
7. Every notice submitted **must** be accompanied by an official **GPW** quotation. This must be obtained from the *eGazette* Contact Centre.
8. Each notice submission should be sent as a single email. The email **must** contain **all documentation relating to a particular notice submission**.
  - 8.1. Each of the following documents must be attached to the email as a separate attachment:
    - 8.1.1. An electronically completed *Adobe* form, specific to the type of notice that is to be placed.
      - 8.1.1.1. For National *Government Gazette* or *Provincial Gazette* notices, the notices must be accompanied by an electronic Z95 or Z95Prov *Adobe* form
      - 8.1.1.2. The notice content (body copy) **MUST** be a separate attachment.
    - 8.1.2. A copy of the official **Government Printing Works** quotation you received for your notice. (*Please see Quotation section below for further details*)
    - 8.1.3. A valid and legible Proof of Payment / Purchase Order: **Government Printing Works** account customer must include a copy of their Purchase Order. **Non-Government Printing Works** account customer needs to submit the proof of payment for the notice
    - 8.1.4. Where separate notice content is applicable (Z95, Z95 Prov and TForm 3, it should **also** be attached as a separate attachment. (*Please see the Copy Section below, for the specifications*).
    - 8.1.5. Any additional notice information if applicable.



**GOVERNMENT PRINTING WORKS - BUSINESS RULES**

9. The electronic *Adobe* form will be taken as the primary source for the notice information to be published. Instructions that are on the email body or covering letter that contradicts the notice form content will not be considered. The information submitted on the electronic *Adobe* form will be published as-is.
10. To avoid duplicated publication of the same notice and double billing, Please submit your notice **ONLY ONCE**.
11. Notices brought to **GPW** by “walk-in” customers on electronic media can only be submitted in *Adobe* electronic form format. All “walk-in” customers with notices that are not on electronic *Adobe* forms will be routed to the Contact Centre where they will be assisted to complete the forms in the required format.
12. Should a customer submit a bulk submission of hard copy notices delivered by a messenger on behalf of any organisation e.g. newspaper publisher, the messenger will be referred back to the sender as the submission does not adhere to the submission rules.

**QUOTATIONS**

13. Quotations are valid until the next tariff change.
  - 13.1. **Take note:** **GPW**'s annual tariff increase takes place on **1 April** therefore any quotations issued, accepted and submitted for publication up to **31 March** will keep the old tariff. For notices to be published from 1 April, a quotation must be obtained from **GPW** with the new tariffs. Where a tariff increase is implemented during the year, **GPW** endeavours to provide customers with 30 days' notice of such changes.
14. Each quotation has a unique number.
15. Form Content notices must be emailed to the *eGazette* Contact Centre for a quotation.
  - 15.1. The *Adobe* form supplied is uploaded by the Contact Centre Agent and the system automatically calculates the cost of your notice based on the layout/format of the content supplied.
  - 15.2. It is critical that these *Adobe* Forms are completed correctly and adhere to the guidelines as stipulated by **GPW**.
16. **APPLICABLE ONLY TO GPW ACCOUNT HOLDERS:**
  - 16.1. **GPW** Account Customers must provide a valid **GPW** account number to obtain a quotation.
  - 16.2. Accounts for **GPW** account customers **must** be active with sufficient credit to transact with **GPW** to submit notices.
    - 16.2.1. If you are unsure about or need to resolve the status of your account, please contact the **GPW** Finance Department prior to submitting your notices. (If the account status is not resolved prior to submission of your notice, the notice will be failed during the process).
17. **APPLICABLE ONLY TO CASH CUSTOMERS:**
  - 17.1. Cash customers doing **bulk payments** must use a **single email address** in order to use the **same proof of payment** for submitting multiple notices.
18. The responsibility lies with you, the customer, to ensure that the payment made for your notice(s) to be published is sufficient to cover the cost of the notice(s).
19. Each quotation will be associated with one proof of payment / purchase order / cash receipt.
  - 19.1. This means that **the quotation number can only be used once to make a payment.**

**GOVERNMENT PRINTING WORKS - BUSINESS RULES****COPY (SEPARATE NOTICE CONTENT DOCUMENT)**

20. Where the copy is part of a separate attachment document for Z95, Z95Prov and TForm03
- 20.1. Copy of notices must be supplied in a separate document and may not constitute part of any covering letter, purchase order, proof of payment or other attached documents.
- The content document should contain only one notice. (You may include the different translations of the same notice in the same document).
- 20.2. The notice should be set on an A4 page, with margins and fonts set as follows:
- Page size = A4 Portrait with page margins: Top = 40mm, LH/RH = 16mm, Bottom = 40mm;  
Use font size: Arial or Helvetica 10pt with 11pt line spacing;
- Page size = A4 Landscape with page margins: Top = 16mm, LH/RH = 40mm, Bottom = 16mm;  
Use font size: Arial or Helvetica 10pt with 11pt line spacing;

**CANCELLATIONS**

21. Cancellation of notice submissions are accepted by **GPW** according to the deadlines stated in the table above in point 2. Non-compliance to these deadlines will result in your request being failed. Please pay special attention to the different deadlines for each gazette. Please note that any notices cancelled after the cancellation deadline will be published and charged at full cost.
22. Requests for cancellation must be sent by the original sender of the notice and must be accompanied by the relevant notice reference number (N-) in the email body.

**AMENDMENTS TO NOTICES**

23. With effect from 01 October 2015, **GPW** will not longer accept amendments to notices. The cancellation process will need to be followed according to the deadline and a new notice submitted thereafter for the next available publication date.

**REJECTIONS**

24. All notices not meeting the submission rules will be rejected to the customer to be corrected and resubmitted. Assistance will be available through the Contact Centre should help be required when completing the forms. (012-748 6200 or email [info.egazette@gpw.gov.za](mailto:info.egazette@gpw.gov.za)). Reasons for rejections include the following:
- 24.1. Incorrectly completed forms and notices submitted in the wrong format, will be rejected.
- 24.2. Any notice submissions not on the correct *Adobe* electronic form, will be rejected.
- 24.3. Any notice submissions not accompanied by the proof of payment / purchase order will be rejected and the notice will not be processed.
- 24.4. Any submissions or re-submissions that miss the submission cut-off times will be rejected to the customer. The Notice needs to be re-submitted with a new publication date.

**GOVERNMENT PRINTING WORKS - BUSINESS RULES****APPROVAL OF NOTICES**

25. Any notices other than legal notices are subject to the approval of the Government Printer, who may refuse acceptance or further publication of any notice.
26. No amendments will be accepted in respect to separate notice content that was sent with a Z95 or Z95Prov notice submissions. The copy of notice in layout format (previously known as proof-out) is only provided where requested, for Advertiser to see the notice in final Gazette layout. Should they find that the information submitted was incorrect, they should request for a notice cancellation and resubmit the corrected notice, subject to standard submission deadlines. The cancellation is also subject to the stages in the publishing process, i.e. If cancellation is received when production (printing process) has commenced, then the notice cannot be cancelled.

**GOVERNMENT PRINTER INDEMNIFIED AGAINST LIABILITY**

27. The Government Printer will assume no liability in respect of—
  - 27.1. any delay in the publication of a notice or publication of such notice on any date other than that stipulated by the advertiser;
  - 27.2. erroneous classification of a notice, or the placement of such notice in any section or under any heading other than the section or heading stipulated by the advertiser;
  - 27.3. any editing, revision, omission, typographical errors or errors resulting from faint or indistinct copy.

**LIABILITY OF ADVERTISER**

28. Advertisers will be held liable for any compensation and costs arising from any action which may be instituted against the Government Printer in consequence of the publication of any notice.

**CUSTOMER INQUIRIES**

Many of our customers request immediate feedback/confirmation of notice placement in the gazette from our Contact Centre once they have submitted their notice – While **GPW** deems it one of their highest priorities and responsibilities to provide customers with this requested feedback and the best service at all times, we are only able to do so once we have started processing your notice submission.

**GPW** has a 2-working day turnaround time for processing notices received according to the business rules and deadline submissions.

Please keep this in mind when making inquiries about your notice submission at the Contact Centre.

29. Requests for information, quotations and inquiries must be sent to the Contact Centre ONLY.
30. Requests for Quotations (RFQs) should be received by the Contact Centre at least **2 working days** before the submission deadline for that specific publication.

## GOVERNMENT PRINTING WORKS - BUSINESS RULES

### PAYMENT OF COST

31. The Request for Quotation for placement of the notice should be sent to the Gazette Contact Centre as indicated above, prior to submission of notice for advertising.
32. Payment should then be made, or Purchase Order prepared based on the received quotation, prior to the submission of the notice for advertising as these documents i.e. proof of payment or Purchase order will be required as part of the notice submission, as indicated earlier.
33. Every proof of payment must have a valid **GPW** quotation number as a reference on the proof of payment document.
34. Where there is any doubt about the cost of publication of a notice, and in the case of copy, an enquiry, accompanied by the relevant copy, should be addressed to the Gazette Contact Centre, **Government Printing Works**, Private Bag X85, Pretoria, 0001 email: [info.egazette@gpw.gov.za](mailto:info.egazette@gpw.gov.za) before publication.
35. Overpayment resulting from miscalculation on the part of the advertiser of the cost of publication of a notice will not be refunded, unless the advertiser furnishes adequate reasons why such miscalculation occurred. In the event of underpayments, the difference will be recovered from the advertiser, and future notice(s) will not be published until such time as the full cost of such publication has been duly paid in cash or electronic funds transfer into the **Government Printing Works** banking account.
36. In the event of a notice being cancelled, a refund will be made only if no cost regarding the placing of the notice has been incurred by the **Government Printing Works**.
37. The **Government Printing Works** reserves the right to levy an additional charge in cases where notices, the cost of which has been calculated in accordance with the List of Fixed Tariff Rates, are subsequently found to be excessively lengthy or to contain overmuch or complicated tabulation.

### PROOF OF PUBLICATION

38. Copies of any of the *Government Gazette* or *Provincial Gazette* can be downloaded from the **Government Printing Works** website [www.gpwonline.co.za](http://www.gpwonline.co.za) free of charge, should a proof of publication be required.
39. Printed copies may be ordered from the Publications department at the ruling price. The **Government Printing Works** will assume no liability for any failure to post or for any delay in despatching of such *Government Gazette*(s)

## GOVERNMENT PRINTING WORKS CONTACT INFORMATION

**Physical Address:**
**Government Printing Works**

149 Bosman Street

Pretoria

**Postal Address:**

Private Bag X85

Pretoria

0001

**GPW Banking Details:**
**Bank:** ABSA Bosman Street

**Account No.:** 405 7114 016

**Branch Code:** 632-005

**For Gazette and Notice submissions:** Gazette Submissions:

**For queries and quotations, contact:** Gazette Contact Centre:

**E-mail:** [submit.egazette@gpw.gov.za](mailto:submit.egazette@gpw.gov.za)
**E-mail:** [info.egazette@gpw.gov.za](mailto:info.egazette@gpw.gov.za)
**Tel:** 012-748 6200

**Contact person for subscribers:** Mrs M. Toka:

**E-mail:** [subscriptions@gpw.gov.za](mailto:subscriptions@gpw.gov.za)
**Tel:** 012-748-6066 / 6060 / 6058

**Fax:** 012-323-9574

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**GOVERNEMENT NOTICES • GOEWERMENTSKENNISGEWINGS**

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**DEPARTMENT OF RURAL DEVELOPMENT AND LAND REFORM**

NO. R. 571

2 July 2021

**MARKETING OF AGRICULTURAL PRODUCTS ACT, 1996 (ACT NO. 47 OF 1996)****ESTABLISHMENT OF STATUTORY MEASURE AND DETERMINATION OF GUIDELINE  
PRICES: LEVIES RELATING TO LUPINE**

I, Thoko Didiza, Minister of Agriculture, Land Reform and Rural Development, acting under sections 13 and 15 of the Marketing of Agricultural Products Act, 1996 (Act No. 47 of 1996), hereby –

- (a) establish the statutory measure set out in the Schedule hereto; and
- (b) determine the guideline price, per metric ton, for lupine as R3 497.11

  
**MRS ANGELA THOKOZILE DIDIZA**  
**MINISTER FOR AGRICULTURE, LAND REFORM AND RURAL DEVELOPMENT**

## SCHEDULE

### Definitions

1. In this Schedule any word or expression to which a meaning has been assigned in the Act shall have that meaning, and unless the context otherwise indicates
  - “**producer**” means a person who produces lupine or a person on whose behalf lupine is produced;
  - “**Lupine**” or “**Lupin**” means the seed of the species *Legimus* or the European lupine (*Lupinus albus*; *Lupinus angustifolius* & *Lupinus luteus*), which is used as food or is utilised for the processing or manufacture of flour or protein.
  - “**the Act**” means the Marketing of Agricultural Products Act, 1996 (Act No. 47 of 1996);
  - “**SACTA**” means the SA Cultivar and Technology Agency NPC.

### Purpose and aim of statutory measure and the relation thereof to the objectives of the Act

2. The purpose and aim of this statutory measure are to compensate breeders of lupine varieties for their contribution towards obtaining and utilising improved international and local agriculture related intellectual property to the benefit of the lupine industry in the Republic of South Africa. The agricultural sector is expected to ensure food security, strengthen the economy and create job opportunities. This can be reconciled with the provisions of Section 2(3) of the Act. In order to achieve these aims and to further the competitive position of the lupine industry in the Republic of South Africa, cultivation of high yielding crops from seed varieties that are most suited for particular regions is essential. A portion of the funds collected by means of the levy will be focused on small-scale farmers and transformation of the lupine industry in the Republic of South Africa. SACTA, that will administer the levy, will be responsible for allocating 20% of their proceeds from the levy to transformation initiatives within the company, or to a service provider of its choice, and report back to the National Agricultural Marketing Council annually. The statutory measure shall be administered by the SA Cultivar and Technology Agency NPC (SACTA). The levies collected shall be administered in a separate account for lupine. SACTA shall be audited in accordance with generally accepted accounting practices.

### Product to which statutory measure applies

3. This statutory measure shall apply to lupine.

### Area in which statutory measure applies

4. This statutory measure shall apply within the geographical area of the Republic of South Africa.

### Imposition of levy

5. A levy is hereby imposed on all lupine –
  - (a) sold by or on behalf of the producer thereof;

- (b) processed or converted or caused to be processed or converted into a lupine product, by or on behalf of the producer thereof, if the lupine product is intended to be disposed of; and
- (c) in respect of which a silo receipt has been issued, if the levy in respect of such lupine has not already been paid in terms of paragraph (a) or (b).
- (d)

### Amount of levy

6. The amounts of the levies (excluding Value Added Tax) will be as follows:

Commodity	Period	Amount (Excluding Value Added Tax)
Lupine	1/10/2021 to 30/09/2022	R35 per metric ton (Based on 1% of average lupine price* from 2013 to 2020)
	1/10/2022 to 30/09/2023	R35 per metric ton (Based on 1% of average lupine price* from 2013 to 2020)

### Persons by whom levies are payable

7. (1) The levy payable in terms of clause 5 shall –
- (a) in the case of a levy contemplated in clause 5(a), be payable by the buyer of the lupine;
  - (b) in the case of a levy contemplated in clause 5(b), be payable by the processor or converter of the lupine; and
  - (c) in the case of a levy contemplated in clause 5(c), be payable by the person issuing such silo receipt.
- (2) The amount of the levy payable by the buyer in terms of sub-clause (1)(a) and sub-clause (1)(b) may be recovered from the producer.
- (3) The amount of the levy payable by the person issuing the silo receipt in terms of sub-clause 1(c) may be recovered from the person to whom such silo receipt is issued.
- (4) The persons contemplated in sub-clauses (1)(a), (1)(b) and (1)(c), who have paid the levy to SACTA and have conformed to the provisions of this statutory measure, may claim from SACTA an amount equal to 2,5% of the levies paid by them, in accordance with the conditions set by SACTA from time to time.

### Payment of levy

8. (1) Payment of a levy imposed in terms of clause 5 shall be made by the persons contemplated in clause 7 not later than the last day of the month

following the month in which the lupine have been sold, delivered for sale, processed, converted, exported or a silo receipt issued in respect thereof.

(2) Payment shall be made in favour of the SA Cultivar and Technology Agency NPC, and has to be accompanied by a duly completed levy return form, containing such information pertaining to lupine as required by SACTA from time to time. If no levy is payable in a particular month, a nil return shall be submitted to SACTA.

(3) Payment shall –

(a) when forwarded by post, be addressed to –

The SA Cultivar and Technology Agency NPC  
P O Box 74626  
LYNNWOOD RIDGE  
0040

(b) when delivered by hand, be delivered to –

The SA Cultivar and Technology Agency NPC  
Grain Building Agri-Hub  
477/478 Witherite Street  
Die Wilgers  
Pretoria, 0186

(c) when transferred electronically, be paid into the designated bank account of the SA Cultivar and Technology Agency NPC.

### Conditions of approval

9. This statutory measure is subject to the following conditions:

- (a) That 70% of levy income be spent on breeding and technology, at least 20% on transformation, in line with the NAMC's new guidelines, and less than 10% on administration;
- (b) That levies be accounted for, in a manner and to the extent acceptable to the Auditor General, separately from any other funds or assets under the control of SACTA, and be audited by the Auditor General; and
- (c) That after the lapsing of the levy, any surplus funds only be utilised after the approval of the Minister was obtained.

### Commencement and period of validity

10. (1) This statutory measure shall come into operation on 1 October 2021 and shall lapse on 30 September 2023.
- (2) Notwithstanding the provisions of sub-clause (1), the Minister may, after evaluation and review of the measure under section 9(1)(f) of the Act, by notice in the Government Gazette determine that the measure shall lapse on a date specified in that notice: Provided that such date shall not be later than the date determined under sub-clause (1).



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**LANDELIKE ONTWIKKELING EN GRONDHERVORMING, DEPARTEMENT VAN**

NO. R. 571

2 Julie 2021

**WET OP BEMARKING VAN LANDBOUPRODUKTE, 1996 (WET NO. 47 VAN 1996)****INSTELLING VAN STATUTÊRE MAATREËL EN BEPALING VAN RIGLYNPRYS:  
HEFFINGS BETREFFENDE LUPIENE**

Ek, Thoko Didiza, Minister van Landbou, Grondhervorming en Landelike Ontwikkeling, handelende kragtens artikels 13 en 15 van die Wet op die Bemarking van Landbouprodukte, 1996 (Wet No. 47 van 1996) –

- (a) stel hierby die voortsetting van die statutêre maatreël in die Bylae uiteengesit in; en
- (b) bepaal hierby die riglynprys vir lupiene as R3 497.11 per metrieke ton.

**ME ANGELA THOKOZILE DIDIZA  
MINISTER VAN LANDBOU, GRONDHERVORMING EN LANDELIKE ONTWIKKELING**

## BYLAE

### Woordomskrywing

1. In hierdie Bylae het enige woord of uitdrukking waaraan 'n betekenis in die Wet geheg is, daardie betekenis en tensy uit die samehang anders blyk, beteken —
  - “**die Wet**” die Wet op die Bemaking van Landbouprodukte, 1996 (Wet No. 47 van 1996);
  - “**produsent**” 'n persoon wat lupiene produseer of 'n persoon in wie se belang lupiene geproduseer word;
  - “**SACTA**” die SA Cultivar and Technology Agency NPC; en
  - “**Lupiene**” beteken die graan van die spesie *Legimus* of die Europese Lupine (*Lupinus albus*; *Lupinus angustifolius* & *Lupinus luteus*), wat gebruik word as voedsel of gebruik word in verwerking of die vervaardiging van meel of proteïen.

### Oogmerk en doelwit van die statutêre maatreël en verband daarvan met die Wet

2. Die oogmerk en doelwit van hierdie statutêre maatreël is om telers van lupienevarieteite te vergoed vir hul bydrae tot die verkryging en benutting van verbeterde internasionale landbou-verwante intellektuele eiendom tot voordeel van die lupienebedryf in die Republiek van Suid-Afrika. Dit word van die landbousektor verwag om voedselsekerheid te verseker, die ekonomie te versterk en werksgeleenthede te skep. Hierdie doelwitte is in ooreenstemming met die bepalings van artikel 2(3) van die Wet. Om hierdie doelwitte te bereik en die lupienebedryf in die Republiek van Suid-Afrika se mededingende posisie te bevorder, is produksie van hoë-opbrengs oeste van saadvarieteite wat optimaal geskik is vir bepaalde streke noodsaaklik.

'n Deel van die fondse wat by wyse van die heffing ingevorder word, sal toegespits word op kleinskaalse boere en transformasie in die lupienebedryf in die Republiek van Suid-Afrika. Hierdie statutêre maatreël sal deur die SA Cultivar and Technology Agency NPC (SACTA) geadministreer word. Die heffings wat gevorder word, sal in 'n afsonderlike rekening vir lupiene geadministreer word. SACTA sal geouditeer word volgens algemeen aanvaarde rekenkundige praktyke.

### Produk waarop statutêre maatreël van toepassing is

3. Hierdie statutêre maatreël is op lupiene van toepassing.

### Gebied waarin statutêre maatreël van toepassing is

4. Hierdie statutêre maatreël is in die geografiese gebied van die Republiek van Suid-Afrika van toepassing.

### Instelling van heffing

5. 'n Heffing word hierby opgelê op alle lupiene –
  - (a) wat deur of namens die produsent daarvan verkoop word;

- (b) wat verwerk of omskep word of laat verwerk of omskep word in 'n sojaboonprodukt, indien die sojaboonprodukt bestem is om van die hand gesit te word; en
- (c) ten opsigte waarvan 'n silo-ontvangsbewys uitgereik word, indien die heffing ten opsigte van sodanige lupiene nog nie ingevolge paragraaf (a) of (b) betaal is nie.

### Bedrag van heffing

6. Die bedrag van die heffing (Belasting op Toegevoegde Waarde uitgesluit) is soos volg:

Kommoditeit	Periode	Bedrag (BTW uitgesluit)
Lupiene	1/10/2021 to 30/09/2022	R35 per ton (Gebaseer op 1% van die gemiddelde lupieneprys vanaf 2013 tot 2020)
	1/10/2022 to 30/09/2023	R35 per ton (Gebaseer op 1% van die gemiddelde lupieneprys vanaf 2013 tot 2020)

### Persone deur wie heffing betaalbaar is

7. (1) 'n Heffing wat in terme van klousule 5 opgelê is, sal betaalbaar wees deur:
- (a) in die geval van 'n heffing in klousule 5(a) bedoel, die koper van die lupiene;
- (b) in die geval van 'n heffing in klousule 5(b) bedoel, die verwerker of omskepper van die lupiene; en
- (d) in die geval van 'n heffing in klousule 5(c) bedoel, die persoon wat sodanige silo-ontvangsbewys uitreik.
- (2) Die bedrag van die heffing wat deur die koper in terme van subklousule (1)(a) en subklousule (1)(b) betaalbaar is, kan van die produsent verhaal word.
- (3) Die bedrag van die heffing wat in terme van subklousule (1)(c) deur die uitreiker van die silo-ontvangsbewys betaalbaar is, kan van die persoon aan wie sodanige silo-ontvangsbewys uitgereik word, verhaal word.
- (4) Persone vermeld in subklousules (1)(a), (1)(b) en (1)(c) wat aan die vereistes van hierdie statutêre maatreël voldoen, mag 2,5% van die waarde van die heffing wat sodanig oorbetal is van SACTA eis, in ooreenstemming met die voorwaardes wat van tyd tot tyd deur SACTA bepaal word.

### Betaling van die heffing

8. (1) Die heffing ingevolge klousule 5 opgelê moet nie later as die laaste dag van die maand volgende op die maand waarin die lupiene verkoop, vir verkoop gelewer, uitgevoer, verwerk of omgesit, of waarin 'n silo-ontvangsbewys uitgereik is, deur die persone in klousule 7 bedoel, betaal word nie.

- (2) Betaling moet ten gunste van die SA Cultivar and Technology Agency NPC gemaak word, en moet vergesel gaan van 'n behoorlik voltooide heffingopgawevorm, wat sodanige inligting bevat as wat van tyd tot tyd deur SACTA vereis word. Indien geen heffing betaalbaar is in n gegewe maand nie, moet 'n nul opgawe aan SACTA voorsien word.
- (3) Betaling moet –
- a) wanneer per pos gestuur, geadresseer wees aan –
- Die SA Cultivar and Technology Agency NPC  
Posbus 74626  
LYNNWOODRIF  
0040
- b) wanneer per hand afgelewer, afgelewer word by –
- Die SA Cultivar and Technology Agency NPC  
Graangebou Agri-hub Kantoorpark (Blok D)  
Witheritestraat 477/478  
DIE WILGERS  
Pretoria  
0184
- c) wanneer elektronies oorgeplaas, inbetaal word in die bankrekening van die SA Cultivar and Technology Agency NPC.

### Voorwaardes van goedkeuring

9. Hierdie statutêre heffing is onderworpe aan die volgende voorwaardes:
- (a) Dat 70% van heffingsinkomste spandeer word aan teling en tegnologie, ten minste 20% op transformasie ooreenkomstig die NLBR se nuwe riglyne, en nie meer as 10% op administrasie;
- (b) Dat die heffings bestuur word op 'n manier aanvaarbaar vir die Ouditeur-Generaal, apart van enige ander bates of fondse van SACTA en geaudit word deur die Ouditeur-Generaal; en
- (c) Dat die aanwending van enige surplusfondse wat na die heffingstermyn mag bestaan, onderhewig sal wees aan die goedkeuring van die Minister.

### Inwerkingtreding en tydperk van geldigheid

10. (1) Hierdie statutêre maatreël tree op 1 Oktober 2021 in werking en verval op 30 September 2023.
- (2) Nieteenstaande die bepalings van subklousule (1) kan die Minister, na 'n evaluasie en hersiening van die maatreël kragtens artikel 9(1)(f) van die Wet, by kennisgewing in die Staatskoerant bepaal dat die maatreël op 'n datum in daardie kennisgewing uiteengesit, verval: Met dien verstande dat sodanige datum nie later mag wees as die datum kragtens subklousule (1) bepaal nie.

## SOUTH AFRICAN RESERVE BANK

NO. R. 572

2 July 2021

**GENERAL EXPLANATORY NOTE:**

[ ] Words that are between square brackets and in bold typeface indicate deletions from the existing rules

\_\_\_\_\_ Words that are underlined with a solid line indicate insertions in the existing rules

**CUSTOMS AND EXCISE ACT, 1964  
AMENDMENT OF RULES (DAR 217)**

Under sections 59A, 60 and 120 of the Customs and Excise Act, 1964, the rules published in Government Notice R.1874 of 8 December 1995 are amended to the extent set out in the Schedule hereto and must be **regarded to have come into effect on 25 June 2021**.

**NGOBANI JOHNSTONE MAKHUBU****ACTING COMMISSIONER FOR THE SOUTH AFRICAN REVENUE SERVICE****SCHEDULE****Amendment of rule 59A.01A**

1. Rule 59A.01A is hereby amended by the substitution for item (cc) of paragraph (b)(iA) of the following item:

“(cc) utilising –

- [(A) rebate items under Schedules No. 3 and 4; and]**  
(B) refund or drawback items under Schedule 5 and rebate or refund items under Schedule 6; and”.

#### **Amendment of rule 60.01A**

2. Rule 60.01A is hereby amended by the substitution for subparagraph (ii) of paragraph (c) of the following subparagraph:

- “(ii) premises referred to in paragraphs (a)(i)(bb) and (cc) must be submitted electronically or in paper format as contemplated in paragraph (b)**[(ii)]**; and”.

#### **Substitution of forms**

3. Item 202.00 of the Schedule to the rules is hereby amended by the substitution of the following forms:

- “DA 8 Application for registration to submit reporting documents  
DA 185.4A3 Registration Client Type 4A3 - Rebate user (Schedule No's 3, 4 and 6)  
DA 185.4B9 Licensing Client Type 4B9 – Storage warehouse (Customs Controlled Area Enterprise) – (Sections 19A, 21, 21A, 60, 61 and Rule 21A.10)  
DA 185.4B10 Licensing Client Type 4B10 – Manufacturing warehouse (Customs Controlled Area Enterprise) – (Sections 19A, 21A, 27, 59A and Rule 21A.10)  
DA 185.4B14 Licensing Client Type 4B14 – Degrouping Depot – (Section 64G and its rules and item 850.00 of Schedule No. 8)  
DA 185.4B16 Licensing Client Type 4B16 – Container Depot”.



## APPLICATION FOR REGISTRATION TO SUBMIT REPORTING DOCUMENTS - DA 8

Section 8 of the Customs and Excise Act, 1964 (Act No. 91 of 1964) and its rules

### SEA CARGO

- a) Application for registration as a person submitting reporting documents must be made in terms of rule 8.04 read with rule 8.05 under section 8 of the Act
- b) Please note that a separate annexure must be completed for each reporter type (see rules for definitions and reporting obligations):
- DA 8.01 must be completed by Carriers / Registered Agents and Clearing Agents
  - DA 8.02 must be completed by Port Authorities
  - DA 8.03 must be completed by Container Terminal Operators and Wharf Operators
  - DA 8.04 must be completed by Container Depot Licensees
- c) If the space provided on this form or the applicable annexures is insufficient, the required information must be furnished on a separate continuation page which must be attached to this form or the annexure
- d) All references to sections and rules pertain to the Customs and Excise Act, 1964
- e) In the case of submission in paper format, please complete the application and physically submit to a customs and excise office as indicated on the SARS website for receipt of such applications

SARS CUSTOMS / EXCISE CLIENT NUMBER			
If currently registered / licensed in terms of the Act, please state applicable customs and/ or excise client number			
PURPOSE OF APPLICATION			
New registration	<input type="checkbox"/>	Update of existing information	<input type="checkbox"/>
		Notification of cancellation	<input type="checkbox"/>

REPORTER TYPE - Please indicate with an X where applicable			
Carrier	<input type="checkbox"/>	Registered Agent	<input type="checkbox"/>
* Clearing Agent	<input type="checkbox"/>	Container Terminal Operator	<input type="checkbox"/>
Port Authority	<input type="checkbox"/>	Container Depot Licensee	<input type="checkbox"/>
Wharf Operator	<input type="checkbox"/>		

\* The definition of "Clearing Agent" in the rules includes all persons who arrange on behalf of other persons for reward the receipt, delivery or transport of goods imported into or to be exported from the Republic. This includes Non-Vessel Operating Common Carriers (NVOCC's), Freight Forwarders and Groupage Agents

LOCATION OF APPLICANT			
Natural person who is:		Juristic person that is:	
Located in the RSA	Yes <input type="checkbox"/> No <input type="checkbox"/>	Located in the RSA	Yes <input type="checkbox"/> No <input type="checkbox"/>

APPLICANT PARTICULARS (HEAD OFFICE) - Please indicate with an X where applicable				
Nature of business (please indicate with X)	Company	<input type="checkbox"/>	Close corporation	<input type="checkbox"/>
	Sole proprietor / Natural person	<input type="checkbox"/>	Other juristic person	<input type="checkbox"/>
	Cooperative <input type="checkbox"/>	Organ of state	<input type="checkbox"/>	Trust
Registered name of business (juristic person) or name of natural person				
Registration number				
Physical address	Building address: Complex		Unit/ Floor number	
	Building name			
	Street name and number		Street code	

Page 1 of 15

	Suburb/District			
	City/Town			
Postal address	Suburb/ District			
	City/Town		Postal Code	
Contact details	Business telephone number	( )	Fax number	( )
	Home telephone number	( )		
	Business e-mail address			
	Web Address			

**CONTACT PERSON AT MANAGEMENT LEVEL**

Name		Surname	
ID type			
Citizenship			
Designation/ Capacity		E-mail address	( )
Telephone number	( )	Fax number	( )

**SOUTH AFRICAN BANK ACCOUNT DETAILS**

Bank account number:																					
Mark if you do not have a South African bank account and are using a South African bank account of a third party																					
Branch name:											Branch number:										
Bank name:						Cheque:	<input type="checkbox"/>	Savings:	<input type="checkbox"/>	Transmission:	<input type="checkbox"/>										
Account holder name:																					

**AUTHORISED OFFICER**

I / We (name of person(s) authorised to act on behalf of juristic person) -

(1) \_\_\_\_\_ ID No. \_\_\_\_\_ Capacity/Designation \_\_\_\_\_

(2) \_\_\_\_\_ ID No. \_\_\_\_\_ Capacity/Designation \_\_\_\_\_

being duly authorized thereto by virtue of –

(a) \* a resolution passed at a meeting of the Board of Directors held \_\_\_\_\_ on the \_\_\_\_\_ day of \_\_\_\_\_ ccyy \_\_\_\_\_; or

(b) \* express consent in writing of all the members of the close corporation; or

(c) \* express consent in writing of a person responsible for the management of any other type of juristic person \_\_\_\_\_ (please state name)

hereby apply on behalf of the applicant for registration to submit reporting documents



**DOCUMENTS IN SUPPORT OF APPLICATION**

- (a) Registration certificate of business – as issued by the Companies and Intellectual Property Commission (CIPC) in respect of the applicant
- (b) Resolution / letter of consent or authority to act on behalf of juristic person
- (c) Identity / Passport documents of -
  - Individual
  - Close Corporation – all the members
  - Company – all the Directors, including the Managing Director and Financial Director
  - Other juristic person - the person responsible for the management of the juristic person
- (d) DA 185D in respect of Registered Agent of carrier not located in Republic

**DECLARATION BY APPLICANT OR AUTHORISED OFFICER ON BEHALF OF APPLICANT THAT IS A JURISTIC PERSON**

I for the \*Carrier / \*Registered Agent / \*Clearing Agent / \*Port Authority / \*Container Terminal Operator / \*Wharf Operator / \*Container Depot Licensee / hereby-

- a) apply to be registered for the purpose of submitting reporting documents;
- b) declare that the particulars in this application, and all annexures are true and correct; and
- c) undertake to-
  - (i) inform the South African Revenue Service promptly in accordance with the rules of any changes in the particulars furnished in the application; and
  - (ii) comply with customs and excise laws and procedures

\* Delete whichever is not applicable

Initials and surname:		I.D. number:	
Capacity/Designation (Director, etc):		Signature:	
Place:		Date:	

**CARRIER / REGISTERED AGENT OR CLEARING AGENT– DA 8.01**

<b>REPORTER TYPE</b> (Indicate in the applicable box by means of an X)	
Carrier <input type="checkbox"/>	Clearing Agent <input type="checkbox"/>
Registered Agent <input type="checkbox"/>	

<b>CARRIER DETAILS</b>	
Carrier name	
Carrier code assigned by international body (i.e. Bureau International des Containers (BIC) or Standard Carrier Alpha Code (SCAC), as applicable)	
If currently licensed with SARS, please state applicable customs and excise client number	

<b>REGISTERED AGENT DETAILS</b>	
Agent name	
If currently registered with SARS, please state applicable customs and excise client number	
Name(s) of carriers not located in the Republic represented by Registered Agent	Carrier codes
1.	
2.	
3.	
4.	
5.	
6.	

<b>CLEARING AGENT DETAILS</b>	
Clearing agent name	
Please state applicable customs and excise client number	

<b>APPLICANT'S BRANCH OFFICE ADDRESSES</b>		
1. Details of all Branch offices must be reflected		
2. Details of Head offices that submit reports must also be reflected here		
<b>BRANCH OFFICE PARTICULARS</b>		
Branch office name		
Physical address		
	Building address: Complex	Unit/Floor number
	Suburb/ District	
	City/Town	Street code
Postal address	Suburb/ District	
	City/Town	Postal code
	Contact details	Business telephone number ( ) Fax number ( )
	Business e-mail address	
	Web address	

Contact person at management level	Name		Surname	
	ID type		Citizenship	
	Designation Capacity	/	E-mail address	
	Telephone number	( )	Fax number	( )

<b>APPLICANT'S BRANCH OFFICE ADDRESSES</b>				
1. Details of all Branch offices must be reflected				
2. Details of Head offices that submit reports must also be reflected here				
<b>BRANCH OFFICE PARTICULARS</b>				
Branch office name				
Physical address				
	Building Address/ Complex		Unit/Floor number	
	Suburb/District			
	City/Town		Street code	
Postal address				
	Suburb/District			
	City/Town		Postal Code	
Contact details	Business telephone number	( )	Fax number	( )
	Business e-mail address			
	Home telephone number		Web address	
Contact person at management level	Name		Surname	
	Designation/ Capacity		E-mail address	
	ID type		Citizenship	
	Telephone number	( )	Fax number	( )

<b>APPLICANT'S BRANCH OFFICE ADDRESSES</b>				
1. Details of all Branch offices must be reflected				
2. Details of Head offices that submit reports must also be reflected here				
<b>BRANCH OFFICE PARTICULARS</b>				
Branch office name				
Physical address				
	Building address/ Complex		Unit/Floor number	
	Suburb/District			
	City/Town		Street code	
Postal address				
	Suburb/District			
	City/Town		Postal code	
Contact details	Business telephone number	( )	Fax number	( )
	Business e-mail address			
Contact person at management level	Name		Surname	
	Designation/ Capacity		E-mail address	
	ID type		Citizenship	
	Telephone number	( )	Fax number	( )

\* Please add continuation pages as required





## PORT AUTHORITY – DA 8.02



APPLICANT DETAILS	
Port authority name	

PORT PARTICULARS			
Port name			
Physical address			
	Building address: Complex		Unit/Floor number
	Suburb/District		
	City/Town		Street code
Postal address			
	Suburb / District		
	City/Town		Postal code
Contact details	Business telephone number	( )	Fax number ( )
	Business e-mail address		
Contact person at management level	Name		Surname
	Designation/ Capacity		E-mail address
	ID type		Citizenship
	Telephone number	( )	Fax number ( )

PORT PARTICULARS			
Port name			
Physical address			
	Building address: Complex		Unit/Floor number
	Suburb/District		
	City/Town		Street code
Postal address			
	Suburb / District		
	City/Town		Postal code
Contact details	Business telephone number	( )	Fax number ( )
	Business e-mail address		
Contact person at management level	Name		Surname
	Designation/ Capacity		E-mail address
	ID Type		Citizenship
	Telephone number	( )	Fax number ( )

PORT PARTICULARS				
Port name				
Physical address				
	Building address: Complex		Unit/Floor number	
	Suburb/District			
	City/Town		Street code	
Postal address				
	Suburb/District			
	City/Town		Postal code	
Contact details	Business telephone number	( )	Fax number	( )
	Business e-mail address			
Contact person at management level	Name		Surname	
	Designation/ Capacity		E-mail address	
	ID type		Citizenship	
	Telephone number	( )	Fax number	( )

PORT PARTICULARS				
Port name				
Physical address				
	Building address: Complex		Unit/Floor number	
	Suburb/District			
	City/Town		Street code	
Postal address				
	Suburb/District			
	City/Town		Postal code	
Contact details	Business telephone number	( )	Fax number	( )
	Business e-mail address			
Contact person at management level	Name		Surname	
	Designation/ Capacity		E-mail address	
	ID type		Citizenship	
	Telephone number	( )	Fax number	( )

\* Please add continuation pages as required

### Container Terminal Operator and Wharf Operator – DA 8.03

<b>REPORTER TYPE</b> (Indicate in the applicable box by means of an X)	
Container Terminal Operator <input type="checkbox"/>	Wharf Operator <input type="checkbox"/>

<b>CONTAINER TERMINAL OPERATOR</b>	
Company name	

<b>CONTAINER TERMINAL LOCATIONS</b>					
Port / Place		Terminal name			
SARS facility code		Transnet port terminal code			
Terminal address		Building address: Complex		Unit/Floor number	
		Suburb/District			
		City/Town		Street code	
Postal address		Suburb/District			
		City/Town		Postal code	
Contact details		Business telephone number ( )		Fax number ( )	
		Business e-mail address			
Contact person at management level		Name		Surname	
		Designation/ Capacity		E-mail address	
		ID type		Citizenship	
		Telephone number ( )		Fax number. ( )	

<b>CONTAINER TERMINAL LOCATIONS</b>					
Port / Place		Terminal name			
SARS facility code		Transnet port terminal code			
Terminal address		Building address: Complex		Unit/Floor number	
		Suburb/District			
		City/Town		Street code	
Postal address		Suburb/District			
		City/Town		Postal code	
Contact details		Business telephone number ( )		Fax number ( )	
		Business e-mail address			
Contact person		Name		Surname	



at management level	Designation/ Capacity		E-mail address	
	ID type		Citizenship	
	Telephone number	( )	Fax number	( )

\* Please add continuation pages as required

Will customs and excise transactional documents be kept at this location:	Yes: <input type="checkbox"/> No: <input type="checkbox"/>
Provide the 2 digit code if previously allocated by Customs:	
Are the premises already licenced for another licence type including an excise licence	Yes: <input type="checkbox"/> No: <input type="checkbox"/>

<b>WHARF OPERATOR</b>	
Company name	

<b>WHARF LOCATIONS</b>				
Wharf name				
SARS facility code		Transnet wharf code		
Wharf address				
	Building address: Complex		Unit/Floor number	
	Suburb/District			
	City/Town		Street code	
Postal address				
	Suburb/District			
	City/Town		Postal code	
Contact details	Business telephone number	( )	Fax number	( )
	Business e-mail address			
Contact person at management level	Name		Surname	
	Designation/ Capacity		E-mail address	
	ID type		Citizenship	
	Telephone number	( )	Fax number	( )

<b>WHARF LOCATIONS</b>				
Wharf name				
SARS facility code		Transnet wharf code		
Wharf address				
	Building address: Complex		Unit/Floor number	
	Suburb/District			
	City/Town		Street code	
Postal address				
	Suburb/District			
	City/Town		Postal code	

Contact details	Business telephone number ( )	Fax number ( )
	Business e-mail address	
Contact person at management level	Name	Surname
	Designation/Capacity	E-mail address
	ID type	Citizenship
	Telephone number ( )	Fax number ( )

\* Please add continuation pages as required

Will customs and excise transactional documents be kept at this location:	Yes: <input type="checkbox"/> No: <input type="checkbox"/>
Provide the 2 digit code if previously allocated by Customs:	
Are the premises already licenced for another licence type including an excise licence	Yes: <input type="checkbox"/> No: <input type="checkbox"/>

**WHARF TYPE** (Indicate the type of cargo normally handled per wharf in the applicable box by means of an X

Port name	Wharf number as allocated by Transnet Port Terminals (TPT)	Break Bulk	Dry Bulk	Liquid Bulk	Combination of Bulk & Break Bulk	Combination of Bulk / Break Bulk & Containerised Cargo
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

\* Please add continuation pages as required

## LICENSED CONTAINER DEPOT – DA 8.04

APPLICANT DETAILS	
Name of company	

CONTAINER DEPOT LOCATIONS						
Port / Place		Depot name		SARS facility code		
Depot address	Building address: Complex					
	Suburb/District					
	City/Town		Street code			
	Postal address					
Postal address	Suburb/District					
	City/Town		Postal code			
Contact details	Business telephone number	( )	Fax number	( )		
	Business e-mail address					
Contact person at management level	Name				Surname	
	Designation/ Capacity				E-mail address	
	ID type				Citizenship	
	Telephone number	( )	Fax number	( )		

CONTAINER DEPOT LOCATIONS						
Port / Place		Depot name		SARS facility code		
Depot address	Building address: Complex					
	Suburb/District					
	City/Town		Street code			
	Postal address					
Postal address	Suburb/District					
	City/Town		Postal code			
Contact details	Business telephone number	( )	Fax number	( )		
	Business e-mail address					
Contact person at management level	Name				Surname	
	Designation/ Capacity				E-mail address	
	ID type				Citizenship	

	Telephone number	( )	Fax number	( )
--	---------------------	-----	---------------	-----

*\* Please add continuation pages as required*



## ANNEXURE DA 185.4A3

## REGISTRATION CLIENT TYPE 4A3 - REBATE USER (Schedule No's 3, 4 and 6)

**Notes:**

- It is the responsibility of the importer / rebate user to ensure that the tariff headings of the goods in question are correct and that the goods comply with the terms of the rebate item concerned. Should there be any doubt, the importer / rebate user should apply for a formal determination on form DA 314

**1. Trading Particulars:**

Please supply all trade names and physical addresses if the business is conducted from a different address or under a different name as that stated in container 5 of the application form (DA 185).

Trade name of business:	
Physical address of rebate store: Complex	
Street name and number:	
Building name and floor number:	
Suburb/District:	
City/Town:	
Street code:	
Web address:	
Will customs and excise transactional documents be kept at this location:	Yes: <input type="checkbox"/> No: <input type="checkbox"/>
Schedule No. 3 <input type="checkbox"/>	Schedule No. 4 <input type="checkbox"/> Schedule No. 6 <input type="checkbox"/>

**2. Manufacturing Process & Materials Used:**

Please give a short description of the manufacturing process or how the raw / rebated materials will be used:

Rebate item(s)	Tariff subheading(s) / item(s)	Rebate Code	Description raw material	Estimated quantity of raw material to be used per annum (kg)
(1)				
(2)				
(3)				
(4)				
(5)				
(6)				
(7)				

**3. Compensating (Finished) Product Particulars:**

Please state the tariff subheading(s) / item(s) and give the description for the finished products:

Tariff subheading(s) / item(s)	Description	Expected yield of final product from raw / rebated material used (per volume / number)
(1)		
(2)		
(3)		
(4)		
(5)		
(6)		
(7)		

**4. Further Particulars:**

(a) Duty limit	R
(b) VAT limit	R

**5. Supporting documents in support of application:**

In addition to the relevant documents listed in container 13 of form DA 185:

Department of Trade and Industry permit if applicable

FOR OFFICIAL USE															
File Number:															
District office:															



## ANNEXURE DA 185.4B9

**LICENSING CLIENT TYPE 4B9 – Storage warehouse (Customs Controlled Area Enterprise) – (Sections 19A, 21, 21A, 60, 61 and Rule 21A.10)**
**1. Trading Particulars:**

Please supply the trade name and physical address for the storage warehouse if under a different address or name as was stated in container 5 of the DA 185 application form

Trade name of business:			
Physical address: Complex			
Street name and number:			
Unit number:			
Building name and floor number:			
Suburb/District:			
City/Town:			
Street code:			
Web address:			
CCA Name or description:			
Customs and excise transactional documents location:			
Customs warehouse number for the above address if previously allocated by Customs.			
CCA Number	C	C	A
Storage warehouse physical address:			
Street name and number:			
Stand number:			
Building name and floor number:			
Suburb/District:			
City/Town:		Street code:	
Web address:			

**2. Warehouse Particulars:**

a)	Please note that the warehouse may only be utilised for the storage of imported goods (dutiable goods or goods free of duty, but liable to VAT) for home consumption or export	
b)	Please describe the goods that will be stored in the warehouse as well as the tariff heading(s)/ item(s) and rebate item(s) (if applicable)	
	Tariff heading(s)/item(s)/Rebate item(s)	Description of goods stored
1)		
2)		
3)		
4)		
5)		
6)		

*Continues overleaf*

**3. Further particulars**

(a) Duty limit	R
----------------	---



(b) VAT limit	R
---------------	---

FOR OFFICIAL USE															
File Number:															
Licence Number:															
License Date:															
License year				Type of Warehouse:			SOS			Warehouse Number:					
District office where Licensed:															



## ANNEXURE DA 185.4B10

**LICENSING CLIENT TYPE 4B10 – Manufacturing warehouse (Customs Controlled Area Enterprise) – (Sections 19A, 21A, 27, 59A and Rule 21A.10)**
**1. Trading Particulars:**

Please supply the trade name and physical address for the manufacturing warehouse if operating under a different address or name as was stated in container 5 of the DA 185 application form

Trade name of business:											
Physical address: Complex											
Street name and number:											
Unit number:											
Building name and floor number:											
Suburb/District:											
City/Town:											
Street code:											
Web address:											
Customs and excise transactional documents location:											
Customs warehouse number for the above address if previously allocated by Customs:											
CCA Name or description:											
CCA Number	C	C	A								
Manufacturing warehouse physical address:											
Street name and number:											
Stand number:											
Building name and floor number:											
Suburb/District:											
City/Town:										Street code:	
Web address:											

**2. Warehouse Particulars:**

a) Please indicate with an "x" whether the goods will be utilised in the warehouse for the production or manufacture of:

- |  |                          |
|--|--------------------------|
| i) Any goods (other than goods liable to excise duty, fuel levy or environmental levy) | <input type="checkbox"/> |
| ii) Any goods liable to excise duty, environmental levy or fuel levy                   | <input type="checkbox"/> |

b) Please describe the goods, referred to in paragraphs (a)(i) and (ii), which will be manufactured and/or stored in the warehouse as well as the tariff heading(s), item(s) and rebate item(s), if applicable.

Tariff heading(s)/item(s)/Rebate item(s)	Description of goods
1)	
2)	
3)	
4)	
5)	
6)	
7)	
8)	

9)	
10)	

<b>3. Further particulars</b>	
(a) Duty limit	R
(b) VAT limit	R

FOR OFFICIAL USE															
File Number:															
Licence Number:															
License Date:															
License year															
District office where Licensed:				Type of Warehouse:	VM	Warehouse Number:									



ANNEXURE DA 185.4B14

**LICENSING CLIENT TYPE 4B14 – Degrouping Depot – (Section 64G and its rules and item 850.00 of Schedule No. 8)**

<b>1. Degrouping Depot: Specification and information</b>	
Please supply the trade name and physical address for the degrouping depot if under a different address or name as was stated in container 5 of the DA 185 application form	
Trade name of business:	
Physical address: Complex	
Street name and number:	
Unit number:	
Building name and floor number:	
Suburb/District:	
City/Town:	
Street code:	
Web address:	
Provide the 2 digit code if previously allocated by Customs:	
Will customs and excise transactional documents be kept at this location:	Yes <input type="checkbox"/> No <input type="checkbox"/>
Are the premises already licenced for another licence type including an excise licence	Yes <input type="checkbox"/> No <input type="checkbox"/>
If yes please specify:	
<b>Capacity Indicators:</b>	
(i)	Under cover area (m2) for unpacking/sorting goods
(ii)	Enclosed secure area for high value articles (m2)
(iii)	Volumes (m3) and customs values (R) of goods which are envisaged to be handled in the degrouping depot
(iv)	List of clients that will make use of the services of the degrouping depot (List must be attached to the application)
(v)	Specify equipment for handling of goods in the yard and within the undercover area respectively- (aa) Yard: ..... (bb) Under cover area: .....
<b>2. Further particulars:</b>	
(a) Duty limit	R
(b) VAT limit	R



## ANNEXURE DA 185.4B16

## LICENSING CLIENT TYPE 4B16 – CONTAINER DEPOT

## 1. Container Depot: Specification and information

Please supply the trade name and physical address for the container depot if under a different address or name as was stated in container 5 of the DA 185 application form

Trade name of business:	
Physical address: Complex	
Street name and number:	
Unit number:	
Building name and floor number:	
Suburb/District:	
City/Town:	
Street code:	
Web address	
Provide 2 digit code if previously allocated by Customs:	
Will Customs and Excise transactional documents be kept at this location:	Yes <input type="checkbox"/> No <input type="checkbox"/>
Are the premises already licenced for another licence type including an excise licence	Yes <input type="checkbox"/> No <input type="checkbox"/>
If yes please specify:	

## Capacity Indicators:

(i)	Under cover area (m2) for unpacking/sorting goods	
(ii)	Enclosed secure area for high value articles (m2)	
(iii)	Volumes (m3) and customs values (R) of goods which are envisaged to be handled in the degrouping depot	
(iv)	List of clients that will make use of the services of the degrouping depot (List must be attached to the application)	
(v)	Specify equipment for handling of goods in the yard and within the undercover area respectively- (aa) Yard: ----- (bb) Under cover area: -----	

## 2. Further particulars:

(a) Duty limit	R
(b) VAT limit	R





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